

Agenda

City Commission of the City of Neodesha, KS

May 14, 2025 2:00 p.m.

ZOOM Online Access: <https://us02web.zoom.us/j/6203252828>

Item 1: Opening Session

- Call to Order
- Roll Call
- Invocation
- Pledge of Allegiance
- Additions/Deletions to the Agenda
- Civic Organization Reports
- Mayor's Report
- Commissioner's Reports
- City Administrator's Comments
- Community Development Director Report
- Financial Reports Distributed

Item 2: Public Comments

Item 3: Consent Agenda (Routine agenda items can be approved with unanimous consent of the City Commission. Any item can be removed and placed in items of business.)

- Approval of April 23, 2025 Minutes
- Appropriation (2025) 08

Item 4: Business Items to Consider

- A. Proclamation: National Police Week
- B. Proclamation: Emergency Medical Services Week
- C. Ordinance: Amend Utility Rules & Regulations
- D. Approve Bid for Paving / Sealing
- E. Approve Purchase Agreement: INA Alert
- F. Neodesha Land Bank: Consider Sale of Property
- G. Set Date & Time; Special Call Meeting

Item 5: Date/Time of Next Regular Meeting

Wednesday, May 28, 2025 at 2:00 p.m. – Regular Meeting, City Hall

Item 6: Executive Session: Non-elected Personnel

Item 7: Adjournment

AGENDA COMMENTS
CITY COMMISSION MEETING
April 23, 2025

Additions to the Agenda

RECOMMENDED MOTION: *I move to approve the agenda as presented.*

Consent Agenda

RECOMMENDED MOTION: *I move to approve the consent agenda as presented.*

Business Items to Consider

4.A: Proclamation: National Police Week

This is a proclamation we make each year supporting our local law enforcement and specifically NPD.

RECOMMENDED MOTION: *No motion needed.*

4.B: Proclamation Emergency Medical Services Week

Proclamation Emergency Medical Services week supporting our local nurses and medical professionals.

RECOMMENDED MOTION: *No motion needed.*

4.C: Ordinance: Amend Utility Rules & Regulations

This amendment was made to streamline certain billing processes. Several sections have not been properly followed, while others need to be updated to reflect current practices

RECOMMENDED MOTION: *I move to approve Ordinance No 1819 as presented.*

4.D: Approve Bid for Paving / Sealing

Both bids are for the exact same areas that have been identified by City staff. We tried to gather more bids, but these were the two that we heard back from.

RECOMMENDED MOTION:

*I move to accept the bid from Hull Paving in an amount not to exceed \$66,000.00 Dollars.
or
I move to accept the Bid from Encore Pavement not to exceed \$107,500.00 Dollars.*

4.E: Approve Purchase Agreement INA Alert

This is the same proposal as last time with a slightly different amount. INA didn't add the camera to the first quote for the Water tower. This is to correct that issue and get the process started.

RECOMMENDED MOTION: *I move to approve the purchase agreement with INA Alert in the amount not to exceed \$3,246.76/year for the next five years.*

4.F: Neodesha Land Bank: Consider Sale of Property

Mr Dale McDaniel would be interested in purchasing a Neodesha Land Bank lot located at the front drive of the airport. The lot, if purchased, would be used for fireworks storage.

RECOMMENDED MOTION: *I move to convene as the Neodesha Land Bank to discuss the sale of property.*

RECOMMENDED MOTION: *To be determined.....*

RECOMMENDED MOTION: *I move to adjourn as the Neodesha Land Bank and re-convene as the City of Neodesha Governing Body.*

4.G: Set Date & Time; Special Call Meeting

Need to set a date and time to review/discuss options for the open commission seat.

RECOMMENDED MOTION: *I move to set a special call meeting for (DATE) at (TIME) for the purpose of discussing applicants for the open commission seat.*

EXECUTIVE SESSION: Non-Elected Personnel

I move to recess to an Executive Session including the Governing Body, City Administrator, City Clerk and Chief of Police to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, KSA 75-4319(b)(1) because if this matter were discussed in open-session it might invade the privacy of those discussed. The open meeting will resume in the Commission Room at ____ p.m.

The Board of Commissioners met in regular session at 2:00 p.m., on Wednesday, April 23, 2025, in the Commission Room at City Hall conducting the meeting by live streaming with Zoom with Mayor Johnson presiding and Commissioners Banzet and Jabben present.

Commissioner Jabben moved to approve the agenda as presented. Seconded by Commissioner Banzet. Motion carried.

Civic organization reports were invited and heard.

Commission reports were heard.

City Administrator comments were heard.

Community Development Director reports were heard.

Financial reports were distributed.

Public Comments were invited and heard.

Commissioner Banzet moved to approve the consent agenda as presented consisting of minutes from the April 9, 2025 meeting; minutes from the April 11, 2025 Special Call Meeting; and Appropriation (2025) 07. Seconded by Commissioner Jabben. Motion carried.

Administrator Jones addressed the Commission regarding a request from the Neodesha Area Chamber of Commerce to approve the use of Stadium Park and Bluestreak Avenue for their annual Hometown Days event to be held June 14th and 15th. Discussion held.

Commissioner Banzet moved to approve the use of Stadium Park and Bluestreak Avenue during Hometown Days as presented. Seconded by Commissioner Jabben. Motion carried.

Administrator Jones addressed the Commission regarding a required Resolution from the State of Kansas that allows alcohol sales at the Hometown Days event. Discussion held.

RESOLUTION 25-06

A RESOLUTION AUTHORIZING A STREET DANCE WITH ALCOHOL SALES LOCATED AT 1 BLUESTREAK AVENUE ON JUNE 14, 2025, FROM 4:00 PM TO 11:00 PM

WHEREAS, the Governing Body of the City of Neodesha, Kansas, recognizes the importance of community events that foster social interaction, cultural expression, and economic activity; and

WHEREAS, the Neodesha Area Chamber of Commerce has proposed the organization of a street dance event to be held at 1 Bluestreak Avenue on June 14, 2025, from 4:00 PM to 11:00 PM; and

WHEREAS, the event is intended to provide a safe and enjoyable environment for residents and visitors, featuring live music, dancing, food, and beverage services, including the sale of alcoholic beverages; and

WHEREAS, the Neodesha Area Chamber of Commerce has agreed to comply with all local, state, and federal laws and regulations regarding the sale and consumption of alcohol, and has secured the necessary permits from the Kansas Department of Revenue, Alcoholic Beverage Control Division;

THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NEODESHA, KANSAS:

The street dance event organized by the Neodesha Area Chamber of Commerce is hereby authorized to take place at 1 Bluestreak Avenue on June 14, 2025, from 4:00 PM to 11:00 PM; and

The sale of alcoholic beverages at the event is permitted, provided that the Neodesha Area Chamber of Commerce adheres to all applicable laws and regulations regarding alcohol sales and consumption.

Commissioner Jabben moved to approve Resolution 25-06 as presented. Seconded by Mayor Johnson with Commissioner Banzet abstaining from the vote. Motion carried 2 ayes with one abstention.

