

Agenda
City Commission of the City of Neodesha, KS
December 18, 2025 4:00 p.m.

Item 1: Opening Session

- Call to Order
- Roll Call
- Invocation
- Pledge of Allegiance
- Additions/Deletions to the Agenda
- Civic Organization Reports
- Mayor's Report
- Commissioner's Reports
- City Administrator's Comments
- Community Development Director Report
- Financial Reports Distributed

Item 2: Public Comments

(Public comments are invited at this time. Each speaker is limited to three (3) minutes. Prior to speaking, individuals **must** provide their name, address, and phone number to the City Clerk for the record and in case follow-up is needed. The Governing Body may or may not choose to respond to comments; however, no formal action will be taken during this portion of the meeting.)

Item 3: Consent Agenda (Routine agenda items can be approved with unanimous consent of the City Commission. Any item can be removed and placed in items of business.)

- Approval of December 10, 2025 Minutes
- Appropriation (2025) 23

Item 4: Business Items to Consider

- A. 2025 Budget Amendment Hearing
- B. Approve 2025 Budget Amendment
- C. Resolution: Amend Position Classification & Pay Plan
- D. Resolution: Amend Personnel Policy Manual
- E. Approve Purchase of Trailer
- F. Approve Debt Write-offs
- G. Civic Center Donation for Use Request
- H. Board Appointments & Resignation
- I. Consider Closing City Hall to the Public 12/31/2025

Item 5: Additional Public Comments

(Public comments are invited at this time. Each speaker is limited to three (3) minutes. Prior to speaking, individuals **must** provide their name, address, and phone number to the City Clerk for the record and in case follow-up is needed. The Governing Body may or may not choose to respond to comments; however, no formal action will be taken during this portion of the meeting.)

Item 6: Date/Time of Next Regular Meeting

Monday, January 12, 2026, 4:00 p.m. – Regular Meeting, City Hall

Item 7: Executive Session

Item 8: Adjournment

AGENDA COMMENTS
CITY COMMISSION MEETING
December 18, 2025

Additions to the Agenda

RECOMMENDED MOTION: *I move to approve the agenda as presented.*

Consent Agenda

RECOMMENDED MOTION: *I move to approve the consent agenda as presented.*

Business Items to Consider

4.A: 2025 Budget Amendment Hearing

This is the budget hearing for the 2025 Budget Amendment.

RECOMMENDED MOTION: *No Motion needed.*

4.B: Approve 2025 Budget Amendment

This item requests approval of a 2025 budget amendment. The amendment reflects adjustments to interfund transfers, including a reduction in the transfer from the Gas Fund and the addition of transfers from the Electric Fund, Stormwater Fund, and, if necessary, the Gas Reserve Fund.

RECOMMENDED MOTION: *I move to approve the 2025 budget amendment as presented.*

4.C: Resolution: Amend Position Classification & Pay Plan

This action is necessary to amend and clarify the City of Neodesha's Position Classification & Pay Plan and personnel to reflect on recent organizational and operational changes. This resolution formally incorporates those updates, ensuring the pay plan and handbook are current, consistent, and aligned with the City's operational needs as we prepare for the 2026 budget year.

The second component pertains to Public Works and reflects organizational adjustments following the departure of Ryan Cummins. These changes clearly define roles and responsibilities within the department, improving operational efficiency and creating a more streamlined and functional Public Works structure.

RECOMMENDED MOTION: *I move to approve Resolution 25-24 as presented.*

4.D: Resolution: Amend Personnel Policy Manual

This resolution formalizes the addition of a Social Media Policy to the Personnel Policy Manual as discussed at the December 10 meeting. If approved, this policy will be incorporated into the Personnel Policy Manual and will take effect beginning in 2026.

RECOMMENDED MOTION: *I move to approve Resolution 25-25 as presented.*

4.E: Approve Purchase of Trailer

Brandon approached me regarding the purchase of a new trailer for the Electric Department. After discussion, and in light of the department's current operational needs and lower-than-anticipated budget expenditures, we determined it would be appropriate to proceed with ordering the trailer toward the end of 2025.

RECOMMENDED MOTION: *I move to approve the quote from Sunflower Trailer Sales Inc an amount not to exceed \$11,000 dollars.*

4.F: Approve Debt Write-offs

The Collections Clerk continually reviews the City's accounts to identify uncollectible debts. Once verified, this information is brought before the Governing Body for approval to write them off of our books. For this request, the Commission is asked to approve a debt write-off for those persons identified as deceased.

RECOMMENDED MOTIONS: *I move to approve the debt write-offs, as presented by the City Clerk, in the amount of \$14,853.35.*

4.G: Civic Center Donation for use Request

The NHS Booster Club has requested the donation of use of the Civic Center for 4/24/2026-4/26/2026.

RECOMMENDED MOTION: *I move to approve the donation of use of the Civic Center for the NHS Booster Club for 4/24/2026-4/26/2026.*

4.H: Board Appointments & Resignation

The following individuals have agreed to resubmit their names for the specified appointments, reappointments and an acceptance of a resignation. Each board is presented as a separate motion to ensure clarity.

