

-Agenda

City Commission of the City of Neodesha, KS

March 8, 2023 2:00 p.m.

ZOOM Online Access: <https://us02web.zoom.us/j/6203252828>

Item 1: Opening Session

- Call to Order
- Roll Call
- Invocation
- Pledge of Allegiance
- Additions/Deletions to the Agenda
- Mayor's Report
- Commissioners' Reports
- City Administrator's Comments

Item 2: Public Comments

Item 3: Consent Agenda (Routine agenda items can be approved with unanimous consent of the City Commission. Any item can be removed and placed in items of business.)

- Approval of Minutes
- Appropriation (2023)

Item 4: Business Items to Consider

- A. Approve Purchase of Mosquito Sprayer
- B. Notice to Proceed: Riverwalk Park Walking Path
- C. Appointment to Neodesha Housing Authority Board
- D. Accept Resignation from W.A. Rankin Library Board
- E. Appointment to W.A. Rankin Library Board
- F. Discussion: Location and Content of Wayfinding Signage

Item 5: Date/Time of Next Regular Meeting

Wednesday, March 22, 2023 at 2:00 p.m. – Regular Meeting, City Hall

Item 6: Executive Session

Item 7: Adjournment

**AGENDA COMMENTS
CITY COMMISSION MEETING
March 8, 2023**

Additions to the Agenda

RECOMMENDED MOTION: *I move to approve the agenda as presented.*

Consent Agenda

RECOMMENDED MOTION: *I move to approve the consent agenda as presented.*

Business Items to Consider

4.A: Approve Purchase of Mosquito Sprayer

Public Works is requesting that the Commission approve the purchase of a new mosquito sprayer. This equipment item was approved by the Commission as a capital outlay item for budget year 2023.

RECOMMENDED MOTION: *I move to approve the purchase of a mosquito sprayer from Van Diest Supply Company at a cost not to exceed \$12,000.*

4.B: Notice to Proceed: Riverwalk Park Walking Path

On January 9, 2023, the Commission approved a Notice of Award to Recrete Design for the walking trail project at Riverwalk Park. Staff understands that the contractor wishes to begin the project soon. Therefore, the Commission is asked to consider issuing the Notice to Proceed.

RECOMMENDED MOTION: *I move to approve the Notice to Proceed to Recrete Design for the Riverwalk Park Walking Trail Project.*

4.C: Appointment to Neodesha Housing Authority Board

For the Neodesha Housing Authority Board, the Commission is asked to appoint Police Chief Sam Tomlinson. This vacancy is created due to the untimely passing of Former Chief Danny Thayer. Danny's term was set to expire May 31, 2023.

RECOMMENDED MOTION: *I move to appoint Chief Sam Tomlinson to the Neodesha Housing Authority Board for a four-year term, with a term ending date of May 31, 2027.*

4.D: Accept Resignation from W.A. Rankin Library Board

Wanda Haynes has submitted a written letter of resignation from W.A. Rankin Library Board.

RECOMMENDED MOTION: *I move to accept Wanda Haynes' resignation from the W.A. Rankin Library Board, effective immediately.*

4.E: Appointment to W.A. Rankin Library Board

For the W.A. Rankin Library Board, the Commission is asked to appoint Carolyn Smalley. This appointment recommendation comes from the Library Director, Mary Meckley.

RECOMMENDED MOTION: *I move to appoint Carolyn Smalley to the W.A. Rankin Library Board for a four-year term, with a term ending date of May 31, 2027.*

4.F: Discussion: Location and Content of Wayfinding Signage

Staff will seek Commission input on the design, content, and location for wayfinding signage.

RECOMMENDED MOTION: *N/A*

The Board of Commissioners met in regular session at 2:00 p.m., on Wednesday, February 22, 2023, in the Commission Room at City Hall conducting the meeting by live streaming with Zoom with Mayor Johnson presiding and Commissioners Moffatt and Nichol present.

Commissioner Moffatt moved to approve the agenda as presented. Seconded by Commissioner Nichol. Motion carried.

Commission reports were heard.

City Administrator reports were heard.

Public Comments were invited and heard.

Commissioner Nichol moved to approve the consent agenda as presented consisting of minutes from the February 8, 2023 Meeting; and Appropriation (2023) 03. Seconded by Commissioner Moffatt. Motion carried.