Administrator Jones addressed the Commission regarding an agreement with INA Alert for additional security cameras to be placed on the water tower. Discussion held.

Commissioner Banzet moved to approve the purchase agreement with INA Alert for an amount not to exceed \$2,585.21 per year for the next five years with the payment being deducted from the Police Department Budget. Seconded by Commissioner Jabben. Motion carried.

Administrator Jones addressed the Commission regarding an agreement for software services for the Neodesha Fire/EMS Department with First Due Size-Up. Discussion held.

Commissioner Banzet moved to approve the agreement with First Due Size-Up for software services in an amount not to exceed \$6,400 for 2025 services. Seconded by Commissioner Jabben. Motion carried.

Administrator Jones addressed the Commission regarding setting a date and time for a preliminary 2026 Budget Worksession. Discussion held.

Mayor Johnson moved to set a budget worksession for Tuesday, May 13, 2026 at 12:00 p.m. Seconded by Commissioner Banzet. Motion carried.

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Neodesha, Kansas

April 23, 2025

(continued from previous page)

The next regular meeting of the Governing Body will be held at City Hall on Wednesday, May 14, 2025, at 2:00 p.m.

Being this is Commissioner Jabben's last meeting, Mayor Johnson, Commissioner Banzet and staff extended well wishes to Chris and his spouse for their future endeavors.

At 3:00 p.m. Commissioner Banzet moved to adjourn. Seconded by Commissioner Jabben. Motion carried.

ATTEST:

Devin Johnson, Mayor

Stephanie Fyfe, City Clerk

APPROPRIATIONS REPORT**ORDINANCE NO 8****5/14/2025**

<u>VENDOR</u>	<u>REFERENCE</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>CHECK DATE</u>
AETNA BETTER HEALTH OF KS	OVERPAYMENT	610.70	75565	5/14/2025
KELLY BIRK	CIVIC CENTER RENTAL REFUND	270.00	75566	5/14/2025
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	121.99	75567	5/14/2025
CALLTOWER	PHONE CHARGES	305.17	75569	5/14/2025
CANON FINANCIAL SERVICES	PRINTER LEASE	211.71	75570	5/14/2025
CINTAS	FIRST AID SUPPLIES	475.51	75571	5/14/2025
CJ'S THREADS	EMBROIDERY	28.00	75572	5/14/2025
CLEAVER FARM & HOME	SUPPLIES	74.99	75573	5/14/2025
CORE & MAIN	PARTS & SUPPLIES	1,505.65	75574	5/14/2025
CULLIGAN OF INDEPENDENCE	MAY WATER SERVICE	328.71	75575	5/14/2025
EAGLE RESEARCH CORP	DATA PUBLICATION FEE	45.00	75576	5/14/2025
ECX SYSTEMS LLC	BARRACUDA EMAIL SECURITY 5/25	50.00	75577	5/14/2025
EMC INSURANCE COMPANIES	DEDUCTIBLE	2,500.00	75578	5/14/2025
EXPRESS LOGISTICS INC	SHIPPING	204.63	75579	5/14/2025
FORSYTHE'S HEATING & ELECTRIC	SERVICE CALL	582.75	75580	5/14/2025
FREDONIA OUTDOOR EQUIPMENT	PARTS & SUPPLIES	290.90	75581	5/14/2025
G & W FOODS	SUPPLIES	118.99	75582	5/14/2025
GIRARD TARPS	CUSTOM FIRE TRUCK TARP	785.89	75583	5/14/2025
HACH COMPANY	TURBIDIMETER SERVICE	1,740.68	75584	5/14/2025
HAWKINS INC	CHEMICALS	4,886.12	75585	5/14/2025
TOMMY JOHN	CLEANING SERVICES	300.00	75586	5/14/2025
KANSAS ONE-CALL SYSTEM, INC	APRIL LOCATES	107.73	75587	5/14/2025
KANSAS STATE TREASURER	MUNICIPAL COURT FEES	3,187.00	75588	5/14/2025
KAW VALLEY ENGINEERING, INC	UP PROJECT	577.50	75589	5/14/2025
KANSAS HEALTH & ENVIROMENT LAB	Q9000 1ST QTR TESTING	807.00	75590	5/14/2025
LEASE FINANCE SERVICES	COPIER LEASE	435.21	75591	5/14/2025
LANDIS+GYR TECHNOLOGY INC	APRIL 2025 AMR	1,656.55	75592	5/14/2025
LANG DIESEL INC	PARTS & SUPPLIES	1,087.23	75593	5/14/2025

LAWSON PRODUCTS	SUPPLIES	270.28	75594	5/14/2025
LOCALITY MEDIA, INC	FIRE/EMS SOFTWARE	6,400.00	75595	5/14/2025
LYLE MCDONALD	REFUND OVERPYMT AMBULANCE BILL	100.00	75596	5/14/2025
MEDICCLAIMS INC	AMBULANCE COLLECTION FEES	1,965.06	75597	5/14/2025
MERIDIAN ANALYTICAL LABS LLC	WASTEWATER ANALYSIS	61.00	75598	5/14/2025
MIDWEST COMPUTER SALES	IT SERVICES	424.35	75599	5/14/2025
BANK OF AMERICA	ROCK	1,738.88	75601	5/14/2025
MYTOWN MEDIA	NEODESHA SPORTS	175.00	75602	5/14/2025
NEODESHA AUTO SUPPLY	AUTO PARTS & SUPPLIES	612.18	75604	5/14/2025
NEODESHA DERRICK NEWS	PUBLICATIONS	1,126.00	75605	5/14/2025
O'REILLY AUTOMOTIVE INC	AUTO PARTS & SUPPLIES	497.97	75606	5/14/2025
PITNEY BOWES INC	POSTAGE SUPPLIES	589.25	75607	5/14/2025
PNEUDART INC	DARTS	59.55	75608	5/14/2025
PORTER DRUGS	STOCK MEDS FOR AMBULANCE	299.18	75609	5/14/2025
PRAIRIE FIRE COFFEE	BEVERAGE SERVICE	144.36	75610	5/14/2025
QUALITY MOTORS	ANTENNA	25.52	75611	5/14/2025
RAILROAD MANAGEMENT CO III,LLC	POWERLINE ENCROACHMENT	2,269.86	75612	5/14/2025
ROB DENT EXCAVATING	HAUL GRAVEL	2,550.00	75613	5/14/2025
SALT CREEK VETERINARY CLINIC	VET SERVICES	101.25	75614	5/14/2025
SEK COOP INC	PROPANE	72.39	75615	5/14/2025
SEK GARAGE DOORS	GARAGE DOOR REPAIRS	1,960.00	75616	5/14/2025
SHERWIN WILLIAMS INDEPENDENCE	PAINT	59.75	75617	5/14/2025
FIRST RESPONDER OUTFITTERS INC	UNIFORMS	248.64	75618	5/14/2025
STANION WHOLESALE ELECTRIC	ELECTRIC SUPPLIES	2,444.63	75619	5/14/2025
SF AUTOMOTIVE	VEHICLE REPAIR	4,186.08	75620	5/14/2025
STUDEBAKER REFRIGERATION INC	ICE MACHINE RENTAL	95.00	75621	5/14/2025
SUPERIOR BOWEN	COLD MIX	5,981.60	75622	5/14/2025
TBS ELECTRONICS INC	WIRELESS SPEAKER MIC	170.00	75623	5/14/2025
UNITED HEALTHCARE	REFUND OVERPYMT AMBULANCE BILL	1,558.98	75624	5/14/2025
US CELLULAR	CELL PHONE/TABLET CHARGES	620.43	75625	5/14/2025
WEIS FIRE & SAFETY	SWIVEL GASKETS	39.85	75626	5/14/2025
WESTERN AUTO	SUPPLIES	328.31	75627	5/14/2025
WILSON MEDICAL CENTER	APRIL TAX DISTRIBUTION	31,203.59	75628	5/14/2025

