

Firefighter/AEMT POSITION REQUIREMENTS

POSITION SUMMARY:

The Advanced EMT or Firefighter 1&2 AEMT position is a non-exempt position under FLSA and is responsible for protecting lives and property of the public by performing fire suppression, technical rescues, hazardous materials responses and providing emergency medical care and transport. This employee should be in excellent physical condition and have the ability to remain poised under extremely difficult and hazardous circumstances. This employee should possess a strong mechanical aptitude and effective communication and public relations skills. The employee must have Kansas Certification AEMT before employment and shall obtain Firefighter 1& 2 IFSAC or Pro Board Certification within 2 years of hire date.

ESSENTIAL FUNCTIONS:

- Performs all duties required and expected of AEMT/firefighter personnel in the course of protecting life and property;
- Drives EMS and fire apparatus, operates pumps and other equipment, lays down hose and performs fire containment and extinguishment, raises, lowers and climbs ladders, conducts salvage and overhaul operations;
- The Firefighter/ AEMT works under the department's medical protocols which dictate the skills and drugs allowed to be used within the AEMT scope of practice;
- Treats and transports the sick and injured patients to medical facilities;
- Some of the skills required include performing patient assessments, obtaining a patient history, starting IV's and monitoring IV's, administering medications, cardiac monitoring as well as other skills allowed to be performed under the department medical protocols;
- Writes patient reports documenting the patient's condition and treatment given while in their care, logs the patient's billing information in the report;
- Maintains a working knowledge of county and city streets and hydrant locations as well as reads maps accurately;
- Operates, maintains, cleans and performs safety checks on department facilities, trucks and other equipment;
- performs required tests on equipment as required and on an "as needed" basis;
- The employee assists with minor repairs on department equipment and vehicles and other duties as assigned;
- Takes non emergent and emergent phone calls and on an as needed basis dispatch fire, ems, police and city utilities crews;

MARGINAL FUNCTIONS:

- Conducts building tours for citizens and various groups;
- Assists with the conduction of CPR, first aid, fire extinguisher and various other classes conducted by the department;
- Maintains education requirements through continuing education classes for fire/rescue, EMS.
- Assist officers with reports, inspections and various equipment tests and checks;

Experience: The Firefighter/AEMT is expected to have one (1) to three (3) years' experience and acquired the necessary knowledge and skills to perform the job reasonably well within six (6) months to one (1) year of hiring.

Education: The employee is required to have a high school diploma, or GED equivalent; Kansas AEMT Certification; CPR Certification; and a valid Kansas Driver's license or have obtained a Kansas Class B Driver's license within 6 months of employment. This employee must obtain certification as a firefighter 1 & 2 within 2 years of hire.

Technical Skills: A thorough knowledge of EMS skills is required and employee must be competent in the delivery of emergency medical treatment. This employee must develop a thorough knowledge of firefighting techniques; a non-certified firefighter must develop this knowledge within 2 years of hire. This employee must be able to operate all hydraulic equipment, various saws and generators, be proficient with the use of rope rescue techniques, and be competent in the delivery of emergency medical treatment. This employee must have a working knowledge of city and county geography. The ability to understand and anticipate problems, to perform equipment maintenance, and to read and interpret written instructions, reports, manuals, maps and instruction materials is required. This employee should possess a strong mechanical aptitude, and effective public relations, oral and written communication skills.

Problem Solving: Some problem solving is encountered with this position. This employee encounters problems with fire suppression, emergency medical treatment, and equipment malfunctions. Serious problems and concerns are to be reported to a fire officer immediately.

Decision Making: Some decision making is involved with this position. The Firefighter/AEMT makes decisions about maintaining department equipment, providing medical assistance, and performing daily duties in the safest and most efficient manner.

Supervision: This employee works with little supervision from the shift officer. The Firefighter/AEMT occasionally must exercise supervisory authority or responsibility over other employees, on an as needed basis.

Financial Accountability: The Firefighter/AEMT is responsible for the safe operation of department equipment, does not have authority to purchase equipment and/or supplies without prior approval, and does not participate in the annual budget process.

Personal Relations: The Firefighter/AEMT interacts daily with other employees, supervisors, and the City Administrator. The employee also has daily interaction with members of the public and should therefore possess strong oral and written communication skills.

Working Conditions: Adverse working conditions exist within this position. Exposure to extremes of heat and cold is expected. The Firefighter/AEMT is also exposed to structural collapses, contact with hazardous materials, explosives, asbestos, and radiation. This employee will work from heights and in confined spaces, and work around heavy machinery. This position contains a significant risk to personal safety. Exposure to blood borne pathogens and infectious disease while responding to and providing emergency medical treatment can be expected.

Physical Requirements: The Firefighter/AEMT must be in excellent physical condition. The type and amount of personal protective clothing required to perform the duties of the Firefighter/AEMT along with the working conditions listed above creates a significant increase in physical stress to the wellbeing of the employee. Manual labor including heavy lifting, pulling, and carrying heavy objects and equipment is expected. Climbing is a significant aspect of the job. Decisions made during critical moments at emergencies increases mental stress.

The specific statements shown in each section of this description are not intended to be all inclusive. They represent typical elements and criteria considered necessary to successfully perform the job.