Administrator Truelove addressed the Commission regarding repealing the KS Fiber Network Franchise Agreement. Discussion held.

ORDINANCE NO. 1779

AN ORDINANCE REPEALING ORDINANCE 1654 OF THE CITY OF NEODESHA, WILSON COUNTY, KANSAS, RELATING TO A TELECOMMUNICATIONS FRANCHISE WITH KANSAS FIBER NETWORK.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF NEODESHA, KANSAS:

Section 1: That ordinance 1654 is hereby repealed.

Section 2: EFFECTIVE DATE. This ordinance shall be in full force and effect upon its publication in the official city newspaper.

Commissioner Moffatt moved to approve Ordinance 1779, repealing the KS Fiber Network Franchise Agreement. Seconded by Commissioner Nichol. Motion carried.

Administrator Truelove addressed the Commission regarding an Ordinance that modifies the City's utility fee structure Ordinance. The amendment to the ordinance is related to the electric utility monthly customer meter fee. Also included in the amendment to the original ordinance is adding the fee structure for dumpster rental rates. Discussion held.

ORDINANCE NO. 1780

AN ORDINANCE AMENDING SECTION 16-36 OF CHAPTER 16 OF THE CITY OF NEODESHA CODE REGARDING FEES FOR UTILITIES PROVIDED BY THE CITY OF NEODESHA, WILSON COUNTY, KANSAS AND REPEALING OLD SECTION 16-36 OF CHAPTER 16 OF THE CITY OF NEODESHA CODE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF NEODESHA, KANSAS:

Section One: Section 16-36 of Chapter 16 of the City of Neodesha Code shall be amended to read as follows:

Sec. 16-36. - Utilities.

- a) Service connection fees:
 1. Electricity: \$50.00.
 2. Gas: \$50.00.
 3. Water: \$50.00.
- b) Transfer fee: \$25.00.
- c) Reconnect fees for non-payment: \$50.00
- d) Returned check NSF fee: \$30.00.
- e) Natural gas:
 1. Residential service, monthly rates:
 - a. Meter service charge: \$14.00 per month per meter.
 - b. Commodity charge: \$0.816 per Ccf, plus the cost of gas adjustment.
 2. Commercial service, monthly rates:
 - a. Meter service charge: \$16.00 per month per meter.
 - b. Commodity charge: \$0.816 per Ccf, plus the cost of gas adjustment.
 3. Industrial service, monthly rates:
 - a. Meter service charge: \$18.00 per month per meter.
 - b. Commodity charge: \$0.816 per Ccf, plus the cost of gas adjustment.
 4. Large volume service. Must remain on this rate for the 12-month calendar year.
 - a. Customer charge: \$55.00 per month (includes multiple locations/meters).
 - b. Meter service charge: \$18.00 per month per meter.
 - c. Commodity charge:
 - (1) The first 500 Ccf (0—500) at \$0.795 per Ccf.
 - (2) The next 1500 Ccf (501—2000) at \$0.774 per Ccf.
 - (3) The next 3500 Ccf (2001—5500) at \$0.742 per Ccf.
 - (4) All over 5500 Ccf (5501+) at \$0.721 per Ccf, plus the cost of gas adjustment applied to all Ccf.
- f) Water rates:
 1. Residential and commercial:

Year	Customer Meter Charge	Each Gallon
2023	19.48	0.00849

2024	19.87	0.00866
2025	20.06	0.00884

2. Industrial customers for the first 100,000 gallons the rate shall be per month:

Year	Customer Meter Charge	Each Gallon
2023	19.48	0.00849
2024	19.87	0.00866
2025	20.06	0.00884

a. For all water in excess of 100,000 gallons the rate per month shall be:

Year	Excess of 100,000 each Gallon
2023	0.00728
2024	0.00743
2025	0.00758

2. Bulk water sales at Water Plant:

a. 90 gallons for \$1.00

3. Customers outside of City limits:

Year	Customer Meter Charge	Each Gallon
2023	24.35	0.01062
2024	24.83	0.01083
2025	25.33	0.01105

4. Water reconnect fees when service is terminated for violating water supply emergency restrictions:

a. First reconnection: \$50.00.

b. Second reconnection: \$200.00.

c. Third reconnection: \$300.00.

5. Water backflow preventer testing fees.

a. First unit \$150.00; additional units \$100.00 each.

b. Re-testing: \$100.00 per unit.

g) Electric rates.