WITMER PUBLIC SAFETY GROUP INC	FIRE SUPPLIES	726.99	75629	5/14/2025
WOODS LUMBER COMPANY	SUPPLIES	1,246.71	75630	5/14/2025
A T & T	FIBER OPTIC SYSTEM	606.39	75222	3/20/2025
PETTY CASH	PETTY CASH REIMBURSEMENT	153.82	75223	3/20/2025
EVERGY	AIRPORT RUNWAY LIGHTS	449.90	75224	3/20/2025
EVERGY	STREET LIGHTS @ OTTAWA	110.13	75225	3/20/2025
SPARKLIGHT	INTERNET SERVICE	180.73	75226	3/20/2025
SPARKLIGHT	INTERNET SERVICE	247.47	75227	3/20/2025
ADVANCE INSURANCE CO	MARCH PREMIUMS	510.69	75228	3/20/2025
US CELLULAR	GAS CHARTING	52.47	75229	3/20/2025
KRWA	2025 ANNUAL DUES	1,246.00	75230	3/20/2025
US CELLULAR	CELL PHONE/TABLET CHARGES	751.92	75231	3/20/2025
WEX BANK	FUEL	6,763.22	75232	3/20/2025
INTERNAL REVENUE SERVICE	PENALTY DUE 4TH QTR TAXES	504.57	75233	3/20/2025
HEATHER PETTY	VINYL DECAL	60.00	75234	3/20/2025
A T & T	PHONE CHARGES	461.07	75235	3/20/2025
DISC GOLF DISTRIBUTION	DISC GOLF PROJECT	9,455.00	75336	3/20/2025
SOUTHERN STAR CENTRAL GP INC	FEBRUARY BILLING	64,390.34	75337	3/20/2025
VISA	SUPPLIES, MEMBER DUES, UNIFORMS	14,101.52	75338	3/20/2025
SPARKLIGHT	INTERNET SERVICE	195.06	75339	3/20/2025
SPARKLIGHT	INTERNET SERVICE	94.17	75340	3/20/2025

*****TOTAL*****

193,982.72

**CITY OF NEODESHA, KANSAS
PROCLAMATION**

National Police Week 2025

Whereas, The Congress and President of the United States have designated May 15th as Peace Officers' Memorial Day, and the week in which May 15th falls as National Police week; and

Whereas, the members of the law enforcement agency of the City of Neodesha play an essential role in safeguarding the rights and freedoms of Neodesha; and

Whereas, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement agency, and that members of our law enforcement agency recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression; and

Whereas, the men and women of the law enforcement agency of the City of Neodesha unceasingly provide a vital public service;

Now, therefore, I, Devin Johnson, Mayor of the City of Neodesha, call upon all citizens of Neodesha and upon all patriotic, civic and educational organizations to observe the week of May 11th ~ 17th 2025, as National Police Week with appropriate ceremonies and observances in which all of our people may join in commemorating law enforcement officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities and, in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

I further call upon all citizens of the City of Neodesha to observe Thursday, May 15, 2025, as

Peace Officers' Memorial Day

in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty, and let us recognize and pay respect to the survivors of our fallen heroes.

In witness thereof, I have hereunto set my hand and caused the Seal of the City of Neodesha to be affixed this 14th day of May, 2025.

ATTEST:

Devin Johnson, Mayor

Stephanie Fyfe, City Clerk



EMS WEEK

May 18-24, 2025

We Care. For Everyone.

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, emergency medical services fills healthcare gaps by providing important, out-of-hospital care, including preventative medicine, follow-up care, and access to telemedicine; and

WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating the Emergency Medical Services Week; now

THEREFORE, I, Devin Johnson, Mayor of the City of Neodesha, in recognition of this event, do hereby proclaim the week of May 18 - 24, 2025, as

EMERGENCY MEDICAL SERVICES WEEK

The 51st anniversary of EMS Week theme is **EMS WEEK: We Care. For Everyone.** I encourage the community to observe this week with appropriate programs, ceremonies, and activities in honor of the EMS profession and the essential service it provides.

In witness thereof, I have hereunto set my hand and caused the Seal of the City of Neodesha to be affixed this 14th day of May, 2025.

ATTEST:

Devin Johnson, Mayor

Stephanie Fyfe, City Clerk

ORDINANCE NO. 1819

AN ORDINANCE AMENDING ORDINANCE 1540 SETTING FORTH RULES AND REGULATIONS FOR THE CITY OF NEODESHA UTILITIES AND REPEALING ORDINANCES 1540 AND 1764 AND ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF NEODESHA, KANSAS:

Section 1: Ordinance 1540 is hereby amended to read as follows:

A. ESTABLISHING SERVICE

1. Persons requesting utility service must complete and sign a utility service contract with the City of Neodesha and provide the City with a current government issued photo I.D. The City's acceptance of the service contract constitutes a binding agreement between the City of Neodesha and the utility customer.
2. It shall be the policy of the City that any and all debts owed the City be paid before service will be established. In the event a utility customer becomes delinquent on utility service, or incurs a debt with the City for any other reason, utility service may be discontinued if said debt remains unpaid after notification of amount due.
3. Persons requesting utility service must provide either proof of ownership for the residence on which utility service is being requested, or a rental/lease agreement showing all tenants and co-tenants for the location. The landlord's name, address and phone number must be provided at the time utility service is requested.

B. SERVICE CONNECTION FEES

1. Service Connection Fees for Electricity, Gas and Water must be paid prior to service being established.
 - a. Electricity: \$50.00
 - b. Gas: \$50.00
 - c. Water: \$50.00

C. TRANSFER and TRANSFER FEE:

1. Should a customer move to another address in the City's service area, utilities may be established at the new address without additional Service Connection Fees providing the following criteria are met:
 - a. The account, or any previous account in the customer's name, cannot have been disconnected due to failure to pay during the past 60 consecutive months.
 - b. Customer must have a good payment record which is defined as no more than one late payment in a 24 month period of time, or for the duration of the account if it has been active less than 24 months.
2. If the above criteria has been met, a transfer fee of \$25.00 will be required to transfer the utilities. This fee is nonrefundable. If the above criteria cannot be met, then Service Connection Fees will be required.
3. Service Connection Fees cannot be transferred from one customer to another.
4. Service at the previous address must be closed out within 90 days. If prior service is still in effect after 90 days, Service Connection Fees will be assessed to the new address account.

