

Agenda
City Commission of the City of Neodesha, KS
August 11, 2021 2:00 p.m.
ZOOM Online Access: <https://us02web.zoom.us/j/6203252828>

Item 1: Opening Session

- Call to Order
- Roll Call
- Invocation
- Pledge of Allegiance
- Additions/Deletions to the Agenda
- Mayor's Report
- Commissioners' Reports
- City Administrator's Comments
- Community Development Director Report

Item 2: Public Comments

Item 3: Consent Agenda (Routine agenda items can be approved with unanimous consent of the City Commission. Any item can be removed and placed in items of business.)

- Approval of July 28, 2021 Minutes
- Approval of August 4, 2021 Special Call Minutes
- Appropriation (2021) 13
- Raw Water Project Bond Appropriation 93

Item 4: Business Items to Consider

- A. Proclamation: Irene Reece 100th Birthday
- B. 2020 Audit Presentation: Jarred, Gilmore & Phillips, PA
- C. 2022 Budget Hearing
- D. Approve 2022 Budget
- E. Dangerous Structures: Public Hearing; 1504 N 1st Street
- F. Resolution: Dangerous Structures; 1504 N 1st Street
- G. Dangerous Structures: Public Hearing; 1532 B Street
- H. Resolution: Dangerous Structures; 1532 B Street
- I. Resolution: Amend Position Classification and Pay Plan
- J. Consider ARPA Administration Services Proposal
- K. Request Use of Memorial Park for October 23rd: Courtney Johnston, WMC
- L. Consider Transfer of Property to Neodesha Housing Authority
- M. Appointment to Planning & Zoning Commission

Item 5: Date/Time of Next Regular Meeting

Wednesday, August 25, 2021 at 2:00 p.m. – Regular Meeting, City Hall

Item 6: Executive Session – Non Elected Personnel

Item 7: Adjournment

**AGENDA COMMENTS
CITY COMMISSION MEETING
ZOOM Online Access
August 11, 2021**

Additions to the Agenda

RECOMMENDED MOTION: *I move to approve the agenda as presented.*

Consent Agenda

RECOMMENDED MOTION: *I move to approve the consent agenda as presented.*

Business Items to Consider

4.A: Proclamation: Irene Reece 100th Birthday

4.B: 2020 Audit Presentation: Jarred, Gilmore & Phillips, PA

The Commission will receive a presentation of the 2020 audit from Kyle Spielbusch of Jarred, Gilmore & Phillips, PA.

RECOMMENDED MOTION: *I move to accept the 2020 audit as presented.*

4.C: 2022 Budget Hearing

The Public Hearing for the 2022 Budget will be open and comments taken. After the hearing is closed the budget can be adopted under agenda item 4D.

RECOMMENDED MOTION: *N/A*

4.D: Approve 2022 Budget

Upon completion of the 2022 Budget Hearing (agenda item 4C), the Commission is asked to adopt the 2022 budget.

RECOMMENDED MOTION: *I move to adopt the Budget for the 2022 calendar year as presented.*

4.E: Dangerous Structures: Public Hearing; 1504 N 1st Street

On June 23, 2021, the Commission approved Resolution 21-18, to set a public hearing date, August 11, 2021, to show cause why the structures located at 1504 N. 1st Street should not be ordered

repaired or demolished as unsafe or dangerous structures. For this agenda item, the Commission will conduct a public hearing for the property located at 1504 N. 1st Street.

RECOMMENDED MOTION: N/A

4.F: Resolution: Dangerous Structures; 1504 N 1st Street

Depending on the outcome of agenda item 4E, The Commission is asked to approve Resolution 21-23, to declare the property as unsafe or dangerous, and directing the repair or removal of the structures, making the property safe and secure.

RECOMMENDED MOTION: *I move to approve Resolution 21-23 declaring the property located at 1504 N. 1st Street as unsafe or dangerous, and allow the property owner _____ days to repair or remove the structures and make the property safe and secure.*

4.G: Dangerous Structures: Public Hearing; 1532 B Street

On June 23, 2021, the Commission approved Resolution 21-19, to set a public hearing date, August 11, 2021, to show cause why the structures located at 1532 B Street should not be ordered repaired or demolished as unsafe or dangerous structures. For this agenda item, the Commission will conduct a public hearing for the property located at 1532 B Street.

RECOMMENDED MOTION: N/A

4.H: Resolution: Dangerous Structures; 1532 B Street

Depending on the outcome of agenda item 4G, The Commission is asked to approve Resolution 21-24, to declare the property as unsafe or dangerous, and directing the repair or removal of the structures, making the property safe and secure.

RECOMMENDED MOTION: *I move to approve Resolution 21-24 declaring the property located at 1532 B Street as unsafe or dangerous, and allow the property owner _____ days to repair or remove the structures and make the property safe and secure.*

4.I: Resolution: Amend Position Classification and Pay Plan

The Commission is asked to consider Resolution 21-25, to amend the Position Classification and Pay Plan. This amendment will add the position of Assistant to the City Administrator / Community Development Director.

RECOMMENDED MOTION: *I move to adopt Resolution 21-25 amending the Position Classification and Pay Plan.*

4.J: Consider ARPA Administration Services Proposal

The Commission is asked to consider approving an agreement with Ranson Financial Group to provide administrative services towards the effective management of our American Rescue Plan Act (ARPA) funding.

RECOMMENDED MOTION: *I move to approve the ARPA Administration Services Agreement with Ranson Financial Group as presented.*

4.K: Request Use of Memorial Park for October 23rd: Courtney Johnston, WMC

Staff has been contacted by representatives of Wilson Medical Center, who are asking for the use of Memorial Park for a Wilson Medical Center Community Party, to be scheduled for October 23rd.

RECOMMENDED MOTIONS: *I move to approve the October 23rd use of Memorial Park by Wilson Medical Center.*

4.L: Consider Transfer of Property to Neodesha Housing Authority

Staff has been in contact with a representative from HUD to discuss the status of the sale of 220 N. 7th Street. The HUD rep has informed us that the final disposition of the property would be much simpler, and quicker, if the property were owned by the Neodesha Housing Authority. This is a discussion item at this time, and Staff would like direction from the Commission.

