

# **Agenda**

City Commission of the City of Neodesha, KS  
August 12, 2020 2:00 p.m.

## Item 1: Opening Session

- Call to Order
- Roll Call
- Invocation
- Pledge of Allegiance
- Additions/Deletions to the Agenda
- Mayor's Report
- Commissioners' Reports
- City Administrator's Comments
- Community Development Director Report

## Item 2: Public Comments

Item 3: Consent Agenda (Routine agenda items can be approved with unanimous consent of the City Commission. Any item can be removed and placed in items of business.)

- Approval of July 22, 2020 Minutes
- Approval of July 30, 2020 Special Call Meeting Minutes
- Approval of August 3, 2020 Special Call Meeting Minutes
- Appropriation (2020) 15
- Raw Water Project Bond Appropriation No. 75
- Gas Line Project Appropriation No. 11

## Item 4: Business Items to Consider

- A. Presentation: Water/Sewer Bond Issue Process; Dave Arteberry
- B. Resolution 20-08: Redemption of Temporary Notes
- C. Neodesha Land Bank: Lot 7 Timber Ridge
- D. Discuss Reece Trust Norman #1 Preservation Project

## Item 5: Date/Time of Next Regular Meeting

Wednesday, August 26, 2020 at 2:00 p.m. – Regular Meeting, City Hall

## Item 6: Executive Session:

## Item 7: Adjournment

**AGENDA COMMENTS**  
**CITY COMMISSION MEETING**  
**August 12, 2020**

**Additions to the Agenda**

**RECOMMENDED MOTION:** *I move to approve the agenda as presented.*

**Consent Agenda**

**RECOMMENDED MOTION:** *I move to approve the consent agenda as presented.*

**Business Items to Consider**

**4.A: Presentation: Water/Sewer Bond Issue Process; Dave Arteberry**

The Commission will welcome Mr. Dave Arteberry, Stifel, Nicolaus & Company, and receive a presentation on the upcoming process of closing out our water/sewer temporary notes.

**RECOMMENDED MOTION:** *N/A*

**4.B: Resolution 20-08: Redemption of Temporary Notes**

Assisted by Mr. Dave Arteberry, Staff has worked with our Bond Counsel, Triplett, Woolf & Garretson, to provide the Commission with this Resolution that will provide notice of the City's intent to redeem our water/sewer project temporary notes.

**RECOMMENDED MOTION:** *I move to approve Resolution 20-08 as presented.*

**4.C: Neodesha Land Bank: Lot 7 Timber Ridge**

The Commission is asked to convene as the Neodesha Land Bank, and consider accepting the donation of property located at #7 Timber Ridge. On June 13, 2018, the Commission approved this property to be donated to the Education Foundation, for the purposes of building a residential home in Timber Ridge. It is Staff's understanding that the Education Foundation will not be building any homes for the foreseeable future. The Education Foundation met on August 10<sup>th</sup>, and have decided to donate the property back to the City.

**RECOMMENDED MOTION:** *I move to convene as the Neodesha Land Bank to consider the sale of property.*

**RECOMMENDED MOTION:** *I move to approve accepting the donation of property located at #7 Timber Ridge.*

**RECOMMENDED MOTION:** *I move to adjourn as the Neodesha Land Bank and reconvene as the City of Neodesha Governing Body.*

#### **4.D: Discuss Reece Trust Norman #1 Preservation Project**

On August 10, 2020, I received an email, and letter, from Mr. Dennis Depew. In his capacity as the Reece Trust Managing Trustee, he is inquiring if the City, and the Neodesha Community Foundation, would consider partnering on a project to restore the replica Norman #1 derrick, and to repaint the metal building collocated with the derrick. This is a discussion item only at this time.

**RECOMMENDED MOTION: *N/A***

July 22, 2020

The Board of Commissioners met in regular session in the great room at City Hall practicing social distancing at 2:00 p.m. on Wednesday, July 22, 2020 with Mayor Johnson presiding and Commissioners Moffatt and Nichol present.

