

Agenda

City Commission of the City of Neodesha, KS

January 8, 2024 2:00 p.m.

ZOOM Online Access: <https://us02web.zoom.us/j/6203252828>

Item 1: Opening Session

- Call to Order
- Roll Call
- ***Oath of Office: Commissioner Duane Banzet***
- Invocation
- Pledge of Allegiance
- Additions/Deletions to the Agenda
- Mayor's Report
- Commissioners' Reports
- City Administrator's Comments
- Community Development Director Report

Item 2: Public Comments

The Commission will recess to reconvene to celebrate Commissioner Moffatt's Elected Official Run

Item 3: Consent Agenda (Routine agenda items can be approved with unanimous consent of the City Commission. Any item can be removed and placed in items of business.)

- Approval of December 28, 2023 Minutes
- Appropriation (2023) 23
- Water System Improvements Bond Appropriation 1

Item 4: Business Items to Consider

- A. Resolution: Amend Position Classification & Pay Plan Policy
- B. Resolution: Amend Personnel Policy Manual
- C. Appoint Vice-Mayor
- D. Approve Purchase of Bucket Truck
- E. Approve Purchase of Airport Hangar Door Motor & Service
- F. Accept Retirement Resignation of Public Works Employee

Item 5: Date/Time of Next Regular Meeting

Wednesday, January 24, 2024 at 2:00 p.m. – Regular Meeting, City Hall

Item 6: Executive Session

Item 7: Adjournment

AGENDA COMMENTS
CITY COMMISSION MEETING
January 8, 2024

Additions to the Agenda

RECOMMENDED MOTION: *I move to approve the agenda as presented.*

Consent Agenda

RECOMMENDED MOTION: *I move to approve the consent agenda as presented.*

Commissioner Moffatt Recognition: *I move to recess to reconvene at _____ p.m.*

Business Items to Consider

4.A: Resolution: Amend Position Classification and Pay Plan Policy

For this agenda item, the Commission is asked to consider Resolution 24-01 which reflects a 2-percent COLA pay increase for all positions. This was approved by the Commission in the 2024 budget.

RECOMMENDED MOTION: *I move to approve Resolution 24-01, amending the Position Classification and Pay Plan.*

4.B: Resolution: Amend Personnel Policy Manual

For this agenda item, the Commission is asked to consider Resolution 24-02 which would add Veterans Day to the holiday schedule listed in Section 8 of the Personnel Policy Manual. Due to the significance of this Federal holiday, Staff is recommending this be added to the City's Personnel Policy Manual. Currently policy shows 9 observed holidays. The last holiday that was added to the list was Christmas Eve, Resolution 07-16, on 12/28/2007 and before that Good Friday, Resolution 96-36, on 12/19/1996.

RECOMMENDED MOTION: *I move to adopt Resolution 24-02 as presented.*

4.C: Appoint Vice-Mayor

Due to the expiring term of Commissioner / Vice-Mayor JD Moffatt, the Commission is being asked to designate the appointment of a Vice-Mayor for conducting Commission Meetings and authorized signing purposes in the absence of the Mayor.

RECOMMENDED MOTION: *I move to appoint Commissioner _____ as Vice-Mayor.*

4.D: Approve Purchase of Bucket Truck

Our current bucket truck is a 2010 Dodge 1 ton. Purchasing a new bucket truck had been previously delayed due to reallocating capital outlay funds for the automated metering project for two years, and 2023 capital outlay funds were reallocated to repair the costly damages at the substation.

Staff is requesting the consideration of approving the purchase of a 2023 Chevrolet 1 ton bucket truck. Electric Superintendent Hearn has researched a specific truck offering the following information; the truck is available for purchase immediately because it is a demo unit and is discounted \$25,000. If the purchase is not made at this time, the only other option is to get on a waiting list (3 years for a new unit or 1 year for the next demo unit). Also, during safety inspections of the 2010 Dodge last August, it was highly recommended for us to find a replacement due to new safety requirements that the existing unit does not currently meet. The purchase of a bucket truck was approved as a Capital Outlay item in the 2024 Budget.

RECOMMENDED MOTION: *I move to approve the purchase of a bucket truck from Master Tech Truck & Equipment, in an amount not to exceed \$180,000.*

4.E: Approve Purchase of Airport Hangar Door Motor & Service

For this agenda item, Staff is requesting the Commission to approve the purchase of an airport hangar door motor with continued service and maintenance on the door once it is up and running. This purchase will be for Hangar 1 at the Neodesha Airport. Due to the age and wear of the existing door that is currently inoperable, this purchase is necessary to continue to use the hangar for leasing purposes. Also of note, Hangar 1 is being leased and paid for by an individual who has not been able to house his plane due to the damaged door.

RECOMMENDED MOTION: *I move to approve the purchase of a hangar door motor, service and maintenance from Reddi Overhead Door in an amount not to exceed \$9,132.13.*

4.F: Accept Retirement Resignation of Public Works Employee

Justin Gildart, Public Works Department Mechanic, has submitted his resignation retirement request with his last day being January 19, 2024. Justin has worked as a mechanic for the City of Neodesha since November 1, 2012. Well wishes and best of luck to Justin.

RECOMMENDED MOTION: *I move to accept the retirement resignation of Justin Gildart effective January 19, 2024.*

The Board of Commissioners met in regular session at 2:00 p.m., on Thursday, December 28, 2023, in the Commission Room at City Hall conducting the meeting by live streaming with Zoom with Commissioner Moffatt presiding and Commissioner Vail-Keller present. Mayor Devin Johnson and Assistant City Clerk Rhonda Howell were absent from the meeting.