RECOMMENDED MOTION: *N/A*

4.M: Appointment to Planning & Zoning Commission

The P&Z Commission has one vacancy in its roster. Chris Jabben has volunteered for the Commission.

RECOMMENDED MOTION: *I move to appoint Chris Jabben to the Planning & Zoning Commission with a term ending date of 12/31/2023.*

Item 6: Executive Session: Non-elected Personnel

I move to recess to an Executive Session including the Governing Body, City Administrator, and City Clerk, to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, KSA 75-4319(b)(1) because if this matter were discussed in open session it might invade the privacy of those discussed. The open meeting will resume in the Commission Room at ____ p.m.

Neodesha, Kansas
July 28, 2021

The Board of Commissioners met in regular session at 2:00 p.m. in the Commission Room at City Hall conducting the meeting by live streaming with Zoom on Wednesday, July 28, 2021 with Mayor Johnson presiding and Commissioners Moffatt and Nichol present.

Commissioner Moffatt moved to approve the agenda as presented. Seconded by Commissioner Nichol. Motion carried.

Commission and Administrator Reports were heard.
Community Development Director report was heard.
Public Comments were invited and heard.

Commissioner Nichol moved to approve the consent agenda as presented consisting of the minutes from the July 4, 2021 Special Call Meeting; minutes from the July 14, 2021 Commission Meeting; minutes from the July 16, 2021 Special Call Meeting; minutes from the July 21, 2021 Special Call Meeting; Appropriation (2021) 12; and Gas Line Project Appropriation 30. Seconded by Commissioner Moffatt. Motion carried.

Administrator Truelove addressed the Commission regarding an Ordinance providing authority for the structures located at 521 Mill Street be demolished and the property made safe. Discussion held.

ORDINANCE NO. 1748

AN ORDINANCE AUTHORIZING AND DIRECTING THE REMOVAL OF CERTAIN UNSAFE AND DANGEROUS STRUCTURES LOCATED ON LEGAL DESCRIPTION: NORTH 133 FEET OF LOTS 1&2, BLOCK 82, SECTION TWENTY (20), TOWNSHIP THIRTY (30), RANGE SIXTEEN (16) LESS THE SOUTH FORTY-FIVE (45) OF THE NORTH ONE HUNDRED THIRTY-THREE (133) FEET, COMMONLY KNOWN AS 521 MILL, NEODESHA, KANSAS, AUTHORIZING THE FINANCING OF THE COSTS OF SUCH REMOVAL BY THE SALE OF SALVAGE FROM SUCH STRUCTURES, IF ANY, AND/OR FROM THE GENERAL FUND OF THE CITY, AND THE LEVYING OF SPECIAL ASSESSMENTS AGAINST THE LOTS ON WHICH SUCH STRUCTURE IS LOCATED.

WHEREAS, the governing body did after proper notice and hearing as provided by law make findings by Resolution 21-17 dated June 9, 2021, that the structure hereinafter described as unsafe and dangerous and did direct the owner of such structure to repair or remove the same and make the premises safe and secure, together with the statement that if the owner failed to commence the repair or removal within the time fixed by such resolution or failed to diligently prosecute the same until the work was completed, the city would cause the structure to be razed and removed, and

WHEREAS, such resolution was published in the official city newspaper and copies of such resolution were mailed to each owner, agent, lienholder of record and occupants of such structures and were otherwise served as required by law, and

WHEREAS, the owner has wholly failed to commence the repair or removal of such structures; now therefore

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF NEODESHA, KANSAS:

Section 1: The enforcing officer is hereby authorized and directed to cause the dwelling located on legal description: NORTH 133 FEET OF LOTS 1&2, BLOCK 82, SECTION TWENTY (20), TOWNSHIP THIRTY (30), RANGE SIXTEEN (16) LESS THE SOUTH FORTY-FIVE (45) OF THE NORTH ONE HUNDRED THIRTY-THREE (133) FEET, COMMONLY KNOWN AS 521 MILL, NEODESHA, KANSAS, to be razed and removed and the premises be made safe and secure and for this purpose is authorized to invite bids, negotiate a contract, or cause the work to be done by city employees.

Section 2: The enforcing officer shall keep an account of the cost of the work and may sell the salvage from such structures and shall keep an account of the receipts therefrom as provided by law.

Section 3: All costs incurred by the city in the razing and removal of such structures and the making of the premises safe and secure shall be paid from moneys received from the sale of salvage therefrom and all moneys in excess of that necessary to pay such costs shall, after the payment of all costs, be paid to the owner of the premises upon which said structures were located: PROVIDED, that if there is no salvageable material or if moneys received from the sale of salvage is insufficient to pay the cost of such work, such costs or any portion thereof in excess of the amount received from the sale of salvage shall be assessed as a special assessment against the lots on which the structure was located and may be financed until the assessment is paid out of the general fund of the city.

Section 4: EFFECTIVE DATE. This ordinance shall be in full force and effect upon its publication in the official city newspaper.

Commissioner Moffatt moved to approve Ordinance 1748, directing the removal of certain dangerous and unsafe structures at 521 Mill Street. Seconded by Commissioner Nichol. Motion carried.

(continued on next page)

Neodesha, Kansas

July 28, 2021

(continued from previous page)

Administrator Truelove addressed the Commission regarding a request for economic assistance, by Mr. Nathan Daniel, Founder of SoHome Kids Foundation. This item had been tabled from the May 26, 2021 meeting. Discussion held. No action taken.

Administrator Truelove along with Jeri Hammerschmidt, Community Development Director, briefed the Commission on a possible grant for the police department, and a request to have SEKRPC serve as the grant administrator. The grant is called the Edward Byrne Justice Assistance Grant (JAG). Discussion held.

Commissioner Nichol moved to approve the grant administration agreement with Southeast Kansas Regional Planning Commission. Seconded by Commissioner Moffatt. Motion carried.

The next regular meeting of the Governing Body will be held at City Hall on Wednesday, August 11, 2021 at 2:00 p.m.

At 2:40 p.m. Commissioner Moffatt moved to adjourn. Seconded by Commissioner Nichol. Motion carried.

ATTEST:

Devin Johnson, Mayor

Stephanie Fyfe, City Clerk

SPECIAL CALL FOR SPECIAL MEETING OF BOARD OF COMMISSIONERS

Neodesha, Kansas
August 3, 2021

To the Board of Commissioners:

The Board of Commissioners will hold a Special Call meeting Wednesday, August 4, 2021, at 12:00 noon for the following purposes:

1. Consider Request for Placement of Signs in Downtown Planter Boxes
2. Consider Request for Assistance from RWD #4
3. Ammonia Variance Application for KDHE Wastewater Discharge Permit

The Board of Commissioners met in a Special Call Session at 12:00 noon, Wednesday, August 4, 2021, with Mayor Johnson presiding and Commissioners Moffatt and Nichol present.

The Governing Body welcomed Mrs. Sue McKellar with a request to place up to three signs in the Main Street flower beds, and one sign in front of City Hall. The signs are intended to provide contact phone numbers for suicide prevention. A presentation was given by Mrs. McKellar and discussion held.

Commissioner Moffatt moved to approve the placement of the suicide prevention signs at City Hall and the downtown flower beds during the month of August and September 2021. Seconded by Commissioner Nichol. Motion carried.

Administrator Truelove addressed the Commission regarding a request from Mr. Larry McKellar, representing Rural Water District No. 4, to approve a waiver of the contractual requirement to purchase a specified amount of water from the City of Neodesha each month. The waiver is requested for a 90-day period. Discussion held.

Commissioner Nichol moved to approve a waiver of the monthly minimum water purchase requirement for RWD No. 4, with a waiver expiration date of November 1, 2021. Seconded by Commissioner Moffatt. Motion carried.

Administrator Truelove addressed the Commission regarding an Ammonia Variance Application that staff has received, and is asking for the Commission to approve the application. KDHE had informed the City that our sewer lagoons are exceeding the ammonia levels approved by EPA. The City has not increased ammonia output but EPA requirements have become more restrictive. In completing this variance application, KDHE will be able to move forward with the issuance of our annual sewer lagoon permit. Discussion held.

Commissioner Moffatt moved to approve the KDHE Ammonia Variance Application as presented. Seconded by Commissioner Nichol. Motion carried.

At 12:47 p.m. Commissioner Moffatt moved to adjourn the meeting. Seconded by Commissioner Nichol. Motion carried.

ATTEST:

Devin Johnson, Mayor

Stephanie Fyfe, City Clerk

APPROPRIATIONS REPORT

ORDINANCE NO 13

8/11/2021

<u>VENDOR</u>	<u>REFERENCE</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>CHECK DATE</u>
ARLAN COMPANY INC	POOL SUPPLIES	232.56	69144	8/11/2021
B & L WATERWORKS SUPPLY, LLC	PIPE & COUPLINGS	713.32	69145	8/11/2021
CANON FINANCIAL SERVICES	COPIER & PRINTER LEASE	665.33	69146	8/11/2021
CDL ELECTRIC CO INC	OVERHEAD DOOR REPAIR	826.43	69147	8/11/2021
CINTAS	FIRST AID SUPPLIES	225.29	69148	8/11/2021
CLEAVER FARM & HOME	SUPPLIES	1,238.19	69149	8/11/2021
CULLIGAN OF INDEPENDENCE	AUGUST WATER SERVICE	382.82	69150	8/11/2021
D & D AUTO REPAIR & ALIGNMENT	BATTERY	503.90	69151	8/11/2021
DANA SAFETY SUPPLY, INC	PD SUPPLIES	1,078.00	69152	8/11/2021
F ALLEN MOORHEAD, JR, MD	PRE EMPLOYMENT PHYSICAL	375.00	69153	8/11/2021
FREDONIA TRUE VALUE HARDWARE	ELECTRIC SUPPLIES	119.08	69154	8/11/2021
G & W FOODS	POOL CONCESSIONS/SUPPLIES	540.15	69156	8/11/2021
GOOD RIDDANCE DISPOSAL	NEW DUMPSTERS	2,500.00	69157	8/11/2021
HAWKINS INC	CHEMICALS	4,858.61	69158	8/11/2021
KANEQUIP INC.	SEAL KIT	218.23	69159	8/11/2021
KANSAS CORPORATION COMMISSION	ANNUAL PIPELINE INSPECTION FEE	1,135.00	69160	8/11/2021
KANSAS ONE-CALL SYSTEM, INC	JULY LOCATES	32.40	69161	8/11/2021
KANSAS STATE TREASURER	MUNICIPAL COURT FEES	1,726.32	69162	8/11/2021
KC 24 HOUR TRUCK REPAIR	FIRE TRUCK REPAIR	986.52	69163	8/11/2021
LAKELAND OFFICE SYSTEMS	JULY COPIER MAINTENANCE	144.24	69164	8/11/2021
LANDIS+GYR TECHNOLOGY INC	JULY AMR	950.00	69165	8/11/2021
LITTLE BEAR TIRE	TIRES/TIRE REPAIR	1,154.50	69166	8/11/2021
LOCKE SUPPLY	ELECTRIC SUPPLIES	313.76	69167	8/11/2021
MCCARTY'S OFFICE MACHINES INC	OFFICE SUPPLIES	204.83	69168	8/11/2021
MIDWEST COMPUTER SALES	ONLINE BACKUP SOLUTION	165.00	69169	8/11/2021
MUNICIPAL EMERGENCY SERVICES	SCBA INSPECTION	1,636.24	69170	8/11/2021
MURPHY TRACTOR & EQUIPMENT CO	SOLENOID VALVE	273.73	69171	8/11/2021
NDB NEODESHA	INS INSTALLMENT 5 OF 6,ADD ONS	25,788.00	69174	8/11/2021
NEODESHA AUTO SUPPLY	AUTO PARTS & SUPPLIES	652.83	69176	8/11/2021

NEODESHA DERRICK	PUBLICATIONS	1,266.00	69177	8/11/2021
NORTHERN SAFETY & INDUSTRIAL	SAFETY GLASSES	119.64	69178	8/11/2021
O'REILLY AUTOMOTIVE INC	AUTO PARTS	20.90	69179	8/11/2021
PENMAC PERSONNEL SERVICES INC	TEMPORARY PERSONNEL SVC	2,760.62	69180	8/11/2021
PEREGRINE CORPORATION	CITY LOGO SHIRTS	219.00	69181	8/11/2021
PORTER DRUG STORE	MEDICATIONS	123.55	69182	8/11/2021
PRAIRIE FIRE COFFEE	BEVERAGE SERVICE	309.30	69183	8/11/2021
PUBLIC WHOLESALE WSD #23	SAMPLE SHIPPING	59.00	69184	8/11/2021
QUILL CORPORATION	OFFICE SUPPLIES	11.17	69185	8/11/2021
SCHULTE SUPPLY INC	SUPPLIES	548.32	69186	8/11/2021
SOCKET TELECOMM LLC	PHONE CHARGES	364.21	69187	8/11/2021
STANION WHOLESALE ELECTRIC	ELECTRIC SUPPLIES	3,411.59	69188	8/11/2021
THOMPSON BROTHERS SUPPLY INC	OXYGEN/CYLINDER LEASE	140.35	69189	8/11/2021
TLC GROUNDSKEEPING INC	MAIN ST LANDSCAPE MAINTENANCE	1,361.07	69190	8/11/2021
TRI VALLEY DEVELOPMENTAL SERV	POOL CONCESSIONS	498.48	69191	8/11/2021
UNIFIRST CORPORATION	UNIFORM SERVICE	1,283.43	69192	8/11/2021
US CELLULAR	CELL PHONE/TABLET CHARGES	335.89	69193	8/11/2021
WALMART COMMUNITY BRC	PD SUPPLIES	8.87	69194	8/11/2021
WEIS FIRE & SAFETY	FIRE SUPPRESSION AGENT	290.00	69195	8/11/2021
EVERGY	STREET LIGHTS @ OTTAWA	107.35	69196	8/11/2021
WESTERN AUTO	PARTS & SUPPLIES	217.54	69197	8/11/2021
WILSON COUNTY REGISTER OF DEED	FAXED COPIES	2.50	69198	8/11/2021
WILSON MEDICAL CENTER	JULY TAX DISTRIBUTION	30,575.21	69199	8/11/2021
****TOTAL****		93,674.27		

RAW WATER PROJECT BOND
APPROPRIATION 93
August 11, 2021

Vendor	Invoice No	Check No	Amount	Description
Maguire Iron Inc	PR 9	1240	41,800.00	Construction
PEC Engineering	524595	1241	330.00	Engineering
Stanion Electric	5173281-00	1242	2,682.59	Construction
GRAND TOTAL			<u>44,812.59</u>	

Approved the day above written.

Devin Johnson, Mayor

Attest

Stephanie Fyfe, City Clerk

Contractor's Application for Payment No.

9

Application Period: 07/01/2021 - 07/31/2021	Application Date: 7/31/2021
To (Owner): City of Neodesha, KS	From (Contractor): Maguire Iron, Inc.
Project: New 200,000 Gallon Elevated Water Storage Tank	Via (Engineer): Professional Engineering Consultants
Owner's Contract No.: N/A	Contractor's Project No.: N/A
	Engineer's Project No.: 35-180004-012-2005

**Application For Payment
Change Order Summary**

Approved Change Orders			1. ORIGINAL CONTRACT PRICE.....	\$	\$1,171,000.00
Number	Additions	Deductions	2. Net change by Change Orders.....	\$	
			3. Current Contract Price (Line 1 ± 2).....	\$	\$1,171,000.00
			4. TOTAL COMPLETED AND STORED TO DATE		
			(Column F total on Progress Estimates).....		
			5. RETAINAGE:		
			a. 5% X \$904,945.00 Work Completed.....	\$	\$45,247.25
			b. 5% X Stored Material.....	\$	
			c. Total Retainage (Line 5.a + Line 5.b).....	\$	\$45,247.25
			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$	\$859,697.75
			7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	\$817,897.75
			8. AMOUNT DUE THIS APPLICATION.....	\$	\$41,800.00
			9. BALANCE TO FINISH, PLUS RETAINAGE		
			(Column G total on Progress Estimates + Line 5.c above).....		
				\$	\$311,302.25

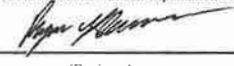
Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By:  Date: 7/31/2021

Payment of: \$ **41,800.00**
(Line 8 or other - attach explanation of the other amount)

is recommended by:  **8/2/2021**
(Engineer) (Date)

Payment of: \$ **41,800.00**
(Line 8 or other - attach explanation of the other amount)

is approved by: _____ (Owner) (Date)

Approved by: _____
Funding or Financing Entity (if applicable) (Date)

Progress Estimate - Lump Sum Work

Contractor's Application

For (Contract): New 200,000 Gallon Elevated Water Storage Tank				Application Number: 9				
Application Period: 07/01/2021 - 07/31/2021				Application Date: 7/31/2021				
			Work Completed		E	F		G
A		B	C	D	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)
Item No.	Description	Scheduled Value (\$)	From Previous Application (C-D)	This Period				
1	200,000 Gallon EST							
1.1	Design Drawings, Insurance, Bonds	\$75,000.00	\$75,000.00			\$75,000.00	100.0%	
1.2	Foundation	\$194,000.00	\$194,000.00			\$194,000.00	100.0%	
1.3	Steel Receipt	\$79,000.00	\$79,000.00			\$79,000.00	100.0%	
1.4	Shop Fabrication	\$268,250.00	\$268,250.00			\$268,250.00	100.0%	
1.5	Shop Preparation and Painting	\$15,000.00	\$15,000.00			\$15,000.00	100.0%	
1.6	Steel Delivery	\$15,000.00	\$15,000.00			\$15,000.00	100.0%	
1.7	EST Erection	\$143,000.00	\$143,000.00			\$143,000.00	100.0%	
1.8	Field Painting	\$80,000.00	\$65,000.00	\$15,000.00		\$80,000.00	100.0%	
1.9	Electrical	\$51,000.00	\$6,695.00	\$23,000.00		\$29,695.00	58.2%	\$21,305.00
2	Little Bear Tank Rehab	\$190,000.00						\$190,000.00
3	Concrete Pavement	\$7,150.00						\$7,150.00
4	Fencing	\$6,600.00						\$6,600.00
5	Erosion Control	\$500.00		\$250.00		\$250.00	50.0%	\$250.00
6	Site Clearing and Restoration	\$1,500.00		\$750.00		\$750.00	50.0%	\$750.00
7	Demolition	\$40,000.00						\$40,000.00
A2	Water Tower Logo	\$5,000.00		\$5,000.00		\$5,000.00	100.0%	
	Totals	\$1,171,000.00	\$860,945.00	\$44,000.00		\$904,945.00		\$266,055.00

Invoice

Stephanie Fyfe
City Clerk
City of Neodesha
sfyfe@neodeshaks.org



July 28, 2021
Project No: 180004-011
Invoice No: 524595

Project 180004-011 Neodesha Hospital SS & LS
Neodesha, KS

Professional Services through June 26, 2021

Level 1 07 RPR Services Muni

Professional Personnel

	Hours	Rate	Amount
Project Manager 2	2.00	165.00	330.00
Totals	2.00		330.00
Total Labor			330.00

Billing Limits	Current	Prior	To-Date
Total Billings	330.00	3,895.19	4,225.19
Limit			5,000.00
Remaining			774.81

Total this Level 1 \$330.00

Total Current Invoice \$330.00

***** **PLEASE NOTE** *****

Total due "may" include current and outstanding invoices.

Payment Terms are Net 30 days

If you have questions regarding your outstanding invoices please call 316-206-1351.

INVOICE



Stanion Wholesale Electric
PO Box F
Pratt, KS 67124-1106

REMIT ALL PAYMENTS TO:
Stanion Wholesale Electric Co Inc
PO Box 876438
Kansas City, MO 64187-6438
Phone 866-782-6466
Fax 620-672-3565

INVOICE DATE	INVOICE NUMBER
07/22/21	5173281-00
CUST #	PAGE #:
3984	1 of 1
P.O. NO.	
7634	

BILL TO:

CITY OF NEODESHA
C/O CITY CLERK
PO BOX 336
NEODESHA, KS 66757-0336

SHIP TO:

CITY OF NEODESHA
C/O CITY CLERK
PO BOX 336
NEODESHA, KS 66757-0336

Service Center: Chanute, Ph: 620-431-4750

INSTRUCTIONS		PLACED BY		SHIP VIA		SHIPPED	TERMS
				CUSTOMER		07/22/21	Net 30 Days
LINE NO.	PRODUCT AND DESCRIPTION	QUANTITY ORDERED	QUANTITY SHIPPED	QUANTITY B.O.	U/M	PRICE	AMOUNT (NET)
1	112pvc PVC 1-1/2-IN SCH40 PVC C OND 10-FT Inventory Guarantee - All Branches	150	150	0	C	254.56000	381.84
2	2/0thhn5c WIRE THHN 2/0 BLK 19STR CU 500	500	500	0	M	4523.00000	2,261.50
3	802756all ALLIED 802756 1-1/2 X 90 STD BE SCH40 PVC Inventory Guarantee - 108	2	2	0	C	307.59000	6.15
4	59605ALL ALLIED 59605 COUPLING 1-1/2 PVC Inventory Guarantee - All Branches	2	2	0	C	74.12000	1.48
5	59619ALL ALLIED 59619 TERMINAL ADAPTER 1-1/2 PVC Inventory Guarantee - All Branches	2	2	0	C	95.23000	1.90
6	VC9982CAR CARLON VC9982 QUICK SET CEMENT - QUART 31352	1	1	0	C	1410.77000	14.11
7	VC9902CAR CARLON VC9902 CLEAR PRIM ER - QUART 31377	1	1	0	C	1419.58000	14.20
8	105sbri B-PORT 105-S 1-1/2-IN UL STEEL CONDUIT LN Inventory Guarantee - 102, 103, 108, 110	2	2	0	C	70.69000	1.41
8	Lines Total	Qty Shipped Total		660	Total Invoice Total		2,682.59 2,682.59

Now Available - Online and App
Talk with Stanion Reps Monday - Friday

f t in www.stanion.com

TO VIEW ONLINE GO TO:

<http://stanion.billtrust.com>

USE THIS ENROLLMENT TOKEN:

WVS QZW xvw

Past Due Accounts are subject to service charge of 1.5% per month.

This Invoice is subject to our General Terms and Conditions of Business Transactions, (which can be found at <https://www.stanion.com/Terms-and-Conditions>) which are incorporated by reference herein as though fully set forth



Stanion Wholesale Elec. Co
812 S. Main St.
PO Drawer F
Pratt, KS 67124
Website: www.stanion.com

Pick Ticket

Order No	Placed By	Order Date
5173281-00		07/22/21
Printed	Slip in/out	Taken By
07/22/21 08:10	83/83	tdj
Purchase Order #	Page #	
7634	1	

Ship CITY OF NEODESHA
To: C/O CITY CLERK
PO BOX 336
NEODESHA, KS 66757-0336

Correspondence Stanion Wholesale Elec. Co
To: 812 S. Main St.
PO Drawer F
Pratt, KS 67124

This Document is subject to our General Terms and Conditions of Business Transactions(which can be found at www.stanion.com/terms.html), which are incorporated by reference herein as though fully set forth.

Bill CITY OF NEODESHA
To: C/O CITY CLERK
3984 PO BOX 336
NEODESHA, KS 66757-0336

Instructions	Ship Via	Requested
	CUSTOMER	07/22/21
Ship Point	Shipped	
Stanion Wholesale Electric 108	07/22/21	



Service Center: Chanute, KS Ph: 620-431-4750 Fax: 620-431-7375



Ln#	Product And Description	Bin Location	Quantity Ordered	Quantity BO	Qty Shipped	Qty U/M	Unit Price	Amount (Net)
1	112pvc PVC 1-1/2-IN SCH40 PVC C OND 10-FT Inventory Guarantee - All Branches	U / / /	150.00	0.00	150.00	C	254.56000	381.84
2	2/0thhn5c WIRE THHN 2/0 BLK 19STR CU 500	W1 / / /	500.00	0.00	500.00	M	4523.00000	2261.50
3	802756all ALLIED 802756 1-1/2 X 90 STD BE SCH40 PVC Inventory Guarantee - 108	P / / /	2.00	0.00	2.00	C	307.59000	6.15
4	59605ALL ALLIED 59605 COUPLING 1-1/2 PVC Inventory Guarantee - All Branches	P / / /	2.00	0.00	2.00	C	74.12000	1.48
5	59619ALL ALLIED 59619 TERMINAL ADAPTER 1-1/2 PVC Inventory Guarantee - All Branches	P / / /	2.00	0.00	2.00	C	95.23000	1.90
6	VC9982CAR CARLON VC9982 QUICK SET CEMENT - QUART 31352 ** For SDS Sheet on this Product CONTACT your local Stanion Service Center ** Hazardous Product - Sheet sweco **	P / / /	1.00	0.00	1.00	C	1410.77000	14.11
7	VC9902CAR CARLON VC9902 CLEAR PRIM ER - QUART 31377 ** For SDS Sheet on this Product CONTACT your local Stanion Service Center ** Hazardous Product - Sheet sweco **	P / / /	1.00	0.00	1.00	C	1419.58000	14.20
8	105sbri B-PORT 105-S 1-1/2-IN UL STEEL CONDUIT LN Inventory Guarantee - 102, 103, 108, 110	DB / / /	2.00	0.00	2.00	C	70.69000	1.41

P.O. # 7634
B/K

Customer Copy

Page 1 of 2



Stanion Wholesale Elec. Co
812 S. Main St.
PO Drawer F
Pratt, KS 67124
Website: www.stanion.com

Pick Ticket

Order No	Placed By	Order Date
5173281-00		07/22/21
Printed	Slip in/out	Taken By
07/22/21 08:10	83/83	tdj
Purchase Order #	Page #	
7634	2	

Ship CITY OF NEODESHA
To: C/O CITY CLERK
PO BOX 336
NEODESHA, KS 66757-0336

Correspondence Stanion Wholesale Elec. Co
To: 812 S. Main St.
PO Drawer F
Pratt, KS 67124

This Document is subject to our General Terms and Conditions of Business Transactions(which can be found at www.stanion.com/terms.html), which are incorporated by reference herein as though fully set forth.

Instructions	Ship Via	Requested
	CUSTOMER	07/22/21
Ship Point		Shipped
Stanion Wholesale Electric 108		07/22/21



Service Center: Chanute, KS Ph: 620-431-4750 Fax: 620-431-7375



Ln#	Product And Description	Bin Location	Quantity Ordered	Quantity BO	Qty Shipped	Qty U/M	Unit Price	Amount (Net)

Total 2682.59
INVOICE TOTAL: 2682.59

This signed receipt acknowledges that the above merchandise has been delivered and/or received in perfect condition. Customer Signature and Date below:

#Lines	Qty Ship	Weight
8	660.00	318.01800

Date / /

Picked	Packed	Checked	Frt Chg

Customer Copy

Page 2 of 2

THE CITY OF NEODESHA

P.O. BOX 336
Phone: (620) 325-2828

NEODESHA, KANSAS 66757

electric service

CHARGE TO water tower
project

PURCHASE ORDER

THIS NO. MUST APPEAR ON ALL
PACKAGES, CORRESPONDENCE,
B/L'S AND INVOICES.

DATE 7/22

No. 7634

VENDOR Stanion

SHIP TO
pick up

TERMS		F.O.B.	VIA	SHIP ON	
QUANTITY	DESCRIPTION	PRICE			
	1 1/2" Conduit	381	84		
2	male adapters	1	90		
500 ft.	2/0 THHN	2241	56		
2	1 1/2" sweeps	6	15		
2	couplers	1	48		
1	Carlon glue	14	"		
1	Carlon primer	14	20		
2	Steel locknuts 1 1/2"	1	41		
Total		2682	59		

INSTRUCTIONS TO VENDOR

- PLEASE ACKNOWLEDGE EACH ORDER PROMPTLY AND GIVE THE SHIPPING DATE.
- FORWARD A SHIPPING NOTICE ON DATE OF SHIPMENT TO THE INVOICE ADDRESS INDICATED ABOVE.
- INVOICE EACH ORDER SEPARATELY ON DAY OF SHIPMENT.
- THE COMPLETE PURCHASE ORDER NUMBER, INCLUDING PREFIX AND SUFFIX, MUST BE SHOWN ON ALL INVOICES, SHIPPING PAPERS, SHIPPING CONTAINERS AND FREIGHT BILLS.
- PREPAY ALL ALLOWED FREIGHT.

- UNLESS OTHERWISE PROVIDED HEREIN, ANY WRITTEN ACKNOWLEDGMENT OF THIS ORDER OR THE DELIVERY OF ANY MATERIALS OR SERVICES IN ACCORDANCE WITH THIS PURCHASE SHALL CONSTITUTE ACCEPTANCE BY THE SELLER, SUBJECT TO ALL SPECIFICATIONS, TERMS AND CONDITIONS ON THE FACE OF THIS ORDER WHICH ARE MADE A PART HEREOF AND ALSO ALL ATTACHMENTS HERETO.

THE CITY OF NEODESHA

BY

B. B. ERT



Two Rivers. No Limits

PROCLAMATION
HONORING IRENE REECE
~ 100TH BIRTHDAY ~

WHEREAS, Irene Reece is to be honored by the Governing Body and citizens of the City of Neodesha, Kansas in celebration of her recent 100th birthday on August 9, 2021; and

WHEREAS, Irene Reece has been an inspiration and positive influence throughout the community for many years; and

WHEREAS, through the generous support and contributions from Irene and the Reece Foundation, our community has been enriched by the development and support of many Reece Foundation projects and improvements;

NOW, THEREFORE, by virtue of the authority vested in me as Mayor of Neodesha, Kansas, and on behalf of the Governing Body and citizens of Neodesha, sincere congratulations and best wishes go to Irene for continued health, happiness, and prosperity.

Be it resolved that a copy of this certificate shall be delivered to her with our best wishes for a Happy 100th Birthday!

IN WITNESS WHEREOF, I do hereby set my hand and cause the great seal of the City of Neodesha, Kansas, to be affixed this 11th day of August, 2021.

Attest:

Devin Johnson, Mayor

Stephanie Fyfe, City Clerk

2022

CERTIFICATE

To the Clerk of Wilson County, State of Kansas

We, the undersigned, officers of

City of Neodesha

- certify that: (1) the hearing mentioned in the attached publication was held;
 (2) after the Budget Hearing this budget was duly approved and adopted as the maximum expenditures for the various funds for the year 2022; and
 (3) the Amount(s) of 2021 Ad Valorem Tax are within statutory limitations.

			2022 Adopted Budget		
			Budget Authority for Expenditures	Amount of 2021 Ad Valorem Tax	County Clerk's Use Only
Table of Contents:			Page No.		
Allocation of MVT, RVT, 16/20M Veh Tax			2		
Schedule of Transfers			3		
Statement of Indebtedness			4		
Statement of Lease-Purchases			5		
Computation to Determine State Library Grant			7		
Fund			K.S.A.		
General	12-101a	7	3,499,200	515,771	
Debt Service	10-113	8			
Library	12-1220	8	93,000	80,175	
Economic Development	12-101a	9	145,000	139,857	
		9			
Special Highway		10	72,000		
201 Special Parks		10			
204 Swim Pool Bond		11	156,450		
206 WMC Bond Pmt			81,525		
207 Tort Liability					
700 Gas Fund			2,532,200		
701 Water Fund		13	911,100		
702 Electric Fund		13	4,681,600		
703 Sewer Fund		14	515,650		
704 Solid Waste Fund		14	264,000		
706 Storm Water Fund		15	47,550		
Non-Budgeted Funds-A		16			
Non-Budgeted Funds-B		17			
Non-Budgeted Funds-C		18			
Non-Budgeted Funds-D		19			
Totals		xxxxxx	12,999,275	735,803	
					County Clerk's Use Only
Budget Summary		20			
Neighborhood Revitalization Rebate					Nov 1, 2021 Total Assessed Valuation

Assisted by:

Address:

Email:

Attest: _____, 2021

Devin Johnson

Mayor

J.D. Moffatt

Vice-Mayor

Tom Nichol

Commissioner

County Clerk

Governing Body

CPA Summary

CITY OF NEODESHA

RESOLUTION NO. 21-23

A RESOLUTION FINDING THAT THE STRUCTURE LOCATED ON LEGAL DESCRIPTION: *LOTS 11 THROUGH 17 AND THE SOUTH 175 FEET OF LOTS 18 AND 19 OF BLOCK 4, VIVIAN DEER'S SUBDIVISION, CITY OF NEODESHA, WILSON COUNTY, KANSAS*, IS UNSAFE OR DANGEROUS AND DIRECTING THE STRUCTURE TO BE REPAIRED OR REMOVED AND THE PREMISES MADE SAFE AND SECURE.

WHEREAS, the Enforcing Officer of the City of Neodesha, Kansas did on the 23rd day of June, 2021 file with the governing body of said City a statement in writing that a certain structure, hereinafter described, was unsafe and dangerous; and

WHEREAS, the governing body did by Resolution dated the 23rd day of June, 2021, fix the time and place of a hearing at which the owner, his or her agent, any lienholders of record and any occupant of such structure could appear and show cause why such structure should not be condemned and ordered repaired or demolished, and provided for giving notice thereof as provided by law; and

WHEREAS, such Resolution was published in the official city paper on the 1st day of July, 2021, and on the 8th day of July, 2021, and a copy of such Resolution was served on all persons entitled thereto in all respects as provided by law; and

WHEREAS, on this 11th day of August, 2021, the governing body has heard all evidence submitted by the enforcing officer of the City, the owners, agents, lienholders and occupants of such structure (having appeared or having failed to appear);

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF NEODESHA: THAT said governing body hereby finds that the structure located on Legal Description: *LOTS 11 THROUGH 17 AND THE SOUTH 175 FEET OF LOTS 18 AND 19 OF BLOCK 4, VIVIAN DEER'S SUBDIVISION, CITY OF NEODESHA, WILSON COUNTY, KANSAS*, is unsafe and dangerous and hereby directs such structure to be removed and the premises made safe and secure. The owner of such structure is hereby given _____ days from the date of publication of this Resolution within which to commence the removal of such structure within the time stated or fails to diligently prosecute the same until the work is completed, said governing body will cause the structure to be razed and removed and the costs of such razing and removing, less salvage if any, to be assessed as a special assessment against the lot or parcel of land upon which the structure is located as provided by law.

BE IT FURTHER RESOLVED, that the City Clerk shall cause this Resolution to be published once in the official city paper and a copy mailed to the owners, agents, lienholders and occupants as provided by law.

ADOPTED AND APPROVED by the governing body of the City of Neodesha, Kansas this 11th day of August, 2021.

ATTEST:

Devin Johnson, Mayor

Stephanie Fyfe, City Clerk

CITY OF NEODESHA

RESOLUTION NO. 21-24

A RESOLUTION FINDING THAT THE STRUCTURE LOCATED ON LEGAL DESCRIPTION: *LOTS TWELVE (12), THIRTEEN (13), FOURTEEN (14), FIFTEEN (15), SIXTEEN (16), SEVENTEEN (17), EIGHTEEN (18), NINETEEN (19) TWENTY (20), TWENTY-ONE (21), TWENTY-TWO (22), AND TWENTY THREE (23) BLOCK ONE (1), DEER AND PARK'S SUBDIVISION, BEING A PART OF THE EAST HALF (E1/2) OF SECTION 17, TOWNSHIP 30 SOUTH, RANGE 16 EAST*, IS UNSAFE OR DANGEROUS AND DIRECTING THE STRUCTURE TO BE REPAIRED OR REMOVED AND THE PREMISES MADE SAFE AND SECURE.

WHEREAS, the Enforcing Officer of the City of Neodesha, Kansas did on the 23rd day of June, 2021 file with the governing body of said City a statement in writing that a certain structure, hereinafter described, was unsafe and dangerous; and

WHEREAS, the governing body did by Resolution dated the 23rd day of June, 2021, fix the time and place of a hearing at which the owner, his or her agent, any lienholders of record and any occupant of such structure could appear and show cause why such structure should not be condemned and ordered repaired or demolished, and provided for giving notice thereof as provided by law; and

WHEREAS, such Resolution was published in the official city paper on the 1st day of July, 2021, and on the 8th day of July, 2021, and a copy of such Resolution was served on all persons entitled thereto in all respects as provided by law; and

WHEREAS, on this 11th day of August, 2021, the governing body has heard all evidence submitted by the enforcing officer of the City, the owners, agents, lienholders and occupants of such structure (having appeared or having failed to appear);

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF NEODESHA: THAT said governing body hereby finds that the structure located on Legal Description: *LOTS TWELVE (12), THIRTEEN (13), FOURTEEN (14), FIFTEEN (15), SIXTEEN (16), SEVENTEEN (17), EIGHTEEN (18), NINETEEN (19) TWENTY (20), TWENTY-ONE (21), TWENTY-TWO (22), AND TWENTY THREE (23) BLOCK ONE (1), DEER AND PARK'S SUBDIVISION, BEING A PART OF THE EAST HALF (E1/2) OF SECTION 17, TOWNSHIP 30 SOUTH, RANGE 16 EAST*, is unsafe and dangerous and hereby directs such structure to be removed and the premises made safe and secure. The owner of such structure is hereby given _____ days from the date of publication of this Resolution within which to commence the removal of such structure within the time stated or fails to diligently prosecute the same until the work is completed, said governing body will cause the structure to be razed and removed and the costs of such razing and removing, less salvage if any, to be assessed as a special assessment against the lot or parcel of land upon which the structure is located as provided by law.

BE IT FURTHER RESOLVED, that the City Clerk shall cause this Resolution to be published once in the official city paper and a copy mailed to the owners, agents, lienholders and occupants as provided by law.

ADOPTED AND APPROVED by the governing body of the City of Neodesha, Kansas this 11th day of August, 2021.

ATTEST:

Devin Johnson, Mayor

Stephanie Fyfe, City Clerk

CITY OF NEODESHA

RESOLUTION 21-25

A RESOLUTION AMENDING THE POSITION CLASSIFICATION AND PAY PLAN FOR THE CITY OF NEODESHA, KANSAS, AS ADOPTED BY THE NEODESHA CITY COMMISSION BY RESOLUTION 18-14.

WHEREAS, K.S.A. 12-101 provides that a city may exercise the powers of home rule in determination of local affairs, and the City of Neodesha is a City of the Second Class as defined by Kansas Statute; and

WHEREAS, the management of the City of Neodesha regarding personnel rules, employee classification plans, compensation and related administrative procedures and policies are a permissible exercise of home rule powers, pursuant to K.S.A. 12-101a; and

WHEREAS, the City of Neodesha Governing Body established a pay plan and position descriptions for all City of Neodesha employees in the form of a Position Classification and Pay Plan document to establish an equitable pay system based upon merit performance to be administered by the City Administrator:

THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NEODESHA:

That the following amendments be made to the adopted Position Classification and Pay Plan:

- Inclusion of a Job Description for an Assistant to the City Administrator/Community Development Director.
- Addition of an Assistant to the City Administrator/Community Development Director to the City of Neodesha Administration Organization Chart.
- Amend Section 4: Pay Tables for Grade 08, to add Assistant to the City Administrator/Community Development Director.
- Amend page numbers and the Table of Contents to reflect the above-mentioned additions.

ADOPTED AND APPROVED by the governing body of the City of Neodesha, Kansas this 11th day of August, 2021.

ATTEST:

Devin Johnson, Mayor

Stephanie Fyfe, City Clerk

ARPA ADMINISTRATION SERVICES PROPOSAL

July 27, 2021

To Mayor and Commissioners
ATTN: Ed Truelove, City Administrator
1407 N. 8th, P. O. Box 336
Neodesha, KS 66757

RE: American Rescue Plan Act (ARPA) Funding

We are pleased to submit this proposal to provide administration services to the City of Neodesha, Kansas for completion of ARPA funding.

Scope of Services

We agree to provide the following professional services and such other services as, in my judgment, may be necessary and advisable:

- A. To work with City Staff and City Consultant(s) in the completion of all paperwork associated with the received funding.
- B. To provide the city with copies of all documentation (i.e., quarterly, and annual reports, etc.) for your files
- C. To attend, if necessary, any City Commission Meetings.

Our fee for providing these services will be \$85.00/Hour plus mileage and relevant expenses with a not-to-exceed figure of \$7,500.00. Payment for Services will be made as they are invoiced with the appropriate quarterly report. Administration fees are paid by the ARPA funds.

This agreement shall be in force for effect for the entire funding period unless terminated and shall be subject to cancellation by either party with ten (10) days advance written notice.

This agreement is submitted in duplicate. Your acceptance will be indicated by the signature of City on both copies and by returning one executed copy to us.

Respectfully submitted,

Ranson Financial Group, LLC

Rose Mary Saunders

Rose Mary Saunders
Municipal Consultant

Accepted this _____ day of _____, 2021.

CITY OF NEODESHA, KANSAS

Mayor

ATTEST:

City Clerk

(seal)

To whom it may concern;

I am interested in filling a vacancy on the Planning and Zoning board for the City of Neodesha.

A handwritten signature in black ink, appearing to read 'Chris Jabben', with a stylized, cursive script.

Chris Jabben

18 Timber Ridge

Neodesha, KS 66757

620-716-1337