D. BENEFIT USERS

1. Each person of legal age, 18 or older, residing at the premises shall be deemed to have received the benefit of utility service supplied by the City and shall be liable for payment whether or not the service is listed in that person's name. Therefore, any person requesting utility service must provide the names of any persons of legal age residing at the location.
 - a. The utility account will be subject to disconnection of services should any of the beneficiaries at said address owe unpaid utility debts to the City. Before utilities can be re-established, all unpaid debts to the City of Neodesha shall be paid in full. Unpaid debts shall be defined as utilities for previous addresses; court fines; ambulance bills; or any other type of debt to the City of Neodesha.
 - b. Should the City become aware that a beneficiary user at any address owes the City any back bills, the person listed on the contract will be sent a letter informing them that the account may be shut off unless the back bills are paid.

E. UTILITY BILLS

1. Each month the City will read the meters for each account and calculate the amount due and payable from each customer for utilities.
 - a. The City shall make an initial demand for payment through the mailing of a utility bill.
 - b. Payment of the account shall be due by 4:45 p.m. on the 15th of each month.
 - 1) Payments received after 4:45 p.m. will be considered delinquent and late charges will be assessed.
 - c. A penalty of 10% of the entire unpaid balance will be assessed to the account once it becomes delinquent.
 - d. The City is not responsible for Utility Bills lost or not delivered by the Postal Service.

F. DELINQUENT PAYMENTS

1. Delinquent notices shall be mailed to all customers who have not paid by the 15th of the month. If the entire bill (including penalties) is not paid in full within 10 days of the 15th, utility service shall be disconnected.
2. If the amount owed is still not paid after 15 days from the date on the final notice the account will then be turned over for collection.
3. In the event the City of Neodesha is required to pursue collection of accounts that become delinquent through collections or any other lawful collection process, the City shall be entitled to reimbursement of the costs of collection from the customer, including but not limited to, court costs, attorney's fees and collection agency fees.

G. RECONNECTION FEES

1. Once the utility account is placed on the City's Shut Off List, reconnection fees must be paid even if the utilities have not physically been disconnected.
2. Reconnection fees will be \$75.00

H. RETURNED CHECKS

1. First Returned Check: A notice will be sent giving the customer seven (7) days to pay the NSF check and a \$50.00 NSF fee. Only cash, cashier's check or money order will be accepted.
2. Second Returned Check:
 - a. The Utility account will be subject to immediate disconnection without notice.
 - b. The Utility account will be placed on a "cash only" basis for 12 months.
 - 1) Any checks received during this time will be returned without being processed and the account will remain as unpaid until cash, cashier's check or money order is received. Utilities are subject to disconnection procedure if cash payment is not received before disconnection reports are issued.
3. Returned Checks on Service Connection Fees: Returned checks written for utility Service Connection Fees will cause immediate disconnection of services without notice. A reconnection fee must be paid in addition to all amounts owed prior to the account being turned back on.
4. The City reserves the right to contact the customer's financial institution to verify that funds are available before accepting any checks.

I. EXTENSIONS

1. Each Utility Account will be allowed two (2) extensions per calendar year. Extensions must be applied for between the 16th of the month and the 26th. Said extension will extend the due date to the 3rd of the following month.
 - a. Only the person(s) listed on the Utility account may sign an extension. If said customer cannot come into the office, a form can be mailed or picked up by someone else, but the customer's signature must be notarized.

- b. The customer will be required to pay 25% of the total bill prior to obtaining an extension.
 - c. If the remainder of the bill is not paid in full at the end of the extension period, utilities will be disconnected without further notice. A reconnection fee must be paid in addition to all amounts owed prior to the account being turned back on.
 - d. Only two extensions per calendar year will be allowed.
2. Medical Certificate Extensions
- a. Any customer requesting an extension due to medical condition must submit a letter signed by a licensed physician in the State of Kansas stating that the applicant has been prescribed the use of life preserving medical equipment and that the disruption of power will be life threatening. This letter must be dated within 10 days of the extension application, and is only good for one extension. The letter will not keep power on if the entire utility bill is not paid by the end of the extension.
 - b. 50% of the current bill must be paid before the extension will be granted.
 - c. Medical extensions will be from the 15th of the month in which the current billing was accrued to the 15th of the following month.
 - d. Only two extensions per calendar year will be allowed.
 - e. A new physician's letter must be obtained for each extension.
- J. DISCONTINUANCE OF SERVICE
1. Discontinuance of service may occur for the following reasons:
- a. Subterfuge, Tampering, Bypassing or Unauthorized Metering: It is unlawful for any person to "jumper" or by any means or device fully or partially circumvent a municipal utility meter, or to knowingly use or consume unmetered utilities or use the services of any utility system, the use of which the proper billing authorities have no knowledge.
 - b. Failure to pay utility bills when due.
 - c. Violation of Ordinances, Resolutions or department rules and regulations.
 - d. Unsafe conditions.
 - e. Denying utility right of access to the premises.
 - f. If the customer's meter is obstructed, a second attempt to read it will be made. If the meter is still obstructed a notice will be mailed to the customer requesting that access be arranged for the readers each month. No additional notice will be given. If the City is unable to access a customer's meter due to obstruction a second time, an Inaccessibility Fee of \$30.00 will be placed on the customer's utility billing the following month and each month thereafter that the meter is inaccessible.
 - g. Any reasons as set forth in Sections A - I above.
- K. HEARING
1. Upon request, a customer may schedule a hearing regarding utility bills with the City Administrator or his designee. Upon reviewing the information provided, the City Administrator or his designee shall make a determination as to the outcome of said delinquent account.

Section 2: The following Landlord Agreement is hereby adopted and may be entered into by qualifying Landlords and the Utility Billing Supervisor.

- A. PURPOSE:
1. The purpose of this agreement is to provide a clear understanding of what will be required to maintain continuous service during periods of vacancy to Landlords' rentals through tenant arrivals and departures.
- B. Limitations:
1. This agreement is meant to exist within the boundaries set by the City of Neodesha ordinances and billing practices. If there is any conflict, the ordinance and billing practices will supersede the agreement.
- C. Eligibility:
1. Landlords must be in good payment standing with the City of Neodesha. This is defined as no late payments on any account in the Landlord's name during the past 24 consecutive months, no disconnections due to failure to pay within the past 60 consecutive months; and no outstanding debts of any kind or nature owed to the City.
- D. Transfers and Transfer Fees:
1. The City of Neodesha, subject to the terms of this agreement and City ordinances, agrees to transfer service, without interruption, from the name of the tenant to the Landlord's name when the Landlord notifies the City that the tenant has moved and makes application to transfer service into the Landlord's name. The fee to transfer said utilities shall be \$15.00 per transfer. It shall not be the responsibility of the City to transfer said utilities without notification from the Landlord to do so.

