

Agenda

City Commission of the City of Neodesha, KS

June 26, 2024 2:00 p.m.

ZOOM Online Access: <https://us02web.zoom.us/j/6203252828>

Item 1: Opening Session

- Call to Order
- Roll Call
- Invocation
- Pledge of Allegiance
- Additions/Deletions to the Agenda
- Civic Organization Reports

Item 2: Public Comments

Item 3: Consent Agenda (Routine agenda items can be approved with unanimous consent of the City Commission. Any item can be removed and placed in items of business.)

- Approval of June 12, 2024 Minutes
- Appropriation (2024) 11

Item 4: Business Items to Consider

- A. 2023 Audit Presentation
- B. Approve Purchase of Industrial Water Heater; Fire/EMS Department
- C. Consider Request to Add Additional Member to Economic Development Committee
- D. Appointment to Economic Development Committee
- E. Consider Candidate for City-Appointed Neodesha Rec Commission Position
- F. Consider July 5th as Additional Holiday
- G. Set Date & Time for Budget Worksession

Item 5: Administration Reports & Comments

- Mayor's Report
- Commissioner's Reports
- City Administrator's Comments
- Community Development Director Report
- Financial Reports Distributed

Item 5: Date/Time of Next Regular Meeting

Wednesday, July 10, 2024 at 2:00 p.m. – Regular Meeting, City Hall

Item 6: Executive Session: Non-elected Personnel

Item 7: Adjournment

AGENDA COMMENTS
CITY COMMISSION MEETING
June 26, 2024

Additions to the Agenda

RECOMMENDED MOTION: *I move to approve the agenda as presented.*

Consent Agenda

RECOMMENDED MOTION: *I move to approve the consent agenda as presented.*

Business Items to Consider

4.A: 2023 Audit Presentation

4.B: Approve Purchase of Industrial Water Heater; Fire/EMS Department

Chief Fyfe informed Administration that the industrial water heater at the Fire/EMS Department is no longer working properly and spilling water onto the floor. This water heater is the original that was installed in 1998 when the building was built. Due to the emergent need of this item, and the lack of availability, the quote from Reynolds Plumbing & Electric is suggested.

RECOMMENDED MOTION: *I move to approve the purchase of an industrial water heater from Reynolds Plumbing & Electric in an amount not to exceed \$8,000.*

4.C: Consider Request to Add Additional Member to Economic Development Committee

Shannon Weniger, HR at Cobalt Boats.

RECOMMENDED MOTION: *I move to add a position to the Economic Development Committee.*

4.D: Appointment to Economic Development Committee

RECOMMENDED MOTION: *I move to appoint Shannon Weniger to the Economic Development Committee for a 4-year term, with a term ending date of 12/31/2028.*

4.E: Consider Candidate for City-Appointed Neodesha Rec Commission Position

Michael Lamendola or Ed Duensing

RECOMMENDED MOTION: *I move to appoint _____ to the Neodesha Recreation Commission to fill the City's empty seat to fill a 4-year unexpired term, with a term ending date of 12/31/2026.*

4.F: Consider July 5th as Additional Holiday

RECOMMENDED MOTION: *I move to approve that July 5, 2024 be a holiday for the City of Neodesha and thus City services to be closed that day.*

4.G: Set Date & Time for Budget Worksession

RECOMMENDED MOTION: *I move to approve a special meeting for the purpose of a budget workshop. This meeting is to take place on _____ in the City Commission Chambers at _____.*

EXECUTIVE SESSION: Non-Elected Personnel

I move to recess to an Executive Session including the Governing Body, City Administrator, Fire Chief, and City Clerk, and Public Works Director to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, KSA 75-4319(b)(1) because if this matter were discussed in open-session it might invade the privacy of those discussed. The open meeting will resume in the Commission Room at _____ p.m.

The Board of Commissioners met in regular session at 2:00 p.m., on Wednesday, June 12, 2024, in the Commission Room at City Hall conducting the meeting by live streaming with Zoom with Mayor Johnson presiding and Commissioners Banzet and Vail-Keller present.

Commissioner Banzet moved to approve the agenda as presented. Seconded by Commissioner Vail-Keller.

Civic organization reports were invited and heard.

Public comments were invited and heard.

Commissioner Vail-Keller moved to approve the consent agenda as presented consisting of minutes from the May 22, 2024 meeting; minutes from the May 31, 2024 Special Call Meeting; and Appropriation (2024) 10. Seconded by Commissioner Banzet. Motion carried.

Mayor Johnson along with the other members of the Governing Body presented Pattie Bailey with a Certificate of Appreciation recognizing her continued efforts to honor our former veterans serving in the United States military by placing flags at gravesites and the roadside throughout the Neodesha Cemetery; and although this task is not done without a number of dedicated volunteers, it is your efforts to care for our memorial flags and to see this beautiful display in place during the holiday weekend, and then again during the annual Veterans Day parade. Another Certificate of Appreciation was presented to Pattie for her son, Sean Wallace, recognizing his efforts as well.