RECOMMENDED MOTION (1) Economic Development Committee:

I move to appoint Kevin Meyers to the Economic Development Committee to fill the unexpired four-year Vacant term, with a term ending date of December 31, 2027.

I move to reappoint Bruce Thornton to the Economic Development Committee for four-year terms, with a term ending date of December 31, 2029.

RECOMMENDED MOTION (2) Neodesha Housing Authority Board:

I move to appoint Aiko Waggoner to the Neodesha Housing Authority Board to fill the unexpired four-year Vacant term, with a term ending date of May 31, 2026.

I move to reappoint Jim West to the Neodesha Housing Authority Board for a four-year term, with a term ending date of May 31, 2029.

RECOMMENDED MOTION (3) Planning & Zoning Commission:

I move to reappoint Jeremy Carpenter and Mike Porter to the Planning & Zoning Commission for three-year terms, with a term ending date of December 31, 2028.

RECOMMENDED MOTION (4) Neodesha Recreation Commission:

I move to reappoint Marty Kelly (City Appointment) and Tyler Pierce (Rec Appointment) to the Neodesha Recreation Commission for four-year terms, with a term ending date of December 31, 2029.

RECOMMENDED MOTION (5) Neodesha Senior Citizens Board:

I move to appoint David Simms to the Neodesha Senior Citizens Board for a three-year term, with a term ending date of December 31, 2028.

I move to reappoint Bill Sexton to the Neodesha Senior Citizens Board for a three-year term, with a term ending date of December 31, 2028.

RECOMMENDED MOTION (6) WA Rankin Library Board:

I move to accept the resignation of Janie Steele from the WA Rankin Library Board effective December 15, 2025.

4.I: Consider Closing City Hall to the Public 12/31/2025

This is an item that has been discussed internally. The intent is to allow staff uninterrupted time to complete year-end 2025 tasks and begin 2026 with a clean and organized transition. This does not mean staff will not be working; rather, City offices would be closed to the public on the final day of 2025 to allow staff to wrap up 2025 business.

RECOMMENDED MOTION: *I move to approve the closure of City Hall to the public on 12/31/2025.*

The Board of Commissioners met in regular session at 4:00 p.m., on Wednesday, December 10, 2025, in the Commission Room at City Hall with Mayor Johnson presiding and Commissioners Banzet and Truelove present. The meeting was recorded via Zoom platform.

Commissioner Banzet moved to approve the agenda as presented. Seconded by Commissioner Truelove. Motion carried.

Civic organization reports were invited and heard.

Commission reports were heard.

City Administrator comments were heard.

Community Development Director reports were heard.

Financial reports were distributed.

Public Comments were invited and heard.

Commissioner Truelove moved to approve the consent agenda as presented consisting of minutes from the November 26, 2025 meeting; and Appropriation (2025) 22. Seconded by Commissioner Banzet. Motion carried.

Administrator Jones addressed the Commission regarding the approval of an ordinance that incorporates by reference, the 2025 edition of the Standard Traffic Ordinance (STO). The STO is published by the League of Kansas Municipalities, and allows the City to incorporate by reference the various traffic offense codes applicable to most cities in Kansas. Discussion held.

ORDINANCE NO. 1827

AN ORDINANCE REGULATING TRAFFIC WITHIN THE CORPORATE LIMITS OF THE CITY OF NEODESHA, KANSAS, INCORPORATING BY REFERENCE THE "STANDARD TRAFFIC ORDINANCE FOR KANSAS CITIES", EDITION OF 2025, WITH CERTAIN OMISSIONS, CHANGES AND ADDITIONS, PROVIDING CERTAIN PENALTIES AND REPEALING ORDINANCE NO. 1806 AND ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HERewith.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF NEODESHA, KANSAS:

Section 1: STANDARD TRAFFIC ORDINANCE INCORPORATED. There is hereby incorporated by reference for the purpose of regulating traffic within the corporate limits of the City of Neodesha, Kansas that certain standard traffic ordinance known as the "Standard Traffic Ordinance for Kansas Cities", Edition of 2025, prepared and published in book form by the League of Kansas Municipalities, Topeka, Kansas, save and except such articles, sections, parts or portions as are hereafter omitted, deleted, modified or changed. One official copy of said Standard Traffic Ordinance shall be marked or stamped "Official Copy as Adopted by Ordinance No. 1827", with all sections or portions thereof intended to be omitted or changed clearly marked to show any such omission or change and to which shall be attached a copy of this ordinance, and filed with the City Clerk to be open to inspection and available to the public at all reasonable business hours. The Police Department, Municipal Judge, and all administrative departments of the City charged with enforcement of the ordinance shall be supplied, at the cost of the City, such number of official copies of such Standard Traffic Ordinance similarly marked, as may be deemed expedient.