2. All persons who are benefit users of City utilities as described in City ordinances on utilities, shall comply with the Rules and Regulations as set forth in said Ordinance, including the benefit user policy regardless of who pays the bill or whose name the utilities are in.
3. Landlord agrees to pay all City of Neodesha bills for all properties with utilities in his/her name on or before the due date. Failure of the Landlord to pay bills timely, or failure to comply with any part of this agreement voids this agreement. If this agreement is voided for any reason, the City of Neodesha cannot be held responsible for any damage or loss that may occur to the Landlord's property as a result of gas, electric and/or water service having been discontinued. Either party may cancel this agreement by providing written notice to the other party.
4. The City of Neodesha reserves the right to discontinue or to refuse to commence service for any tenant who has an unpaid utility bill or other bad debt with the City of Neodesha. Even if the Landlord chooses to keep utilities in his/her name after the new tenant moves in, utility service may be refused or discontinued if the City determines that a benefit user residing in said rental property has unpaid debts with the City. Benefit users may not avoid payment of past services by having utilities put in the Landlord's name. The Landlord will not be held responsible for any of the tenant's previous unpaid utility bills or bad debts, but will be responsible for any debts occurring while the utilities are in his/her name.
5. Any dispute arising between the tenant and the Landlord concerning timing of transfer of service must be resolved between the tenant and the Landlord. The City of Neodesha urges Landlords to verify that their tenants have applied for utility service.

Section 3: The following Utility Level Pay Program shall be adopted:

- A. The City of Neodesha offers a Utility Level Pay Program for residential customers on the following terms and criteria:
 1. The customer whose name appears on the Utility Contract cannot have been shut off for non pay in the previous 12 months.
 2. If receiving any form of utility assistance, the customer will not be eligible for the level pay program of the city.
 - If assistance is granted while the customer is enrolled in the Level Pay Program, the customer will be temporarily removed from the program until the assistance balance is fully cleared.
 - **Once the assisted balance has been cleared from the customer's account, the customer will be eligible to reapply for the level pay program.**
 3. Where more than one residence is metered by a master meter, this plan shall not apply. (i.e. – apartment buildings where all apartments share a single meter.)
 4. If granted, applications for the Level Pay Program received prior to the 10th of the month will take effect on the following month's bill. Approved applications received after the 10th of the month will take effect two months later.
 5. The Level Pay Program shall automatically renew each May for customers in the program until written notice is received cancelling the agreement. The level pay amount, however, will be recalculated each May.
 6. The level payment will be calculated by taking an average of the 12 previous months plus a factor determined by the Utility Billing Supervisor. If the customer has less than 12 months history, the Utility Billing Supervisor shall determine the level pay amount.
 7. If the monthly utility level payment is not made by the 15th of the month, penalties will be assessed and must be paid along with the past due billing.
 8. Adjustments to the level pay amount shall be made by the Utility Billing Supervisor if it is determined that the account is accruing either too large a deficit or too large a credit.
 9. If the account becomes delinquent and is turned off for non-payment, the level pay agreement shall be terminated and the balance owed, including all applicable penalties, must be paid in full before utilities will be reinstated. The customer must wait for 12 months before reapplying for the Level Pay Program.
 10. If the customer writes a check to pay on an account, and that check is returned by the banking institution as a non-clearing item, the Level Pay Program shall be terminated immediately. The customer must pay all amounts owing, along with applicable penalties, and must wait 12 months before reapplying to the program again. (See stipulations regarding the 12-month waiting period as outlined in item 5.)
 11. A "true-up" shall be conducted on all accounts each June. The May billing must be brought back to a "zero" balance by the 15th of June. At the time of true up, if the customer's balance is greater than the level pay amount, the customer's payment must be made to bring the balance back to zero. Note:

Payments greater than the amount due will also be accepted. If a credit is shown, the payment due shall be deducted from that credit. Customers must pay the difference if the credit is not enough to “zero” their account. Any credit balances remaining shall be carried forward.

Section 4: Ordinance 1540 and all ordinances and parts of ordinances in conflict herewith are hereby repealed.

Section 5: This ordinance shall be in force and effect following its publication in the official City Newspaper.

Passed by the Governing Body of the City of Neodesha, Kansas, and signed by the Mayor this 14th day of May, 2025.

Devin Johnson, Mayor

ATTEST:

Stephanie Fyfe, City Clerk



ENCORE
PAVEMENT

PROJECT PROPOSAL
CITY OF NEODESHA -
2025 ROAD REPAIRS &
SEALING

Proposal Number
4/28/2025
0921-1

Job Address

City of Neodesha
1407 N 8th St
Neodesha, KS, 66757

Client

City of Neodesha
1407 N 8th St
Neodesha, KS

Contact

620-325-2828
bjones@neodeshaks.org
Brogan Jones

Office Info
(316) 677-8000

Salesperson
andyw@encorepavement.com
316-677-8000 Office

Office Address
3515 N Topeka St
Wichita, KS
67219

PROPOSAL

Dear Brogan Jones,

Thank you for the opportunity to provide you with this proposal. Encore Pavement provides quality work and would love to earn your business. Per your request, we propose to supply all labor, materials and equipment to complete this project. Listed below you will find pricing and descriptions specifically for this project. Please call with any questions.



PROPOSAL

3" ASPHALT ROAD REPAIRS

Mill and Pave **12,710** Square Feet of existing road, to a depth of **3** inches.

- This work is performed by profile milling proposed area and removing asphalt from the site.
- New asphalt will then be placed by a self-propelled paving machine at the above depth and rolled and compacted to a uniform consistency (multiple lifts may be required). The finished elevation of the new asphalt will match the adjacent pavement surface.
- All new asphalt material will be Department of Transportation approved. In the initial excavation,
- If unsuitable materials are encountered (paving fabric, contaminated material, etc) and deemed by Contractor or Supplier unacceptable to be delivered to the original desired location, the material will be taken to a dump site at an additional charge of \$350/per truckload plus dump fees.
- If full depth repairs are needed to properly stabilize the base lift of asphalt, or if unstable base material is found under the asphalt that requires over-excavation and new rock installation, a change order will be recommended to address these areas.
- We will not be responsible for ponding water or poor drainage in areas where the grade is less than 2%.
- Purchaser is responsible to ensure all vehicles are removed (towing if required) from the affected areas no later than 7:00 a.m.
- City of Neodesha to provide a local dump site for excavated asphalt.
- All asphalt repair pricing is tied. Significantly reducing the quantity would increase unit pricing due to mobilization costs and decreased efficiency.

Price: \$88,970.00

CRACK SEALING

Crack-seal up to **2,500** linear feet of transverse and lateral asphalt pavement cracking.

