

## Agenda

City Commission of the City of Neodesha, KS

June 12, 2024 2:00 p.m.

ZOOM Online Access: <https://us02web.zoom.us/j/6203252828>

### Item 1: Opening Session

- Call to Order
- Roll Call
- Invocation
- Pledge of Allegiance
- Additions/Deletions to the Agenda
- Civic Organization Reports

### Item 2: Public Comments

Item 3: Consent Agenda (Routine agenda items can be approved with unanimous consent of the City Commission. Any item can be removed and placed in items of business.)

- Approval of May 22, 2024 Minutes
- Approval of May 31, 2024 Special Call Minutes
- Appropriation (2024) 10

### Item 4: Business Items to Consider

- A. Certificate of Appreciation
- B. Ordinance: Amend Fee Structure for Building Permits
- C. School Resource Officer Agreement with USD 461
- D. Approve Bid from Hull Paving
- E. Approve Purchase of Gas Detector
- F. Ratify Purchase Amount of Water Meters
- G. Discussion: Dangerous Structures 1607 & 1611 B Street

### Item 5: Administration Reports & Comments

- Mayor's Report
- Commissioner's Reports
- City Administrator's Comments
- Community Development Director Report
- Financial Reports Distributed

### Item 5: Date/Time of Next Regular Meeting

Wednesday, June 26, 2024 at 2:00 p.m. – Regular Meeting, City Hall

### Item 6: Executive Session

### Item 7: Adjournment

**AGENDA COMMENTS**  
**CITY COMMISSION MEETING**  
**June 12, 2024**

**Additions to the Agenda**

**RECOMMENDED MOTION:** *I move to approve the agenda as presented.*

**Consent Agenda**

**RECOMMENDED MOTION:** *I move to approve the consent agenda as presented.*

**Business Items to Consider**

**4.A: Certificate of Appreciation**

Presented to Pattie Bailey for her dedication and hard work on the flag placement for veteran gravesites for Memorial Day and other events.

**4.B: Ordinance: Amend Fee Structure for Building Permits**

The ordinance has been amended to include a minimum project cost needed for a project to be permitted. This minimum amount has been set at \$1,000.00.

**RECOMMENDED MOTION:** *I move to approve Ordinance 1804 as presented.*

**4.C: School Resource Officer Agreement with USD 461**

The Commission is asked to consider an amendment to the School Resource Officer Agreement with USD 461. The original agreement was approved and dated July 13, 2022. Noted amendment changes are to extend the agreement for the 2024 – 2025 school year and an increase of wage and benefits reimbursement from 75% to 80% monthly.

**RECOMMENDED MOTION:** *I move to approve the amendment to the School Resource Officer Agreement with USD 461 for the 2024 – 2025 school year as presented.*

**4.D: Approve of Bid from Hull Paving**

The bid from Hull paving encompasses multiple streets in a large asphalt sealing project. The project included 4<sup>th</sup> Granby-Tank, Tank 4<sup>th</sup>-8<sup>th</sup>, 10<sup>th</sup> Indiana-Main, 5<sup>th</sup> St patching Mill-Railroad.

**RECOMMENDED MOTION:** *I move to approve the bid for asphalt sealing from Hull Paving in the amount of \$68,524.00.*

**4.E: Approve Purchase of Gas Detector Equipment**

The City staff would like to request the approval to purchase new gas detection equipment from Sensit Technologies. This is from the gas department and was part of their 2024 capital improvement plans. This purchase will allow us to keep an older unit and transition it into the building inspector role as a back-up for detection in town and for use in the inspection process.

**RECOMMENDED MOTION:** *I move to approve the purchase from Sensit Technologies for the gas detection equipment in an amount not to exceed \$15,000.00.*

**4.F: Ratify Purchase Amount of Water Meters**

This is the same purchase previously approved at the 5/8/2024 commission meeting. Border states sent us a corrected invoice that encompasses our purchase items and the proper shipping for the order. The original motion was approved at a price not to exceed \$17,000.

**RECOMMENDED MOTION:** *I move to approve the purchase of water meters from Border States in an amount not to exceed \$18,500.00.*

**4.G: Discussion: Dangerous Structures 1607 & 1611 B Street**

Both properties have been filed with the building inspector and demo permits have been pulled on both properties. These permits are valid till 10/22/2024. At which time (or very near this time) the properties will be ordered demolished by ordinance if not demolished already by the property owner.

**RECOMMENDED MOTION:** *No motion needed at this time!*

The Board of Commissioners met in regular session at 2:00 p.m., on Wednesday, May 22, 2024, in the Commission Room at City Hall conducting the meeting by live streaming with Zoom with Mayor Johnson presiding and Commissioners Banzet and Vail-Keller present.

Commissioner Vail-Keller moved to approve the agenda as presented with the addition of Business Item 4A: KMEA: Generator Update & GRDA Contract; and Business Item 4K: Discuss Library A/C Units. Seconded by Commissioner Banzet.

Commissioner Banzet, being a member of the Southeast Kansas Firefighters Honor Guard, surprised and presented a memorial tribute and plaque to City employee Georgia Carnett, memorializing her uncle who was killed in the line of duty. Merle Wells, along with three other Wichita firefighters, were killed in the line of duty on November 21, 1968 when a bowstring truss roof collapsed on them. The memorial plaque contained a picture of Captain Wells, a picture of his memorial brick at the National Memorial, and a picture of the National Memorial site located in Emmitsburg, Maryland. Georgia was also presented with a flag that was flown over the memorial. The City of Neodesha extends a heartfelt thank you to all of our veterans, service men and women both past and present. We appreciate you all.

Civic organization reports were invited and heard.

Public comments were invited and heard.