Administrator Jones addressed the Commission regarding an Ordinance on changes proposed to the City's Building Permit Fee Structure. This agenda item was tabled from the May 8, 2024 meeting for discussed revisions. Discussion held.

ORDINANCE NO. 1804

AN ORDINANCE AMENDING SECTION 16-8 OF CHAPTER 16 OF THE CITY OF NEODESHA CODE REGARDING PERMIT FEES FOR BUILDING PERMITS IN THE CITY OF NEODESHA, WILSON COUNTY, KANSAS, AND ADDING FEE STRUCTURE FOR BUILDING PERMITS INTO SECTION 16-8 OF CHAPTER 16 OF THE CITY OF NEODESHA CODE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF NEODESHA, KANSAS:

Section One: Section 16-8 of Chapter 16 of the City of Neodesha Code shall be amended to read as follows:

Sec. 16-8.- Building and Building Permits

- A. Contractor Licenses: Electric/Plumbing: \$35.00 per Calendar year.
- B. Any project valued at more than \$1,000.00 dollars must be permitted and inspected.
- C. Building Permits Fees Residential - as provided in the building permit itself and the city's fee structure.
 - a. New Construction \$200.00
 - b. Remodeling \$ 30.00
 - c. New Construction (accessory building) \$ 25.00
 - d. Fence \$ 20.00
 - e. Demolition \$ 50.00
 - f. Demolition (accessory building) \$ 30.00
 - g. Roofing \$ 25.00
 - h. Electrical \$ 25.00
 - i. Plumbing \$ 25.00
 - j. Mechanical \$ 25.00
 - k. Pressure Test \$ 25.00
 - l. Sewer Tap Fee (inside city limits) \$100.00
 - m. Sewer Tap Fee (outside city limits) \$300.00
 - n. Irrigation/Sprinkler \$ 15.00
 - o. Building Relocation/Move \$ 25.00
 - p. Sidewalk Install (material cost billed to owner) \$ 0.00
 - q. Concrete (sidewalk, driveway, etc) \$ 10.00
- D. Building Permits Fees Commercial – as provided in the building permit itself and the city's fee structure:
 - a. New Construction \$400.00
 - b. Remodeling \$ 90.00
 - c. New Construction (accessory building) \$ 25.00
 - d. Fence \$ 25.00
 - e. Demolition \$150.00
 - f. Demolition (accessory building) \$300.00
 - g. Roofing \$ 50.00
 - h. Electrical \$ 25.00
 - i. Plumbing \$ 25.00

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j. Mechanical	\$ 25.00
k. Pressure Test	\$ 25.00
l. Sewer Tap Fee (inside city limits)	\$200.00
m. Sewer Tap Fee (outside city limits)	\$500.00
n. Irrigation/Sprinkler	\$ 25.00
o. Building Relocation/Move	\$ 50.00
p. Sign	\$ 50.00
q. Concrete (sidewalk, driveway, etc)	\$ 25.00

Section Two: Penalty: Failure to comply with the permitting process outlined above will result in a penalty of up to \$200.00 per offense. Repeated offenses can result in suspension of contractor licensing with the City of Neodesha.

Section Three: Old Section 16-8 of Chapter 16 of the Code of the City of Neodesha is hereby repealed.

Section Four: EFFECTIVE DATE. This ordinance shall be in full force and effect January 1, 2025.

Commissioner Banzet moved to approve Ordinance 1804 as presented. Seconded by Commissioner Vail-Keller. Motion carried.

Administrator Jones addressed the Commission regarding the School Resource Officer Agreement with USD 461 for the 2024 – 2025 school year. Noted changes to the agreement was the extension of the contract for upcoming school year and an increase in the percentage USD 461 reimburses the City from 75% to 80% per month. Discussion held.

Commissioner Vail-Keller moved to approve the amendment to the School Resource Officer agreement with USD 461 for the 2024 – 2025 school year as presented. Seconded by Commissioner Banzet. Motion carried.

Administrator Jones addressed the Commission regarding a bid from Hull Paving for a large asphalt sealing project. Discussion held.

Commissioner Banzet moved to approve the bid for asphalt sealing from Hull Paving in the amount of \$68,524. Seconded by Commissioner Vail-Keller. Motion carried.

Administrator Jones addressed the Commission regarding the purchase of gas detection equipment for the Public Works Department. Discussion held.

Commissioner Vail-Keller moved to approve the purchase of gas detection equipment from Sensit Technologies in an amount not to exceed \$15,000. Seconded by Commissioner Banzet. Motion carried.