- This work is performed by cleaning debris and grass from most of the 1/4" width to 1" width transverse and lateral pavement cracks and sealing them with a high-quality hot-pour pavement crack and joint sealant that meets ASTM Specification 3405.
- Cracks under cars and 'alligatored', 'spider cracked' pavement and hairline cracks will not be treated.
- Crack and joint sealant form a long-lasting resilient seal, which is flexible and extensible at sub-zero temperatures and resists cracking in hot temperatures.
- This work can be completed with minimal inconvenience to traffic.

PLEASE NOTE: During the curing process material may constrict and settle into the cracks. This natural process can cause the filler to open. THIS DOES NOT REFLECT A DEFECT IN MATERIAL OR WORKMANSHIP WE THEREFORE MAKE NO GUARANTEES AGAINST THE RESULTS OF THIS NATURAL PROCESS.

Price: \$4,375.00



SEALCOAT

Sealcoat approx 35,000 square feet. We will apply two coats of sealer.

- We will apply **Crafco Action Pave** commercial-grade asphalt sealer, designed to protect and beautify asphalt pavement surfaces.
- The pavement sealer will include a Latex Modifier and contain 2-3 pounds of sand per gallon.
- We will thoroughly clean the affected asphalt areas to prepare the surface for sealer application.
- The sealer will not bond to polished stone or heavily soiled areas.
- Purchaser is responsible to ensure all vehicles are removed (towing if required) from the affected areas no later than 7:00 a.m.
- The parking lot may be reopened 36 hours after the completion of work subject to weather temperatures and other related conditions.
- We are not responsible for damage to property from vehicular or foot traffic on wet sealer.

Price: \$14,000.00

TOTAL PRICE OF THIS PROPOSAL AS PRESENTED:

\$107,345.00





AGREEMENT

The Unit Rates applicable to the categories of work to be performed pursuant to this Agreement are based on the material costs and published indexes as of the date of this Proposal. Purchaser acknowledges that if the above-listed items increase by the date all work under the contract is completed, the Unit Rates applicable to the categories of work to be performed under the Proposal shall be adjusted. The adjusted Unit Rates shall be committed and paid by the purchaser as though a written change order were approved and signed by both parties.

Encore Pavement proposes to furnish material and labor to perform the work outlined herein for the sum of:

\$107,345.00, ONE HUNDRED SEVEN THOUSAND, THREE HUNDRED FORTY-FIVE DOLLARS AND ZERO CENTS

Payment is to be made as follows: • 100% upon completion

This proposal is valid for thirty (30) days from the date written above. The proposal is subject to the terms and conditions enclosed, attached, and/or on the backside of the proposal.

This proposal contains confidential information belonging to the sender, which is legally privileged. The information is intended only for the use of the individual or entity named above. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or the taking of any action in reliance on the contents of this proposal is strictly prohibited. If you have received this proposal in error, please immediately notify us by telephone to arrange for the return of the original documents to us.

Sincerely,

Andy Waller, CEO
andyw@encorepavement.com
Office: 316-677-8000

Accepted: The above-proposed terms and conditions, including price and payment terms, are satisfactory and hereby accepted. **Encore Pavement** is hereby authorized to proceed with the work specified.