Commissioner Vail-Keller moved to approve the agenda as presented with the addition of Item 6: Executive Session: Non-elected Personnel. Seconded by Commissioner Moffatt. Motion carried.

Commission reports were heard.

Interim Administrator reports were heard.

Community Development Director reports were heard.

Commissioner Vail-Keller moved to approve the consent agenda as presented consisting of minutes from the December 13, 2023 meeting; Appropriation (2023) 22; and Raw Water Bond Appropriation 103. Seconded by Commissioner Moffatt. Motion carried.

Public Comments were invited and heard.

Interim Administrator McAnarney addressed the Commission regarding a resolution designating the boundary of the City of Neodesha; repealing Resolution 15-22. Discussion held.

RESOLUTION NO. 23-26

A RESOLUTION OF THE CITY OF NEODESHA, KANSAS ESTABLISHING AND DEFINING THE CITY LIMITS AND BOUNDARIES OF THE CITY OF NEODESHA, KANSAS; REPEALING RESOLUTION 15-22.

BE IT RESOLVED by the Governing Body of the City of Neodesha, Kansas:

Section 1. That the following parcels, pieces and tracts of land be and they are hereby included and brought within the Corporate Limits of the City of Neodesha, Kansas. That hereafter and until altered and changed in accordance with the law, the City Limits and the entire boundaries of the City of Neodesha, Kansas are hereby defined, ordained and determined to be as follows:

Beginning at the Southwest corner of Section 20, Township 30 South, Range 16 East of the Sixth P.M. in Neodesha, Wilson County, Kansas; thence East along the South line of said Section 20 1705 feet, more or less, to the center line of Seventh Street; thence South 450 feet, more or less, to the North line of the former St. Louis and San Francisco Railroad right of way; thence Southeasterly along said right of way 1160 feet, more or less, to a point where the East line of Fourth Street extended would intersect with said right of way; thence North along said extended East line of Fourth Street to a point 40 feet South of the Southwest corner of Block 1, William Johnson Addition; thence East 160 feet to a point 40 feet South of the Southeast corner of said Block 1; thence North along the East line of said Block 1, 790 feet, more or less, to the South line of said Section 20; thence East along said South Section line 326 feet, more or less, to the Northwest corner of the East Half of the West Half of the Northeast Quarter of Section 29, Township 30 South, Range 16 East, said corner being the Northwest corner of William Johnson's Riverside; thence South along the West line of said William Johnson's Riverside Addition 333 feet, more or less, to the Southwest corner of said addition; thence East 930 feet, more or less, to the centerline of the Verdigris River; thence along the centerline of the Verdigris River 627 feet, more or less, to the North edge of the Mill Street bridge; thence in a Northwesterly direction 95 feet, more or less, to a point on the North line of Mill Street, which is 200 feet East of the Southeast corner of Block 75, A.C. Sperry's Subdivision; thence North 370 feet to the North line of Ohio Street extended; thence West 405 feet; thence North 335 feet to the center line of Wisconsin Street extended; thence West 75 feet on said extended center line of Wisconsin Street to a point being 25 feet East of the East line of the West Half of the Southeast Quarter of Section 20, Township 30 South, Range 16 East; thence North 415 feet to the North line of Main Street extended; thence West 25 feet to the Southeast corner of Block 40 in said City of Neodesha; thence North 158 feet to the Northeast corner of Block 40 in said City of Neodesha; thence in a Northwesterly direction along the Northeast line of said City of Neodesha 1647 feet, more or less, to a point where said line intersects the Quarter section line running East and West through the center of Section 20; thence Northwesterly along the West right of way line of 4th Street to the East line of the Northwest Quarter of Section 20, Township 30 South, Range 16 East; thence North along said section line to the Southeast corner of the Northlawn Addition and the centerline of Tank Street; thence East along the centerline of Tank Street extended 544.5 feet, more or less; thence North 260.6 feet, more or less; thence West to Southeast corner of Lot 10, Block 8, Cooper's Addition; thence North along the East line of said addition to the South line of Granby Avenue; thence East along said South line 1201.9 feet, more or less; thence South 420 feet, more or less; thence East 297 feet, more or less; thence North 463 feet, more or less to the North line of Granby Avenue; thence East along the North line of Granby Avenue 154 feet, more or less to a point being 460 feet West of the Northeast