Administrator Jones addressed the Commission regarding the ratification of the purchase amount of water meters previously approved at the May 8, 2024 meeting. Discussion held.

Commissioner Banzet moved to approve the purchase of water meters from Border States in an amount not to exceed \$18,500. Seconded by Commissioner Vail-Keller. Motion carried.

Administrator Jones addressed the Commission regarding the Dangerous Structure properties located at 1607 & 1611 B Street. Both properties were set for demolition ordinances to be approved. The owner of these properties has since filed demolition permits with the Building Inspector prior to this meeting. These permits are valid until October 22, 2024 at which time if the properties are not down, the City will proceed with ordinances for demolition. Discussion held. No action taken.

Commission reports were heard.

City Administrator reports were heard.

Community Development Director Reports were heard.

Financial reports were distributed.

The next regular meeting of the Governing Body will be held at City Hall on Wednesday, June 26, 2024 at 2:00 p.m.

At 3:20 p.m. Commissioner Vail-Keller moved to adjourn. Seconded by Commissioner Banzet. Motion carried.

ATTEST:

Devin Johnson, Mayor

Stephanie Fyfe, City Clerk

APPROPRIATIONS REPORT**ORDINANCE NO 11****6/26/2024**

<u>VENDOR</u>	<u>REFERENCE</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>CHECK DATE</u>
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	218.40	74105	6/26/2024
CANON FINANCIAL SERVICES	PRINTER LEASE	181.00	74106	6/26/2024
CINTAS	FIRST AID SUPPLIES	241.98	74107	6/26/2024
CONSTELLATION NEWENERGY	MAY BILLING	12,916.77	74108	6/26/2024
CORE & MAIN	PARTS & SUPPLIES	492.36	74109	6/26/2024
DENNIS DEPEW	DAMAGE CLAIM	221.51	74110	6/26/2024
ECX SYSTEMS LLC	BARRACUDA EMAIL SECURITY 7/24	50.00	74111	6/26/2024
TRACY EDWARDS	LIFEGUARD TRAINING REIMBURSE	400.00	74112	6/26/2024
GRAFIX SHOPPE	REFLECTIVE GRAPHIC KIT	614.62	74113	6/26/2024
HAWKINS INC	CHEMICALS	3,246.63	74114	6/26/2024
INDUSTRIAL SALES COMPANY INC	SUPPLIES	1,803.21	74115	6/26/2024
TOMMY JOHN	CLEANING SERVICES	100.00	74116	6/26/2024
NKC Tire	TIRES	1,615.14	74117	6/26/2024
KUSTOM SIGNALS, INC	PATROL CAMERA	6,033.31	74118	6/26/2024
LAKELAND OFFICE SYSTEMS	COPIER MAINTENANCE	435.21	74119	6/26/2024
LANDIS+GYR TECHNOLOGY INC	MAY 2024 AMR	1,195.00	74120	6/26/2024
LANG DIESEL INC	BLADES	205.61	74121	6/26/2024
LITTLE BEAR TIRE	TIRE REPAIR	75.00	74122	6/26/2024
MCCARTY'S OFFICE MACHINES INC	OFFICE CHAIR	258.26	74123	6/26/2024
MEDICLAIMS INC	AMBULANCE COLLECTION FEES	1,642.10	74124	6/26/2024
MELS PRINTING	SUPPLIES	332.00	74125	6/26/2024
MIDWEST COMPUTER SALES	IT SERVICES	2,379.00	74126	6/26/2024
NEODESHA AUTO SUPPLY	BATTERY	718.37	74129	6/26/2024
PENMAC PERSONNEL SERVICES INC	TEMPORARY PERSONNEL SVC	1,906.74	74130	6/26/2024
PITNEY BOWES	POSTAGE FOR METER	929.05	74131	6/26/2024
PRIORITY POWER	JUNE BILLING	1,000.00	74132	6/26/2024
QUILL LLC	OFFICE SUPPLIES	24.08	74133	6/26/2024
ROMANS OUTDOOR POWER	PARTS	42.45	74134	6/26/2024
SANDBAGGER GOLF & TURF	BLADE BOLT SHIELD	39.00	74135	6/26/2024