Purchaser: _____ Title: _____

Printed Name: _____ Date: _____



TERMS & CONDITIONS

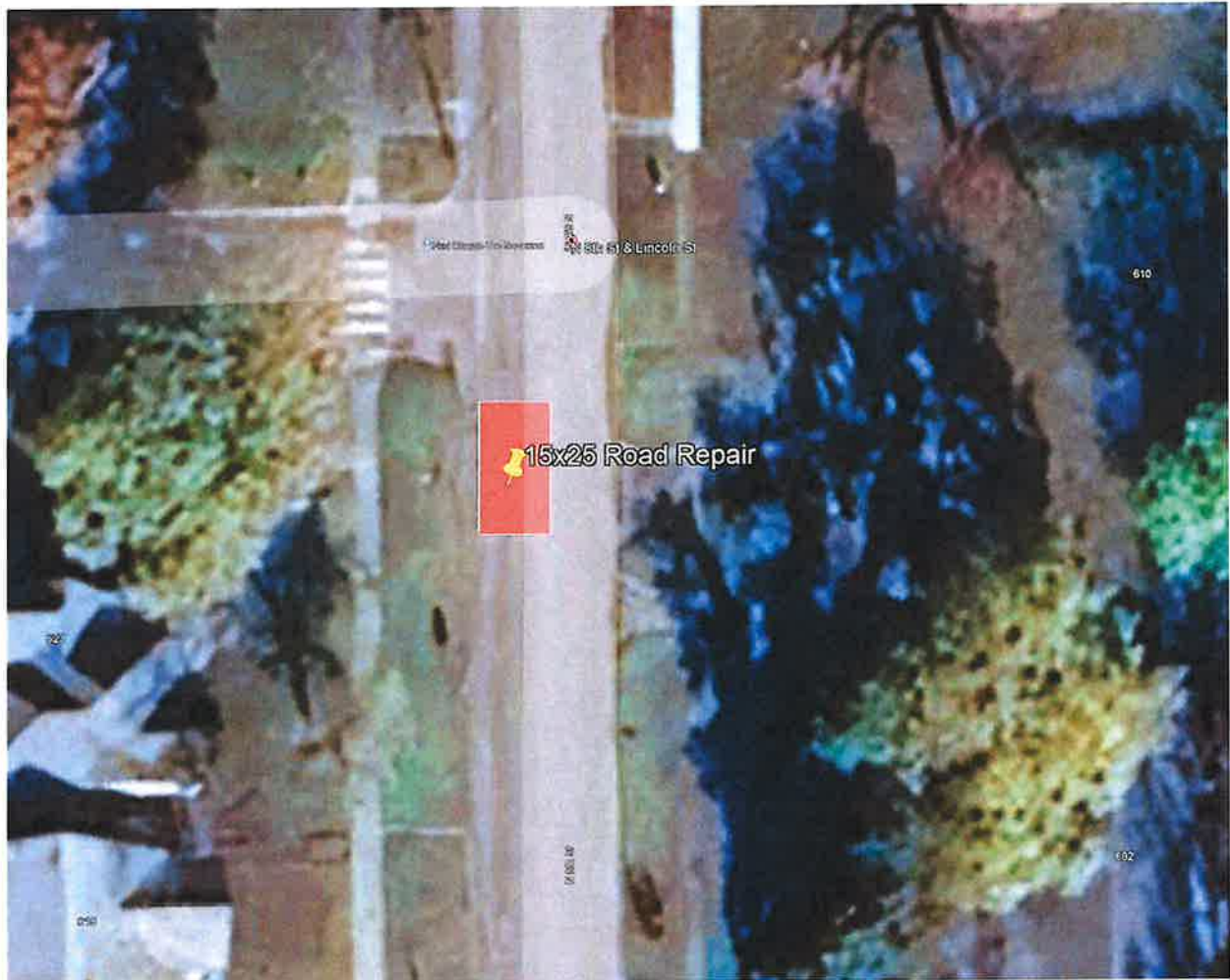
- These Terms and Conditions are by and between Encore Pavement, a Pave America company, (hereinafter the "Contractor"), and the front-side "Purchaser", (hereinafter the "Purchaser").
- All stone, asphalt, and concrete depths indicated are to be interpreted as average depths prior to compaction. Actual Asphalt Repair depth regardless of depth specified on the front will only go to the stone base or specified depth whichever is less.
- Drainage is not guaranteed on areas having less than 2% grade.
- If the contract is canceled by Purchaser prior to commencement of work, Purchaser will pay Contractor twenty percent (20%) of the total contract price.
- Unit prices, if specified, shall apply to all extra work performed beyond the original scope, if such work can be performed at the same time Contractor is working at the site on original items of work. The contractor reserves the right to renegotiate the terms and conditions, including price if it must move any equipment back to the site to perform additional work. The contractor will be under no obligation to perform any extra work.
- All proposals are based on the existence of a workable sub-base layer of at least four (4) inches. It shall not be the Contractors responsibility to check the sub-base unless it is specified and paid for in the contract. The contractor shall not be responsible for consequences of sub-base deficiency or failures, including but not limited to damages or inability to perform work due to poor compaction, underground springs, buried materials, grade failures, etc.
- Each phase of work will be billed upon completion of that phase. Purchaser agrees to pay all invoices within 15 days of the invoice date. All amounts unpaid by the due date shall bear interest at the rate of 1.5% per month until paid. If full payment (including aforementioned late charges) has not been received by Contractor within 45 days of substantial completion, all of Purchasers warranty rights hereunder will be forfeited and automatically become void and Contractor shall be excused from further performance of work under this proposal, or any other contract with Purchaser and all amounts then due and owing, including retainage, shall become immediately payable
- The pricing contained herein is based on all work being completed within 30 days of the date of this proposal unless otherwise agreed in writing. The terms for doing any work after this date may, at Contractor's option, be renegotiated between Contractor and Purchaser. To the extent Contractor has performed any work within 30 days of the date of this proposal, Contractor shall be compensated for all such work under the terms and conditions and including price as set forth in this proposal, including retainage, together with any costs incurred as a result of Purchaser's delay in completion of the work. Purchaser agrees to compensate Contractor for ALL reasonable costs (and associated overhead and profit) for delays incurred completing the work.
- Purchaser shall not prematurely subject the work to any type of traffic; loads in excess of the design capacity before proper cure, or in a manner which may damage the work. The contractor is not responsible for graffiti, tire tracks, animal or human footprints, etc., on finished concrete/asphalt.
- Although the contractor will endeavor to cooperate fully with the progress of the work, it reserves the right to delay the start of work until the entire area of the job is ready to be poured, paved, or sealed. Unless otherwise noted, the total price is based on one move-in and complete access to work areas at the time of move-in. Purchaser agrees to pay Contractor \$2,500.00 for each additional move-in. The removal of vehicles from the work site is the sole responsibility of the Purchaser. Damage to vehicles left on the worksite is the responsibility of the Purchaser. The contractor is not responsible for crackfill that adheres to tires. The contractor is not responsible for overspray on vehicles, curb and gutter, and all structures within 50 feet of the edge of the parking lot and or area being sealed or treated.
- Contractor shall not be bound to any construction schedules unless agreed to in writing by Contractor. If no schedule is established, the Contractor will undertake the work in the course of its normal operating schedule.
- Purchaser to ensure all existing surfaces shall be in a condition suitable to receive any work to be performed by Contractor. Purchaser shall provide potable water and electrical source at no expense to Contractor. The contractor is not responsible for tire marks on asphalt and or concrete. The contractor is not responsible for damage to landscaping and sidewalks due to required access by trucks and or equipment. The contractor is not responsible for damage to existing asphalt pavement due to weak, unstable, non-compacted, or wet sub-base materials. The contractor is not responsible for damage to surrounding concrete due to the vibration of jackhammers and equipment.
- To the extent that the work is dependent upon the work of other contractors or subcontractors, the Contractor shall not assume responsibility for any defect, deficiency, or non-compliance in such other work.
- Purchaser is responsible for getting all "private" (non-public) utilities, including wells and septic system elements, underground sprinklers systems, electrical wiring, etc marked by an independent utility locator prior to the commencement of work. All specifications and the work estimate are conditioned on all private utilities not being disturbed or changed by modifications needed to accommodate private utilities not disclosed to the Contractor previously. Any damage caused to private lines during construction is the sole responsibility of the Purchaser unless previously marked by an independent utility locator. Purchaser is responsible for all damage to existing structures and facilities, including underground facilities, caused by equipment necessary to carry out the work.
- Contractor will not be responsible for the construction or material failures or delays in construction caused by any factor beyond its control, including, but not limited to, delays or failures caused by weather, acts of God, delays in transportation, acts of suppliers, and subcontractors, acts of the Purchaser, Owner or its separate contractors, fuel or raw material shortages, plant failures, or any other cause beyond its control.
- Unless stated in writing on this proposal, all engineering and testing, subgrade stabilization (undercut), excavation, utilities, adjustment of underground facilities, manholes, water valves, or underground structures, striping, landscaping, permits, bonds, government approvals, damage to existing asphalt and concrete and landscaping shall be Purchaser's sole responsibility. Purchaser agrees to indemnify, protect, and hold Contractor harmless from any and all damages, expenses, and attorneys fees suffered or incurred on account of Purchaser's breach of any obligation or covenant of this proposal.
- Unless stated in writing on this proposal, there shall be no warranties, express or implied, in connection with any material or service furnished under this proposal. All consequential damages are excluded.
- In the event that Contractor retains an attorney to recover any amount due under this agreement, the Purchaser agrees to pay all attorney fees, court costs, and costs of collection incurred by Contractor.



3515 N Topeka St | Wichita, KS 67219
(316) 677-8000 OFFICE
encorepavement.com

- Purchaser will, prior to Contractor leaving the job site, arrange for an authorized representative or agent of the Purchaser to inspect completed Contractor work in the company of a Contractor representative. Purchasers' failure to inspect the job site as above will signify acceptance of work performed by Contractor and agreement to pay the bill in full within fifteen (15) days.





Aerial Map 1 - Neodesha Road Repair - 8th & Lincoln





Aerial Map 2 - Neodesha Road Repair - 8th & Osage





Aerial Map 3 - Neodesha Road Repair - Wisconsin St From 13th St - 14th St





Aerial Map 4 - Neodesha Road Repair - 4th St From Elm St to Granby St





Aerial Map 5 - Neodesha Road Sealing - Timber Ridge Rd



Brogan Jones

From: Jeff Hull <jeffhullpaving@hotmail.com>
Sent: Tuesday, April 15, 2025 11:32 AM
To: Ryan Toms; Brogan Jones
Subject: Re: 2025 street estimates

Warning: Unusual sender <jeffhullpaving@hotmail.com>

You don't usually receive emails from this address. Make sure you trust this sender before taking any actions.

Jeff Hull's Paving & Seal

Coating

17438 1200 Rd Altoona Ks

66710

Estimate

City Of Neodesha Ks

2025 street projects

- **Wisconsin 13th to 14th**

Patch, hot rubber crack fill and seal coat

Total: \$ 8,232.00

- **4th from Granby to Elm**

Mill and patch & add AB# base if needed.

- Aprox 4,194 sq ft

Total: \$ 23,970.00

- **Timber Ridge**

Hot rubber crack fill and seal coat

Total: \$16,109.00

- **8th & Lincoln**

Mill out cross walk and N side of 8th and patch.

- Aprox 2144 sq ft

Total; \$ 10,184.00

- **From school alley to Osage**

Mill & patch

- Aprox 1520 sq ft

Total: \$ 7,220.00

We require 1/2 down with balance due upon completion of project.

Thank you for the opportunity to bid on your project,

Jeff Hull

Jeff Hull's Paving & Seal Coating

Sent via the Samsung Galaxy Z Fold5, an AT&T 5G smartphone
Get Outlook for Android

From: Jeff Hull <jeffhullpaving@hotmail.com>

Sent: Tuesday, April 15, 2025 10:17:42 AM

To: Ryan Toms <rtoms@neodeshaks.org>; bjones@neodeshaks.org <bjones@neodeshaks.org>

Subject: 2025 street estimates

Coating

66710

Estimate

City Of Neodesha Ks

2025 street projects

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Mill & patch

- Aprox 1520 sq ft

Total: \$ 7,220.00

Thank you for the opportunity to bid on your project,
Jeff Hull
Jeff Hull's Paving & Seal Coating
620-332-9186

Bid For: Neodesha Police Department
 POC: Sam Tomlinson - stomlinson@neodeshaks.org
 112 S 4th St
 Neodesha, KS 66757
 State Contract Number: 49022

INAalert.
 Technology Products and Service

PO BOX 96
 112 N Main
 Ellinwood, KS 67526

4/25/2025 Quote #10055-25

Cameras & Accessories				
QTY	MODEL NAME	DESCRIPTION	UNIT COST	LINE TOTAL
1	4.0C-H5A-IRPTZ-DP36-WP	CAM, H5A IR PTZ, Pendant 4MP 36X 150m	\$ 4,709.00	\$ 4,709.00
		Pendant wall mount adapter. For use with H4 IR PTZ or H4A-MH-		
1	IRPTZ-MNT-WALL1	AD-PEND1 on H4 Multisensor.	\$ 112.10	\$ 112.10
1	PLMT-1001	Pole Mount For Large Pendant WLMT-1001	\$ 115.00	\$ 115.00
		Indoor single Port PoE Injector Gigabit, 95W, NA power cord, for		
1	POE-INJ2-95W-NA	use with H4IR PTZ.	\$ 472.02	\$ 472.02

Storage & Software				
QTY	MODEL NAME	DESCRIPTION	UNIT COST	LINE TOTAL
1	ACC7-STD	ACC 7 Standard Edition Camera License	\$ 180.08	\$ 180.08

Custom Line Items				
QTY	MODEL NAME	DESCRIPTION	UNIT COST	LINE TOTAL
2	LBE-5AC-XR	AirMAX LiteBeam AC 5 GHz XR	\$ 174.15	\$ 348.30
1	NF141208VFHA1C	Altelix 14x12x8 Fiberglass Vented & Heated Weatherproof	\$ 506.24	\$ 506.24
1	TRENDNET TI-PE50	5-Port Industrial Fast Ethernet PoE+ DIN-Rail Switch	\$ 106.81	\$ 106.81
1	TRENDNET TI-S15052	150W, 52V DC, 28.9A AC to DC Din-rail Power Supply with PFC	\$ 106.81	\$ 106.81
300	Outdoor Cable	Cat6 Black Outdoor Cable #77-246-E1	\$ 0.51	\$ 153.00
200	Tough Cable	Cat5e Outdoor Sunlight Resistant Tough Cable #2507089-PR	\$ 0.45	\$ 90.00
1	Installation	Hardware Installation & Software Configuration	\$ 9,861.34	\$ 9,861.34
1	Miscellaneous	Misc: Cable, Connectors, Mounting Brackets, Clips, Etc	\$ 540.81	\$ 540.81

Contract Match			
	DESCRIPTION	UNIT COST	LINE TOTAL
	INA State Pricing Contract Match	\$ (838.23)	\$ (838.23)

Scope Of Work:

This proposal includes the necessary hardware and software to install one (1) Avigilon Unity PTZ camera at the City of Neodesha Water Tower. INA Alert technicians will install a weatherproof housing inside the tower and run cabling to the top for the camera and wireless P2P connectivity.

A secondary P2P unit will be installed at the Police Department to facilitate communication and recording of the camera on the existing Avigilon server. If there are no existing power outlets at the base of the water tower, the City of Neodesha will need to provide power.

Any modifications to this proposal may result in changes to the final project cost.

Initial: _____

Quotation Prepared By:

Currency: USD _____



620.566.3050

Quotation and Pricing Valid for 30 Days.

Not Valid After 5/25/2025

Project Designed By: Jordon Smith

To accept this quotation, sign here and return:

Subtotal	\$ 16,463.28
Discount	\$ (2,786.73)
Project Total	\$ 13,676.55
5 - Year Ownership Plan	
Please Indicate: Accept: <input type="checkbox"/> Decline: <input type="checkbox"/>	\$3,246.76

Approved By: _____

Approval Date: _____

INA Alert, Inc.
Representative: _____

Approval Date: _____

This quote is subject to the following conditions & parameters:

- 1) This is a quote setting out the proposed price at which INA Alert is prepared to supply the products and services described herein. It is not intended to create a legally binding contract.
- 2) Price may include an approximation of local sales tax. Actual taxes and duties may be different than the estimate referenced herein.
- 3) Price may include an approximation of shipping charges. Actual shipping charges may be different than the estimate referenced herein.
- 4) Upon acceptance of monthly payment terms, customer will be provided ACH payment sheet to be filled out and returned to INA Alert. Monthly payments will begin on the first Monday of each month following the acceptance of the quote.
- 5) Upon acceptance of this quote, the project is subject to progress billing based on equipment and service(s) delivered to the customer.
- 6) The owner accepts all responsibility for installing equipment that is quoted to be shipped directly to the facility without installation. If INA Alert technician must be scheduled to come on-site, normal billing rates will be applied.
- 7) INA Alert assumes all existing equipment is in working order. Additional costs will apply if any existing equipment needs to be replaced.
- 8) INA Alert assumes the internet and phone lines necessary for new equipment has been installed and is in functional condition. If this is not the case, additional costs and install time may apply.
- 9) 50% of proposal due upon approval, remaining balance due upon completion*. (Sales Tax added to final invoice if applicable)
- 10) *If project is extended past one month from start date, then progress beyond 50% will be billed monthly on the 20th of the month until completion. Remain balance will be due upon completion.
- 11) In the event that the job requires the use of a lift, the responsibility is placed upon the customer to cover the financial costs associated with the rental of the lift equipment.