Section 2: TRAFFIC INFRACTIONS AND TRAFFIC OFFENSES:

- a) An ordinance traffic infraction is a violation of any section of this ordinance that prescribes or requires the same behavior as that prescribed or required by a statutory provision that is classified as a traffic infraction in K.S.A. 8-2118.
- b) All traffic violations which are included within this ordinance, and which are not ordinance traffic infractions as defined in subsection (a) of this section, shall be considered traffic offenses.

Section 3: PENALTY FOR SCHEDULED FINES. The fine for violation of an ordinance traffic infraction or any other traffic offense for which the municipal judge established a fine in a fine schedule shall not be less than \$10 nor more than \$1,200. A person tried and convicted for violation of an ordinance traffic infraction or other traffic offense for which a fine has not been established in a schedule of fines shall pay a fine fixed by the court not to exceed \$1,200.

Section 4: MAXIMUM SPEED LIMITS.

Section 33 of Article 7 of the Standard Traffic Ordinance for Kansas Cities, 2025 Edition, is hereby changed to read as follows:
Section 33. Maximum Speed Limits

- a) Except when a special hazard exists that requires lower speed for compliance with Section 32, the limits specified in this section or established as hereinafter authorized shall be maximum lawful speeds, and no person shall drive a vehicle at a speed in excess of such maximum limits.
 - 1) Twenty (20) miles per hour in any business district;
 - 2) Twenty-five (25) miles per hour in any residential district;
 - 3) Twenty (20) miles per hour in school zones between the following hours during the school term on days school is in session: 7:30 a.m. to 8:30 a.m.; 11:30 a.m. to 1:00 p.m.; and 3:00 p.m. to 4:00 p.m.

The following areas are school zones:

Eighth Street between Iowa and Bell Streets Granby Street between Fourth and Tenth Streets Fourth Street between Oak and Elm Streets Idaho Street between Sixth and Seward Streets Tank Street between Sixth and Seward Streets Ninth Street between Iowa and Lincoln Streets Church Street between Eighth and Tenth Streets.

(continued on next page)

- 4) Thirty (30) miles per hour on that portion of U.S. Highway 75 between Third Street and the Eastern City limits.
 - 5) Forty-Five (45) miles per hour on that portion of U.S. Highway 75 from the Western City limits to 14th Street.
 - 6) Thirty (30) miles per hour on that portion of U.S. Highway 75 from 14th Street to 9th Street.
 - 7) Thirty (30) miles per hour on that portion of the West half of Fourth Street between Tank and Fifth Streets.
- b) Unless otherwise directed by a police officer, the driver of any vehicle within the City Limits shall obey the instructions of all signs and other traffic control devices placed within the City Limits by the City of Neodesha. This requirement is subject to the exceptions granted to the driver of an authorized emergency vehicle in this ordinance.

Section 5: ORDINANCES REPEALED. Ordinance No. 1806 and all or parts of ordinances in conflict herewith are hereby repealed.

Section 6: EFFECTIVE DATE. This ordinance shall be in full force and effect upon its publication in the official city newspaper.

Commissioner Banzet moved to approve Ordinance 1827 as presented. Seconded by Commissioner Truelove. Motion carried.

Administrator Jones addressed the Commission regarding the approval of an ordinance that incorporates by reference the 2025 edition of the Uniform Public Offense Code (UPOC). The UPOC is published by the League of Kansas Municipalities, and allows the City to incorporate by reference the various criminal offense codes applicable to most cities in Kansas. Discussion held.

ORDINANCE NO. 1828

AN ORDINANCE REGULATING PUBLIC OFFENSES WITHIN THE CORPORATE LIMITS OF THE CITY OF NEODESHA, KANSAS, INCORPORATING BY REFERENCE THE "UNIFORM PUBLIC OFFENSE CODE FOR KANSAS CITIES," EDITION OF 2025, WITH CERTAIN OMISSIONS, CHANGES AND ADDITIONS, PROVIDING CERTAIN PENALTIES AND REPEALING ORDINANCE NO. 1807 AND ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF NEODESHA, KANSAS:

Section 1: INCORPORATING UNIFORM PUBLIC OFFENSE CODE. There is hereby incorporated by reference for the purpose of regulating public offenses within the corporate limits of the City of Neodesha, Kansas that certain code known as the "Uniform Public Offense Code," Edition of 2025, prepared and published in book form by the League of Kansas Municipalities, Topeka, Kansas, save and except such articles, sections, parts or portions as are hereafter omitted, deleted, modified or changed. One official copy of said Uniform Public Offense Code shall be marked or stamped "Official Copy as Adopted by Ordinance No. 1828", with all sections or portions thereof intended to be omitted or changed clearly marked to show any such omission or change and to which shall be attached a copy of this ordinance, and filed with the City Clerk to be open to inspection and available to the public at all reasonable business hours.

Section 2: SECTION 10.13 AMENDED. Section 10.13 of Article 10 of the Uniform Public Offense Code, Edition of 2025, is hereby amended to read as follows:

10.13 BARBED WIRE AND ELECTRIC FENCES. It shall be unlawful for any person to construct, set up or maintain any barbed wire or above ground electric fence or enclosure within the City in any Residential Zone or Local Business Zone as shown on the Official City Zoning Map incorporated by Ordinance No. 1199.