1. Residential and Urban Customers:

a. Customer charge: \$16.00 per month per meter.

b. Energy: \$0.083 per kWh.

c. Minimum: The customer charge.

2. Commercial Customers:

a. Customer charge: \$25.00 per month per meter.

b. Energy: \$0.083 per kWh.

c. Minimum: The customer charge.

3. Industrial Customers:

a. Customer charge: \$100.00 per month per meter.

b. Energy: \$0.075 per kWh.

c. Minimum: The customer charge.

4. Large volume industrial customer rate: Large volume industrial customers shall be billed at the rate of \$0.06 per kWh for any monthly usage that exceeds 200,000 kilowatt-hours. During those months when usage exceeds 400,000 kilowatt-hours, the large volume industrial customer shall be billed at the rate of \$0.06 per kWh for all usage, and in no case shall be lower than the city's actual cost to purchase power. Large volume rates shall be subject to the same cost adjustment as all other electric rates. The rates set forth in this section are based on a standard base cost of \$0.045 per kWh.

5. Hi-Lighters:

a. Installation charge: \$150.00.

b. Installation charge with installation of pole: \$450.00.

c. Monthly charge: \$7.50.

h) Sewer Rates:

1. Residential/Commercial/Industrial:

Year	Customer Meter Charge	Each Gallon
2023	21.53	0.00442
2024	21.75	0.00446
2025	21.97	0.00450

- a. For residential customers the monthly user charge will be based on the average monthly water usage during the months of December, January and February. If a residential customer has not established an average for December, January and February, his monthly user charge shall be the median charge of all other residential contributors.
- b. Industrial/Commercial: User charges shall be based on the water used during the current month.
 - b.1. If a commercial or industrial contributor has a consumptive use of water, or in some other manner uses water which is not returned to the wastewater collection system, the user charge for that contributor may be based on a wastewater meter or separate water meter installed and maintained at the contributor's expense, and in a manner acceptable to the City.

2. Customers Outside City Limits:

Year	Customer Meter Charge	Each Gallon
2023	26.92	0.00552
2024	27.19	0.00558
2025	27.46	0.00564

i) Solid waste collection and disposal:

1. Residential/Commercial/Industrial

<i>Refuse Rates</i>	<i>Monthly Rate</i>	<i>Additional Container</i>
Residential rate per dwelling unit	\$13.00	
Commercial minimum rate	\$22.00	
Shared dumpsters (1 shared by 2 or more businesses)	\$22.00	n/a
Once a week collection (first container)	\$22.00	\$18.00
Two collections per week (first container)	\$35.00	\$31.00
Three collections per week (first container)	\$47.00	\$41.00
Four collections per week (first container)	\$58.00	\$51.00
Five collections per week (first container)	\$70.00	\$61.00
Service outside city limits (125% of the city rate)		

2. Dumpster Rental Rates:

- a. \$50 per day.
- b. \$150 per week.
- c. \$75 per weekend.
- d. Dumped once per day (M-F).
- e. Dumpster rental fees shall be prepaid at City Hall prior to dumpster delivery.

j) Stormwater fee: \$3.00 per water meter per month.

Section Two: Old Section 16-36 of Chapter 16 of the Code of the City of Neodesha is hereby repealed.

Section Three: EFFECTIVE DATE. This ordinance shall be in full force and effect after its publication in the official city newspaper for the March 30, 2023 billing date.

Commissioner Nichol moved to approve Ordinance 1780, modifying the City's utility fee Ordinance. Seconded by Commissioner Moffatt. Motion carried.

Administrator Truelove addressed the Commission regarding a Resolution that repeals previously approved Resolution 22-08 that established a policy that allowed the Neodesha Fire Department to fill private swimming pools. Discussion held.

Commissioner Moffatt moved to adopt Resolution 23-04, repealing Resolution 22-08 relating to a City pool fill policy. Seconded by Commissioner Nichol.

Administrator Truelove addressed the Commission regarding the 2023 4th of July Fireworks display. The City received two quotes, one from Stellar Fireworks and the other from Rainbow Fireworks. Discussion held.

Commissioner Nichol moved to approve the contract with Rainbow Fireworks for the 2023 4th of July celebration, at a cost of \$9,000. Seconded by Commissioner Moffatt. Motion carried.