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corner of the Southeast Quarter Section 17, Township 30 South, Range 16 East; thence North to the South line of Oak Street; thence West 254 feet, more or less to a point on the extended East line of Block 1, Deer and Park's Subdivision to City of Neodesha; thence North along said East line to the Northeast corner of Block 1 of said subdivision; thence West to the Northeast corner of Block 1, Vivian Deer's Subdivision; thence North 40 feet to the North line of Fir Street; thence West along said north line to the Southwest corner of Block 7, Deer and Park's Subdivision; thence North 375 feet along the West line of said Block 7 to the Southeast corner of Block 8, Deer and Park's Subdivision; thence West 490 feet along the South line of said Block 8 to the Southwest corner of Block 8; thence South 20 feet; thence West 638 feet, more or less to the East line of the Northwest Quarter of Section 17, Township 30 South, Range 16 East; thence North along said East line of said Northwest Quarter to a point 10 feet East of the Southeast corner of Timber Ridge Estates; thence West 10 feet to the Southeast Corner of Timber Ridge Estates; thence North along said East line of Timber Ridge Estates 646.99 feet to the Northeast corner of Timber Ridge Estates; thence Westerly 669.39 feet along the North line of Timber Ridge Estates, to the Northwest corner of Timber Ridge Estates; thence South along the West line of Timber Ridge Estates, 643.04 feet to the Southwest corner of Timber Ridge Estates; thence West 153.75 feet; thence North 90.75 feet; thence West to the West line of Seventh Street; thence South to the South line of Spruce Street and the Northeast corner of Lot 1, Park's Subdivision; thence West 163 feet to the Northwest corner of Lot 1, Park's Subdivision; thence South 10 feet to the South line of Spruce Street; thence West along the South line of Spruce Street to the West line of the former Missouri Pacific Railroad right of way; thence Northeasterly along said right of way of the former Missouri Pacific Railroad to the Northeast corner of the Neodesha Cemetery; thence Northwest along the north line of the Neodesha Cemetery to the Northwest corner of Section 17, Township 30 South, Range 16 East; thence West on the North line of the Northeast Quarter of Section 18, Township 30 South, Range 16 East 363 feet, more or less to the Northwest corner of the Catholic Cemetery; thence South to the Southwest corner of the Neodesha Cemetery; thence East 363 feet, more or less to the East line of said quarter section; thence South on the East line of said quarter section to the South line of Spruce Street; thence East to the East right of way line of the former Missouri Pacific Railway; thence Southwesterly along said right of way to the extended North line of Block 6, John Deer's Ninth Street Subdivision; thence East to the Northwest corner of Block 6, John Deer's Ninth Street Subdivision; thence South along said subdivision 674.24 feet to the Southwest corner of Block 5 of said subdivision; thence West to the East line of the former Missouri Pacific Railroad right of way; thence South along said right of way to the South line of Idaho Street; thence West 81 feet to West line of the former Missouri Pacific Railroad right of way; thence South along said right of way to the north right of way line of US 75 Highway; thence West along said right of way to the West line of Water Plant Road; thence North along said West line 585 feet, more or less; thence west 150 feet; thence south 175 feet; thence Southwesterly to the centerline of the Fall River; thence Westerly along the centerline of the Fall River to the West line of the Southeast Quarter of Section 19, Township 30 South, Range 16 East; thence South along said West line to the centerline of the Fall River; thence Northwesterly along the centerline of the Fall River; thence Southwesterly continuing along the centerline of the Fall River; thence Southeasterly continuing along the centerline of the Fall River to a point on the South line of Section 19, Township 30 South, Range 16 East; thence East along the south line of said section to the Southeast corner of Section 19, Township 30 South, Range 16 East and the point of beginning.

LESS a tract of land located in a portion of the Southeast Quarter of Section 19, Township 30 South, Range 16 East of the Sixth P.M.:

Commencing at the Southeast corner of said Section 19; thence North along the East line of the Southeast Quarter of said Section 19 620 feet, more or less to a Point of Beginning; thence West 500 feet; thence North to the South Line of Wisconsin Street 300 feet; thence East along said South line 500 feet to the East line of said Southeast Quarter of Section 19; thence South along said section line 300 feet to the Point of Beginning.

And the following tracts of land are to be included in the corporate limits description of Neodesha, Wilson County, Kansas:

And, the land located in a portion of the Northeast Quarter of Section 29, and Northwest Quarter of Section 28, Township 30 South, Range 16 East of the Sixth P.M. in Neodesha, Wilson County, Kansas:

Beginning at a point on the North and South center line of Section 29, Township 30, Range 16 East, where said center line is intersected by the South right of way line of the former St. Louis San Francisco Railroad; thence South 12 feet; thence in an Easterly direction parallel with and 12 feet South from the South line of said right of way of said railroad, to a point 1146 feet East of the center line of said Section 29; thence South 338 feet, thence East to the center line of

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the Verdigris River; thence in a Southeasterly direction along the center line of said River to a point on a line 864 feet more or less North of the South line of said quarter; thence East along said line to the West line of Section 28; thence continuing East along said line to a point 20 feet West of the East line of the West Half of the Northwest Quarter of said Section 28; thence north to the South line of the former St. Louis-San Francisco Railroad right of way; thence Westerly along the South line of said railroad right of way to the point of beginning.

And, the land located in a portion of the Northeast and Southeast Quarters of Section 25, Township 30 South, Range 15 East of the Sixth P.M., in Neodesha, Wilson County, Kansas:

Commencing at the Northeast corner of the Southeast Quarter of said Section 25; Thence West to the West right of way of Ottawa Road/Old Highway 75, and the Point of Beginning; Thence South along said right of way to the North line of Varner Cemetery; thence West along the North line of said cemetery to the Northwest corner of said cemetery; thence South along the West line of said cemetery tract a distance of 66.5 feet more or less; thence West 541.5 feet more or less; thence South 110 feet more or less; thence West 298 feet more or less to the East right of way line of US Highway 400; thence North along said right of way a distance of 284 feet more or less; thence Northerly along said right of way a distance of 950 feet; thence Northerly along said right of way a distance of 806 feet more or less; thence Northerly along said right of way a distance of 874 feet more or less to the South right of way line of US Highway 75; thence Easterly along said highway right of way line 269 feet more or less; thence Northeasterly along said right of way to a point on the west right of way line of Ottawa Road/Old Highway 75, 305 feet more or less; thence Southeasterly along west right of way line of said road 336 feet more or less; thence East to the East line of the Northeast Quarter of Section 25, Township 30 South, Range 15 East; thence South along said section line to the Southeast corner of the Northeast Quarter of the Northeast Quarter of Section 25; thence West to the West line of Ottawa Road/Old Highway 75; thence South along said right of way 665 feet more or less; thence East along said right of way 5 feet; South along said right of way 657 feet, more or less, to the point of beginning.