Section 3: SECTION 10.29 OMITTED. Section 10.29 of Article 10 of the Uniform Public Offense Code, Edition of 2025, Violation of a Public Health Order, is hereby omitted:

Section 4: ORDINANCE REPEALED. Ordinance No. 1807 and all or parts of ordinances in conflict herewith are hereby repealed.

Section 5: EFFECTIVE DATE. This ordinance shall be in full force and effect upon its publication in the official city newspaper.

Commissioner Banzet moved to approve Ordinance 1828 as presented. Seconded by Commissioner Truelove. Motion carried.

Administrator Jones addressed the Commission regarding an ordinance which includes a minor adjustment to the monthly ECA calculation which would reduce the charge to our customers. This agenda item was tabled from the November 26, 2025 meeting. Discussion held. The agenda item died due to a lack of a motion.

Administrator Jones addressed the Commission regarding an update to the Interlocal Agreement with Labette Health for EMS Services. This item was tabled from the November 26, 2025 meeting awaiting final revision attorney review. Discussion held.

Commissioner Truelove moved to approve the Interlocal Agreement with Labette Health as provided with a start date for services set for January 1, 2026. Seconded by Mayor Johnson with Commissioner Banzet abstaining from the vote. Motion carried 2 ayes with one abstention.

Administrator Jones addressed the Commission regarding the consideration of a Social Media Policy which provides guidance the City needs to move forward in today's fast-evolving digital landscape and set clear expectations for all City of Neodesha employees regarding what is and is not considered appropriate conduct on social platforms. Discussion held. No action taken. Staff will present this policy as an agenda item at the December 18, 2025 meeting.

Administrator Jones along with Building Inspector Tommy John addressed the Commission regarding a variance for the property located at 301 N 10th Street for the placement of a new modular home. This agenda item has been reviewed by the Planning & Zoning Commission for consideration and approval by the Governing Body. Discussion held.

Commissioner Banzet moved to approve the variance for 301 N 10th as presented. Seconded by Commissioner Truelove. Motion carried.

(continued on next page)

Administrator Jones addressed the Commission regarding the approval of submitted 2026 Cereal Malt Beverage Licenses. Discussion held.

Commissioner Truelove moved to approve the 2026 Cereal Malt Beverage Licenses for Casey's General Store and G & W Foods Inc. Seconded by Mayor Johnson with Commissioner Banzet abstaining from the vote. Motion carried 2 ayes with one abstention.

Administrator Jones addressed the Commission regarding the resignation of a Public Works Department employee. Discussion held.

Commissioner Banzet moved to accept the resignation of Ryan Cummins effective December 19, 2025. Seconded by Commissioner Truelove. Motion carried. The Governing Body passed along best wishes to Ryan and his family on his new endeavor.

Public Comments were again invited and heard.

Commissioner Banzet, along with Commissioner Truelove, expressed thanks to current and former Neodesha Fire/EMS Department employees for their years of service to the community, and extended best wishes to all as the City embarks on a new direction for EMS services.

The next regular meeting of the Governing Body will be held at City Hall on Thursday, December 18, 2025, at 4:00 p.m.

At 5:14 p.m. Commissioner Banzet moved to adjourn. Seconded by Commissioner Truelove. Motion carried.

ATTEST:

Devin Johnson, Mayor

Stephanie Fyfe, City Clerk

APPROPRIATIONS REPORT**ORDINANCE NO 23****12/18/2025**

VENDOR	REFERENCE	AMOUNT	CHECK NO	CHECK DATE
AT & T	PHONE CHARGES	745.19	76601	12/18/2025
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	1,133.06	76602	12/18/2025
CORNERSTONE GLASS CO, LLC	GLASS REPLACEMENT	199.89	76603	12/18/2025
SHELBY CULBERTSON	CLEANING SERVICES	100.00	76604	12/18/2025
ENTERPRISE FM TRUST	DECEMBER BILLING	1,793.09	76605	12/18/2025
FORSYTHE'S HEATING & ELECTRIC	SERVICE CALL	93.93	76606	12/18/2025
G & W FOODS	WATER	7.00	76607	12/18/2025
GRANT COUNTY TREASURER	TAXES ON STORED GAS	349.00	76608	12/18/2025
HAWKINS INC	CHEMICALS	5,314.27	76609	12/18/2025
KANSAS DEPARTMENT OF REVENUE	WTP 1ST QTR FEES	44.33	76610	12/18/2025
LAKELAND OFFICE SYSTEMS LLC	COPIER MAINTENANCE	314.39	76611	12/18/2025
NEW BOSTON CREATIVE GROUP LLC	ANNUAL WEB HOSTING	375.00	76612	12/18/2025
O'REILLY AUTOMOTIVE INC	AUTO PARTS & SUPPLIES	248.84	76613	12/18/2025
PITNEY BOWES	POSTAGE FOR METER	2,042.15	76614	12/18/2025
PROTECTIVE EQUIPMENT TESTING L	EQUIPMENT TESTING	2,049.00	76615	12/18/2025
RANKIN MEMORIAL LIBRARY	TAX DISTRIBUTION	2,866.14	76616	12/18/2025
RURAL WATER DISTRICT 4	AIRPORT RURAL WATER	30.73	76617	12/18/2025
SPARKLIGHT	INTERNET SERVICE	217.59	76618	12/18/2025
SPARKLIGHT	INTERNET SERVICE	115.66	76619	12/18/2025
SF AUTOMOTIVE	VEHICLE REPAIR	180.00	76620	12/18/2025
THOMPSON BROTHERS SUPPLY INC	OXYGEN/CYLINDER LEASE	263.85	76621	12/18/2025
TRI VALLEY DEVELOPMENTAL SERV	DOCUMENT DESTRUCTION	23.40	76622	12/18/2025

