

Agenda

City Commission of the City of Neodesha, KS

May 8, 2024 2:00 p.m.

ZOOM Online Access: <https://us02web.zoom.us/j/6203252828>

Item 1: Opening Session

- Call to Order
- Roll Call
- Invocation
- Pledge of Allegiance
- Additions/Deletions to the Agenda
- Civic Organization Reports

Item 2: Public Comments

Item 3: Consent Agenda (Routine agenda items can be approved with unanimous consent of the City Commission. Any item can be removed and placed in items of business.)

- Approval of April 24, 2024 Minutes
- Approval of April 26, 2024 Special Call Minutes
- Appropriation (2024) 8
- Water System Improvements Bond Appropriation 7

Item 4: Business Items to Consider

- A. Proclamation: National Police Week
- B. Proclamation: Emergency Medical Services Week
- C. Ordinance: Amend Utility Rate Ordinance
- D. Resolution: Dangerous Structures; 1008 Tank
- E. Resolution: Dangerous Structures; 1007 Seward
- F. Resolution: Dangerous Structures; 1024 Seward
- G. Resolution: Amend UTV Fee Structure
- H. Approve Building Inspector/Facilities Manager Position
- I. Resolution: Amend Position Classification & Pay Plan Policy
- J. Approve Purchase of Water Meters
- K. Approve Repair of Ladder Truck
- L. Approve Bid for Repair of North Wall for Fire/EMS Station
- M. Approve Bid for Sidewalk & Curb Apron for Fire/EMS Station
- N. Neodesha Area Chamber of Commerce: Request for Sponsorship
- O. NHA Board Appointments

Item 5: Administration Reports & Comments

- Mayor's Report
- Commissioner's Reports
- City Administrator's Comments
- Community Development Director Report
- Financial Reports Distributed

Item 5: Date/Time of Next Regular Meeting

Wednesday, May 22, 2024 at 2:00 p.m. – Regular Meeting, City Hall

Item 6: Executive Session

Item 7: Adjournment

AGENDA COMMENTS
CITY COMMISSION MEETING
May 8, 2024

Additions to the Agenda

RECOMMENDED MOTION: *I move to approve the agenda as presented.*

Consent Agenda

RECOMMENDED MOTION: *I move to approve the consent agenda as presented.*

Business Items to Consider

4.A: Proclamation: National Police Week

4.B: Proclamation: National Emergency Medical Services Week

4.C: Ordinance: Amend Utility Rate Ordinance

Staff will brief the Commission on changes made to the City's Utility Rate Ordinance. Highlighted changes include verbiage changes, additions for uniformity, and a change to residential sewer charge consumption calculations.

RECOMMENDED MOTION: *I move to adopt Ordinance 1802 as presented.*

4.D: Resolution: Dangerous Structures: 1008 Tank

The Commission is asked to consider Resolution 24-06, calling for a Public Hearing, June 26, 2024, 2:00 p.m., in the Commission Room, to show cause why the structure located at 1008 Tank Street should not be condemned and ordered repaired or demolished as an unsafe or dangerous structure.

RECOMMENDED MOTION: *I move to adopt Resolution 24-06 setting a public hearing for June 26, 2024 as presented.*

4.E: Resolution: Dangerous Structures: 1007 Seward

The Commission is asked to consider Resolution 24-07, calling for a Public Hearing, June 26, 2024, 2:00 p.m., in the Commission Room, to show cause why the structure located at 1007 Seward Street should not be condemned and ordered repaired or demolished as an unsafe or dangerous structure.

RECOMMENDED MOTION: *I move to adopt Resolution 24-07 setting a public hearing for June 26, 2024 as presented.*

4.F: Resolution: Dangerous Structures: 1024 Seward

The Commission is asked to consider Resolution 24-08, calling for a Public Hearing, June 26, 2024, 2:00 p.m., in the Commission Room, to show cause why the structure located at 1024 Seward Street should not be condemned and ordered repaired or demolished as an unsafe or dangerous structure.

RECOMMENDED MOTION: *I move to adopt Resolution 24-08 setting a public hearing for June 26, 2024 as presented.*

4.G: Resolution: Amend UTV Fee Structure

Staff will brief the Commission on changes made amending the UTV Fee Structure.

RECOMMENDED MOTION: *I move to adopt Resolution 24-09 as presented.*

4.H: Approve Building Inspector / Facilities Manager Position

Staff will brief the Commission adding a new position to the City's Position Classification & Pay Plan Policy for a Building Inspector/Facilities Manager. This position will be classified as a Grade 06 position and be under the direction of the City Administrator.

RECOMMENDED MOTION: *I move to approve the addition of Building Inspector / Facilities Manager to the City's Position Classification & Pay Plan Policy.*

4.I: Resolution: Amend Position Classification & Pay Plan Policy

Depending upon the outcome of the Building Inspector / Facilities Manager Position decision, a resolution must be drafted and approved. Additionally, another change to the Position Classification & Pay Plan Policy includes the removal of building permit duties, and the addition of City Treasurer duties to the Utility Billing Supervisor position.

RECOMMENDED MOTION: *I move to adopt Resolution 24-10 as presented.*

4.J: Approve Purchase of Water Meters

Staff is requesting the to purchase the final phase of water meters for the automated metering project from Border States. The quote was bid with tax included. The water department is tax exempt. Staff is requesting the quote be approved unchanged to included shipping that is undetermined and not listed on the quote. The last order of meters to compare shipping charges was \$750. Estimated delivery of this order of meters is one year out.

RECOMMENDED MOTION: *I move to approve the purchase of water meters from Border States in an amount not to exceed \$17,000.*

4.K: Approve Repair of Ladder Truck

Staff will brief the Commission on a quote received to repair the Fire Department's 2002 ladder truck.

RECOMMENDED MOTION: *I move to approve the quote from Emergency Apparatus Maintenance Inc, in an amount not to exceed \$16,000.*

4.L: Approve Bid for Repair of North Wall for Fire/EMS Station

Staff will brief the Commission on bids received for the repair of the north wall of the Fire/EMS Department that was damaged during the demolition of the buildings at 4th & Main.

RECOMMENDED MOTION: *I move to approve the bid from _____ to repair the north wall of the Fire/EMS Department in an amount not to exceed \$ _____.*

4.M: Approve Bid for Sidewalk & Curb Apron for Fire/EMS Station

Staff will brief the Commission on bids received to repair and replace the damaged sidewalk and curb apron in front of the Fire/EMS Department.

RECOMMENDED MOTION: *I move to approve the bid from _____ to repair and replace the damaged sidewalk and curb apron at the Fire/EMS Department in an amount not to exceed \$ _____.*

4.N: Neodesha Area Chamber of Commerce: Request for Sponsorship

Robyn Pierce will be present to address the Commission regarding a request for sponsorship from the City for the Neodesha Area Chamber of Commerce’s Hometown Days event.

RECOMMENDED MOTION: *To be determined.....*

4.O: Neodesha Housing Authority Board Appointments

Heather Cummins, Executive Director for the Neodesha Housing Authority, is making recommendations for positions on the Neodesha Housing Authority Board. From the board meeting of April 25, 2024, the following recommendations are being made; reappoint Janie Steele to a 4-year term, expiring May 31, 2028; appoint Terri Green to a 4-year term, expiring May 31, 2028. No other recommendations were made or interest held, therefore one position continues to be vacant.

RECOMMENDED MOTION: *I move to reappoint Janie Steele to the Neodesha Housing Authority Board for a 4-year term, set to expire on May 31, 2028.*

RECOMMENDED MOTION: *I move to appoint Terri Green to the Neodesha Housing Authority Board for a 4-year term, set to expire on May 31, 2028.*

The Board of Commissioners met in regular session at 2:00 p.m., on Wednesday, April 24, 2024, in the Commission Room at City Hall conducting the meeting by live streaming with Zoom with Mayor Johnson presiding and Commissioners Banzet and Vail-Keller present.

Commissioner Banzet moved to approve the agenda as presented with the addition of Business Item 4.C: Proclamation: National Fallen Firefighters Memorial Weekend. Seconded by Commissioner Vail-Keller. Motion carried.