And, also the South Half of the Southwest Quarter of Section 18, Township 30 South, Range 16 East of the Sixth P.M. in Neodesha, Wilson County, Kansas, lying West of the former St. Louis-San Francisco Railroad right of way.

And, also the South Half of the Southwest Quarter of Section 18, Township 30 South, Range 16 East of the Sixth P.M. in Neodesha, Wilson County, Kansas, lying East of the former St. Louis-San Francisco Railroad right of way.

Section 2. Resolution 15-22 is hereby repealed.

Commissioner Vail-Keller moved to adopt Resolution 23-26 as presented. Seconded by Commissioner Moffatt. Motion carried.

Interim Administrator McAnarney addressed the Commission regarding a resolution waiving the Generally Accepted Accounting Principles (GAAP) for financial statements for the year ending December 31, 2023. Discussion held.

RESOLUTION NO. 23-27

A RESOLUTION FINDING THAT FINANCIAL STATEMENTS AND REPORTS PREPARED IN CONFORMITY TO GENERALLY ACCEPTED ACCOUNTING PRINCIPLES ARE NOT RELEVANT TO THE REQUIREMENTS OF THE CASH BASIS AND BUDGET LAWS OF THE STATE AND ARE OF NO SIGNIFICANT VALUE TO THE GOVERNING BODY OR MEMBERS OF THE GENERAL PUBLIC OF THE CITY OF NEODESHA.

WHEREAS, The Governing Body of the City of Neodesha, Kansas, did on the 28th day of October, 1986, pass and approve Charter Ordinance No. 4 exempting itself from the provisions of K.S.A. 75-1120a as amended, insofar as said statutes require fixed asset records; and

WHEREAS the City of Neodesha, Kansas, has determined that the financial statements and financial reports for the year ended December 31, 2023 to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the governing body or the members of the general public of the City of Neodesha and

WHEREAS there are no revenue bond ordinances or resolutions or other ordinances or resolutions of the municipality which require financial statements and financial reports to be prepared in conformity with. K.S.A. 75-1120a(a) for the year ended December 31, 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF NEODESHA:

SECTION 1. That the Governing Body waives the requirements of K.S.A. 75-1120a(a) as they apply to the City of Neodesha for the year ended December 31, 2023.

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SECTION 2. That the Governing Body shall cause the financial statements and financial reports of the City of Neodesha to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State.

Commissioner Vail-Keller moved to adopt Resolution 23-27 as presented. Seconded by Commissioner Moffatt. Motion carried.

Interim Administrator McAnarney addressed the Commission regarding the approval of a five-year Software Service Agreement with Landis+Gyr. The current agreement is set to expire December 31, 2023. Discussion held.

Commissioner Vail-Keller moved to approve the SAAS Agreement with Landys+Gyr as presented, and to allow the Mayor to sign all necessary documents for a five-year Software Service Agreement. Seconded by Commissioner Moffatt. Motion carried.

Interim Administrator McAnarney addressed the Commission regarding board appointments that are set to expire December 31, 2023 for the Economic Development Committee; Senior Citizens Board; and the Planning & Zoning Commission. Discussion held.

Commissioner Vail-Keller moved to reappoint Drew Johnson, Francie Currie, Juanita Erickson, and Tom Hood to the Economic Development Committee for four-year terms, with a term ending date of December 31, 2027. Seconded by Commissioner Moffatt. Motion carried.

Commissioner Vail-Keller moved to reappoint Lloyd Baumwart and Mina Olson to the Senior Citizens Board for three-year terms, with a term ending date of December 31, 2026. Seconded by Commissioner Moffatt. Motion carried.

Commissioner Vail-Keller moved to reappoint Thomas Church to the Planning & Zoning Commission for a three-year term, with a term ending date of December 31, 2026. Seconded by Commissioner Moffatt. Motion carried.

Commissioner Vail-Keller moved to recess to an Executive Session to include the Governing Body, Interim City Administrator, Police Chief, and the City Clerk in the Commission Room to discuss an individual employee's performance pursuant to the non-elected personnel matter exception KSA 75-4319(b)(1) because if this matter were discussed in open session, it might invade the privacy of those discussed. The open meeting will resume in the Commission Room at 2:25 p.m. Seconded by Commissioner Moffatt. Motion carried. The live streamed Zoom meeting was then placed on hold with audio, video and recording ceased.

At 2:25 p.m. the regular meeting of the Governing Body reconvened in the Commission Room at City Hall. The live streamed Zoom meeting then resumed with audio, video and recording. No action taken.

Commissioner Vail-Keller moved to accept the resignation of Officer Byron McDonald effective immediately. Seconded by Commissioner Moffatt. Motion carried.

The next regular meeting of the Governing Body will be held at City Hall on Monday, January 8, 2023 at 2:00 p.m.

At 2:32 p.m. Commissioner Vail-Keller moved to adjourn. Seconded by Commissioner Moffatt. Motion carried.