Commissioner Banzet moved to approve the consent agenda as presented consisting of minutes from the May 8, 2024 meeting; Appropriation (2024) 9; and Water System Improvements Bond 8. Seconded by Commissioner Vail-Keller. Motion carried.

The Governing Body welcomed Tom Saitta and Gerry Bieker, KMEA, for a presentation and update on the City's generator project and GRDA contract. Discussion held. No action taken.

Administrator Jones addressed the Commission regarding an Ordinance on changes proposed to the City's Building Permit Fee Structure. Discussion held.

Commissioner Vail-Keller moved to table this agenda item to the June 12, 2024 meeting. Seconded by Commissioner Banzet. Motion carried.

Administrator Jones addressed the Commission regarding a resolution calling for a public hearing on July 10, 2024, to show cause why the structure located at 1008 Tank Street should not be condemned and ordered repaired or demolished as an unsafe or dangerous structure. Due to publication issues, this resolution was recreated to reflect the new hearing date. Discussion held.

#### **RESOLUTION NO. 24-10**

**A RESOLUTION FIXING A TIME AND PLACE AND PROVIDING FOR NOTICE OF A HEARING BEFORE THE GOVERNING BODY OF THE CITY OF NEODESHA, KANSAS AT WHICH TIME THE OWNER, HIS AGENT, LIENHOLDERS OF RECORD AND OCCUPANTS OF THE STRUCTURE LOCATED AT 1008 TANK STREET; LEGAL DESCRIPTION: LOTS 11-14, BLOCK 3, DEER & MORRIS 1<sup>ST</sup> ADDITION TO THE CITY OF NEODESHA, MAY APPEAR AND SHOW CAUSE WHY SUCH STRUCTURE SHOULD NOT BE CONDEMNED AND ORDERED REPAIRED OR DEMOLISHED AS AN UNSAFE OR DANGEROUS STRUCTURE.**

**Section One: Resolution No. 24-10 repeals Resolution No. 24-06 which amends the Public Hearing date to July 10, 2024.**

**WHEREAS**, Brogan Jones, the Enforcement Officer of the City of Neodesha, did on the 15th day of February, 2024, file with the Governing Body of said City a statement in writing that certain unoccupied structures hereinafter described are unsafe and dangerous; **NOW, THEREFORE, BE IT RESOLVED** by the Governing body of the City of Neodesha that a hearing will be held on the 10<sup>th</sup> day of July, 2024, before the Governing Body of the City at 2:00 p.m. in the Commission Room of City Hall, 1407 N. 8<sup>th</sup>; at which time the owner, his agent, any lien holder of record and any occupant of the structure located at **1008 Tank Street** may appear and show cause why such structure should not be condemned as an unsafe or dangerous structure and ordered repaired or demolished.

**BE IT FURTHER RESOLVED** that the City Clerk shall cause this Resolution to be published two consecutive times and shall give notice of the aforesaid hearing in the manner provided by law.

Commissioner Banzet moved to adopt Resolution 24-10 setting a public hearing for July 10, 2024 at 2:00 p.m. as presented. Seconded by Commissioner Vail-Keller. Motion carried.

Administrator Jones addressed the Commission regarding a resolution calling for a public hearing on July 10, 2024, to show cause why the structure located at 1007 Seward should not be condemned and ordered repaired or demolished as an unsafe or dangerous structure. Due to publication issues, this resolution was recreated to reflect the new hearing date. Discussion held.

#### **RESOLUTION NO. 24-11**

**A RESOLUTION FIXING A TIME AND PLACE AND PROVIDING FOR NOTICE OF A HEARING BEFORE THE GOVERNING BODY OF THE CITY OF NEODESHA, KANSAS AT WHICH TIME THE OWNER, HIS AGENT, LIENHOLDERS OF RECORD AND OCCUPANTS OF THE STRUCTURE LOCATED AT 1007 SEWARD STREET; LEGAL DESCRIPTION: LOTS 3 & 4, BLOCK 2, BLAKESLEE'S 2<sup>ND</sup> ADDITION, CITY OF NEODESHA, MAY APPEAR AND SHOW CAUSE WHY SUCH STRUCTURE SHOULD NOT BE CONDEMNED AND ORDERED REPAIRED OR DEMOLISHED AS AN UNSAFE OR DANGEROUS STRUCTURE.**

**Section One: Resolution No. 24-11 repeals Resolution No. 24-07 which amends the Public Hearing date to July 10, 2024.**

**WHEREAS**, Brogan Jones, the Enforcement Officer of the City of Neodesha, did on the 15th day of February, 2024, file with the  
(continued on next page)

Governing Body of said City a statement in writing that certain unoccupied structures hereinafter described are unsafe and dangerous; **NOW, THEREFORE, BE IT RESOLVED** by the Governing body of the City of Neodesha that a hearing will be held on the 10<sup>th</sup> day of July, 2024, before the Governing Body of the City at 2:00 p.m. in the Commission Room of City Hall, 1407 N. 8<sup>th</sup>; at which time the owner, his agent, any lien holder of record and any occupant of the structure located at **1007 Seward Street** may appear and show cause why such structure should not be condemned as an unsafe or dangerous structure and ordered repaired or demolished.

**BE IT FURTHER RESOLVED** that the City Clerk shall cause this Resolution to be published two consecutive times and shall give notice of the aforesaid hearing in the manner provided by law.

Commissioner Vail-Keller moved to adopt Resolution 24-11 setting a public hearing for July 10, 2024 at 2:00 p.m. as presented. Seconded by Commissioner Banzet. Motion carried.

Administrator Jones addressed the Commission regarding a resolution calling for a public hearing on July 10, 2024, to show cause why the structure located at 1024 Seward should not be condemned and ordered repaired or demolished as an unsafe or dangerous structure. Due to publication issues, this resolution was recreated to reflect the new hearing date. Discussion held.