Civic organization reports were invited and heard.

Public comments were invited and heard.

Commissioner Vail-Keller moved to approve the consent agenda as presented consisting of minutes from the April 10, 2024 meeting; Appropriation (2024) 7; and Water System Improvements Bond 6. Seconded by Commissioner Banzet. Motion carried.

Mayor Johnson read a proclamation designating the week of May 5 – 11, 2024 as National Drinking Water Week, calling upon the citizens of Neodesha to help protect our source waters from pollution, to practice water conservation, and to get involved with their water by familiarizing themselves with it. Thank you, Water Superintendent Jay Bair and staff, for taking care of our citizens providing us with safe, clean, drinking water.

Mayor Johnson read a proclamation designating May 5 – 11, 2024 as Public Service Recognition Week, encouraging all citizens of Neodesha to recognize the accomplishments and contributions of government employees at all levels – Federal, State, County and City. Thank you, in particular, to all City of Neodesha personnel, for all that you do for our community.

Mayor Johnson read a proclamation designating the weekend of May 5, 2024 as National Fallen Firefighters Memorial Weekend, calling upon all citizens of Neodesha; all patriotic, civic, and educational organizations, to observe this day, in recognition of the patriotic service and dedicated efforts to our fire and emergency services personnel by lowering American flags on all buildings to half-staff. Thank you, Chief Keenan Fyfe and staff, for all you do for our community and county. Commissioner Banzet then presented the City of Neodesha with a memorial plaque in remembrance of our own Neodesha Fallen Firefighter, Howard Lour, who lost his life in the line of duty on July 7, 1976.

Administrator Jones along with Tommy John, Building Inspector, addressed the Commission regarding an immediate hazard, dangerous structure, located at 616 Indiana Street. Discussion held.

Commissioner Vail-Keller moved to declare the structure located at 616 Indiana Street an immediate hazard to the public, and order the City Administrator to start proceedings for demolition. Seconded by Commissioner Banzet. Motion carried.

Administrator Jones along with Tommy John, Building Inspector, addressed the Commission regarding an immediate hazard, dangerous structure, located at 1340 N 4th Street. Discussion held.

Commissioner Banzet moved to declare the structure located at 1340 N 4th Street an immediate hazard to the public, and order the City Administrator to start proceedings for demolition. Seconded by Commissioner Vail-Keller. Motion carried.

Administrator Jones along with Tommy John, Building Inspector, addressed the Commission regarding an immediate hazard, dangerous structure, located at 1704 N 8th Street. Discussion held.

Commissioner Vail-Keller moved to declare the structure located at 1704 N 8th Street an immediate hazard to the public, and order the City Administrator to start proceedings for demolition. Seconded by Commissioner Banzet. Motion carried.

Administrator Jones along with Chief Sam Tomlinson addressed the Commission regarding the purchase of a police vehicle and equipment. Discussion held.

Commissioner Banzet moved to approve the purchase of a 2024 Dodge Durango Pursuit & equipment from Superior Emergency Response Vehicles in an amount not to exceed \$62,000. Seconded by Commissioner Vail-Keller. Motion carried.

Administrator Jones along with Public Works Director Ryan Toms addressed the Commission regarding the purchase of CGI Detectors and equipment. Discussion held.

Commissioner Vail-Keller moved to approve the purchase of CGI detectors and equipment from Sensit Technologies in an amount not to exceed \$17,500. Seconded by Commissioner Banzet. Motion carried.

Administrator Jones addressed the Commission regarding the Notice of Award to TLC Groundskeeping Inc for privatized mowing. TLC was awarded the bid at the April 10, 2024 meeting. Discussion held.

Commissioner Banzet moved to approve the Notice of Award to TLC Groundskeeping Inc for privatized mowing. Seconded by Commissioner Vail-Keller. Motion carried.

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Neodesha, Kansas

April 24, 2024

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Administrator Jones addressed the Commission regarding the Notice to Proceed to TLC Groundskeeping Inc for privatized mowing. TLC was awarded the bid at the April 10, 2024 meeting. Discussion held.

Commissioner Vail-Keller moved to approve the Notice to Proceed to TLC Groundskeeping Inc for privatized mowing. Seconded by Commissioner Banzet. Motion carried.

Administrator Jones addressed the Commission regarding the Library A/C units. Treva Scott, Library Board Member, was present to aid in the discussion. No action taken.

Administrator Jones along with Community Development Director Chris Bauman addressed the Commission regarding a resignation request from the Planning & Zoning Commission. Discussion held.

Commissioner Banzet moved to accept the resignation of Louise Campbell from the Planning & Zoning Commission effective immediately. Seconded by Commissioner Vail-Keller. Motion carried.

Commission reports were heard.

City Administrator reports were heard.

Community Development Director Reports were heard.

Financial Reports were distributed and discussed.

The next regular meeting of the Governing Body will be held at City Hall on Wednesday, May 8, 2024 at 2:00 p.m.

At 3:30 p.m. Commissioner Vail-Keller moved to adjourn. Seconded by Commissioner Banzet. Motion carried.

ATTEST:

Devin Johnson, Mayor

Stephanie Fyfe, City Clerk

SPECIAL CALL FOR SPECIAL MEETING OF BOARD OF COMMISSIONERS

Neodesha, Kansas
April 26, 2024

To the Board of Commissioners:

The Board of Commissioners will hold a Special Call meeting Friday, April 26, 2024, at 1:00 p.m., at City Hall, 1407 N. 8th St, for the following purpose:

1. Worksession: 2025 Budget

The Board of Commissioners met in a Special Call Session at 1:00 p.m. at City Hall, 1407 N 8th Street, on Friday, April 26, 2024 with Mayor Johnson presiding and Commissioners Banzet and Vail-Keller present.

Mayor Johnson opened the Worksession for discussion. All department heads were present for the preliminary review of the 2025 Budget with the Governing Body. No action taken.

At 3:15 p.m. Commissioner Banzet moved to adjourn. Seconded by Commissioner Vail-Keller. Motion carried.

ATTEST:

Devin Johnson, Mayor

Stephanie Fyfe, City Clerk

APPROPRIATIONS REPORT

ORDINANCE NO 8

5/8/2024

<u>VENDOR</u>	<u>REFERENCE</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>CHECK DATE</u>
A T & T	FIBER OPTIC SYSTEM	594.52	73881	5/8/2024
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	310.98	73882	5/8/2024
CALLTOWER	PHONE CHARGES	301.95	73883	5/8/2024
CHASE PEST CONTROL LLC	EXTERMINATOR SERVICE	300.00	73884	5/8/2024
CINTAS	FIRST AID SUPPLIES	313.66	73885	5/8/2024
CLEAVER FARM & HOME	SUPPLIES	253.32	73886	5/8/2024
CONRAD FIRE EQUIPMENT INC	HOOKS & PULLON	541.86	73887	5/8/2024
CORE & MAIN	PARTS & SUPPLIES	2,637.01	73888	5/8/2024
CULLIGAN OF INDEPENDENCE	MAY WATER SERVICE	300.65	73889	5/8/2024
D & D AUTO REPAIR & ALIGNMENT	BATTERY	329.90	73890	5/8/2024
DCF-LIEAP	REFUND LIEAP MONIES/J DURBIN	51.74	73891	5/8/2024
ECX SYSTEMS LLC	BARRACUDA EMAIL SECURITY 5/24	50.00	73892	5/8/2024
GALLS LLC	UNIFORMS	76.66	73893	5/8/2024
HAWKINS INC	CHEMICALS	6,077.04	73894	5/8/2024
HUGO'S INDUSTRIAL SUPPLY, INC	SUPPLIES	889.50	73895	5/8/2024
JOEYS LAWN SERVICES	SPRAYING 4 VEGETATION CONTROL	981.25	73896	5/8/2024
TOMMY JOHN	CLEANING SERVICES	200.00	73897	5/8/2024
KANSAS DEPARTMENT OF REVENUE	2024 WTP FEES	917.21	73898	5/8/2024
KANSAS ONE-CALL SYSTEM, INC	APRIL LOCATES	50.40	73899	5/8/2024
KOONS GAS MEASUREMENT	GAS METERS & SUPPLIES	4,541.53	73900	5/8/2024
LAWSON PRODUCTS	SUPPLIES	742.59	73901	5/8/2024
LEAGUE OF KS MUNICIPALITIES	PLANNING & ZONING 101 TRAINING	25.00	73902	5/8/2024
LITTLE BEAR TIRE	TIRES/REPAIR	612.00	73903	5/8/2024
MELS PRINTING	MOVE TICKETS/SEARCH WARRANT	322.25	73904	5/8/2024
MID-AMERICAN RESEARCH CHEMICAL	WEEDKILLER/DEGREASER/CLEANER	1,057.55	73905	5/8/2024
MIDWEST COMPUTER SALES	ONLINE BACKUP SOLUTION	165.00	73906	5/8/2024
NEODESHA DERRICK NEWS	PUBLICATIONS	340.00	73907	5/8/2024
O'REILLY AUTOMOTIVE INC	AUTO PARTS/SUPPLY	603.05	73908	5/8/2024
PENMAC PERSONNEL SERVICES INC	TEMPORARY PERSONNEL SVC	2,882.00	73909	5/8/2024