Administrator Truelove addressed the Commission regarding the approval of the Ambulance Service Agreement with Wilson County for the calendar year 2023. This agreement provides additional financial assistance with Wilson County for the provision of ambulance services. Discussion held.

Commissioner Moffatt moved to approve the agreement with Wilson County for ambulance services as presented. Seconded by Commissioner Nichol. Motion carried.

Administrator Truelove addressed the Commission regarding the agreement with Flock Safety for the placement of two cameras in town that would capture license plate data. Discussion held.

Commissioner Nichol moved to approve the agreement with Flock Safety, at a cost not to exceed \$5,700. Seconded by Commissioner Moffatt. Motion carried.

Administrator Truelove addressed the Commission regarding the continuation of a solar project with Priority Power Management. Discussion held.

Commissioner Moffatt moved to terminate the Project Approval Notice and Development Services Terms, dated July 13, 2022, with POW Solar LLC, and direct the City Administrator to provide the required 30-day notice. Seconded by Commissioner Nichol. Motion carried.

APPROPRIATIONS REPORT

ORDINANCE NO 4

3/8/2023

<u>VENDOR</u>	<u>REFERENCE</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>CHECK DATE</u>
A T & T	FIBER OPTIC SYSTEM	596.60	71839	3/8/2023
ADVANCE INSURANCE COMPANY	MARCH PREMIUMS	563.18	71841	3/8/2023
ARMSCOR CARTRIDGE INC	AMMO	1,350.00	71842	3/8/2023
BEACHNER GRAIN INC	WEED KILLER	115.00	71843	3/8/2023
BIG SKY TIRE	TIRES	1,660.50	71844	3/8/2023
BORDER STATES INDUSTRIES INC	PREWIRE METER	350.83	71845	3/8/2023
CARTER WATERS	COLD PATCH	2,818.01	71846	3/8/2023
CULLIGAN OF INDEPENDENCE	MARCH WATER SERVICE	222.32	71847	3/8/2023
EBH & ASSOCIATES	SAFE ROUTES TO SCHOOLS	25,288.18	71848	3/8/2023
ECX SYSTEMS LLC	BARRACUDA EMAIL SECURITY 3/23	50.00	71849	3/8/2023
FLEET FUELS	FUEL	154.00	71850	3/8/2023
FLINTHILLS FIRE & RESCUE APP	RED & BLUE LIGHTHEADS	1,027.48	71851	3/8/2023
FREDONIA TRUE VALUE HARDWARE	ELECTRIC SUPPLIES	158.28	71852	3/8/2023
HAWKINS INC	MAG DRIVE PUMP/MOTOR	1,490.93	71853	3/8/2023
HICKMAN ENVIRONMENTAL SERVICES	SILENOID VALVES/ELECTRODE DOME	752.80	71854	3/8/2023
HUGO'S INDUSTRIAL SUPPLY, INC	CLEANING/OFFICE SUPPLIES	256.32	71855	3/8/2023
KANSAS ONE-CALL SYSTEM, INC	FEBRUARY LOCATES	37.20	71856	3/8/2023
KRWA	2023 KRWA CONFERENCE	400.00	71857	3/8/2023
LAKELAND OFFICE SYSTEMS	FEBRUARY COPIER MAINTENANCE	115.49	71858	3/8/2023
LAWSON PRODUCTS	SUPPLIES	532.09	71859	3/8/2023
MEDICLAIMS INC	AMBULANCE COLLECTION FEES	3,023.27	71860	3/8/2023
MELS PRINTING	OFFICE SUPPLIES	262.50	71861	3/8/2023
MIDWEST COMPUTER SALES	ONLINE BACKUP SOLUTION	194.95	71862	3/8/2023
NDB NEODESHA	AUTO INSURANCE	360.00	71863	3/8/2023
NEODESHA AUTO SUPPLY	AUTO PARTS & SUPPLIES	908.52	71865	3/8/2023
NEODESHA DERRICK NEWS	PUBLICATIONS	1,121.00	71866	3/8/2023
NEODESHA ROTARY CLUB	ROTARY DUES 2023	480.00	71867	3/8/2023
NEWTON LUMBER CO INC	SUPPLIES	455.42	71868	3/8/2023
MICHAEL OLENHOUSE	CIVIC CENTER DEPOSIT REFUND	300.00	71869	3/8/2023