CINDY SMITH	SEWER LINE REIMBURSEMENT	825.00	74136	6/26/2024
SPARKLIGHT	INTERNET SERVICE	284.19	74137	6/26/2024
STUDEBAKER REFRIGERATION INC	ICE MACHINE RENTAL	95.00	74138	6/26/2024
TLC GROUNDSKEEPING INC	MOWING/LANDSCAPE MAINTENANCE	5,585.65	74139	6/26/2024
TRI VALLEY DEVELOPMENTAL SERV	DOCUMENT DESTRUCTION	1,130.40	74140	6/26/2024
UNIFIRST CORPORATION	RUG/CLEANING SUPPLY	366.06	74141	6/26/2024
US CELLULAR	TABLET CHARGES	51.57	74142	6/26/2024
USD 461	POOL CONCESSIONS	1,585.11	74143	6/26/2024
ZOLL MEDICAL CORPORATION GPO	AED PADZ	978.54	74144	6/26/2024
SPARKLIGHT	INTERNET SERVICE	175.73	73866	5/30/2024
WEX BANK	FUEL	8,536.05	73867	5/30/2024
SPARKLIGHT	INTERNET SERVICE	190.06	73868	5/30/2024
SOUTHERN STAR CENTRAL GP INC	APRIL BILLING	26,858.32	73869	5/30/2024
US CELLULAR	CELL PHONE/TABLET CHARGES	349.76	73870	5/30/2024
VISA	TRAINING,SUPPLIES,MEMBER DUES	9,501.66	73871	5/30/2024
TRACY EDWARDS	2024 POOL START UP MONEY	200.00	73872	5/30/2024
USD 461	POOL CONCESSIONS	346.50	73873	5/30/2024
NEODESHA AREA CHAMBER OF COMMERCE	HOMETOWN DAYS DONATION	2,500.00	73874	5/30/2024
US CELLULAR	TABLET CHARGES	51.57	73875	5/30/2024
CASH	EMPLOYEE BIRTHDAYS	60.00	73876	5/30/2024
PETTY CASH	PETTY CASH REIMBURSEMENT	190.07	73877	5/30/2024
SPARKLIGHT	INTERNET SERVICE	135.35	73878	5/30/2024
EVERGY	AIRPORT RUNWAY LIGHTS	101.55	73879	5/30/2024
CONSTELLATION NEWENERGY	APRIL BILLING	27,992.94	73992	5/30/2024
WEX BANK	FUEL	10,271.06	73993	5/30/2024
IRS	PENALTY DUE 1ST QTR TAXES	2,238.20	73994	5/30/2024
SPARKLIGHT	INTERNET SERVICE	175.73	73995	5/30/2024

****TOTAL****

140,092.87

ACH ELECTRIC ENERGY STATEMENTS BILLED JUNE 2024

KMEA - SPA Hydro Project	MAY 2024 Service	3,755.00
KMEA - GRDA Power Supply Project	JULY 2024 Service	100,299.00
KMEA - Energy Mgmt Project No 3	MAY 2024 Service	125,989.00
TOTAL ACH Electric Energy Statements		230,043.00

Michael Lamendola
707 Iowa
Neodesha, KS

5/31/2024

City of Neodesha
Recreation Board Position

To whom it may concern:

I'm writing this letter in regards to the opening position on the Recreation Board.

Over the past several years I have coached many different sports through all age groups. I have been involved in the Rec programs in many different ways, which include volunteering my time as a coach and helping with the fields.

As a board member I want my voice to be heard to make the Rec programs better not only for the town but for the kids as well. I see the Rec as the starting point in our future athletes of this town. As a board member I would push to see that the Rec would be more effective with the younger kids getting the right programs in place. Also, to make it competitive and learning the skills that's needed to play these sports at a higher level. Being on the Rec board I would not only give my input on the programs, I would also give my input from a coaches point of view on how the programs run. I would also give my input on how we could work together to make them better and more effective for the kids and coaches as well. Neodesha has a bright outlook for the future it would be an honor to serve on the Recreation Board as a member that can make a difference for our youth in this community.

Sincerely

A handwritten signature in black ink, appearing to read 'Michael Lamendola', written in a cursive style.

Michael Lamendola

Edward Duensing

Contact

17 Century Parkway
Neodesha, KS 66757
620-874-8066
e.duensing@att.net

To Whom This May Concern:

I would like to be considered for the open position on the Neodesha City Recreation Commission. I have experience in working with both youth/adult sports and activities. In my younger years, I was the "commissioner" of the Belleville City Recreation Men's Softball League and the Belleville City Recreation Men's Basketball League. These leagues were comprised of teams from Belleville and surrounding area. These leagues were successful while I was in charge. I moved from the area to start my professional career. I also have experience in umpiring Softball and Baseball games at the youth/adult levels. I also worked for the Summer City Recreation program between my Junior/Senior and Senior/Freshman College summers. This included picking up youth Monday through Friday in the morning and afternoons on a school bus and providing structured activities.

I organized and hosted KC Chiefs Outings and KC Royals outing while in a prior position as an Occupation Health Nurse for a manufacturing plant in Topeka. I was responsible for all aspects of the outing including reserving the bus, taking reservations, buying the sporting event tickets, tailgate.

I feel I would be a great fit for this community in this role. I would like to get more involved with community leadership.

Sincerely,
Edward Duensing