******TOTAL********18,506.51**

ACH ELECTRIC ENERGY STATEMENTS BILLED December 2025

KMEA - Energy Project	December 2025 Service	71,481.00
KMEA - SPA Hyrdro Project	November 2025 Service	3,479.00
KMEA - GRDA Power Supply Project	January 2026 Service	79,881.00
KMEA - Energy Mgmt Project No 3	November 2025 Service	94,312.00
TOTAL ACH Electric Energy Statements		249,153.00

2025

**Amended
Certificate
For Calendar Year 2025**

To the Clerk of Wilson County, State of Kansas
We, the undersigned, duly elected, qualified, and acting officers of
Neodesha
certify that: (1) the hearing mentioned in the attached publication was held;(2) after the Budget Hearing this Budget was duly approved and adopted as the maximum expenditure for the various funds for the year.

			2025 Amended Budget		
			Amount of 2024 Tax that was Levied	Adopted 2025 Expenditures	Proposed Amended 2025 Expenditures
Table of Contents:		Page No.			
Fund	K.S.A.				
Electric		2		4,570,840	4,857,000
Storm Water		3		13,500	32,000
Totals		xxxxxxxx	0	4,584,340	4,889,000
Summary of Amendments		4			

Attested date: _____

County Clerk

Assisted by:

Address:

Email:

Devin Johnson, Mayor

Duane Banzet, Vice-Mayor

Ed Truelove, Commissioner

Governing Body

CPA Summary

Neodesha

2025

Adopted Budget

Electric	2025 Adopted Budget	2025 Proposed Budget
Unencumbered Cash Balance January 1	115,542	343,322
Receipts:		
Electric Sales	4,500,000	4,725,000
Connection Fees	9,000	7,000
Penalties	40,000	50,000
Service Fees	7,000	8,000
Interest on Idle Funds	500	7,700
Miscellaneous	0	2,300
Total Receipts	4,556,500	4,800,000
Resources Available:	4,672,042	5,143,322
Expenditures:		
Electric Administration	349,240	342,000
Electric Distribution	1,005,600	815,000
Electric Production	3,216,000	3,250,000
Transfer to General Fund	0	450,000
Transfer to Electric Reserves	0	0
Debt Service - SOK Low Interest Loan	0	0
Capital Outlay	0	0
Total Expenditures	4,570,840	4,857,000
Unencumbered Cash Balance December 31	101,202	286,322

CPA Summary

Neodesha

Adopted Budget

Storm Water	2025 Adopted Budget	2025 Proposed Budget
Unencumbered Cash Balance January 1	77,853	94,278
Receipts:		
Storm Water Revenue	42,000	54,300
Penalties	600	800
Interest on Idle Funds	0	0
	42,600	55,100
Resources Available:	120,453	149,378
Expenditures:		
Contractual	0	0
Commodities	13,500	2,000
Debt Service - Street Sweeper	0	0
Transfer to Storm Water Reserves	0	0
Transfer to General	0	30,000
Capital Outlay	0	0
Total Expenditures	13,500	32,000
Unencumbered Cash Balance December 31	106,953	117,378

CPA Summary

2025

**Notice of Budget Hearing for Amending the
2025 Budget**

The governing body of

Neodesha

will meet on the day of 12/18/2025 at 4:00 p.m. at City Hall, 1407 N 8th Street, Neodesha KS 66757 for the purpose of hearing and answering objections of taxpayers relating to the proposed amended use of funds.

Detailed budget information is available at City Hall, 1407 N 8th Street, Neodesha KS 66757 and will be available at this hearing.

Summary of Amendments

Fund	2025 Adopted Budget			2025 Proposed Amended Expenditures
	Actual Tax Rate	Amount of Tax that was Levied	Expenditures	
Electric			4,570,840	4,857,000
Storm Water			13,500	32,000
			0	0
			0	0
			0	0
			0	0

Devin Johnson
Official Title: Mayor

RESOLUTION NO. 25-24

A RESOLUTION AMENDING THE POSITION CLASSIFICATION AND PAY PLAN FOR THE CITY OF NEODESHA, KANSAS, AS ADOPTED BY THE NEODESHA CITY COMMISSION BY RESOLUTION NO. 18-14.