PATRIOT SERVICE COMPANY					
PEREGRINE CORPORATION					
PRAIRIE FIRE COFFEE					
SEK COOP INC					
SOUTHERN UNIFORM & TACTICAL					
SPARKLIGHT					
STANION WHOLESale ELECTRIC					
THOMPSON BROTHERS SUPPLY INC					
US POST OFFICE					
WALMART COMMUNITY BRC					
EVERGY					
WILSON MEDICAL CENTER					
WOODS LUMBER COMPANY					
SANITATION UNITS					
SUPPLIES					
BEVERAGE SERVICE					
PROPANE					
UNIFORMS					
INTERNET SERVICE					
SUPPLIES					
OXYGEN/CYLINDER LEASE					
POST OFFICE BOX SERVICE FEE					
SUPPLIES					
AIRPORT RUNWAY LIGHTS					
FEBRUARY TAX DISTRIBUTION					
SUPPLIES					

400.00	71870	3/8/2023
558.69	71871	3/8/2023
266.04	71872	3/8/2023
1,464.74	71873	3/8/2023
2,788.00	71874	3/8/2023
175.62	71875	3/8/2023
2,728.63	71876	3/8/2023
488.13	71877	3/8/2023
332.00	71878	3/8/2023
295.15	71879	3/8/2023
199.42	71880	3/8/2023
33,082.24	71881	3/8/2023
293.49	71882	3/8/2023

****TOTAL ****
88,117.02

VAN DIEST SUPPLY COMPANY

Serving Agriculture Since 1956

P.O. Box 864 - Iola, KS 66749-0864 877-762-3361

Special Quotation Form



Date: 1/12/2023

Customer #: 41469000
 Customer: City of Neodesha
 P.O. Box 336
 Neodesha, KS 66757-0336
 Attention: Jeremy Johnson
 Phone: 620-288-9264 or 620-325-2831
 E-Mail: jjohnson@neodeshaka.org

Special Shipping Instructions:

Quantity	Package Size	Product	Price Per	Price	Terms
1	each	ULV Sprayer, Model 9-10			
		Product Number 733909	each	\$ 12,150.00	2% 6-10
		When Paid by June 10th.		\$ 11,907.00	
		Early Order / Take Discounts Available			
		Order by 1-20-23 & Take by 1-31-23		\$ 225.00	
		Order by 2-20-23 & Take by 2-28-23		\$ 150.00	
		Order by 3-20-23 & Take by 3-31-23		\$ 75.00	
		If ordered now and taked by Jan 31 Total is:		\$ 11,682.00	
		If ordered by 2-20 & taken by 2-28 Total is:		\$ 11,757.00	
		If ordered by 3-20 & taken by 3-31 Total is:		\$ 11,832.00	
		Must Order by March 20th, 2023 and take Delivery by March 31 for Extended Terms			

FOB: Free Delivery
 Deadline: 3/20/2023
 Quoted By: Scott Benfer 785-447-0449
 Competitive:

Special Notes:
 Anticipating 5 to 15% price increases in spring of 2023

Van Diest Supply Company
"An American Veteran-Owned, Family-Held Company"
"In Business for Over 66 Years"



THE CITY OF NEODESHA

P O BOX 336 NEODESHA, KANSAS 66757 PH: 620-325-2828 FX: 620-325-2481

NOTICE TO PROCEED Riverwalk Park Walking Trail

DATE: March 8, 2023

DATE RELEASED TO COMMENCE: March 9, 2023

CONTRACT AMOUNT: \$50,000

AWARDED TO: Recrete Design

ADDRESS (C/S/Z) 28 Century Parkway, Neodesha, KS 66757

WORK PHONE: 620-205-9896

EMAIL ADDRESS: recrete@yahoo.com

This will serve as formal notice to proceed with the following work:

Riverwalk Park Walking Trail

This notice is subject to all terms and conditions of your proposal dated above.

INVOICES:

E-mail invoices to: Rhonda Howell / rhowell@neodeshaks.org

Or, you may mail invoices to:

City of Neodesha
PO Box 336
Neodesha, KS 66757

Devin Johnson, Mayor

3/08/2023

Date

1871

CITY OF
NEEDSHA

Two Rivers. No Limits

5th Street

LIBRARY →

ROTARY PARK →

RIVERWALK PARK ↑

Norman #1 Museum ↓