#### **RESOLUTION NO. 24-12**

**A RESOLUTION FIXING A TIME AND PLACE AND PROVIDING FOR NOTICE OF A HEARING BEFORE THE GOVERNING BODY OF THE CITY OF NEODESHA, KANSAS AT WHICH TIME THE OWNER, HIS AGENT, LIENHOLDERS OF RECORD AND OCCUPANTS OF THE STRUCTURE LOCATED AT 1024 SEWARD STREET LEGAL DESCRIPTION: LOTS 31 & 32, BLOCK 1, BLAKESLEE 2<sup>ND</sup> ADDITION, CITY OF NEODESHA, MAY APPEAR AND SHOW CAUSE WHY SUCH STRUCTURE SHOULD NOT BE CONDEMNED AND ORDERED REPAIRED OR DEMOLISHED AS AN UNSAFE OR DANGEROUS STRUCTURE.**

**Section One: Resolution No. 24-12 repeals Resolution No. 24-08 which amends the Public Hearing date to July 10, 2024.**

**WHEREAS**, Brogan Jones, the Enforcement Officer of the City of Neodesha, did on the 15<sup>th</sup> day of February, 2024, file with the Governing Body of said City a statement in writing that certain unoccupied structures hereinafter described are unsafe and dangerous; **NOW, THEREFORE, BE IT RESOLVED** by the Governing body of the City of Neodesha that a hearing will be held on the 10<sup>th</sup> day of July, 2024, before the Governing Body of the City at 2:00 p.m. in the Commission Room of City Hall, 1407 N. 8<sup>th</sup>; at which time the owner, his agent, any lien holder of record and any occupant of the structure located at **1024 Seward Street** may appear and show cause why such structure should not be condemned as an unsafe or dangerous structure and ordered repaired or demolished.

**BE IT FURTHER RESOLVED** that the City Clerk shall cause this Resolution to be published two consecutive times and shall give notice of the aforesaid hearing in the manner provided by law.

Commissioner Vail-Keller moved to adopt Resolution 24-12 setting a public hearing for July 10, 2024 at 2:00 p.m. as presented. Seconded by Commissioner Banzet. Motion carried.

Administrator Jones addressed the Commission regarding bids received for the demolition of Immediate Hazard structures for the properties located at 616 Indiana Street, 1340 N 4<sup>th</sup> Street, and 1704 N 8<sup>th</sup> Street. Discussion held.

Commissioner Banzet moved to approve the demolition bid from REcrete Design for the demolition of the property located at 616 Indiana Street, at a cost not to exceed \$4,000. Seconded by Commissioner Vail-Keller. Motion carried.

Commissioner Vail-Keller moved to approve the demolition bid from REcrete Design for the demolition of the property located at 1340 N 4<sup>th</sup> Street, at a cost not to exceed \$3,500. Seconded by Commissioner Banzet. Motion carried.

Commissioner Banzet moved to approve the demolition bid from REcrete Design for the demolition of the property located at 1704 N 4<sup>th</sup> Street, at a cost not to exceed \$4,800. Seconded by Commissioner Vail-Keller. Motion carried.

Administrator Jones addressed the Commission regarding proceeding with the processes for the approved demolitions. Discussion held.

Commissioner Vail-Keller moved to approve the Notice of Award for the demolition of the properties located at 616 Indiana Street, 1340 N 4<sup>th</sup> Street, and 1704 N 8<sup>th</sup> Street, to REcrete Design and to allow the City Administrator sign the document. Seconded by Commissioner Banzet. Motion carried.

Commissioner Banzet moved to approve the Notice to Proceed for the demolition of the properties located at 616 Indiana Street, 1340 N 4<sup>th</sup> Street, and 1704 N 8<sup>th</sup> Street, to REcrete Design and to allow the City Administrator sign the document. Seconded by Commissioner Vail-Keller. Motion carried.

Administrator Jones addressed the Commission regarding bids received to repair and replace the damaged sidewalk and curb apron in front of the Fire/EMS Station. This agenda item was tabled from the May 8, 2024 meeting in order to obtain an in-house bid from the Public Works Department. Discussion held.

Commissioner Banzet moved to approve the bid from REcrete Design to repair and replace the damaged sidewalk and curb apron at the Fire/EMS Department in an amount not to exceed \$10,417. Seconded by Mayor Johnson with Commissioner Vail-Keller voting nay. Motion passed 2 – 1.

Administrator Jones addressed the Commission regarding a request for a donation of the property located at 1731 N Skyline Drive from the Neodesha Land Bank.

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Commissioner Vail-Keller moved to convene as the Neodesha Land Bank to consider the donation of property.

Commissioner Banzet moved to approve the donation of the properties located at 1731 N Skyline Drive: Lot One (1) through Lot Forty (40), and Lot Sixty-nine (69), North Gate Subdivision, City of Neodesha, Wilson County, Kansas, to Griffith Development LLC, as an economic development incentive. Seconded by Commissioner Vail-Keller. Motion carried.

Commissioner Vail-Keller moved to adjourn as the Neodesha Land Bank and reconvene as the City of Neodesha Governing Body. Seconded by Commissioner Vail-Keller. Motion carried.

Administrator Jones addressed the Commission regarding a resignation from the Neodesha Recreation Board. Discussion held.

Commissioner Banzet moved to accept the resignation of Tommy John from the Neodesha Recreation Board effective immediately. Seconded by Commissioner Vail-Keller. Motion carried.

Administrator Jones addressed the Commission regarding a request from the Rankin Memorial Library for the purchase of a new A/C unit. Discussion held.