Commissioner Nichol moved to approve the agenda as presented with the addition of a request to recess and reconvene as the Governing Body at 306 Bell for presentation and tour of the home from Tim Adee, and the deletion of Business Item C; B & B Services Invoice: Water Treatment Plant Check Valves. Seconded by Commissioner Moffatt. Motion carried.

Commission and Administrator Reports were heard.

Community Development Director report was heard.

Public Comments were invited and heard.

Commissioner Moffatt moved to approve the Consent Agenda consisting of the minutes from the July 8, 2020 Meeting; minutes from the July 16, 2020 Special Call Meeting; Appropriation (2020) 14; Raw Water Project Bond Appropriation No. 74; and Gas Line Project Appropriation No. 10. Seconded by Commissioner Nichol. Motion carried.

Neil Phillips from Jarred, Gilmore & Phillips, PA presented the 2019 Audit to the Commission. Discussion held.

Commissioner Moffatt moved to approve the 2019 Audit as presented. Seconded by Commissioner Nichol. Motion carried.

At 3:10 p.m. Commissioner Nichol moved to recess the meeting to reconvene at 306 Bell for a presentation and tour of the home from Tim Adee. Seconded by Commissioner Moffatt. Motion carried.

At 3:20 p.m. Mayor Johnson moved to reconvene the meeting at 306 Bell for the presentation. Seconded by Commissioner Moffatt. Motion carried.

Tim Adee was then presented a Certificate of Appreciation for his dedication to the preservation and beautification of homes in the City of Neodesha.

At 3:35 p.m. Commissioner Nichol moved to recess the meeting at 306 Bell to reconvene at City Hall to continue the regularly scheduled Commission Meeting. Seconded by Commissioner Moffatt. Motion carried.

At 3:45 p.m. the regular meeting of the Governing Body reconvened in the "great room" at City Hall.

Administrator Truelove addressed the Commission regarding the termination of a Memorandum of Understanding with Westar Energy. Discussion held.

Commissioner Nichol moved to terminate the Memorandum of Understanding with Westar Energy, dated March 13, 2019, and authorize the City Administrator to sign. Seconded by Commissioner Moffatt. Motion carried.

Commissioner Moffatt moved to convene as the Neodesha Land Bank to consider the sale of property at 1002 Tank and to approve a lease agreement with Gary Larson for 614 Main. Seconded by Commissioner Nichol. Motion carried.

Mayor Johnson moved to approve the sale of 1002 Tank to Cheryl Moffatt for \$100. Seconded by Commissioner Nichol. Commissioner Moffatt abstained from the vote. Motion carried 2-0.

Commissioner Moffatt moved to approve the lease with Gary Larson for the property located at 614 Main as presented. Seconded by Commissioner Nichol. Motion carried.

Commissioner Nichol moved to adjourn as the Neodesha Land Bank Board and re-convene as the City of Neodesha Governing Body. Seconded by Commissioner Moffatt. Motion carried.

Commissioner Moffatt moved to recess to an Executive Session in the Commission Room including the Governing Body, City Administrator, City Clerk, and City Attorney for a consultation with the attorney for the body or agency which would be deemed privileged in the attorney-client relationship, per KSA 75-4319(b)(2). The open meeting will resume in the "great room" at City Hall at 4:30 p.m. Seconded by Mayor Johnson. Motion carried.

At 4:30 p.m. the regular meeting of the Governing Body reconvened in the great room at City Hall. No action taken.

The next regular meeting of the Governing Body will be held at City Hall on Wednesday, August 12, 2020 at 2:00 p.m.

At 4:35 p.m. Commissioner Moffatt moved to adjourn. Seconded by Commissioner Nichol. Motion carried.