ATTEST:

JD Moffatt, Commissioner

Stephanie Fyfe, City Clerk

APPROPRIATIONS REPORT**ORDINANCE NO 23****12/29/2023**

<u>VENDOR</u>	<u>REFERENCE</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>CHECK DATE</u>
A T & T	PHONE CHARGES	385.48	73328	12/29/2023
ADVANCE INSURANCE COMPANY	JANUARY PREMIUMS	527.58	73330	12/29/2023
AIRNAV, LLC	AIRPORT REFUEL STATION RENEWAL	70.00	73331	12/29/2023
BENWARE TRACTOR & AUTOMOTIVE	AUTO PARTS & SUPPLIES	2,775.75	73332	12/29/2023
BORDER STATES INDUSTRIES INC	ELECTRIC SUPPLIES	1,512.61	73333	12/29/2023
CHASE PEST CONTROL LLC	EXTERMINATOR SERVICE	300.00	73334	12/29/2023
CORE & MAIN	PARTS & SUPPLIES	2,586.22	73335	12/29/2023
EAGLE ENGRAVING, INC	BADGES	832.80	73113	12/29/2023
F ALLEN MOORHEAD, JR, MD	PREEMPLOYMENT PHYSICAL	518.00	73336	12/29/2023
FOUR STATE MAINT SUPPLY, INC	SUPPLIES	98.68	73337	12/29/2023
FREDONIA NAPA PARTS & SERVICE	SUPPLIES	854.60	73338	12/29/2023
FREDONIA TRUE VALUE HARDWARE	SUPPLIES	483.75	73339	12/29/2023
HUGO'S INDUSTRIAL SUPPLY, INC	SUPPLIES	424.36	73340	12/29/2023
INDUSTRIAL SALES COMPANY INC	SUPPLIES	145.11	73341	12/29/2023
KANSAS DEPARTMENT OF REVENUE	USE TAX	1,736.43	73342	12/29/2023
KANSAS ONE-CALL SYSTEM, INC	DECEMBER LOCATES	76.80	73343	12/29/2023
KANSAS STATE TREASURER	G O BOND PAYMENT	65,996.00	73344	12/29/2023
LAKELAND OFFICE SYSTEMS	OVERAGE STATEMENT	62.01	73345	12/29/2023
LINN'S AIR COOLED ENGINES	EQUIPMENT REPAIR	247.50	73346	12/29/2023
LITTLE BEAR TIRE	TIRE REPAIR	1,634.70	73347	12/29/2023
MARK MCANARNEY	INTERIM CITY ADMINISTRATOR	5,966.81	73348	12/29/2023
MCCARTY'S OFFICE MACHINES INC	OFFICE SUPPLIES NEW ADMINISTR	2,010.52	73349	12/29/2023
MEDICLAIMS INC	AMBULANCE COLLECTION FEES	915.64	73350	12/29/2023
MIDWEST COMPUTER SALES	IT SERVICES	4,765.45	73351	12/29/2023
MURPHY TRACTOR & EQUIPMENT CO	PARTS	12.43	73352	12/29/2023
NATIONAL SIGN COMPANY INC	ENGINE BRAKING SIGN	153.84	73353	12/29/2023
NEODESHA DERRICK NEWS	PUBLICATIONS	640.00	73354	12/29/2023
NEWTON LUMBER CO INC	SUPPLIES	1,088.68	73355	12/29/2023
O'REILLY AUTOMOTIVE INC	AUTO PARTS & SUPPLIES	564.81	73356	12/29/2023

PORTER DRUGS	STOCK MEDS FOR AMBULANCE	166.07	73357	12/29/2023
PRAIRIE FIRE COFFEE	BEVERAGE SERVICE	222.57	73358	12/29/2023
QUILL LLC	OFFICE SUPPLIES	208.97	73359	12/29/2023
REYNOLDS PLUMBING & ELECTRIC	SVC CALL	150.00	73360	12/29/2023
SEK COOP INC	PROPANE	1,463.87	73361	12/29/2023
SOUTH EAST TOWING	TOW POLICE CAR	100.00	73362	12/29/2023
SPARKLIGHT	INTERNET SERVICE	124.17	73363	12/29/2023
STANION WHOLESALE ELECTRIC	ELECTRIC SUPPLIES	254.78	73364	12/29/2023
STERICYCLE INC	DISPOSAL SERVICE	232.68	73365	12/29/2023
STEVE FAULKNER FORD	AUTO REPAIR	3,744.31	73366	12/29/2023
STUDEBAKER REFRIGERATION INC	ICE MACHINE RENTAL-DEC	95.00	73367	12/29/2023
UNIFIRST CORPORATION	RUG & CLEANING SUPPLIES	362.55	73368	12/29/2023
US CELLULAR	CELL PHONE/TABLET CHARGES	403.06	73369	12/29/2023
US ENGINEERING SVC, LLC	WATER PLANT MAINTENANCE	2,365.73	73370	12/29/2023
US POST OFFICE	DECEMBER BILLING	358.46	73112	12/29/2023
WALMART COMMUNITY BRC	SUPPLIES	264.14	73371	12/29/2023
EVERGY	AIRPORT RUNWAY LIGHTS	186.97	73372	12/29/2023
WESTERN AUTO	SUPPLIES	70.02	73373	12/29/2023
WILSON COUNTY COORDINATOR	2023 LANDFILL AGREEMENT	16,000.00	73111	12/29/2023
WILSON COUNTY COORDINATOR	LANDFILL CHARGES	102.00	73374	12/29/2023
WILSON MEDICAL CENTER	DECEMBER TAX DISTRIBUTION	23,645.32	73375	12/29/2023
WOODS LUMBER COMPANY	SUPPLIES	193.43	73376	12/29/2023
ZOLL MEDICAL CORPORATION GPO	PREVENTIVE MAINTENANCE	930.00	73377	12/29/2023
G & W FOODS	THANKSGIVING CERTIFICATES	1,375.00	72892	11/17/2023
EQUITY BANK	EMPLOYEE CHRISTMAS GIFT CARDS	5,500.00	72893	11/17/2023
TEXAS DEPT OF PUBLIC SAFETY	DRIVING RECORD	6.00	72894	11/17/2023
EVERGY	AIRPORT RUNWAY LIGHTS	107.09	72895	11/17/2023
SPARKLIGHT	INTERNET SERVICE	175.73	72896	11/17/2023
JEFF HULL'S PAVING & SEAL COAT	PAVING PROJECT FINAL PAYMENT	29,224.91	72897	11/17/2023
DON OSENBAUGH	CITY ADMIN SEARCH CONTRACT	5,138.84	72898	11/17/2023
RWD #4	AIRPORT RURAL WATER	28.60	72899	11/17/2023
PETTY CASH	PETTY CASH REIMBURSEMENT	188.53	72998	11/30/2023
EVERGY	STREET LIGHTS @ OTTAWA	109.52	72999	11/30/2023
SPARKLIGHT	INTERNET SERVICE	190.06	73000	11/30/2023