WHEREAS, K.S.A. 12-101 provides that a city may exercise the powers of home rule in the determination of local affairs, and the City of Neodesha is a City of the Second Class as defined by Kansas statute; and

WHEREAS, the management of the City of Neodesha regarding personnel rules, employee classification plans, compensation, and related administrative procedures and policies are a permissible exercise of home rule powers pursuant to K.S.A. 12-101a; and

WHEREAS, the City of Neodesha Governing Body established a Position Classification and Pay Plan to provide an equitable and consistent system of employee classification, compensation, and organizational structure to be administered by the City Administrator; and

WHEREAS, the Governing Body finds it necessary from time to time to amend the Position Classification and Pay Plan to reflect operational needs, organizational restructuring, and updated job classifications;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NEODESHA, KANSAS:

That the following amendments are hereby made to the adopted Position Classification and Pay Plan for the City of Neodesha:

- **Deletion of the job description** for *Assistant Public Works Director*.
- **Inclusion of job descriptions** for *Gas Distribution Superintendent* and *Water Distribution Superintendent*.
- **Deletion of the job description** for *Fire Chief / EMS Director*.
- **Deletion of the following Fire Department job descriptions:**
 - Fire Fighter Paramedic
 - Fire Lieutenant AEMT
 - Fire Captain EMT
 - Fire Captain AEMT
- **Inclusion of the following Fire Department job descriptions:**
 - Fire Chief
 - Fire Captain
- **Amendment of Section 4 – Pay Tables to remove** the following classifications:
 - Assistant Public Works Director
 - Fire Fighter Paramedic
 - Fire Lieutenant AEMT
 - Fire Captain EMT
 - Fire Captain AEMT

• **Amendment of Section 4 – Pay Tables** to **add** the following classifications:

- Fire Chief
- Fire Captain
- Gas Distribution Superintendent
- Water Distribution Superintendent

• **Amendment of departmental organizational charts** to reflect the deletions and additions of positions as outlined above.

• **Amendment of the Table of Contents, organizational charts, and page numbering** as necessary to reflect these changes.

BE IT FURTHER RESOLVED that all other provisions of the Position Classification and Pay Plan not expressly amended herein shall remain in full force and effect.

ADOPTED AND APPROVED by the governing body of the City of Neodesha, Kansas this 18th day of December, 2025.

ATTEST:

Devin Johnson, Mayor

Stephanie Fyfe, City Clerk

RESOLUTION 25-25

A RESOLUTION AMENDING THE PERSONNEL POLICIES FOR THE CITY OF NEODESHA, KANSAS, AS ADOPTED BY THE NEODESHA CITY COMMISSION BY RESOLUTION 18-13.

WHEREAS, K.S.A. 12-101 provides that a city may exercise the powers of home rule in determination of local affairs, and the City of Neodesha is a City of the Second Class as defined by Kansas Statute; and

WHEREAS, the management of the City of Neodesha regarding personnel rules, employee classification plans, compensation and related administrative procedures and policies are a permissible exercise of home rule powers, pursuant to K.S.A. 12-101a; and

WHEREAS, the City of Neodesha Governing Body established personnel policies and rules in the form of a Personnel Policy Manual by the Neodesha City Commission as a policy directive to guide the City Administrator and the employees of the City of Neodesha in their duties as employees of the City consistent with the permissible exercise of home rule powers;

THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NEODESHA:

That the following amendments be made to the adopted Personnel Policy Manual:

- Add section 3.10 social media Policy
and shifting previously numbered sections down as follows:
 - 3.11 Tobacco Free Policy
 - 3.12 Contributions and Honorariums
 - 3.13 Employee Ethics and Conflicts of Interest
 - 3.14 Visitors in the Work Place
 - 3.15 Drug and Alcohol Policy
 - 3.16 Drug and Alcohol Use
 - 3.17 Drug and Alcohol Policy Management
 - 3.18 Discipline
 - 3.19 Progressive Disciplinary Action Policy
 - 3.20 Procedure for Taking Disciplinary Action

ADOPTED AND APPROVED by the governing body of the City of Neodesha, Kansas this 18th day of December, 2025.

ATTEST:

Devin Johnson, Mayor

Stephanie Fyfe, City Clerk



SUNFLOWER TRAILER SALES INC.

Quote: 12/3/2025

Company Info:
2A NE 20TH ST
ST JOHN, KS 67576, USA

Sales Info:
Suzette Van Doren
Phone : (620) 549-6604

Customer Info:
City of Neodesha
Email: bhearn@neodeshaks.org

8" I-Beam Deckover

Quote #244076

- 24 feet (20' Straight Floor + 4' Dovetail)
- BP 2 5/16" Adj. w/ HD 6 Hole Chn Brkt
- (2) 8,000# Oil Bath w/14 Ply LR-G Tires Electric / Spring
- 4' Dove with 4ft. Monster Ramps (20' and up)
- Primer + Black Powder Coat



* actual product may vary from image shown

Notes:

Current lead time on a special order is approximately 10-12 weeks build time. Let us know if you have any other questions.
Thank you, Suzette, Sunflower

Standard Features

Standard features below do not reflect options listed above.