PRAIRIE FIRE COFFEE	BEVERAGE SERVICE	67.90	73910	5/8/2024
PRIORITY POWER	MAY BILLING	1,000.00	73911	5/8/2024
QUILL LLC	OFFICE SUPPLIES	307.64	73912	5/8/2024
RANSON FINANCIAL GROUP LLC	ARPA GRANT ADMIN FEES	1,875.00	73913	5/8/2024
JOSEPH REYES	DRONE TRAINING REIMBURSEMENT	52.56	73914	5/8/2024
REYNOLDS PLUMBING & ELECTRIC	SERVICE CALL	75.00	73915	5/8/2024
SNAP-ON CREDIT LLC	MEMBERSHIP RENEWAL MAY 2024	81.25	73916	5/8/2024
STANION WHOLESALE ELECTRIC	ELECTRIC SUPPLIES	12,066.75	73917	5/8/2024
STUDEBAKER REFRIGERATION INC	ICE MACHINE RENTAL	95.00	73918	5/8/2024
TBS ELECTRONICS INC	BATTERY & POWER SUPPLY	638.00	73919	5/8/2024
THOMPSON BROTHERS SUPPLY INC	OXYGEN/CYLINDER LEASE	350.03	73920	5/8/2024
ULINE	OFFICE SIGN	24.00	73921	5/8/2024
US CELLULAR	TABLET CHARGES	51.57	73922	5/8/2024
EVERGY	STREET LIGHTS @ OTTAWA	109.96	73923	5/8/2024

****TOTAL****

43,263.28

Water System Improvements Bond
APPROPRIATION 7
May 8, 2024

Vendor	Invoice No	Check No	Amount	Description
PEC Engineering	456854	1265	17,460.36	Engineering
PEC Engineering	456855	1265	3,188.50	Engineering
GRAND TOTAL			<u>20,648.86</u>	

Approved the day above written.

Devin Johnson, Mayor

Attest

Stephanie Fyfe, City Clerk



Stephanie Fyfe
 City Clerk
 City of Neodesha
 sfyfe@neodeshaks.org

May 01, 2024
 Project No: 180004-002
 Invoice No: 456854

Project 180004-002 Neodesha Fall River Dam Repairs
 Neodesha, KS

Professional Services through March 30, 2024

Level 1 04 Construction Admin

Fee

Total Fee	10,316.00		
Percent Complete	100.00	Total Earned	10,316.00
		Previous Fee Billing	5,158.00
		Current Fee Billing	5,158.00
		Total Fee	5,158.00

Reimbursable Expenses

Travel & Subsistence - Reimbursable	89.80	
Total Reimbursables	89.80	89.80

Total this Level 1 \$5,247.80

Level 1 06 RPR Services

Professional Personnel

	Hours	Rate	Amount
Principal Engineer	5.50	230.00	1,265.00
Field Project Manager	12.00	150.00	1,800.00
Project Assistant	.25	85.00	21.25
Field Project Manager	1.50	150.00	225.00
Senior Field Technician	55.00	100.00	5,500.00
Field Technician	4.00	80.00	320.00
Field Technician	8.50	80.00	680.00
Totals	86.75		9,811.25
Total Labor			9,811.25

Reimbursable Expenses

Lodging - Reimbursable	100.31	
Total Reimbursables	100.31	100.31

Concrete Testing Equipment	18.0 Each @ 10.00	180.00
Truck Mileage	1,470.0 Miles @ 0.70	1,029.00

Remit to PO Box 92 | Wichita, KS 67201

Project	180004-002	Neodesha Fall River Dam Repairs	Invoice	456854
Compression Test of Cylinders, ASTM C-39				
2/7/2024	WorkOrderID: PEC-W42441 Date: 2/7/2024 Test Reports: CTR:PEC-W42441-C1, CTR:PE	20.0 Each @ 12.00	240.00	
2/9/2024	WorkOrderID: PEC-W42502 Date: 2/9/2024 Test Reports: CTR:PEC-W42502-C1, CTR:PE	20.0 Each @ 12.00	240.00	
2/13/2024	WorkOrderID: PEC-W42546 Date: 2/13/2024 Test Reports: CTR:PEC-W42546-C1, CTR:P	30.0 Each @ 12.00	360.00	
2/14/2024	WorkOrderID: PEC-W42574 Date: 2/14/2024 Test Reports: CTR:PEC-W42574-C1 Sampl	5.0 Each @ 12.00	60.00	
2/15/2024	WorkOrderID: PEC-W42587 Date: 2/15/2024 Test Reports: CTR:PEC-W42587-C1 Sampl	5.0 Each @ 12.00	60.00	
2/16/2024	WorkOrderID: PEC-W42624 Date: 2/16/2024 Test Reports: CTR:PEC-W42624-C1 Sampl	5.0 Each @ 12.00	60.00	
2/27/2024	WorkOrderID: PEC-W42714 Date: 2/27/2024 Test Reports: CTR:PEC-W42714-C1 Sampl	6.0 Each @ 12.00	72.00	
			2,301.00	2,301.00
Billing Limits		Current	Prior	To-Date
Total Billings		12,212.56	0.00	12,212.56
Limit				12,230.00
Remaining				17.44
			Total this Level 1	\$12,212.56
			Total Current Invoice	\$17,460.36

*****PLEASE NOTE*****

Total Due includes Current and Outstanding invoices.

Payment Terms are Net 30 days
If you have questions regarding your outstanding invoices please call 316-206-1351.

Remit to PO Box 92 | Wichita, KS 67201

Office Locations in Kansas, Oklahoma, Colorado, Missouri 316.262.2691 www.pec1.com



Stephanie Fyfe
 City Clerk
 City of Neodesha
 sfyfe@neodeshaks.org

May 01, 2024
 Project No: 180004-007
 Invoice No: 456855

Project 180004-007 Neodesha Additional Services
 Neodesha, KS

Professional Services through March 30, 2024

Level 1 23 Testing

Professional Personnel

	Hours	Rate	Amount	
Field Project Manager	2.00	150.00	300.00	
Field Project Manager	.25	150.00	37.50	
Senior Field Technician	14.50	100.00	1,450.00	
Field Technician	12.00	80.00	960.00	
Totals	28.75		2,747.50	
Total Labor				2,747.50

Truck Mileage	630.0 Miles @ 0.70	441.00		
		441.00	441.00	

Total this Level 1 \$3,188.50

Total Current Invoice \$3,188.50

*****PLEASE NOTE*****

Total due "may" include current and outstanding invoices.

Payment Terms are Net 30 days
 If you have questions regarding your outstanding invoices please call 316-206-1351.