SOUTHERN STAR CENTRAL GP, INC	OCTOBER BILLING	19,764.53	73001	11/30/2023
VISA	SUPPLIES, MEMBER DUES, UNIFORMS	4,442.30	73002	11/30/2023
US CELLULAR	CELL PHONE/TABLET CHARGES	357.98	73003	11/30/2023
DELL MARKETING LP	POWEREDGE SERVER	12,165.72	73004	11/30/2023
SPARKLIGHT	INTERNET SERVICE	124.17	73006	11/30/2023
CONSTELLATION NEWENERGY	OCTOBER BILLING	17,303.85	73007	11/30/2023
EQUITY BANK	EMPLOYEE YEARS OF SERVICE	1,000.00	73008	11/30/2023
CASH	EMPLOYEE BIRTHDAYS	60.00	73009	11/30/2023
EQUITY BANK	CHRISTMAS FAMILY FUNDRAISER	150.00	73010	11/30/2023
TASC	CLAIM, ADMIN & RENEWAL FEES	1,284.22	73011	11/30/2023
WEX BANK	FUEL	9,020.54	73012	11/30/2023
GRANT COUNTY TREASURER	TAXES ON STORED GAS	861.00	73013	11/30/2023
GWORKS	ANNUAL LICENSE & SUPPORT FEES	7,822.00	73014	11/30/2023
INTERNAL REVENUE SERVICE	PENALTY DUE	523.70	73015	11/30/2023
AMERICAN RESPONSE VEHICLE	FRONT END REPAIR	2,762.43	73016	11/30/2023
TLC GROUNDSKEEPING INC	LANDSCAPE MAINT & RIVERWALK PARK	5,239.65	73017	11/30/2023
US POST OFFICE	NOVEMBER BILLING	354.36	73018	11/30/2023
HAWKINS INC	CHEMICALS	2,071.44	73019	12/14/2023
THE KITCHEN TABLE	EMPLOYEE CHRISTMAS LUNCHEON	1,410.00	73020	12/14/2023
EVERGY	STREET LIGHTS @ OTTAWA	108.45	73021	12/14/2023
SPARKLIGHT	INTERNET SERVICE	175.73	73022	12/14/2023
US CELLULAR	CELL PHONE/TABLET CHARGES	350.68	73023	12/14/2023
DERECK ARNOLD	SAFETY TRAINING WINNER 2023	100.00	73024	12/14/2023
ARMOR EQUIPMENT	TRASH TRUCK REPAIR	2,915.01	73025	12/14/2023
BUSTER'S BBQ & HOME COOKING	HEALTH INSURANCE LUNCHEON	1,900.00	73026	12/14/2023
NEODESHA DERRICK NEWS	PUBLICATIONS	411.00	73027	12/14/2023
CANON FINANCIAL SERVICES	PRINTER LEASE	165.81	73028	12/14/2023
RWD #4	AIRPORT RURAL WATER	28.60	73100	12/29/2023
SOUTHERN STAR CENTRAL GP, INC	NOVEMBER BILLING	40,722.95	73101	12/29/2023
SPARKLIGHT	INTERNET SERVICE	190.06	73102	12/29/2023
MARK MCANARNEY	INTERIM CITY ADMINISTRATOR	5,324.13	73103	12/29/2023
KANSAS STATE TREASURER	LOW INTEREST LOAN FINAL PAYMENT	140,547.33	73104	12/29/2023
WILSON COUNTY TREASURER	1ST HALF PROPERTY TAX	1,261.76	73105	12/29/2023
KEENAN FYFE	REIMBURSE SUPPLIES	107.46	73106	12/29/2023

SAM TOMLINSON	INVESTIGATIONS SERVICES	540.00	73107	12/29/2023
JOHN M BOLES-INSTRUCTOR	AEMT TESTING FEES	1,200.00	73108	12/29/2023
VISA	SUPPLIES, MEMBER DUES, TRAINING	5,253.06	73109	12/29/2023
GODFREY'S INDOOR SHOOTING	PREMIER PATCH	225.00	73110	12/29/2023
WILSON COUNTY COORDINATOR	2023 LANDFILL AGREEMENT	1,600.00	73111	12/29/2023
US POST OFFICE	DECEMBER BILLING	358.46	73112	12/29/2023
EAGLE ENGRAVING, INC	BADGES	832.80	73113	12/29/2023

****TOTAL****

482,111.12

January 8, 2024

Vendor	Invoice No	Check No	Amount	Description
Attorney General's Office	LG-23-001268	1257	165.00	Administration
Kansas State Treasurer	12.11.2023	1258	630.00	Administration
Triplett Woolf Garretson	1093659	1259	8,079.47	Administration
GRAND TOTAL			<u>8,874.47</u>	

Approved the day above written.

Devin Johnson, Mayor

Attest

Stephanie Fyfe, City Clerk



**STATE OF KANSAS
OFFICE OF THE ATTORNEY GENERAL**

KRIS W. KOBACH
ATTORNEY GENERAL

December 21, 2023

MEMORIAL HALL
120 SW 10TH AVE., 2ND FLOOR
TOPEKA, KS 66612-1597
(785) 296-2215 • FAX (785) 296-6296
WWW.AG.KS.GOV

RETURN A COPY OF THIS STATEMENT WITH REMITTANCE

INVOICE NO. LG-23-001268

BILLING STATEMENT

Municipality: City of Neodesha, Kansas
Description: General Obligation Temporary Note
Series: A, 2023
Dated: December 21, 2023

Aggregate Amount: \$1,772,000.00

Review Time Spent on Issue: 1.1

Rate Per Hour: \$150.00

TOTAL AMOUNT DUE: \$165.00

MAKE CHECK PAYABLE TO ATTORNEY GENERAL'S OFFICE

MAIL PAYMENT TO:
Attorney General's Office
Attn: Bond Division
120 SW 10th Ave., Second Floor
Topeka, KS 66612-1597

PLEASE RETURN A COPY OF THIS STATEMENT WITH REMITTANCE



STATE OF KANSAS
OFFICE OF THE ATTORNEY GENERAL

KRIS W. KOBACH
ATTORNEY GENERAL

December 21, 2023

MEMORIAL HALL
120 SW 10TH AVE., 2ND FLOOR
TOPEKA, KS 66612-1597
(785) 296-2215 • FAX (785) 296-6296
WWW.AG.KS.GOV

The Honorable Steven Johnson
State Treasurer
Landon State Office Building, Room 201N
Topeka, KS 66612

Dear Mr. Johnson:

Pursuant to K.S.A. 10-108, basic or supplemental transcript material is hereby approved and you may register the following:

Municipality: City of Neodesha, Kansas

Description: General Obligation Temporary Note

Series: A, 2023 Numbered: Registered

Dated: December 21, 2023

Aggregate Amount: \$1,772,000.00

Date of First Payment: December 1, 2025

Fiscal Agent: Kansas State Treasurer

Sincerely,

OFFICE OF THE ATTORNEY GENERAL
KRIS W. KOBACH

Richard D. Smith
Assistant Attorney General

RDS:sb
cc: Stephanie Fyfe, City Clerk
Triplett Woolf Garretson LLC

Office of the Kansas State Treasurer

Bond Registration Intranet

900 SW Jackson St., Ste 201 ... Topeka, KS 66612-1235 ... 785-296-3171

December 11, 2023

Stephanie Fyfe, City Clerk
City Of Neodesha, Kansas
P. O. Box 646
Neodesha, KS 67156-0646

RE: \$1,772,000.00 NEODESHA
GENERAL OBLIGATION TEMPORARY NOTE, SERIES A, 2023
Dated December 21, 2023

Dear Stephanie Fyfe,

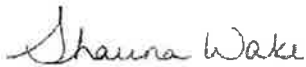
Enclosed is a copy of the Debt Service Schedule for a temporary note which was registered in this office. This schedule is provided for your information as to the principal and/or interest due on the payment. Also, please consider this your formal bill for the Registrar and Transfer Agent fee.

Paying Agent Fee:	\$	600.00
Registration Fee:	\$	30.00
Total Fee:	\$	630.00

As stated in the Agreement between Issuer and Agent, Issuer agrees to pay Agent within two business days following closing of the issue. Please remit funds to the Office of the State Treasurer at the above listed address.

If payment has been made, please disregard this bill. Should you have questions regarding your fee, please contact me at (785) 296-4160.

Sincerely,



Shauna Wake, M.B.A.
Director of Fiscal Services
Office of the State Treasurer

G.C.

Details: 97BR000010827





TRIPLETT WOOLF
GARRETSON, LLC

Tax ID 48-1003820
TWGfirm.com

2959 N. Rock Road, Suite 300
Wichita, Kansas 67226

Phone (316) 630-8100
Fax (316) 630-8101

CITY OF NEODESHA, KANSAS
Attn: Stephanie Fyfe, City Clerk
1407 N. 8th - P. O. Box 336
Neodesha, Kansas 66757-0336

December 21, 2023
File No. 14458-16

RE: *\$1,772,000 City of Neodesha, Kansas
General Obligation Temporary Notes, Series A, 2023*

For professional services rendered as the City's Bond Counsel in connection with the issuance by the City of Neodesha, Kansas for the above-referenced issue, including legal research, preparation of the various Resolutions and Certificates pertaining to the Note Resolution, Transcript Certificate, Closing Certificates and the form of opinion, coordination with the City regarding approval of the Ordinance and Note Resolution, review of all documents, numerous office and telephone conferences, and rendering of legal opinion.

FEES \$7,707.50

EXPENSES:*

Note Printing	\$ 2.65
Copies	63.45
Express Delivery	185.31
Postage	43.50
Transcript Supplies	77.06
Total	<u>\$371.97</u>

TOTAL FEES AND EXPENSES \$8,079.47

* Includes estimate for all final transcript supplies and future expenses. Any credit/shortfall will be credited/billed as appropriate.

CITY OF NEODESHA

RESOLUTION 24-01

A RESOLUTION AMENDING THE POSITION CLASSIFICATION AND PAY PLAN FOR THE CITY OF NEODESHA, KANSAS, AS ADOPTED BY THE NEODESHA CITY COMMISSION BY RESOLUTION 18-14.

WHEREAS, K.S.A. 12-101 provides that a city may exercise the powers of home rule in determination of local affairs, and the City of Neodesha is a City of the Second Class as defined by Kansas Statute; and

WHEREAS, the management of the City of Neodesha regarding personnel rules, employee classification plans, compensation and related administrative procedures and policies are a permissible exercise of home rule powers, pursuant to K.S.A. 12-101a; and

WHEREAS, the City of Neodesha Governing Body established a pay plan and position descriptions for all City of Neodesha employees in the form of a Position Classification and Pay Plan document to establish an equitable pay system based upon merit performance to be administered by the City Administrator:

THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NEODESHA:

That the following amendments be made to the adopted Position Classification and Pay Plan for the City of Neodesha:

- Amend Section 4 Pay Tables, to add a two-percent Cost of Living Adjustment (COLA) for Budget Year 2024.

ADOPTED AND APPROVED by the governing body of the City of Neodesha, Kansas this 8th day of January, 2024.

ATTEST:

Devin Johnson, Mayor

Stephanie Fyfe, City Clerk

CITY OF NEODESHA

RESOLUTION 24-02

A RESOLUTION AMENDING THE PERSONNEL POLICIES FOR THE CITY OF NEODESHA, KANSAS, AS ADOPTED BY THE NEODESHA CITY COMMISSION BY RESOLUTION 18-13.

WHEREAS, K.S.A. 12-101 provides that a city may exercise the powers of home rule in determination of local affairs, and the City of Neodesha is a City of the Second Class as defined by Kansas Statute; and

WHEREAS, the management of the City of Neodesha regarding personnel rules, employee classification plans, compensation and related administrative procedures and policies are a permissible exercise of home rule powers, pursuant to K.S.A. 12-101a; and

WHEREAS, the City of Neodesha Governing Body established personnel policies and rules in the form of a Personnel Policy Manual by the Neodesha City Commission as a policy directive to guide the City Administrator and the employees of the City of Neodesha in their duties as employees of the City consistent with the permissible exercise of home rule powers;

THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NEODESHA:

That the following amendments be made to the adopted Personnel Policy Manual:

- Amend Section 8; 8.1 Holidays to read:
 - a. Employees are eligible to receive paid holidays beginning the first day of employment.

The following days shall be deemed to be the holidays to be observed by the City of Neodesha.

New Year's Day	Veterans Day
Good Friday	Thanksgiving
Memorial Day	Day after Thanksgiving
Independence Day	Christmas Eve
Labor Day	Christmas

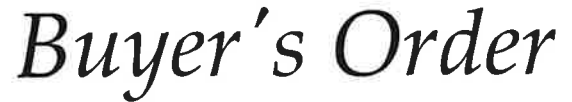
Commissioned Police personnel and Fire/EMS personnel will observe holidays on the actual date of the holiday. All other departments and salaried employees will fall under the holiday schedule described in 8.1(b).

ADOPTED AND APPROVED by the governing body of the City of Neodesha, Kansas this 8th day of January, 2024.

ATTEST:

Devin Johnson, Mayor

Stephanie Fyfe, City Clerk



Date: January 2, 2024

Quote #:
Invoice No:
Deliver On or Before Date:

Contact:
Phone #:
Email:
Salesman: **Joe Ford 620-655-0012**

[illegible]



6215 E. Kellogg Dr. Wichita, KS 67218

Estimator: Garret Parthemer

Date: 12/22/2023

Job Name: Repair Bi-fold Door
Attention: Ryan Cummins
Job Location: City of Neodesha Airport

WE PROPOSE TO FURNISH AND INSTALL THE FOLLOWING :

Scope Of Work / Description

- Replace Brake motor on existing Bi-fold Door
- Per pictures provided
- Service and Maintenance door once running

BASE BID COST:	\$8,495.00
SALES TAX(7.5%):	\$637.13
TOTAL:	\$9,132.13

Notes:

***Lead Time: 1-2 weeks

***This quotation may be withdrawn by us if not accepted within 30 days. Material and freight costs have and are expected to continue to rise at unpredictable rates over the next several months. This quotation is based on current pricing from our suppliers and includes existing or announced surcharges levied by the steel industry & freight carriers. Customer acknowledges proposals for projects with extended durations may incur additional costs due to costs incurred from unforeseeable future surcharges. Final pricing will be determined at the time the order is released for fabrication.

EXCLUSIONS FROM CONTRACT

- Sales tax is not included in the above price unless otherwise stated.
- Openings are to be prepared by others in accordance with our specifications.
- All wiring, conduit and electrical to be completed by others, unless otherwise stated.
- Agreements are contingent upon strikes, accidents or other conditions beyond our control.

WE ACCEPTED THE ABOVE PROPOSAL

(SIGNATURE)

(PRINTED NAME)

(DATE)

OVERHEAD DOOR COMPANY

Garret Parthemer

(DATE)