- 14,000 lb. G.V.W.R.
- 7,000 lb. x 2 G.A.W.R.
- Demco EZ Latch Adj. 2 5/16" Ball Coupler
- Safety Chains
- 1 - Drop Leg Jack (10,000 lb.)
- 2 - E-Z lube Brake Axles (7,000 lb.)
- 6 Leaf Slipper Spring Suspension
- 4 - 16" Black Mod Wheels
- 4 - 235/80R16 Radial Tires (3,520 lb)
- Rubrail & Stake Pockets
- Electric Breakaway Kit w/ Charger
- DOT Reflective Tape
- Tool Tray In Tongue
- 6' 6" Slide in Ramps w/ Holders
- 8" x 10 lb. I-Beam Integrated Tongue & Frame
- 3" Channel Crossmembers 16" on Center
- 2" Treated Pine Lumber Deck
- 102" Wide Deck
- 2" x 6" x 1/8" Rectangular Tubing Outer Deck Frame
- DOT Approved Flushmount Lifetime LED Lights
- Amber Side Turn Flashers
- All-Weather Wiring Harness (7-way RV)
- Sand Blasted, Acid Washed, Powder Coated
- GN Option Equipped with 2 Jacks
- GN Equipped with Lockable Front Toolbox
- GN Equipped with Chain Holder
- Industry Leading Axle and Structural Warranty
See Warranty Guide
- Spare Tire Mount

Trailer Price:	\$10,900.00
Taxes:	\$0.00
Fees:	\$0.00
Registration:	\$0.00
Other:	\$0.00

Total Price: \$10,900.00

CITY OF NEODESHA

ACCOUNT MODIFICATION FORM

DATE: 10/13/2025

ACCOUNT #:	NAME	AMOUNT	REASON FOR MODIFICATION
2139003	PAUL ATTEBERRY	432.74	DECEASED 11/13/2024
1497012	CHRISTY A BERRY	625.35	DECEASED 8/27/2022
1509007	VICKIE COLBERT	529.84	DECEASED 4/1/2021
2841001	JON CUNNINGHAM	89.84	DECEASED 5/24/2020
2429001	AMANDA DETTMAN	637.35	DECEASED 1/31/2022
1476002	DAVID HIGHT	452.69	DECEASED 8/9/2022
1583002	ED KANE	651.78	DECEASED
1807005	TRAVIS KELMAN	372.29	DECEASED 6/5/2025
1738001	JACQUE KILL	436.81	DECEASED 10/22/2020
2063001	MICHAEL LINDSAY	696.08	DECEASED 3/12/2021
1022003	CARLA LOWE	129.80	DECEASED 6/6/2024
2354003	RICHARD MAYHOOD	2,637.45	DECEASED 5/29/2023
2319001	SUSAN MOORE	470.74	DECEASED
1244010	CAROL NOLAND	679.27	DECEASED 11/3/2024
2678001	LYNN OVERLIN	212.79	DECEASED 6/19/2024
2178001	CONNIE PERRY	1,074.36	DECEASED 6/30/2024
2638001	SHARON PRATT	162.99	DECEASED
1091002	TISHA RAIDA	461.87	DECEASED 1/24/2024
2132005	FLOYD REYNOLDS	1,164.15	DECEASED
1864001	BERNADETTE SCHOONOVER	653.90	DECEASED 5/6/2023
2191007	LINDA STEWART	656.22	DECEASED 10/31/2023
2366001	MARIE TA YLOR	571.51	DECEASED

2312001	DANNY THAYER	374.65	DECEASED
1799001	MARY WAGGONER	254.22	DECEASED
1118001	LEROY WEST	346.68	DECEASED 2/4/2022
3156001	DEREK WINN	77.98	DECEASED 5/8/2021
		14,853.35	

The above modifications to accounts was approved on the 18th day of December, 2025.

Stephanie Fyfe, City Clerk

Devin Johnson, Mayor

CITY OF NEODESHA
BOARD/COMMISSION ROSTERS
as of 01/01/2026

ACTIVE TRANSPORTATION ADVISORY BOARD			
<u>POSITION</u>	<u>NAME</u>	<u>LENGTH OF TERM</u>	<u>TERM ENDS</u>
(Chairman)	Erica Johnson	4 years	12/31/2026
	Jason DeLong	4 years	12/31/2026
(Vice-Chair)	Don Adams	4 years	12/31/2026
	Jack DeGraw	4 years	12/31/2025
(Secretary)	Mary Bauman	4 years	12/31/2025
	Tracy Edwards	4 years	12/31/2025
	Jared Bohannon	4 years	12/31/2024
	Janice Reece	4 years	12/31/2024
	Rod Schlegel	4 years	12/31/2024
4-year term; 9 members			