**CITY OF NEODESHA, KANSAS
PROCLAMATION**

National Police Week 2024

Whereas, The Congress and President of the United States have designated May 15th as Peace Officers' Memorial Day, and the week in which May 15th falls as National Police week; and

Whereas, the members of the law enforcement agency of the City of Neodesha play an essential role in safeguarding the rights and freedoms of Neodesha; and

Whereas, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement agency, and that members of our law enforcement agency recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression; and

Whereas, the men and women of the law enforcement agency of the City of Neodesha unceasingly provide a vital public service;

Now, therefore, I, Devin Johnson, Mayor of the City of Neodesha, call upon all citizens of Neodesha and upon all patriotic, civic and educational organizations to observe the week of May 12 - 18, 2024, as National Police Week with appropriate ceremonies and observances in which all of our people may join in commemorating law enforcement officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities and, in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

I further call upon all citizens of the City of Neodesha to observe Wednesday, May 15, 2024, as

Peace Officers' Memorial Day

in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty, and let us recognize and pay respect to the survivors of our fallen heroes.

In witness thereof, I have hereunto set my hand and caused the Seal of the City of Neodesha to be affixed this 8th day of May, 2024.

ATTEST:

Devin Johnson, Mayor

Stephanie Fyfe, City Clerk



City of Neodesha Proclamation

To designate the Week of May 19th ~ 25th, 2024, as Emergency Medical Services Week

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, emergency medical services has grown to fill a gap by providing important, out of hospital care, including preventative medicine, follow-up care, and access to telemedicine; and

WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating the Emergency Medical Services Week; now

THEREFORE, I Devin Johnson, Mayor for the City of Neodesha, in recognition of this event do hereby proclaim the week of May 19 - 25, 2024, as **EMERGENCY MEDICAL SERVICES WEEK**.

The 50th Anniversary of EMS Week theme is **EMS WEEK: Honoring Our Past. Forging Our Future**. I encourage the community to observe this week with appropriate programs, ceremonies, and activities.

ATTEST:

Stephanie Fyfe, City Clerk

Devin Johnson, Mayor

ORDINANCE NO. 1802

AN ORDINANCE AMENDING SECTION 16-36 OF CHAPTER 16 OF THE CITY OF NEODESHA CODE REGARDING FEES FOR UTILITIES PROVIDED BY THE CITY OF NEODESHA, WILSON COUNTY, KANSAS AND REPEALING OLD SECTION 16-36 OF CHAPTER 16 OF THE CITY OF NEODESHA CODE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF NEODESHA, KANSAS:

Section One: Section 16-36 of Chapter 16 of the City of Neodesha Code shall be amended to read as follows:

Sec. 16-36. - Utilities.

- a) Service connection fees:
 - 1. Electricity: \$50.00.
 - 2. Gas: \$50.00.
 - 3. Water: \$50.00.
- b) Transfer fee: \$25.00.
- c) Service fees for non-payment: \$50.00
- d) Returned check NSF fee: \$30.00.

- e) Natural gas:
 - 1. Residential service, monthly rates:
 - a. Meter service charge: \$14.00 per month per meter.
 - b. Commodity charge: \$0.816 per Ccf, plus the cost of gas adjustment.
 - 2. Commercial service, monthly rates:
 - a. Meter service charge: \$16.00 per month per meter.
 - b. Commodity charge: \$0.816 per Ccf, plus the cost of gas adjustment.
 - 3. Industrial service, monthly rates:
 - a. Meter service charge: \$18.00 per month per meter.
 - b. Commodity charge: \$0.816 per Ccf, plus the cost of gas adjustment.
 - 4. Large volume service. Must remain on this rate for the 12-month calendar year.
 - a. Customer charge: \$55.00 per month (includes multiple locations/meters).
 - b. Meter service charge: \$18.00 per month per meter.
 - c. Commodity charge:
 - (1) The first 500 Ccf (0—500) at \$0.795 per Ccf.
 - (2) The next 1500 Ccf (501—2000) at \$0.774 per Ccf.
 - (3) The next 3500 Ccf (2001—5500) at \$0.742 per Ccf.
 - (4) All over 5500 Ccf (5501+) at \$0.721 per Ccf, plus the cost of gas adjustment applied to all Ccf.

- f) Water rates:
 - 1. Residential and commercial:

Year	Customer Meter Charge	Each Gallon
2023	19.48	0.00849
2024	19.87	0.00866
2025	20.06	0.00884

2. Industrial customers for the first 100,000 gallons the rate shall be per month:

Year	Customer Meter Charge	Each Gallon
2023	19.48	0.00849
2024	19.87	0.00866
2025	20.06	0.00884

a. For all water in excess of 100,000 gallons the rate per month shall be:

Year	Excess of 100,000 each Gallon
2023	0.00728
2024	0.00743
2025	0.00758

- 2. Bulk water sales at Water Plant:
 - a. 90 gallons for \$1.00
- 3. Customers outside of City limits:

Year	Customer Meter Charge	Each Gallon
2023	24.35	0.01062
2024	24.83	0.01083
2025	25.33	0.01105

- 4. Water reconnect fees when service is terminated for violating water supply emergency restrictions:
 - a. First reconnection: \$50.00.
 - b. Second reconnection: \$200.00.
 - c. Third reconnection: \$300.00.
- 5. Water backflow preventer testing fees.
 - a. First unit \$150.00; additional units \$100.00 each.
 - b. Re-testing: \$100.00 per unit.

g) Electric rates.

- 1. Residential and Urban Customers:
 - a. Customer charge: \$16.00 per month per meter.
 - b. Energy: \$0.083 per kWh, plus the cost of electric adjustment.
 - c. Minimum: The customer charge.
- 2. Commercial Customers:
 - a. Customer charge: \$25.00 per month per meter.
 - b. Energy: \$0.083 per kWh, plus the cost of electric adjustment.
 - c. Minimum: The customer charge.
- 3. Industrial Customers:
 - a. Customer charge: \$100.00 per month per meter.
 - b. Energy: \$0.075 per kWh, plus the cost of electric adjustment.
 - c. Minimum: The customer charge.
- 4. Large volume industrial customer rate: Large volume industrial customers shall be billed at the rate of \$0.06 per kWh for any monthly usage that exceeds 200,000 kilowatt-hours. During those months when usage exceeds 400,000 kilowatt-hours, the large volume industrial customer shall be billed at the rate of \$0.06 per kWh for all usage, and in no case shall be lower than the city's actual cost to purchase power. Large volume rates shall be subject to the same cost adjustment as all other electric rates. The rates set forth in this section are based on a standard base cost of \$0.045 per kWh.
- 5. Hi-Lighters:
 - a. Installation charge: \$150.00.
 - b. Installation charge with installation of pole: \$450.00.
 - c. Monthly charge: \$7.50.

h) Sewer Rates:

- 1. Residential/Commercial/Industrial:

Year	Customer Meter Charge	Each Gallon
2023	21.53	0.00442
2024	21.75	0.00446
2025	21.97	0.00450

- a. For residential customers the user charges shall be based on the water used during the current month.
- b. Industrial/Commercial: User charges shall be based on the water used during the current month.
 - b.1. If a commercial or industrial contributor has a consumptive use of water, or in some other manner uses water which is not returned to the wastewater collection system, the user charge for that contributor may be based on a wastewater meter or separate water meter installed and maintained at the contributor's expense, and in a manner acceptable to the City.

- 2. Customers Outside City Limits:

Year	Customer Meter Charge	Each Gallon
2023	26.92	0.00552

2024	27.19	0.00558
2025	27.46	0.00564

- i) Solid waste collection and disposal:
 1. Residential/Commercial/Industrial

<i>Refuse Rates</i>	<i>Monthly Rate</i>	<i>Additional Container</i>
Residential rate per dwelling unit	\$13.00	
Commercial minimum rate	\$22.00	
Shared dumpsters (1 shared by 2 or more businesses)	\$22.00	n/a
Once a week collection (first container)	\$22.00	\$18.00
Two collections per week (first container)	\$35.00	\$31.00
Three collections per week (first container)	\$47.00	\$41.00
Four collections per week (first container)	\$58.00	\$51.00
Five collections per week (first container)	\$70.00	\$61.00
Service outside city limits (125% of the city rate)		

2. Dumpster Rental Rates:
- a. \$50 per day.
 - b. \$150 per week.
 - c. \$75 per weekend.
 - d. Dumped once per day (M-F).
 - e. Dumpster rental fees shall be prepaid at City Hall prior to dumpster delivery.

- j) Stormwater fee: \$3.00 per water meter per month.

Section Two: Old Section 16-36 of Chapter 16 of the Code of the City of Neodesha is hereby repealed.

Section Three: EFFECTIVE DATE. This ordinance shall be in full force and effect after its publication in the official city newspaper for the March 31, 2024 billing date.

Passed by the Governing Body of the City of Neodesha, Kansas and signed by the Mayor this 8th day of May, 2024.

ATTEST:

Devin Johnson, Mayor

Stephanie Fyfe, City Clerk

CITY OF NEODESHA

RESOLUTION NO. 24-06

A RESOLUTION FIXING A TIME AND PLACE AND PROVIDING FOR NOTICE OF A HEARING BEFORE THE GOVERNING BODY OF THE CITY OF NEODESHA, KANSAS AT WHICH TIME THE OWNER, HIS AGENT, LIENHOLDERS OF RECORD AND OCCUPANTS OF THE STRUCTURE LOCATED AT 1008 TANK STREET; LEGAL DESCRIPTION: LOTS 11-14, BLOCK 3, DEER & MORRIS 1ST ADDITION TO THE CITY OF NEODESHA, MAY APPEAR AND SHOW CAUSE WHY SUCH STRUCTURE SHOULD NOT BE CONDEMNED AND ORDERED REPAIRED OR DEMOLISHED AS AN UNSAFE OR DANGEROUS STRUCTURE.

WHEREAS, Brogan Jones, the Enforcement Officer of the City of Neodesha, did on the 15th day of February, 2024, file with the Governing Body of said City a statement in writing that certain unoccupied structures hereinafter described are unsafe and dangerous;

NOW, THEREFORE, BE IT RESOLVED by the Governing body of the City of Neodesha that a hearing will be held on the 26th day of June, 2024, before the Governing Body of the City at 2:00 p.m. in the Commission Room of City Hall, 1407 N. 8th; at which time the owner, his agent, any lien holder of record and any occupant of the structure located at **1008 Tank Street** may appear and show cause why such structure should not be condemned as an unsafe or dangerous structure and ordered repaired or demolished.

BE IT FURTHER RESOLVED that the City Clerk shall cause this Resolution to be published two consecutive times and shall give notice of the aforesaid hearing in the manner provided by law.

ADOPTED AND APPROVED by the governing body of the City of Neodesha, Kansas this 8th day of May, 2024.

ATTEST:

Devin Johnson, Mayor

Stephanie Fyfe, City Clerk

CITY OF NEODESHA

RESOLUTION NO. 24-07

A RESOLUTION FIXING A TIME AND PLACE AND PROVIDING FOR NOTICE OF A HEARING BEFORE THE GOVERNING BODY OF THE CITY OF NEODESHA, KANSAS AT WHICH TIME THE OWNER, HIS AGENT, LIENHOLDERS OF RECORD AND OCCUPANTS OF THE STRUCTURE LOCATED AT 1007 SEWARD STREET; LEGAL DESCRIPTION: LOTS 3 & 4, BLOCK 2, BLAKESLEE'S 2ND ADDITION, CITY OF NEODESHA, MAY APPEAR AND SHOW CAUSE WHY SUCH STRUCTURE SHOULD NOT BE CONDEMNED AND ORDERED REPAIRED OR DEMOLISHED AS AN UNSAFE OR DANGEROUS STRUCTURE.

WHEREAS, Brogan Jones, the Enforcement Officer of the City of Neodesha, did on the 15th day of February, 2024, file with the Governing Body of said City a statement in writing that certain unoccupied structures hereinafter described are unsafe and dangerous;

NOW, THEREFORE, BE IT RESOLVED by the Governing body of the City of Neodesha that a hearing will be held on the 26th day of June, 2024, before the Governing Body of the City at 2:00 p.m. in the Commission Room of City Hall, 1407 N. 8th; at which time the owner, his agent, any lien holder of record and any occupant of the structure located at **1007 Seward Street** may appear and show cause why such structure should not be condemned as an unsafe or dangerous structure and ordered repaired or demolished.

BE IT FURTHER RESOLVED that the City Clerk shall cause this Resolution to be published two consecutive times and shall give notice of the aforesaid hearing in the manner provided by law.

ADOPTED AND APPROVED by the governing body of the City of Neodesha, Kansas this 8th day of May, 2024.

ATTEST:

Devin Johnson, Mayor

Stephanie Fyfe, City Clerk

CITY OF NEODESHA

RESOLUTION NO. 24-08

A RESOLUTION FIXING A TIME AND PLACE AND PROVIDING FOR NOTICE OF A HEARING BEFORE THE GOVERNING BODY OF THE CITY OF NEODESHA, KANSAS AT WHICH TIME THE OWNER, HIS AGENT, LIENHOLDERS OF RECORD AND OCCUPANTS OF THE STRUCTURE LOCATED AT 1024 SEWARD STREET; LEGAL DESCRIPTION: LOTS 31 & 32, BLOCK 1, BLAKESLEE 2ND ADDITION, CITY OF NEODESHA, MAY APPEAR AND SHOW CAUSE WHY SUCH STRUCTURE SHOULD NOT BE CONDEMNED AND ORDERED REPAIRED OR DEMOLISHED AS AN UNSAFE OR DANGEROUS STRUCTURE.

WHEREAS, Brogan Jones, the Enforcement Officer of the City of Neodesha, did on the 15th day of February, 2024, file with the Governing Body of said City a statement in writing that certain unoccupied structures hereinafter described are unsafe and dangerous;

NOW, THEREFORE, BE IT RESOLVED by the Governing body of the City of Neodesha that a hearing will be held on the 26th day of June, 2024, before the Governing Body of the City at 2:00 p.m. in the Commission Room of City Hall, 1407 N. 8th; at which time the owner, his agent, any lien holder of record and any occupant of the structure located at **1024 Seward Street** may appear and show cause why such structure should not be condemned as an unsafe or dangerous structure and ordered repaired or demolished.

BE IT FURTHER RESOLVED that the City Clerk shall cause this Resolution to be published two consecutive times and shall give notice of the aforesaid hearing in the manner provided by law.

ADOPTED AND APPROVED by the governing body of the City of Neodesha, Kansas this 8th day of May, 2024.

ATTEST:

Devin Johnson, Mayor

Stephanie Fyfe, City Clerk

CITY OF NEODESHA

RESOLUTION NO. 24-09

A RESOLUTION AMENDING SECTION 16-34 OF CHAPTER 16 OF THE CITY OF NEODESHA CODE REGARDING PERMIT FEES TO OPERATE SPECIAL PURPOSE VEHICLES IN THE CITY OF NEODESHA, WILSON COUNTY, KANSAS AND REPEALING OLD SECTION 16-34 OF CHAPTER 16 OF THE CITY OF NEODESHA CODE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF NEODESHA, KANSAS:

Section One: Section 16-34 of Chapter 16 of the City of Neodesha Code shall be amended to read as follows:

Sec. 16-34. – Traffic and Vehicles.

- Special Purpose Vehicle Permit fees:
 - \$150.00 per calendar year.
 - Permits can be purchased through-out the year and prorated for the time of purchase down to a minimum of \$50.00 (\$12.50 per month.)
 - \$50.00 for replacement of lost permit.

Section Two: Old Section 16-34 of Chapter 16 of the Code of the City of Neodesha is hereby repealed.

Section Three: EFFECTIVE DATE. This resolution shall be in full force and effect upon adoption.

ADOPTED AND APPROVED by the governing body of the City of Neodesha, Kansas this 8th day of May, 2024.

ATTEST:

Devin Johnson, Mayor

Stephanie Fyfe, City Clerk

POSITION: Building Inspector/Facilities Manager
City of Neodesha Administration Department

POSITION SUMMARY:

Under the supervision of the City Administrator, the Building Inspector/Facilities Manager is a semi-skilled and skilled position. The main responsibility of the employee in this position is to be able to make inspection on buildings, housing, plumbing, electrical and zoning to make sure that they conform to the codes of the City of Neodesha. Investigate and make reports on apparent violations of the applicable codes and regulations. Employee must be able to work with the general public and other City departments. The position will be responsible for the general maintenance and appearance of City owned buildings. This is a non-exempt position.

ESSENTIAL FUNCTIONS:

- Must know building, housing, plumbing, electrical and zoning codes of the City of Neodesha;
- Must be able to make inspections on buildings, housing, plumbing and electrical work and make sure that they meet the City codes;
- Inspect existing residential structures for compliance with applicable codes and ordinances;
- Inspect foundation, concrete, steel, masonry, wood construction, framing, plastering, plumbing, mechanical, electrical, and a large variety of other complex and routine building system elements;
- Prepare reports and documents regarding inspection assignments;
- Maintains records for Building/Demolition Permits;
- Prepares Annual US Census Bureau Permit Reporting;
- Issue compliance notices for violations and document and maintain records;
- Must be able to work with the general public and other department employees.

Additional Examples of Work:

- Prepares written correspondence for City Code environmental violations;
- Confer with architects, contractors, builders and the general public; explain and interpret requirements and restrictions of adopted codes and ordinances;
- Maintains and prepares City maps;
- Maintains records and files;
- Oversee maintenance of assigned vehicle;
- Post, review and update computerized databases regarding Building Inspection operations and activities;
- Participate and conduct meetings as required;
- Performs other duties as deemed necessary or assigned.

Position Requirements:

Three to five years of experience in the plumbing and electrical fields. Certification by the International Conference of Building Officials is desirable. Employee is expected to have acquired

the necessary information and skills to perform the job reasonably well within six months to one year of employment.

Education:

High school diploma or GED required. Supplemental courses in survey and technical courses in building codes or inspection principles and techniques are preferred.

Technical Skills:

Must have a thorough knowledge of building construction, including heating, air conditioning and ventilation, electrical and plumbing. Must be able to read and interpret building plans, specifications and building codes; detect deviations from plans or specifications and standard construction practices; make arithmetical computations rapidly and accurately maintain basic record keeping practices on computer. Employee must have a valid Kansas Driver's License.

Problem Solving: Problem solving is a factor in this position.

Decision Making: Decision-making is a factor in this position.

Accountability: This employee does not have budgetary control of the department and does not participate in the annual department budget process.

Supervision: Supervision is provided by the City Administrator and job-related decisions are reviewed. Employee may have supervisory responsibility over subordinate personnel.

Personal Relations: Continual contact with other City departments and the general public. Maintain cooperative working relations with builders, contractors, City employees and the general public. Employee must have the ability to express or exchange ideas by means of verbal communication and in conveying detailed or important verbal instructions to other workers and the general public.

Working Conditions: Extreme weather conditions and working in stressful areas are factors in this position.

Physical Requirements: Requires physical exertion to manually move, lift, carry or push heavy (50 pounds or more) objects. Employee must be able to go in and out of buildings that are being constructed or remodeled.

CITY OF NEODESHA

RESOLUTION 24-10

A RESOLUTION AMENDING THE POSITION CLASSIFICATION AND PAY PLAN FOR THE CITY OF NEODESHA, KANSAS, AS ADOPTED BY THE NEODESHA CITY COMMISSION BY RESOLUTION 18-14.

WHEREAS, K.S.A. 12-101 provides that a city may exercise the powers of home rule in determination of local affairs, and the City of Neodesha is a City of the Second Class as defined by Kansas Statute; and

WHEREAS, the management of the City of Neodesha regarding personnel rules, employee classification plans, compensation and related administrative procedures and policies are a permissible exercise of home rule powers, pursuant to K.S.A. 12-101a; and

WHEREAS, the City of Neodesha Governing Body established a pay plan and position descriptions for all City of Neodesha employees in the form of a Position Classification and Pay Plan document to establish an equitable pay system based upon merit performance to be administered by the City Administrator:

THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NEODESHA:

That the following amendments be made to the adopted Position Classification and Pay Plan for the City of Neodesha:

- Amend Section 4 Pay Tables, to include Building Inspector/Facilities Manager, pay grade 6
- Amend Table of Contents and add Building Inspector/Facilities Manager Description to reflect the above-mentioned change.
- Amend Position Description of Utility Billing Supervisor

ADOPTED AND APPROVED by the governing body of the City of Neodesha, Kansas this 8th day of May, 2024.

ATTEST:

Devin Johnson, Mayor

Stephanie Fyfe, City Clerk



Quote

Border States - TSS
 2400 38th St S
 Fargo ND 58104
 Phone: 701-293-5834

Quote: 27493130
 Sold-To Acct #: 209775
 Valid From: 04/24/2024 To: 05/01/2024
 PO No: L+G water meters
 Payment Terms: NET 25TH PROX (31)

Created By: Crystal Marie Rasmussen
 Tel No: 308-833-7063
 Fax No:

CITY OF NEODESHA KS-TECHNICAL
 SOLUTIONS
 PO Box 336
 NEODESHA KS 66757-0336

Inco Terms:
 FOB ORIGIN

Ship-to:
 CITY OF NEODESHA KS-TECHNICAL
 SOLUTIONS
 2788 OTTAWA RD
 NEODESHA KS 66757-1898

Attention: J Bair

Cust Item	Item	Material MFG - Description	Quantity	Price	Per	UoM	Value
	000010	3604828 HUTL - M1601-14696 ATTENTION: Harzardous material: ORM-D hazard class. DO NOT SHIP AIR !! 2" x 17" Octave Register/Meter w/ 5' Nicor Connector	6 EA	1,635.00	/ 1	EA	9,810.00
	000020	3625633 HUTL - M1583-14696 1-1/2X13IN OCTAVE M ATTENTION: Harzardous material: ORM-D hazard class. DO NOT SHIP AIR !!] 1.5" x 13" Octave Register/Meter w/ 5' Nicor Connector	2 EA	2,225.00	/ 1	EA	4,450.00
	000030	3625643 HUTL - W2526-14696 SER5 WALL MOD W/NICOR Series 5 Wall Module w/ Nicor (RF Mesh)	8 EA	173.20	/ 1	EA	1,385.60
Total \$							15,645.60
State Tax \$ 6.500 %							1,016.96
County Tax \$ 1.000 %							156.46
Local Tax \$ 0.000 %							0.00
Other Tax1 \$ 0.000 %							0.00
Other Tax2 \$ 0.000 %							0.00
Other Tax3 \$ 0.000 %							0.00
Tax Subtotal \$ 7.500 %							1,173.42
Net Amount \$							16,819.02

Est Shipping

To access Border States Terms and Conditions of Sale, please go to
<https://www.borderstates.com>

The quoted sales tax is an estimate only based upon the information provided in this quote and will be finalized at the time of Invoice based upon the material purchased, quantity purchased, and delivery location.

Shipping and handling fees in this quote are an estimate only and will be finalized at the time of Invoice.

All clerical errors contained herein are subject to correction. In the event of any cost or price increases from manufacturers or other suppliers, caused by, but not limited to, currency fluctuations, raw material or labor prices, fuel or transportation cost increases, and any import tariffs, taxes, fees, or surcharges, Border States reserves the exclusive right to change its pricing at the time of shipping and will provide notice of any such change to its customers prior to costs being incurred.