ATTEST:

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Devin Johnson, Mayor

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Stephanie Fyfe, City Clerk

**SPECIAL CALL FOR SPECIAL MEETING OF BOARD OF COMMISSIONERS**

Neodesha, Kansas  
July 30, 2020

To the Board of Commissioners:

The Board of Commissioners will hold a Special Call meeting Thursday, July 30, 2020 at 5:30 p.m. for the following purposes:

1. Neodesha Land Bank: 15 Timber Ridge
2. Neodesha Land Bank: Heritage Estates
3. Discuss Dog Park Signs
4. 2021 Budget Worksession

The Board of Commissioners met in a Special Call Session on Thursday, July 30, 2020 at 5:30 p.m. with Mayor Johnson presiding and Commissioners Moffatt and Nichol present.

Commissioner Nichol moved to convene as the Neodesha Land Bank to discuss the property located at 15 Timber Ridge Estates and the properties at Heritage Estates. Seconded by Commissioner Moffatt. Motion carried.

Discussion was held regarding the properties amongst Administrator Truelove, Community Development Director, Jeri Hammerschmidt and the Governing Body. No action taken.

Commissioner Nichol moved to adjourn as the Neodesha Land Bank Board and re-convene as the City of Neodesha Governing Body. Seconded by Commissioner Moffatt. Motion carried.

Administrator Truelove addressed the Commission regarding Dog Park Signs being placed in the City parks related to cleanliness. Discussion held. No action taken.

Administrator Truelove addressed the Commission regarding the 2021 Budget. An in-depth discussion was held with the Governing Body reviewing the upcoming budget. No action taken.

At 7:30 p.m. Commissioner Nichol moved to adjourn the meeting. Seconded by Commissioner Moffatt. Motion carried. Meeting adjourned.

ATTEST:

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Devin Johnson, Mayor

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Stephanie Fyfe, City Clerk

**SPECIAL CALL FOR SPECIAL MEETING OF BOARD OF COMMISSIONERS**

Neodesha, Kansas  
August 3, 2020

To the Board of Commissioners:

The Board of Commissioners will hold a Special Call meeting Monday, August 3, 2020 at 12:00 noon for the following purposes:

1. Approve 2021 Budget for Publication

The Board of Commissioners met in a Special Call Session on Monday, August 3, 2020, at 12:00 noon with Mayor Johnson presiding and Commissioners Moffatt and Nichol present.

Administrator Truelove addressed the Commission regarding the 2021 Budget Public Hearing. Discussion was held.

Commissioner Moffatt moved to approve publication of the public hearing notice for the 2021 budget and to set the hearing date for Monday, August 17, 2020 at 5:30 p.m. at City Hall. Seconded by Commissioner Nichol. Motion carried.

At 12:25 p.m. Commissioner Nichol moved to adjourn the meeting. Seconded by Commissioner Moffatt. Motion carried. Meeting adjourned.

ATTEST:

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Devin Johnson, Mayor

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Stephanie Fyfe, City Clerk

**APPROPRIATIONS REPORT****ORDINANCE NO 15****8/12/2020**

<u>VENDOR</u>	<u>REFERENCE</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>CHECK DATE</u>
A T & T	PHONE CHARGES	300.94	67449	8/12/2020
A T & T	FIBER OPTIC SYSTEM	761.98	67450	8/12/2020
ADVANCE INSURANCE COMPANY	AUGUST PREMIUMS	527.11	67452	8/12/2020
ARLAN COMPANY INC	POOL SUPPLIES	150.14	67453	8/12/2020
AXON ENTERPRISE INC	TASER PROGRAM	5,918.00	67454	8/12/2020
BAXTER HEALTHCARE CORP	SPECTRUM SOFTWARE LICENSE	86.80	67455	8/12/2020
CINTAS	FIRST AID SUPPLIES	85.83	67456	8/12/2020
CLEAVER FARM & HOME	SUPPLIES	745.19	67457	8/12/2020
COFFEYVILLE JOURNAL	CLASSIFIED ADS	205.00	67458	8/12/2020
CORE & MAIN	SUPPLIES	3,226.68	67459	8/12/2020
CULLIGAN OF INDEPENDENCE	AUGUST WATER SERVICE	236.75	67460	8/12/2020
D & D AUTO REPAIR & ALIGNMENT	VEHICLE MAINTENANCE	413.85	67461	8/12/2020
FOLEY INDUSTRIES INC	SUPPLIES	125.92	67462	8/12/2020
FORSYTHE'S HEATING & ELECTRIC	SERVICE CALL	126.74	67463	8/12/2020
FREDONIA TRUE VALUE HARDWARE	SUPPLIES	20.48	67464	8/12/2020
G & W FOODS	SUPPLIES	409.92	67466	8/12/2020
GERKEN RENT-ALL	SANITATION UNITS	529.20	67467	8/12/2020
GOOD RIDDANCE DISPOSAL	SUPPLIES	204.00	67468	8/12/2020
HAWKINS INC	CHEMICALS	954.13	67469	8/12/2020
HUGO'S INDUSTRIAL SUPPLY, INC	SUPPLIES	353.66	67470	8/12/2020
INDEPENDENCE READY-MIX INC	CONCRETE	1,031.50	67471	8/12/2020
INDUSTRIAL SALES COMPANY INC	SUPPLIES	400.31	67472	8/12/2020
JARRED, GILMORE & PHILLIPS, PA	FINAL AUDIT BILLING	9,700.00	67473	8/12/2020
JERRY INGRAM FIRE & RESCUE	THERMAL IMAGER	4,275.00	67474	8/12/2020
KANSAS CORPORATION COMMISSION	ANNUAL INSPECTION FEES	1,103.00	67475	8/12/2020
KANSAS ONE-CALL SYSTEM, INC	JULY LOCATES	136.80	67476	8/12/2020
NKC Tire	RECYCLE TRAILER	89.59	67477	8/12/2020
KANSAS DEPT OF HEALTH & ENVIRO	CERTIFICATION RENEWAL WHEELER	20.00	67478	8/12/2020
LAKELAND OFFICE SYSTEMS	COPIER MAINTENANCE	110.70	67479	8/12/2020

LANDIS+GYR TECHNOLOGY INC	AUTOMATED METERING	160.00	67480	8/12/2020
LEAGUE OF KS MUNICIPALITIES	CONFERENCE/MAYOR/GOVERN BODY	300.00	67481	8/12/2020
LITTLE BEAR TIRE	TIRE REPAIR	110.00	67482	8/12/2020
LOCKE SUPPLY	SUPPLIES	275.91	67483	8/12/2020
MATCO TOOLS	TOOLS	129.95	67484	8/12/2020
MCCARTY'S OFFICE MACHINES INC	OFFICE SUPPLIES	561.60	67485	8/12/2020
MEDICLAIMS INC	AMBULANCE COLLECTION FEES	2,539.21	67486	8/12/2020
MID-AMERICAN RESEARCH CHEMICAL	GERMICIDE FOAM CLEANER	117.03	67487	8/12/2020
MIDWEST COMPUTER SALES	IT SERVICES	274.95	67488	8/12/2020
NEODESHA AUTO SUPPLY	AUTO PARTS & SUPPLIES	436.76	67489	8/12/2020
NEODESHA DERRICK	PUBLICATIONS	272.00	67490	8/12/2020
NEODESHA PROMISE	NEODESHA PROMISE BANNERS	321.06	67491	8/12/2020
NEWTON MFG LLC	SUPPLIES	82.00	67492	8/12/2020
NEWTON LUMBER CO INC	SUPPLIES	58.44	67493	8/12/2020
NORTHERN SAFETY & INDUSTRIAL	SAFETY GLASSES	7.30	67494	8/12/2020
O'REILLY AUTOMOTIVE INC	SUPPLIES	9.34	67495	8/12/2020
PENMAC PERSONNEL SERVICES INC	TEMPORARY PERSONNEL SERVICE	5,711.98	67496	8/12/2020
PORTER DRUG STORE	UPS CHARGES, RX	118.82	67497	8/12/2020
PRAIRIE FIRE COFFEE	COFFEE SERVICE	403.55	67498	8/12/2020
PRICE AUTOMOTIVE REPAIR	TRUCK REPAIR	907.68	67499	8/12/2020
RED BUD SUPPLY INC	SUPPLIES	133.22	67500	8/12/2020
SENSIT TECHNOLOGIES	PARTS REPAIR CALIBRATION	955.92	67501	8/12/2020
SIGN DESIGN	CITY HALL LOGO	243.00	67502	8/12/2020
STANION WHOLESALE ELECTRIC	SUPPLIES	55.23	67503	8/12/2020
STUDEBAKER REFRIGERATION INC	ICE MACHINE RENTAL	165.00	67504	8/12/2020
THOMPSON BROTHERS SUPPLY INC	OXYGEN, CYLINDER LEASE	137.60	67505	8/12/2020
TLC GROUNDSKEEPING INC	MAIN ST LANDSCAPE MAINTENANCE	5,848.52	67506	8/12/2020
TRI VALLEY DEVELOPMENTAL SERV	POOL CONCESSIONS	553.01	67507	8/12/2020
UNIFIRST CORPORATION	UNIFORMS	233.02	67508	8/12/2020
US CELLULAR	CELL PHONE CHARGES	207.47	67509	8/12/2020
VALNET TELECOMMUNICATIONS	STANDARD WEB HOSTING	19.95	67510	8/12/2020
WALMART COMMUNITY BRC	SUPPLIES	270.05	67511	8/12/2020
WESTAR ENERGY	STREETLIGHTS @ OTTAWA	66.97	67512	8/12/2020
WESTERN AUTO	SUPPLIES	329.02	67513	8/12/2020



WILSON MEDICAL CENTER	JULY TAX DISTRIBUTION	26,934.29	67514	8/12/2020
WOODS LUMBER COMPANY	SUPPLIES	193.62	67515	8/12/2020
SPARKLIGHT	INTERNET SERVICE	86.30	67301	7/31/2020
SPARKLIGHT	INTERNET SERVICE	136.39	67302	7/31/2020
WEX BANK	FUEL PURCHASES	5,660.80	67303	7/31/2020
EVERGY	AIRPORT LIGHTS	63.54	67304	7/31/2020
MG CO ACTION COUNCIL	MEMBERSHIP	50.00	67305	7/31/2020
WL CO REGISTER OF DEEDS	FILING FEES	42.00	67306	7/31/2020
WL CO REGISTER OF DEEDS	FILING FEES	38.00	67307	7/31/2020
RWD NO 4	AIRPORT/RURAL WATER	27.16	67308	7/31/2020
EVERGY	STREETLIGHTS @ OTTAWA	66.80	67309	7/31/2020
VISA	SUPPLIES	2,126.54	67310	7/31/2020
SOCKET TELECOMM	PHONE CHARGES	250.28	67365	7/31/2020
SPARKLIGHT	INTERNET SERVICE	147.19	67366	7/31/2020
CASH	EMPLOYEE COMMITTEE	30.00	67367	7/31/2020
ADVANCE INSURANCE COMPANY	INSURANCE PREMIUMS	510.61	67368	7/31/2020
SOCKET TELECOMM	PHONE CHARGES	56.57	67369	7/31/2020
SPARKLIGHT	INTERNET SERVICE	86.30	67370	7/31/2020
SPARKLIGHT	INTERNET SERVICE	517.41	67436	7/31/2020
PETTY CASH	PETTY CASH	156.06	67437	7/31/2020
US POST OFFICE	UTILITY BILLING	313.41	67438	7/31/2020

\*\*\*\*TOTAL\*\*\*\*

91,758.05

**August 12, 2020**

Vendor	Invoice No	Check No	Amount	Description
Orr Wyatt Streetscapes	PR 12 v2	1204	54,955.54	Construction
PEC Engineering	521950	1205	10,000.00	Engineering/Bal Due
<b>GRAND TOTAL</b>			<b><u>64,955.54</u></b>	

Approved the day above written.

*Devin Johnson, Mayor*

**Attest**

*Stephanie Fyfe, City Clerk*

# Contractor's Application for Payment No.

12 v2

Application Period: 06/19/20 to 07/17/20		Application Date: 7/23/2020	
To (Owner): City of Neodesha, KS	From (Contractor): Orr Wyatt Streetscapes	Via (Engineer): Professional Engineering Consultants	
Project: Neodesha 12" Waterline Improvements	Contract: Neodesha 12" Waterline Improvements		
Owner's Contract No.:	Contractor's Project No.: 198	PEC Project #	35-180004-004-2005

## Application For Payment

### Change Order Summary


Approved Change Orders		
Number	Additions	Deductions
TOTALS		
NET CHANGE BY		
CHANGE ORDERS		

1. ORIGINAL CONTRACT PRICE.....	\$	\$1,560,623.55
2. Net change by Change Orders.....	\$	
3. Current Contract Price (Line 1 ± 2).....	\$	\$1,560,623.55
4. TOTAL COMPLETED AND STORED TO DATE (Column I on Progress Estimate).....	\$	\$1,274,663.79
5. RETAINAGE:		
a. 5%    X    \$1,274,663.79    Total Completed and Stored	\$	\$63,733.19
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....	\$	\$1,210,930.60
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	\$1,155,975.06
8. AMOUNT DUE THIS APPLICATION.....	\$	\$54,955.54
9. BALANCE TO FINISH, PLUS RETAINAGE (Column K on Progress Estimate + Line 5 above).....	\$	\$285,959.76

### Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:



Date:

7-24-2020

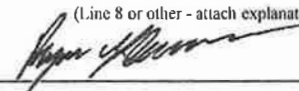
Payment of:

\$

\$54,955.54

(Line 8 or other - attach explanation of the other amount)

is recommended by:



(Engineer)

8/3/2020

(Date)

Payment of:

\$

(Line 8 or other - attach explanation of the other amount)

is approved by:

(Owner)

(Date)

Approved by:

Funding Agency (if applicable)

(Date)

## Progress Estimate

## Contractor's Application

For (contract): Neodesha 12" Waterline Improvements										Application Number:		12 v2		
Application Period: 06/19/20 to 07/17/20										Application Date:		7/23/2020		
A				B		C	D	E	F	G	H	I	J	K
Bid Item No.	Description	Bid Quantity	Unit	Unit Price	Total	Units Previously Installed	Value Previously Installed	Units Installed This Period	Value Installed This Period	Materials Presently Stored (not in G)	Total Completed and Stored to Date (E+G+H)	% (I/C)	Balance to Flush	
	Base Bid													
1	12" Waterline	4,904	LF	67.95	\$ 333,226.80	4522.88	\$ 307,329.70	41.6	\$ 2,826.72	\$ 7,324.24	\$ 317,480.66	95.3%	\$ 15,746.14	
2	12" RJ Waterline by DD	6,784	LF	103.75	\$ 701,765.00	6071.91	\$ 629,960.66	692.09	\$ 71,804.34		\$ 701,765.00	100.0%	\$ -	
3	12" RJ Waterline (Through Casing)	26	LF	140.20	\$ 3,645.20	26	\$ 3,645.20		\$ -		\$ 3,645.20	100.0%	\$ -	
4	12" Valve Assemblies	15	EA	3,775.00	\$ 56,625.00	15	\$ 56,625.00		\$ -		\$ 56,625.00	100.0%	\$ -	
5	12" Anchored Valve Assembly	3	EA	4,855.00	\$ 14,565.00	2	\$ 9,710.00		\$ -	\$ 2,175.32	\$ 11,885.32	81.6%	\$ 2,679.68	
6	20" Steel Casing by Open Cut	24	LF	107.85	\$ 2,588.40	24	\$ 2,588.40		\$ -		\$ 2,588.40	100.0%	\$ -	
7	Fire Hydrant Assemblies	17	EA	5,285.00	\$ 89,845.00	12	\$ 63,420.00	1	\$ 5,285.00	\$ 12,668.71	\$ 81,373.71	90.6%	\$ 8,471.29	
8	Air Release Assemblies	2	EA	2,265.00	\$ 4,530.00		\$ -		\$ -	\$ 1,375.79	\$ 1,375.79	30.4%	\$ 3,154.21	
9	8" Waterline	288	LF	97.05	\$ 27,950.40	36.3	\$ 3,522.92		\$ -	\$ 3,434.73	\$ 6,957.65	24.9%	\$ 20,992.76	
10	8" Waterline by Directional Drill	96	LF	86.25	\$ 8,280.00		\$ -		\$ -	\$ 1,544.49	\$ 1,544.49	18.7%	\$ 6,735.51	
11	8" Valve Assembly	2	EA	2,480.00	\$ 4,960.00	3	\$ 7,440.00		\$ -		\$ 7,440.00	150.0%	\$ (2,480.00)	
12	6" Waterline	288	LF	86.25	\$ 24,840.00	57.2	\$ 4,933.50		\$ -	\$ 2,442.22	\$ 7,375.72	29.7%	\$ 17,464.28	
13	6" Valve Assembly	13	EA	1,835.00	\$ 23,855.00	11	\$ 20,185.00	2	\$ 3,670.00		\$ 23,855.00	100.0%	\$ -	
14	4" Waterline	115	LF	73.35	\$ 8,435.25		\$ -		\$ -	\$ 487.83	\$ 487.83	5.8%	\$ 7,947.42	
15	4" Valve Assembly	4	EA	1,725.00	\$ 6,900.00	4	\$ 6,900.00		\$ -		\$ 6,900.00	100.0%	\$ -	
16	12"x12" Tapping Sleeve and Valve	2	EA	8,090.00	\$ 16,180.00	1	\$ 8,090.00	1	\$ 8,090.00		\$ 16,180.00	100.0%	\$ -	
17	6"x6" Tapping Sleeve and Valve	1	EA	3,775.00	\$ 3,775.00		\$ -		\$ -	\$ 170.92	\$ 170.92	4.5%	\$ 3,604.08	
18	Connect to Existing	20	EA	1,615.00	\$ 32,300.00	1	\$ 1,615.00	1	\$ 1,615.00	\$ 2,857.76	\$ 6,087.76	18.8%	\$ 26,212.24	
19	Waterline Abandonment	1	LS	3,235.00	\$ 3,235.00		\$ -		\$ -		\$ -		\$ 3,235.00	
20	Remove and Replace Pavement	528	LF	53.90	\$ 28,459.20		\$ -		\$ -		\$ -		\$ 28,459.20	
21	Remove and Replace Gravel	1,066	LF	5.05	\$ 5,383.30	905	\$ 4,570.25		\$ -		\$ 4,570.25	84.9%	\$ 813.05	
22	Service Reconections (Short)	22	EA	1,725.00	\$ 37,950.00		\$ -		\$ -	\$ 3,127.31	\$ 3,127.31	8.2%	\$ 34,822.69	
23	Service Reconections (Long)	47	EA	2,375.00	\$ 111,625.00		\$ -		\$ -	\$ 6,531.34	\$ 6,531.34	5.9%	\$ 105,093.66	
24	Erosion Control	1	LS	4,315.00	\$ 4,315.00	0.69	\$ 2,977.35		\$ -		\$ 2,977.35	69.0%	\$ 1,337.65	
25	Site Clearing and Restoration	1	LS	5,390.00	\$ 5,390.00	0.69	\$ 3,719.10		\$ -		\$ 3,719.10	69.0%	\$ 1,670.90	
				Original Contract Price			\$ 1,560,623.55		\$ 1,137,232.07	\$ 93,291.06	\$ 44,140.66	\$ 1,274,663.79	81.7%	\$ 285,959.76

### