

Agenda

City Commission of the City of Neodesha, KS

June 13, 2018 2:00 p.m.

Item 1: Opening Session

- Call to Order
- Roll Call
- Invocation
- Pledge of Allegiance
- Additions/Deletions to the Agenda
- Mayor's Report
- Commissioners' Reports
- City Administrator's Comments

Item 2: Public Comments

Item 3: Consent Agenda (Routine agenda items can be approved with unanimous consent of the City Commission. Any item can be removed and placed in items of business.)

- Approval of the May 23, 2018 Commission minutes
- Appropriation (2018) 09

Item 4: Business Items to Consider

A. Discussion: Privatizing Lawn Services, Joe Lamendola (Joey's Lawn Service LLC)

Item 5: Date/Time of Next Regular Meeting

- Wednesday, June 27, 2018, 2:00 p.m. – Regular Meeting, City Hall

Item 6: Executive Session: Non Elected Personnel

Item 7: Adjournment

AGENDA COMMENTS
CITY COMMISSION MEETING
June 13, 2018

Additions to the Agenda

RECOMMENDED MOTION: *I move to approve the agenda as presented.*

Consent Agenda

RECOMMENDED MOTION: *I move to approve the consent agenda as presented.*

Business Items to Consider

4.A Discussion: Privatizing Lawn Services, Joe Lamendola (Joey's Lawn Service LLC)

The Commission will welcome Mr. Joe Lamendola, Joey's Lawn Service, LLC, for a presentation on privatizing the mowing, and annual weed/seed, of four City properties; City Hall, Pool, and two parks.

RECOMMENDED MOTION: *N/A*

EXECUTIVE SESSION – Non Elected Personnel

I move to recess to an Executive Session including the Governing Body, City Administrator, City Clerk, Water/Wastewater Superintendent, and Fire Chief to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, KSA 75-4319(b)(1). The open meeting will resume in the Commission Room at ____ p.m.

Neodesha, Kansas
May 23, 2018

The Board of Commissioners met in regular session at 2:00 p.m. on Wednesday, May 23, 2018 with Mayor Harper presiding and Commissioners Moffatt and Johnson present.

Commissioner Johnson moved to approve the agenda as presented. Seconded by Commissioner Moffatt. Motion carried.

Commission and Administrator Reports were heard.

Public Comments were invited and heard.

Commissioner Moffatt moved that the Consent Agenda consisting of: the minutes from the May 9, 2018 meeting; Appropriation (2018) 09; and Raw Water Project Bond Appropriation 41; be approved. Seconded by Commissioner Johnson. Motion carried.

Administrator Truelove addressed the Commission regarding privatizing of lawn work. Jack DeGraw from TLC Nursery was present to answer questions and for discussion. No action.

Administrator Truelove addressed the Commission regarding ADA Service Animal compliance. Discussion was held. No action.

Administrator Truelove addressed the Commission regarding an appointment to the 31st Judicial District Board. Discussion was held.

Commissioner Johnson moved to appoint Mara Monroy to the 31st Judicial District Community Corrections Board for a two-year term, with a term-ending date of April 20, 2020. Seconded by Commissioner Moffatt. Motion carried.

Administrator Truelove addressed the Commission regarding appointments to the W. A. Rankin Library Board. Discussion was held.

Commissioner Moffatt moved to appoint Pattie Bailey to the W.A. Rankin Library Board for a four-year term, and reappoint Carolyn Smalley to the W.A. Rankin Library Board for a four-year term, with both terms ending May 31, 2022. Seconded by Commissioner Johnson. Motion carried.

The next regular meeting of the Governing Body will be held at City Hall on Wednesday, June 13, 2018 at 2:00 p.m.

At 3:18 p.m. Commissioner Johnson moved to adjourn. Seconded by Commissioner Moffatt. Motion carried.

ATTEST:

Terry M. Harper, Mayor

Bobby Busch, City Clerk/Finance Dir.

APPROPRIATION REPORT**ORDINANCE NO 9****6/13/2018**

<u>VENDOR</u>	<u>REFERENCE</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>CHECK DATE</u>
A T & T	PHONE CHARGES	223.47	51464	6/13/2018
A T & T	FIBER OPTIC SYSTEM	764.10	51465	6/13/2018
ADVANCE INSURANCE COMPANY	JUNE PREMIUMS	493.98	51467	6/13/2018
AIR & FIRE SYSTEMS INC	HOSE TESTING	703.50	51468	6/13/2018
ATMOS ENERGY	JUNE BILLING	79.64	51469	6/13/2018
AXON ENTERPRISE INC	TASER PROGRAM	2,640.00	51470	6/13/2018
BEACHNER GRAIN INC	WEED & FEED, DOG FOOD	252.35	51471	6/13/2018
BLUBOOTHS	UNIFORMS	604.17	51472	6/13/2018
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	719.63	51473	6/13/2018
CABLE ONE	INTERNET SERVICE	117.26	51474	6/13/2018
CABLE ONE	INTERNET SERVICE	130.02	51475	6/13/2018
CABLE ONE	INTERNET SERVICE	57.69	51476	6/13/2018
CHASE PEST CONTROL LLC	EXTERMINATOR SERVICE	680.00	51477	6/13/2018
CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	98.77	51478	6/13/2018
CLEAVER FARM & HOME	CULVERT TUBING	1,497.39	51479	6/13/2018
COFFEYVILLE JOURNAL	CLASSIFIED ADS	174.40	51480	6/13/2018
JIM CONNER	CIVIC CENTER DEPOSIT REFUND	200.00	51481	6/13/2018
CORE & MAIN	BOXES, ADAPTERS, LIDS, FITTINGS	1,207.97	51482	6/13/2018
CREATIVE PRODUCTS SOURCE	BACK THE BLUE BRACELETS	166.34	51483	6/13/2018
CULLIGAN OF INDEPENDENCE	JUNE WATER SERVICE	289.25	51484	6/13/2018
ECOLAB	FILTER CARTRIDGE	250.45	51485	6/13/2018
EMC INSURANCE COMPANIES	DEDUCTIBLE	500.00	51486	6/13/2018
EMG	MAY BILLING	2,222.35	51487	6/13/2018
EXTREME SPORTS	SCUBA EQUIPMENT	1,530.00	51488	6/13/2018
FASTENAL COMPANY	NUTS & BOLTS	75.83	51489	6/13/2018
FIREX, INC	EXTINGUISHER INSPECTIONS	1,980.25	51490	6/13/2018
FORSYTHE'S HEATING & ELECTRIC	DEWINTERIZE POOL	182.00	51491	6/13/2018
G & W FOODS	SUPPLIES	422.00	51492	6/13/2018

GENERAL MACHINERY OF PITTSBURG	GATORADE	282.28	51493	6/13/2018
GERKEN RENT-ALL	SANITATION UNITS	556.20	51494	6/13/2018
HAWKINS INC	CHEMICALS	11,469.69	51495	6/13/2018
HUGO'S INDUSTRIAL SUPPLY, INC	CLEANING SUPPLIES	787.38	51496	6/13/2018
IMAGE TREND INC	ELITE EMS FIELD SITE SUPPORT	848.72	51497	6/13/2018
INDEPENDENCE DAILY REPORTER	CLASSIFIED AD	463.55	51498	6/13/2018
INLAND TRUCK PARTS CO	RETAINER, SEAL KIT	49.82	51499	6/13/2018
IONWARE	BOSON MAINTENANCE AGREEMENT	337.50	51500	6/13/2018
KA-COMM INC	EQUIP POLICE VEHICLE	1,230.66	51501	6/13/2018
KANSAS ONE-CALL SYSTEM, INC	MAY LOCATES	39.60	51502	6/13/2018
KANSAS STATE TREASURER	MUNICIPAL COURT FEES	800.50	51503	6/13/2018
KANSASLAND TIRE WHOLESale	TIRES	252.00	51504	6/13/2018
LEAGUE OF KS MUNICIPALITIES	WEBINAR FEE	25.00	51505	6/13/2018
LITTLE BEAR TIRE	TIRE	87.75	51506	6/13/2018
LOCKE SUPPLY	ELECTRIC SUPPLIES	239.42	51507	6/13/2018
MATT MAHAFFEY	BOOT ALLOWANCE REIMBURSEMENT	125.00	51508	6/13/2018
MCCARTY'S OFFICE MACHINES INC	TONER, ENVELOPES	86.33	51509	6/13/2018
MEDICLAIMS INC	AMBULANCE COLLECTION FEES	3,003.10	51510	6/13/2018
MELS PRINTING	BUSINESS CARDS	145.50	51511	6/13/2018
MIDWEST COMPUTER SALES	IT SERVICES	447.50	51512	6/13/2018
MIDWEST MINERALS, INC	ROCK	75.00	51513	6/13/2018
MINNESOTA GRAIN & FEED ASSOC	TRAINING MATERIALS	95.00	51514	6/13/2018
NEODESHA DERRICK	YEARLY SUBSCRIPTION	40.00	51515	6/13/2018
NEODESHA HOME & GARDEN SUPPLY	BLDG MATERIALS & SUPPLIES	266.40	51516	6/13/2018
NEW BEGINNINGS ENTERPRISES INC	POOL CONCESSIONS	485.54	51517	6/13/2018
PENMAC PERSONNEL SERVICES INC	TEMPORARY PERSONNEL SERVICE	8,256.01	51518	6/13/2018
PEREGRINE CORPORATION	CITY LOGO POLOS	333.72	51519	6/13/2018
PLATINUM DESIGNS LLC	UNIFORM SHIRTS	162.00	51520	6/13/2018
PORTER DRUG STORE	MEDICAL SUPPLIES	656.89	51521	6/13/2018
PRAIRIE FIRE COFFEE	COFFEE SERVICE, CONCESSIONS	398.70	51522	6/13/2018
R K STEEL INC	BASKETBALL GOAL POSTS	299.75	51523	6/13/2018
PAUL RAMEY	SAFETY GLASSES REIMBURSEMENT	125.00	51524	6/13/2018
ROEDER UPHOLSTERY	UPHOLSTERY SERVICE	165.00	51525	6/13/2018

ROMANS OUTDOOR POWER	PLUGS	25.46	51526	6/13/2018
SANDBAGGER GOLF & TURF	PARTS & REPAIR	194.00	51527	6/13/2018
SOCKET TELECOMM LLC	PHONE CHARGES	298.86	51528	6/13/2018
STANION WHOLESALE ELECTRIC	ELECTRIC SUPPLIES	35,646.93	51529	6/13/2018
STUDEBAKER REFRIGERATION INC	ICE MACHINE RENTAL	85.00	51530	6/13/2018
TASC	ADMIN & CLAIM CARD FEES	476.91	51531	6/13/2018
TG TECHNICAL SERVICES	RKI GAS TECH BLEND	205.00	51532	6/13/2018
THOMPSON BROTHERS SUPPLY INC	OXYGEN	212.05	51533	6/13/2018
TLC GROUNDSKEEPING INC	LANDSCAPE MAINTENANCE	1,834.84	51534	6/13/2018
ED TRUELOVE	MILEAGE REIMBURSEMENT	166.77	51535	6/13/2018
TWINMOUNDS.COM	ONLINE BACK UP SOLUTIONS	129.95	51536	6/13/2018
UNIFIRST CORPORATION	RUG SERVICE	3,325.51	51537	6/13/2018
US BANK EQUIPMENT FINANCE	COPIER LEASE	763.65	51538	6/13/2018
US CELLULAR	CELL PHONE CHARGES	72.50	51539	6/13/2018
WALMART COMMUNITY BRC	SUPPLIES, BATTERIES	388.24	51540	6/13/2018
CAROLYN WARREN	REIMBURSE KENNEL LICENSE FEE	205.00	51541	6/13/2018
WESTAR ENERGY	AIRPORT BILLING	78.16	51542	6/13/2018
WESTERN AUTO	MOWER PARTS, KEYS CUT, SPRAYER	263.41	51543	6/13/2018
WILSON COUNTY CITIZEN	CLASSIFIED AD - LABORER	119.85	51544	6/13/2018
WILSON COUNTY REGISTER OF DEEDS	FAXED COPIES	2.00	51545	6/13/2018
WILSON MEDICAL CENTER	MAY TAX DISTRIBUTION	20,723.33	51546	6/13/2018
WOODS LUMBER COMPANY	BLDG MATERIALS & SUPPLIES	93.85	51547	6/13/2018
ZOLL MEDICAL CORPORATION GPO	BATTERIES, SENSORS	450.00	51548	6/13/2018

**** PAID TOTAL ****

116,660.59

Quote provided by Joe Lamendola of Joey's Lawn Services, L.L.C

Properties included:

1. City Hall
2. Swimming Pool
3. Library Park
4. Stadium (Swimming Pool) Park

Total area:

- 226k Sq. Feet (5.2 acres)
- Edging- 1.4 miles
 - Includes sidewalks, curbs, etc.

Mowing:

- \$600 per mowing (this includes all properties)
 - Est. 2-4 mowing's per month during the growing season
 - Includes mowing, weed eating, edging, and blowing off all hard surfaces
 - **Mowing's may fluctuate due to fertilizer application, growing season, drought, etc.**
 - 2-3 hours for each property

Maintenance Program:

- One-time annual cost or as ordered by city
 - Includes the following:
 - Over seeding (new grass planted)
 - Fertilizer applied on schedule
 - Weed agent applied (as needed, not annually)
 - Pre-emergent applied for crabgrass control
 - Additional labor cost
 - \$50 p/hr. for use of equipment: high lift, sprayers, aerator, etc.
 - \$30 p/hr. for use of backpack blowers (leaf removal), picking up downed limbs and trash in city parks (routine)

Leaf Removal:

- \$50 p/hr.
 - Done during leaf removal season to maintain beautification of city properties, as well as prevent accumulation of debris in city ditches and drains.
 - Necessary for all new grass, seeding and over-seeding in the Fall.

Estimated annual cost for Mowing: \$16,800

Estimated annual cost for Leaf Removal: \$1,500

Estimated annual cost for Maintenance Program (spray, seed, fertilizer): \$3,800

Commercial References:

- Cobalt Boats
- Morningstar Care Homes
- Wilson Medical Center

Personal References:

- Don Adams
- Drew Johnson
- Garry Lambert

Locally owned and operated**Locally insured**

Joey's Lawn Services propose the use of Fescue verse Bermuda for use in Neodesha City Parks. Bermuda requires increased sun exposure for growth, which is not likely to occur with the tree cover in the parks. Fescue does well in both shaded and high sun areas. Some will argue that Fescue requires more maintenance than Bermuda, however this is false. Both have advantages and disadvantages for use. We believe Fescue will provide a more resilient and versatile turf for park goers.