ECONOMIC DEVELOPMENT COMMITTEE			
<u>POSITION</u>	<u>NAME</u>	<u>LENGTH OF TERM</u>	<u>TERM ENDS</u>
Vice Chairman	Drew Johnson	4 years	12/31/2027
	Francie Currie	4 years	12/31/2027
	Juanita Erickson	4 years	12/31/2027
	Kevin Meyers	4 years	12/31/2027
	Rod Froebe	4 years	12/31/2026
	Robyn Pierce	4 years	12/31/2026
Chairman	Jared Bohannon	4 years	12/31/2025
	Bruce Thornton	4 years	12/31/2029
	Mitchell Peitz	4 years	12/31/2026
	Philip Newkirk	4 years	12/31/2028
	JoAnne Harper	4 years	12/31/2028
	Casey Lair	4 years	12/31/2028
	Terry Woodruff	4 years	12/31/2028
	Shannon Herge	4 years	12/31/2028
Mayor	Devin Johnson	n/a	n/a
City Administrator	Brogan Jones	n/a	n/a
City Clerk	Stephanie Fyfe, Secretary	n/a	n/a
Comm Dev Director	Chris Bauman	n/a	n/a
4-year term; 8-14 members including one Commissioner			

NEODESHA HOUSING AUTHORITY			
<u>POSITION</u>	<u>NAME</u>	<u>LENGTH OF TERM</u>	<u>TERM ENDS</u>
Vice-Chair	Sam Tomlinson	4 years	05/31/2027
	Terri Green	4 years	05/31/2028
	Janie Steele	4 years	05/31/2028
	Aiko Waggoner	4 years	05/31/2026
Chairman	Jim West	4 years	05/31/2029
4-year terms; 5 members			

PLANNING & ZONING COMMISSION			
POSITION	NAME	LENGTH OF TERM	TERM ENDS
	Connie Shiverdecker	3 years	12/31/2026
	Robert McMurray	3 years	12/31/2027
Chairman	Jeremy Carpenter	3 years	12/31/2028
	Mike Porter	3 years	12/31/2028
	Marty Millis	3 years	12/31/2026
City Administrator	Brogan Jones	n/a	n/a
Comm Dev Director	Chris Bauman	n/a	n/a
Secretary	Stephanie Fyfe, City Clerk	n/a	
3-year term; 5 members			

RECREATION COMMISSION			
POSITION	NAME (Appointed by)	LENGTH OF TERM	TERM ENDS
Rec Director	Josey Leck	n/a	n/a
Asst Director	Crystal Julian	n/a	n/a
	Drew Johnson (USD461)	4 years	12/31/2027
Chairman	Marty Kelly (City)	4 years	12/31/2029
Treasurer	Tyler Pierce (Rec Appt)	2 years	12/31/2027
Secretary	David Piatt (USD461)	4 years	12/31/2028
	Michael Lamendola	4 years	12/31/2026
4-year term; 2 City appointees			

SENIOR CITIZENS BOARD			
POSITION	NAME	LENGTH OF TERM	TERM ENDS
President	Bill Sexton	3 years	12/31/2028
Vice-President	Lloyd Baumwart	3 years	12/31/2026
Secretary	Jim Jackson	3 years	12/31/2027
	Bobbie Katzer	3 years	12/31/2027
Treasurer	Pattie Bailey	3 years	12/31/2027
	David Simms	3 years	12/31/2028
	Mina Olson	3 years	12/31/2026
	Gary Campbell	3 years	12/31/2026
3-year term; 8 members			

W. A. RANKIN LIBRARY BOARD			
POSITION	NAME	LENGTH OF TERM	TERM ENDS
1 - Treasurer	Stacy Jensen	4 years	04/30/2029
2	VACANT	4 years	04/30/2026
3 - Secretary	Treva Scott	4 years	04/30/2026
4 - Vice-President	Jeanne Sexton	4 years	04/30/2027
5 - Member	Pattie Bailey	4 years	04/30/2027
6 - President	Lewis Scott	4 years	04/30/2028
7 - Member	VACANT	4 years	04/30/2028
Ex Officio	Devin Johnson (Mayor)	n/a	n/a
4-year term; 7 members (2 may be outside city limits but within USD 461 jurisdiction)			

<u>31st Judicial District Community Corrections & Juvenile Services</u>			
<u>POSITION</u>	<u>NAME</u>	<u>LENGTH OF TERM</u>	<u>TERM ENDS</u>
	Peggy Collins	2 years	04/20/2026

December 12, 2025

City of Neodesha

1407 N. 8th St

Neodesha, KS 66757

Dear Sir or Madam,

This letter is to formally tender my resignation from the Rankin Memorial Library board effective December 15, 2025. Thank You,

Janie Steele

A handwritten signature in cursive script that reads "Janie Steele". The ink is dark and the signature is fluid, with the first and last names being more prominent than the middle name.

518 N 8th St

Neodesha, KS 66757

Ph. (620) 920-0208