Estimate

Date: 04/11/2024

Estimate #: 10087



Emergency Apparatus Maintenance, Inc.
7512 4th Avenue
Lino Lakes, MN 55014

TEL: 651.786.4463 · 1.800.EAM.3911
FAX: 651.786.0517
EML: service@eamservice.com

Keenan Fyfe
Neodesha, KS Fire Department
Po Box 336
Neodeha, KS 66757

Sales Rep: Rusty Svendsen

Signature: _____

Description

Tower 632

Quantity	Description	Unit Cost	Cost
1	Replace master discharge gauge. Price includes parts and labor.	\$250.00	\$250.00
1	Repack pump, replace upper bearings and seals in gear box, replace cooler tube in gear box. Price includes parts and labor.	\$9,000.00	\$9,000.00
1	Rebuild aux intake valve 2.5 akron valve, Poor access due to location above step. Price includes parts and labor	\$900.00	\$900.00
1	Rebuild number 4 discharge valve 2.5 akron Price includes parts and labor	\$850.00	\$850.00
1	Travel Charge: Price estimate does not include travel expense. Service and repairs are scheduled in service runs with other departments in your area to minimize travel expense. Travel expense is split between all departments on the service run and will be added to the final invoice.	\$3,000.00	\$3,000.00

Summary

Price is derived from our technician's labor and parts estimate which was figured while reviewing vehicle when deficiency was noted during routine service/testing or repairs.

Thank you for the opportunity to provide an estimate for this project. If you have any questions regarding this estimate, or if we can be of further assistance, please call us at **651.786.4463** or **1.800.326.3911**, or email us at **service@eamservice.com**.



Centurion Industries, Inc.
A-Lert Roof System Division
810 North Main * P.O. Box 79
Erie, Kansas 66733
P (620) 244-3201 * F (830) 643-1912



April 26, 2024

Chief Keenan Fyfe
City of Neodesha Fire Department

Dear Chief Fyfe:

We respectfully submit the following proposal to furnish and install a wall panel system on the City of Neodesha Fire Station building, located in Neodesha, KS.

Scope of work: Manufacture, furnish, and install a new wall panel system with new flashing and trim as required. Wall panels will have a Siliconized-Polyester finish. Includes the following items.

Material Specifications:

1. Wall Panel – 26 gauge A-Lert "PBR" panel with a Sil-Poly finish and labor to install..
2. Trim and other flashing – 24 gauge with a matching paint finish and labor to install. Trims and flashings; including J-Trim, cap trims and corner trims.
3. Demolition – removal of wood framed awning structure.

The following are excluded items and material:

1. Any work not directly related to new wall panels on the North wall.
2. Any other type of demolition.
3. Sales Tax.
4. Building Permit.
5. Performance Bond.
6. Prevailing Wages.
7. Cash Allowance or Contingencies.
8. Architectural Fees, and Inspection of existing structure by a structural engineer.
9. Any work with the existing framing structure and labor to install.
10. Any work to the existing flat roofs, metal roofs, shingle roofs, wall panels or soffit panels.
11. Concrete or Masonry work, HVAC, Mechanical, Gas, Electrical, and Plumbing.
12. Any work involved with the existing fascia mounted lighting, cameras, satellite, sensors, electrical boxes, conduit, antennas, or wiring.
13. Any work with louvers.
14. Wall insulation or vapor barriers and labor to install.
15. Gutter, downspouts, downspout boots or splash blocks and labor to install.
16. Soffit panels and labor to install.
17. Any work with painting.
18. Wood blocking and labor to install.
19. Landscaping, tree or bush trimming, or removal and haul-off from job-site.
20. Snow guards and labor to install.

- 21. Any work with signage, letters, or plaques.
- 22. Any work with doors, windows, canopies, or skylights.
- 23. Any work with Asbestos, LEAD, mold, or mildew.
- 24. Firewall, fire barrier, fire partitions, smoke barriers, smoke partitions and draft stops.

The above described work on the City of Neodesha Fire Station building can be done for a total of:

Thirty-Two Thousand Seven Hundred Thirty and No/100 Dollars \$32,730.00

Terms- 25% down upon acceptance of this proposal, monthly draws during construction and balance upon completion. Proposal good fourteen days. Tax is excluded from bid. Customer must provide proper proof of tax exemption to avoid sales tax. **THIS PROPOSAL IS BASED UPON NO REQUIRED MODIFICATIONS TO THE EXISTING SUB-STRUCTURE. CUSTOMER RESPONSIBLE FOR REMOVAL AND DISPOSAL OF ANY ASBESTOS MATERIALS OR ANY OTHER HARMFUL SUBSTANCES THAT MAY BE ENCOUNTERED AT THE JOBSITE.**

Due to the volatility of the steel market, this proposal is only valid for 14 days from proposed date.

This document summarizes a project A-Lert Roof Systems proposes to perform for you. It will automatically be withdrawn 30 days after the date on the face of this project summary. The parties shall endeavor to promptly enter into written contract after execution of this document summary under terms (which may differ from those presented in the document summary) agreeable to both parties. In no event shall A-Lert Roof Systems be bound by this project summary if A-Lert Roof Systems determines that its customer credit worthiness standards have not been met.

If we can be of any further assistance or if you have any questions, please don't hesitate to call me at 1-620-249-2252.

Respectfully submitted,

Ethan Buche

Ethan Buche
 Director of Operations
 Centurion Industries, Inc.
 A-Lert Roof Systems Division

ACCEPTANCE

You are hereby authorized to complete the work described in the above proposal, for which I agree to pay the amount mentioned above.

Total Amount.....	\$	
Deposit.....	\$	
Balance.....	\$	

DATE: _____
 ACCEPTED: _____
 _____ (title)



PO Box 420, Fredonia, Ks. 66736
1111 N. 2nd St., Fredonia, Ks. 66736

Phone: (620) 378-3002
www.koehncs.com

Proposal

Proposal: 24042001
Date: 5/1/2024

To: Neodesha Fire Department Attn: Keenan Fyfe 112 S 4th St. Neodesha, KS 66757	Project: Neodesha Fire Station Wall Reskin REV1 112 S 4th. Neodesha, KS 66757
--	---

Scope of Work

Due to unstable material pricing, this quote is only valid till June 01, 2024

01-General Conditions:

- Includes Project Management and Job Supervision as needed
- Includes Temp Facilities such as Job Site Dumpsters and Porta-John's as needed
- Excludes Taxes
- Excludes civil, architectural, structural, and mechanical engineering
- Excludes permit fees
- Includes (1) mobilization

02-Demo:

- Remove masonry bump out at center of building
- Remove masonry grout on exposed masonry walls for new metal panels
- Remove wood framing

03-Structural Concrete:

Not included

04-Masonry:

No masonry work included less demo

05-Metals:

Not included

06-Wood Framing & Cabinetry:

Not included

07-Thermal & Moisture Protection:

Not included

08-Openings:

Not included

09-Finishes:

Not included

10-Specialties:

Not included

11-Equipment:

Not included

13-Pre-Engineered Metal Buildings:

Install reverse run 26ga PBR panels (*Evergreen color*) on 76' of 17' tall masonry wall (*panel profile may not be an exact match to existing*)

Install custom metal trim at end of brick sidewall

Install custom metal trim where new wall panels adjoin existing masonry wainscot

Install metal trim at top of new wall panels

Install metal base trim

21-Fire Suppression:

Not included

22-Plumbing:

Not included

23-HVAC:

Not included

26-Electrical:

Not included

28-Safety/Security/AV:

Not included

31-Earthwork:

Not included

32-Exterior Improvements:

Not included

33-Utilities:

Not included

Exclusions

Permit Fees

Bonding

Sales and Use Tax

Liquidated Damages

Davis Bacon/Prevailing Wages

Asbestos Removal and Abatement

"Buy America" Requirements

Structural Engineering

Architectural Engineering

Civil Engineering

MEP Engineering

Interior Concrete

Exterior Concrete

Exterior Grade work

Cold Weather Charges

Temp Heat

Temp Cooling

Site Work

Gas lines

Utility Service Entrances

Landscaping

Interior Finish

Fire Suppression

Fire Watch



PO Box 420, Fredonia, Ks. 66736
1111 N. 2nd St., Fredonia, Ks. 66736

Proposal

Phone: (620) 378-3002
www.koehnscs.com

- Fire Alarm
- Access Control
- Audio/Visual
- Plumbing
- HVAC
- Electrical
- Data/Phone
- Exterior lighting
- Signage
- Traffic Control
- Masonry Work
- Painting

Terms and conditions of sale:

Contractor is responsible for all necessary equipment, material and labor to complete contracted job. All concrete spoils will be stock piled on site upon completion, unless otherwise noted. Customer is responsible for any costs resulting from below surface rock or any other less than desirable site conditions. Proposal is based on properly graded and clean site. Contractor will assume responsibility to unload building. Contractor is responsible for all trash and leftover material. Contractor is responsible for temporary facilities such as portable restroom, secure jobsite storage, and roll-off dumpsters.

Payment will be as follows, unless other arrangements have been made with Koehn Construction Services: 20% down on total contract price. Remaining amounts will be invoiced as specified in payment schedule. Payments are due 15 days after invoicing. Change orders must be signed by the owner and the contractor, with the balance due 15 days after invoicing.

Proposal Total:	27,281.34
------------------------	------------------

Acceptance	
Koehn Construction Services, LLC Contractor: _____	_____ Owner:
_____ By: (Signature)	_____ By: (Signature)
_____ Printed Name:	_____ Printed Name:
_____ Date:	_____ Date:

ESTIMATE

Royal T Construction
900 Main Street
Neodesha, KS 66757

royaltconstruction2016@gmail.com
(620)642-2194
www.royaltroofingandremodeling.com



Neodesha Fire Station

Bill to

Keenan Fyfe
Neodesha Fire Station
112 S 4th St
Neodesha, Ks 66757

Ship to

Keenan Fyfe
Neodesha Fire Station
112 S 4th St
Neodesha, Ks 66757

Estimate details

Estimate no.: 1964
Estimate date: 04/19/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Siding	Remove existing siding/overhang/centerblock, clean up/haul away debris.	8	\$195.00	\$1,560.00
2.		Siding	Install new 26g. classic rib metal Ash grey, trims, corners, accessory blocks, etc. Clean up/haul away debris/materials. 5yr. Warranty.	23	\$525.00	\$12,075.00
3.		Siding	Add treated 2by4 purlins on 24" centers to wall using concrete anchors.	1260	\$4.00	\$5,040.00
					Total	\$18,675.00

Note to customer

Here is the estimate you requested. If you have any questions please feel free to call. (620)642-2194
Thank you!

NOTE: Please sign and return!



PO Box 420, Fredonia, Ks. 66736
1111 N. 2nd St., Fredonia, Ks. 66736

Phone: (620) 378-3002
www.koehncs.com

Proposal

Proposal: 24042002
Date: 5/1/2024

To: Neodesha Fire Department Attn: Keenan Fyfe 112 S 4th St. Neodesha, KS 66757	Project: Neodesha Fire Station Concrete 112 S 4th St Neodesha, KS 66757
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Scope of Work

01-General Conditions:

Includes Project Management and Job Supervision as needed
Includes Porta-John's as needed
Excludes Taxes
Excludes civil, architectural, structural, and mechanical engineering
Excludes Geotech
Excludes permit fees
Excludes materials testing
Includes (3) mobilizations

02-Demo:

Demo 2,900 sf of 6" Paving in 3 Different Phases
Flag Pole to remain as is (*we will cut around it*)

03-Structural Concrete:

Not included

04-Masonry:

Not Included

05-Metals:

Not included

06-Wood Framing & Cabinetry:

Not included

07-Thermal & Moisture Protection:

Not included

08-Openings:

Not included

09-Finishes:

Not included

10-Specialties:

Not included

11-Equipment:

Not included

13-Pre-Engineered Metal Buildings:

Not included

21-Fire Suppression:

Not included

22-Plumbing:

Not included

23-HVAC:

Not included



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Proposal

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26-Electrical:
Not included

28-Safety/Security/AV:
Not included

31-Earthwork:
Not included

32-Exterior Improvements:
Cut down existing subgrade for 6" of new gravel and new slope
Import, place, and compact 6" of AB3 under all new paving
2'900 square feet of exterior broom finish slab, 6" thick/4,000 psi, reinforced with #4 rebar on 24" centers in 3 different phases to allow continuous access

33-Utilities:
Not included

Exclusions

Permit Fees
Sales and Use Tax
Bonding
Liquidated Damages
Davis Bacon/Prevailing Wages
Asbestos Removal and Abatement
"Buy America" Requirements
Structural Engineering
Architectural Engineering
Civil Engineering
MEP Engineering
Interior Concrete
Cold Weather Charges
Temp Heat
Temp Cooling
Site Work
Underground Utilities
Gas lines
Utility Service Entrances
Utility Tap and Connection Fees
Subsurface rock excavation
Landscaping
Fire Suppression
Fire Watch
Fire Alarm
Access Control
Plumbing
HVAC
Electrical
Data/Phone
Exterior lighting
Signage
Traffic Control



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Proposal

Proposal: 24042002
Date: 5/1/2024

To: Neodesha Fire Department Attn: Keenan Fyfe 112 S 4th St. Neodesha, KS 66757	Project: Neodesha Fire Station Concrete 112 S 4th St Neodesha, KS 66757
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Terms and conditions of sale:

Contractor is responsible for all necessary equipment, material and labor to complete contracted job. All concrete spoils will be stock piled on site upon completion, unless otherwise noted. Customer is responsible for any costs resulting from below surface rock or any other less than desirable site conditions. Proposal is based on properly graded and clean site. Contractor will assume responsibility to unload building. Contractor is responsible for all trash and leftover material. Contractor is responsible for temporary facilities such as portable restroom, secure jobsite storage, and roll-off dumpsters.

Payment will be as follows, unless other arrangements have been made with Koehn Construction Services: 20% down on total contract price. Remaining amounts will be invoiced as specified in payment schedule. Payments are due 15 days after invoicing. Change orders must be signed by the owner and the contractor, with the balance due 15 days after invoicing.

Proposal Total:	56,036.01
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Acceptance	
Koehn Construction Services, LLC Contractor: _____	_____ Owner:
_____ By: (Signature)	_____ By: (Signature)
_____ Printed Name:	_____ Printed Name:
_____ Date:	_____ Date:

RECRETE **DESIGN**

Steel Buildings | ICF Homes | patios | countertops | driveways

— **Concrete + Construction** —

PO Box 277
Neodesha, Ks 66757
620-779-2986
recrete@yahoo.com

March 19, 2024

Proposal:
Remove, replace and finish
entryways

Client:
City of Neodesha
Fire Department
112 S 4th st
Neodesha, Ks 66757

Proposal

Project

Remove, replace and finish entryways

Project Cost

\$24,500

Deliverables

Materials and labor to:

Fire bay:

Demo, prepare and place a 84'x20'x6" concrete slab reinforced with 3/8" fiberglass rebar on 16" centers

\$14,083

Office entrance/ambulance bay:

Demo, prepare and place a 67'x20'x6" concrete entrance reinforced with 3/8" fiberglass rebar on 16" centers.

\$10,417

Deduction will be applied to total cost if placed together simultaneously.

This will include expansion joint along the building.

Additional charges may apply if existing concrete exceeds 7" thick.

Schedule will be made accordingly to allow access for emergency vehicles at all times.

Payment Schedule

Pay requests may be due throughout project.
Balance due at the completion of project.

Accepted and Agreed by: _____

Name

Title

Date

Name

Title

Date

Disclaimer: This proposal is valid for 30 (thirty) days commencing on the date of this document. Following the expiry period of thirty days, and before the agreement is accepted and signed by the client, prices are subject to change upon prior notification to the client. Remaining amounts will be invoiced as specified in payment schedule of contract. Payments will be due **no later than 15 days** after invoicing. Change orders must be signed by the owner of contract and the contractor. Customer is responsible for any costs resulting from below surface rock or any less than desirable site conditions.

Wilson county taxes will be applied to all relevant materials purchases. Please note that we will make every attempt to provide the work on or before the deliverable dates; however it is not guaranteed as unforeseen circumstances may arise that are out of our control

NOTICE TO RECIPIENTS: The information contained in and accompanying this communication may be confidential, subject to legal privilege, or otherwise protected from disclosure, and is intended solely for the use of the intended recipient(s). If you are not the intended recipient of this communication, please delete and destroy all copies in your possession, notify the sender that you have received this communication in error, and note that any review or dissemination of, or the taking of any action in reliance on, this communication is expressly prohibited.