Commissioner Banzet moved to reimburse Rankin Memorial Library in an amount not to exceed \$12,000 for the installation of a new A/C unit. Seconded by Commissioner Vail-Keller. Motion carried.

Commission reports were heard.

City Administrator reports were heard.

Community Development Director Reports were heard.

Financial reports were distributed.

The next regular meeting of the Governing Body will be held at City Hall on Wednesday, June 12, 2024 at 2:00 p.m.

At 4:24 p.m. Commissioner Banzet moved to adjourn. Seconded by Commissioner Vail-Keller. Motion carried.

ATTEST:

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Devin Johnson, Mayor

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Stephanie Fyfe, City Clerk

**SPECIAL CALL FOR SPECIAL MEETING OF BOARD OF COMMISSIONERS**

Neodesha, Kansas  
May 31, 2024

To the Board of Commissioners:

The Board of Commissioners will hold a Special Call meeting Friday, May 31, 2024, at 4:00 p.m., at City Hall, 1407 N. 8th St, for the following purpose:

1. Resolution: Neodesha Area Chamber of Commerce Event
2. Dangerous Structures: 922 N 8<sup>th</sup> Street; Immediate Hazard

The Board of Commissioners met in a Special Call Session at 4:00 p.m. at City Hall, 1407 N 8<sup>th</sup> Street, on Friday, May 31, 2024 with Mayor Johnson presiding and Commissioners Banzet and Vail-Keller present.

Administrator Jones addressed the Commission regarding a resolution that approves the street closure with the use of alcohol for a dance located on Bluestreak Avenue that will be held on June 8, 2024. The KS Department of Revenue requests a resolution be drafted and approved for such a situation. Approval was previously given to the Chamber on March 13, 2024 to use named City parks for the Hometown Days events.

Commissioner Vail-Keller moved to approve Resolution 24-13, authorizing a street dance with alcohol sales located at 1 Bluestreak Avenue on June 8, 2024 from 4:00 pm to 11:00 pm for the Neodesha Area Chamber of Commerce. Seconded by Commissioner Banzet. Motion carried.

Administrator Jones along with Tommy John, Building Inspector, addressed the Commission regarding an immediate hazard, dangerous structure, located at 922 N 8<sup>th</sup> Street. Discussion held.

Commissioner Vail-Keller moved to declare the structure located at 922 N 8<sup>th</sup> Street an immediate hazard to the public, and order the City Administrator to start proceedings for demolition. Seconded by Commissioner Banzet. Motion carried.

At 4:35 p.m. Commissioner Banzet moved to adjourn. Seconded by Commissioner Vail-Keller. Motion carried.

ATTEST:

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Devin Johnson, Mayor

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Rhonda Howell, Assistant City Clerk

**APPROPRIATIONS REPORT****ORDINANCE NO 10****6/12/2024**

<b><u>VENDOR</u></b>	<b><u>REFERENCE</u></b>	<b><u>AMOUNT</u></b>	<b><u>CHECK NO</u></b>	<b><u>CHECK DATE</u></b>
A T & T	FIBER OPTIC SYSTEM	594.52	74009	6/12/2024
ADVANCE INSURANCE COMPANY	JUNE PREMIUMS	555.59	74011	6/12/2024
ALTEC INDUSTRIES INC	PARTS & SUPPLIES	224.21	74012	6/12/2024
ARMOR EQUIPMENT	PARTS	749.57	74013	6/12/2024
AUTO ZONE	BRAKE PADS	37.99	74014	6/12/2024
PHILLIP BEURSKINS	RV PARK REIMBURSEMENT	150.00	74015	6/12/2024
BORDER STATES INDUSTRIES INC	ELECTRIC SUPPLIES	9,342.63	74016	6/12/2024
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	554.75	74017	6/12/2024
CALLTOWER	PHONE CHARGES	304.65	74018	6/12/2024
CINTAS	FIRST AID SUPPLIES	1,124.29	74019	6/12/2024
CONRAD FIRE EQUIPMENT INC	GLOBE SHADOW PULLON	476.75	74020	6/12/2024
CORE & MAIN	PARTS & SUPPLIES	494.68	74021	6/12/2024
CULLIGAN OF INDEPENDENCE	JUNE WATER SERVICE	274.65	74022	6/12/2024
EAGLE RESEARCH CORP	DATA PUBLICATION FEE	45.00	74023	6/12/2024
ECX SYSTEMS LLC	BARRACUDA EMAIL SECURITY 6/24	1,175.00	74024	6/12/2024
FIREX-MARMIC FIRE & SAFETY CO	EXTINGUISHER INSPECT	1,746.27	74025	6/12/2024
FLEET FUELS	DEF	293.70	74026	6/12/2024
FREDONIA OUTDOOR EQUIPMENT	MOWER PARTS	204.89	74027	6/12/2024
FREDONIA TRUE VALUE HARDWARE	BREAKER	47.94	74028	6/12/2024
G & W FOODS	POOL CONCESSIONS	269.27	74029	6/12/2024
GALLS LLC	UNIFORMS	888.91	74030	6/12/2024
BARBARA GRIFFITH	ALTERATIONS	50.00	74031	6/12/2024
HACH COMPANY	LAB SUPPLIES	616.12	74032	6/12/2024
HAWKINS INC	CHEMICALS	11,789.29	74033	6/12/2024
HUGO'S INDUSTRIAL SUPPLY, INC	SUPPLIES	965.94	74034	6/12/2024
IMAGE TREND INC	ELITE EMS FIELD SITE LICENSE	1,013.42	74035	6/12/2024
INDEPENDENCE OVERHEAD DOOR	SERVICE CALL	810.00	74036	6/12/2024
INDUSTRIAL SALES COMPANY INC	TAP TEE & COUPLINGS	219.00	74037	6/12/2024
TOMMY JOHN	CLEANING SERVICES	500.00	74038	6/12/2024
KANSAS ONE-CALL SYSTEM, INC	MAY LOCATES	38.40	74039	6/12/2024
KRWA	2024 KRWA CONFERENCE	600.00	74040	6/12/2024
LAKELAND OFFICE SYSTEMS	COPIER MAINTENANCE	908.03	74041	6/12/2024



LANDIS+GYR TECHNOLOGY INC	APRIL 2024 AMR	1,195.00	74042	6/12/2024
LANG DIESEL INC	OIL & FILTERS	183.30	74043	6/12/2024
LAWSON PRODUCTS	SUPPLIES	526.54	74044	6/12/2024
LITTLE BEAR TIRE	TIRES	1,917.00	74045	6/12/2024
MEDICLAIMS INC	AMBULANCE COLLECTION FEES	1,377.11	74046	6/12/2024
MERIDIAN ANALYTICAL LABS LLC	WASTEWATER ANALYSIS	61.00	74047	6/12/2024
MIDWEST COMPUTER SALES	IT SERVICES	7,359.95	74048	6/12/2024
MILTON ROY, LLC	ODOROMETER	6,088.64	74049	6/12/2024
NEODESHA DERRICK NEWS	PUBLICATIONS	1,808.00	74051	6/12/2024
NEWTON LUMBER CO INC	SUPPLIES	21.28	74052	6/12/2024
O'REILLY AUTOMOTIVE INC	AUTO PARTS & SUPPLIES	678.51	74053	6/12/2024
PENMAC PERSONNEL SERVICES INC	TEMPORARY PERSONNEL SVC	3,414.07	74054	6/12/2024
PITNEY BOWES	POSTAGE MACHINE LEASE	769.38	74055	6/12/2024
PORTER DRUGS	STOCK MEDS FOR AMBULANCE	285.86	74056	6/12/2024
QUALITY MOTORS	AUTO PARTS	224.96	74057	6/12/2024
QUILL LLC	OFFICE SUPPLIES	179.96	74058	6/12/2024
RAILROAD MANAGEMENT CO LLC	POLE LEASE LICENSE FEE	1,664.90	74059	6/12/2024
REYNOLDS PLUMBING & ELECTRIC	SERVICE CALL & HVAC INSTALL	6,135.00	74060	6/12/2024
WYATT REYNOLDS	CIVIC CENTER DEPOSIT REFUND	200.00	74061	6/12/2024
ROMANS OUTDOOR POWER	PARTS	4,283.14	74062	6/12/2024
SIGN DESIGN	EMBROIDERY	146.00	74063	6/12/2024
CLARENCE SNYDER	REIMBURSEMENT	39.53	74064	6/12/2024
FIRST RESPONDER OUTFITTERS INC	UNIFORMS	1,375.26	74065	6/12/2024
STANION WHOLESALE ELECTRIC	ELECTRIC SUPPLIES	3,371.67	74066	6/12/2024
STUDEBAKER REFRIGERATION INC	ICE MACHINE RENTAL	420.00	74067	6/12/2024
TLC GROUNDSKEEPING INC	LEAK REPAIR	328.48	74068	6/12/2024
US CELLULAR	CELL PHONE/TABLET CHARGES	351.37	74069	6/12/2024
WALMART COMMUNITY BRC	SUPPLIES	240.89	74070	6/12/2024
EVERGY	STREET LIGHTS @ OTTAWA	110.58	74071	6/12/2024
WESTERN AUTO	SUPPLIES	738.69	74072	6/12/2024

\*\*\*\*TOTAL\*\*\*\*

**82,561.53**

**CITY OF NEODESHA**

**ORDINANCE NO. 1804**

**AN ORDINANCE AMENDING SECTION 16-8 OF CHAPTER 16 OF THE CITY OF NEODESHA CODE REGARDING PERMIT FEES FOR BUILDING PERMITS IN THE CITY OF NEODESHA, WILSON COUNTY, KANSAS, AND ADDING FEE STRUCTURE FOR BUILDING PERMITS INTO SECTION 16-8 OF CHAPTER 16 OF THE CITY OF NEODESHA CODE.**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF NEODESHA, KANSAS:**

**Section One:** Section 16-8 of Chapter 16 of the City of Neodesha Code shall be amended to read as follows:

**Sec. 16-8.- Building and Building Permits**

- A. Contractor Licenses: Electric/Plumbing: \$35.00 per Calendar year.
- B. Any project valued at more than \$1,000.00 dollars must be permitted and inspected.
- C. Building Permits Fees Residential - as provided in the building permit itself and the city's fee structure.
  - a. New Construction \$200.00
  - b. Remodeling \$ 30.00
  - c. New Construction (accessory building) \$ 25.00
  - d. Fence \$ 20.00
  - e. Demolition \$ 50.00
  - f. Demolition (accessory building) \$ 30.00
  - g. Roofing \$ 25.00
  - h. Electrical \$ 25.00
  - i. Plumbing \$ 25.00
  - j. Mechanical \$ 25.00
  - k. Pressure Test \$ 25.00
  - l. Sewer Tap Fee (inside city limits) \$100.00
  - m. Sewer Tap Fee (outside city limits) \$300.00
  - n. Irrigation/Sprinkler \$ 15.00
  - o. Building Relocation/Move \$ 25.00
  - p. Sidewalk Install (material cost billed to owner) \$ 0.00
  - q. Concrete (sidewalk, driveway, etc) \$ 10.00
- D. Building Permits Fees Commercial – as provided in the building permit itself and the city's fee structure:
  - a. New Construction \$400.00
  - b. Remodeling \$ 90.00
  - c. New Construction (accessory building) \$ 25.00
  - d. Fence \$ 25.00
  - e. Demolition \$150.00
  - f. Demolition (accessory building) \$300.00
  - g. Roofing \$ 50.00
  - h. Electrical \$ 25.00
  - i. Plumbing \$ 25.00
  - j. Mechanical \$ 25.00

k. Pressure Test	\$ 25.00
l. Sewer Tap Fee (inside city limits)	\$200.00
m. Sewer Tap Fee (outside city limits)	\$500.00
n. Irrigation/Sprinkler	\$ 25.00
o. Building Relocation/Move	\$ 50.00
p. Sign	\$ 50.00
q. Concrete (sidewalk, driveway, etc)	\$ 25.00

**Section Two:** Old Section 16-8 of Chapter 16 of the Code of the City of Neodesha is hereby repealed.

**Section Three: EFFECTIVE DATE.** This ordinance shall be in full force and effect January 1, 2025.

**ADOPTED AND APPROVED** by the governing body of the City of Neodesha, Kansas this 12<sup>th</sup> day of June, 2024.

ATTEST:

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**Devin Johnson, Mayor**

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**Stephanie Fyfe, City Clerk**

## School Resource Officer Agreement

THIS AGREEMENT is entered into as of the 13<sup>th</sup> day of July, 2022, by and between:

THE CITY OF NEODESHA, KANSAS, a municipal corporation, hereinafter referred to as "City;" and

NEODESHA UNIFIED SCHOOL DISTRICT NO. 461, a political subdivision of the State of Kansas, hereinafter referred to as "District."

FOR AND IN CONSIDERATION OF the mutual promises, terms, covenants, and conditions set forth herein, the parties agree as follows:

### 1. Assignment, Duties and Status of School Resource Officers.

The City shall assign, with approval of the school administration, a police officer to work in Neodesha USD 461 as a School Resource Officer (SRO). During days that schools are not in session and students are not present, the SRO shall perform such duties as may be directed by the Chief of Police.

### 2. Term.

Subject to annual appropriations by City and all provisions of the Kansas Cash Basis Law, (K.S.A. 10-1112 and 10-1113), the Budget Law (K.S.A. 79-2935), and other laws of the State of Kansas, the term of this agreement shall be one (1) year commencing on the first day of the 2022-23 school year; provided that the parties by mutual agreement may extend this agreement by successive terms of one (1) year thereafter.

At all times, this agreement shall be construed and interpreted to be in compliance with Kansas law and the City reserves the right to unilaterally modify or terminate this agreement at any time if, in the opinion of its legal counsel, the contract may be deemed to violate the terms of such laws.

### 3. Relationship of Parties.

The parties agree that this agreement is entered into for the purpose of encouraging and strengthening community policing efforts. At all times and in all respects, the SRO shall remain an employee of the City of Neodesha, subject to departmental control and supervision through the established chain of command within the Neodesha Police Department. Ultimate responsibility for supervision and direction of the SRO shall reside with the City's Chief of Police or his/her designee. The District agrees to cooperate with the City in any administrative investigation regarding violations of Neodesha Police Department procedures by an officer assigned to the District as an SRO. This agreement is not intended to and will not constitute, create, give rise to, or otherwise recognize a joint venture, partnership, or formal business association or organization of any kind between the parties, and the rights and obligations of the parties shall be only those expressly set forth in this Agreement.

#### **4. Responsibilities of City.**

- (a) Select, assign and train the SRO;
- (b) Provide direction and supervision to the SRO in the performance of the responsibilities in Section 6 herein; and
- (c) Provide scheduling and presence of SRO as detailed in Section 7 herein.

#### **5. Responsibilities of District.**

- (a) District shall provide the SRO a private, securable office and such services and equipment, including but not limited to an office telephone, securable file cabinets and access to a computer, as necessary, at the school;
- (b) District shall provide the SRO with access to student personal information forms, attendance records, and daily schedules as necessary for the performance of SRO duties.
- (c) District shall ensure that administration and staff cooperate, to the extent allowed by law, with law enforcement investigations and any subsequent actions related to crime or criminal activity at the school.

#### **6. SRO Responsibilities.**

The SRO shall:

- (a) Work in concert with the school's administrative staff, and, to that end, shall meet regularly with such staff as requested by school staff and directed by the Chief of Police or his/her designee;
- (b) To the greatest degree possible, be present in areas of student congregation to observe activities, provide an authoritative presence, and promote informal student-SRO contact.
- (c) Provide an educational program of leadership, training, and information about tobacco, alcohol, and other drugs, gangs, violence diffusion and prevention, and safety issues for students, staff members and parents;
- (d) Refer students and their families to the appropriate agencies when a need is identified;
- (e) Assist school staff in providing alcohol, drug, and other counseling; and in maintaining a peaceful campus environment;
- (f) Gather, document in writing, and report to appropriate police department personnel information and intelligence pertaining to:
  - 1. Ongoing or potential criminal activity, gang activity, student unrest, and other problems affecting or likely to affect the school, students or faculty;
  - 2. Students and other persons who are or may be disruptive to the school, the students or the learning environment; and
  - 3. Monitor, investigate, and refer concerns of child welfare or status offenses such as truancy to the appropriate authorities pursuant to state law.
  - 4. To the extent allowed by federal, state, and local laws, the SRO will report and provide information to school administrators concerning above matters.
- (g) Act as a communication liaison with law enforcement agencies, providing basic information concerning students (examples: truancy information, gang affiliation, threats of violence directed at the school or students);
- (h) Take appropriate action, within departmental training, policies, regulations and general orders, in the event of on-campus or school-related criminal activity; and
- (i) Perform such other or additional duties prescribed in the Neodesha Police Department policy on School Resource Officers.

- (j) It is understood and specifically agreed by the parties that the SRO shall not be a disciplinarian. It is agreed between the parties that the administration of student discipline, including student code of conduct violations and student misbehavior, is the responsibility of school administrators unless the violation or misbehavior involves criminal conduct. However, the SRO shall be a positive and visible presence of authority within the school and nothing herein shall be construed as requiring the SRO to ignore disruptive student behavior when so observed by the SRO.

#### **7. Place of Duty.**

- (a) Except in case of illness or an absence authorized by the Chief of Police, the SRO shall be present for duty within the USD 461 school system except:
  - 1. When required elsewhere for follow-up investigation of criminal activity or student-related problems originating in or affecting the school to which such SRO is assigned or detailed;
  - 2. When responding to school-related criminal activity occurring off-campus;
  - 3. When responding to emergency police activities, including but not limited to, a life-threatening off campus incident and assistance during civil disorders or during other incidents where loss of life or bodily harm is foreseeable; provided, that emergency police activities shall not include assistance to another police officer during a routine off-campus traffic stop unless such stop is related to an on-campus incident; or
  - 4. When delivering or participating in instruction of school safety, drug and alcohol abuse curriculum at a designated alternative location.
- (b) The City shall endeavor to have the SRO present for duty each day that school is in session during the regular school year; provided, that the City shall not be required to furnish a substitute SRO on days when the regularly assigned SRO is absent due to (a) illness, (b) Police Department requirements including, but not limited to, mandatory in-service training sessions, staff meetings, response to subpoenas, or (c) other events approved in advance by the administrator of the assigned school and the Chief of Police.

#### **8. Financial Support for SRO Program.**

- (a) The District agrees to pay the City (invoiced monthly) for the assignment of one (1) School Resource Officer to work with the District as provided herein, the sum of 75% of the officer's wages and benefits. This is projected to be approximately \$5,300 monthly. Additional days may be arranged if needed and approved by the Chief of Police and the District.
- (b) The City shall pay all costs incurred in connection with the SRO program, including but not limited to:
  - 1. Mandated in-service training;
  - 2. Vehicle, radio, uniform and equipment expenses;
  - 3. Expenses related to or resulting from law enforcement related activities; and
  - 4. Expenses attributable to delivery of the school safety and drug and alcohol programming.

**9. Effect on Previously Executed Agreements.**

Upon execution of this agreement, all previous agreements between the parties for assignment of a School Resource Officer to Neodesha schools shall be void and of no further force or effect.

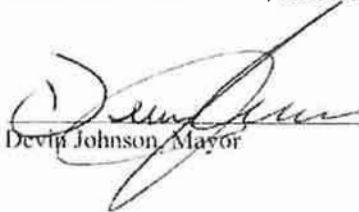
**10. Termination.**


Either party may terminate this agreement upon 60 days prior written notice without cause. Payment due the City hereunder shall be prorated to termination date.

**IN WITNESS WHEREOF**, The parties have caused this agreement to be executed the day and year above written.

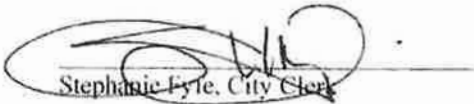
**CITY OF NEODESHA, KANSAS**

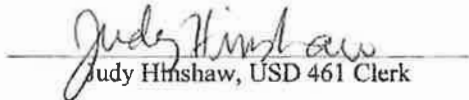
**UNIFIED SCHOOL DISTRICT NO. 461**

  
Devita Johnson, Mayor

  
Jackie Chandler, USD 461 Board of  
Education President

Attest:

  
Stephanie Fyle, City Clerk

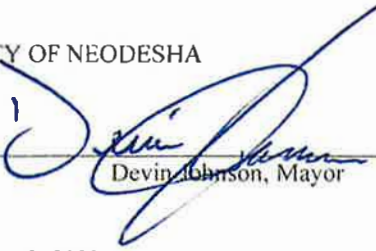
  
Judy Hinchshaw, USD 461 Clerk

# A M E N D M E N T

Per the provisions set out in Section 2 Term of the original School Resource Officer Agreement between the parties, dated July 13, 2022, the below signed parties wish to extend the Term for an additional twelve (12) months, commencing on the first day of the 2023-2024 school year.

All other terms of the original agreement shall remain in full force and effect.


CITY OF NEODESHA

  
Devin Johnson, Mayor

June 28, 2023

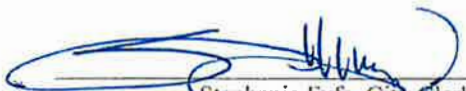
Date

UNIFIED SCHOOL DISTRICT NO. 461

  
Jackie Chandler, USD 461 Board of Education  
President

7/10/23  
Date

ATTEST

  
Stephanie Fyfe, City Clerk

WITNESSED

  
Judy Hinshaw, USD 461 Clerk



**AMENDMENT**

Per the provisions set out in Section 2 Term of the original School Resource Officer Agreement between the parties, dated July 13, 2022, the below signed parties wish to extend the Term for an additional twelve (12) months, commencing on the first day of the 2024 – 2025 school year;

Per the provisions set out in Section 8 Financial Support for SRO Program of the original School Resource Officer Agreement between the parties, dated July 13, 2022, the below signed parties wish to modify Section 8 (a) to read:

- (a) The District agrees to pay the City (invoiced monthly) for the assignment of one (1) School Resource Officer to work with the District as provided herein, the sum of 80% of the officer's wages and benefits. This is projected to be approximately \$5,700 monthly. Additional days may be arranged if needed and approved by the Chief of Police and the District.

All other terms of the original agreement shall remain in full force and effect.

**CITY OF NEODESHA**

**UNIFIED SCHOOL DISTRICT 461**

\_\_\_\_\_  
Devin Johnson, Mayor

\_\_\_\_\_  
Kelly Bradford, USD 461  
Board of Education President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**ATTEST**

**WITNESSED**

\_\_\_\_\_  
Stephanie Fyfe, City Clerk

\_\_\_\_\_  
Judy Hinshaw, USD 461 Clerk

Hull Paving Bid

	Option A	Option B
4th Granby-Tank	\$23,618.00	\$23,618.00
Tank 4th-8th (WP)	\$33,022.50	\$33,022.50
10th Indiana-Main	\$4,187.50	\$4,187.50
5th St patching Mill-Railroad	\$7,696.00	\$7,696.00
8th Carolina-Illinois		\$19,040.00
Total	\$68,524.00	\$87,564.00



851 Transport Drive  
Valparaiso, IN 46383 USA  
Tel: 219.465.2700  
Fax: 219.465.2701  
www.gasleaksensors.com  
ISO 9001:2015 Certified Company

May 22, 2024

Ryan Cummins  
City of Neodesha  
1200 West Granby  
Neodesha, KS 66757

Reference: Your request for Quotation

Dear Mr. Cummins,

Thank you for the opportunity to quote your requirements for the referenced material.

I am pleased to quote:

- |  |                            |
|--|----------------------------|
| <b>(1) Sensit PMD2 @ \$11,400.00 ea.</b><br><b>With GPS and Datalogging</b><br>(Portable Methane Detector) | <b>Part # 921-00000-50</b> |
| <b>(1) Compact Ship Kit @ No Charge</b><br>(Price included in with instrument)                             | <b>Part # 990-00000-66</b> |

**Additional Information:**

**Compact Ship Kit Includes:** Telescopic Survey Probe, Recharge Kit, Battery Door Tool, Instruction Book, Shoulder Strap, Filter Element (10pk), Filter (Blue) and Compact Case

**PMD Warranty:** 2 years in material and workmanship.  
(Warranty Excludes Calibration)

- |   |                        |
|---|------------------------|
| <b>(1) PMD2 Manual Calibration Kit @ \$1,311.95 ea.</b><br>Calibration Kit includes:<br>(1) 0.1% Methane 103-liter, (1) 2.5% Methane 103-liter, (1) 100% Methane 116-liter,<br>(1) Bottle Demand Regulator, (1) Cal Adapter | <b>Part# 881-00120</b> |
|---|------------------------|



851 Transport Drive  
Valparaiso, IN 46383 USA  
Tel: 219.465.2700  
Fax: 219.465.2701  
www.gasleaksensors.com

ISO 9001:2015 Certified Company

May 23, 2024

Ryan Cummins  
City of Neodesha  
1200 West Granby  
Neodesha, KS 66757

Reference: Your request for Quotation

Dear Mr. Cummins,

Thank you for the opportunity to quote your requirements for the referenced material.

I am pleased to quote:

Part Number	Description	Qty	Unit Price	Total
315-140006	0.1% Methane/Air 103L	1	263.53	\$263.53
880-00059	Demand Bottle Regulator	1	524.78	\$524.78
880-00053	Cal Adapter only	1	17.58	\$17.58

205.89

**ISO 9001:2015 CERTIFIED. OUR CERTIFICATION NUMBER IS C2023-02834.**

We collect Sales Tax for multiple states. Please provide your sales tax-exempt certificate or resale certificate at the time of order, otherwise, sales tax will be applied.

This quotation is good for 60 days from the date of this quote.  
Shipping charges will be added to the invoice.  
Shipment is made from Valparaiso, Indiana.  
Shipment is made within 2 weeks from receipt of a purchase order.  
Terms are Net 15 days upon credit approval, credit card or COD.



Quote

Border States - TSS
2400 38th St S
 Fargo ND 58104
 Phone: 701-293-5834

Quote: 27493130
Sold-To Acct #: 209775
Valid From: 04/24/2024 To: 05/31/2024
PO No: L+G water meters
Payment Terms: NET 25TH PROX (31)

Created By: Crystal Marie Rasmussen
Tel No: 308-833-7063
Fax No:

CITY OF NEODESHA KS-TECHNICAL SOLUTIONS
PO Box 336
NEODESHA KS 66757-0336

Inco Terms:
FOB ORIGIN

Ship-to:
CITY OF NEODESHA KS-TECHNICAL SOLUTIONS
2788 OTTAWA RD
NEODESHA KS 66757-1898

Attention: J Bair

Table with 8 columns: Cust Item, Item, Material MFG - Description, Quantity, Price Per, UoM, Value. Contains 3 line items for water meters and connectors.

Summary table with columns for tax type and amount. Includes Total \$, State Tax \$, County Tax \$, Local Tax \$, Other Tax1 \$, Other Tax2 \$, Other Tax3 \$, and Tax Subtotal \$.

Fast shipping

Net Amount \$ 18,270.27

To access Border States Terms and Conditions of Sale, please go to https://www.borderstates.com

The quoted sales tax is an estimate only based upon the information provided in this quote and will be finalized at the time of Invoice based upon the material purchased, quantity purchased, and delivery location.

Shipping and handling fees in this quote are an estimate only and will be finalized at the time of Invoice.

All clerical errors contained herein are subject to correction. In the event of any cost or price increases from manufacturers or other suppliers, caused by, but not limited to, currency fluctuations, raw material or labor prices, fuel or transportation cost increases, and any import tariffs, taxes, fees, or surcharges, Border States reserves the exclusive right to change its pricing at the time of shipping and will provide notice of any such change to its customers prior to costs being incurred.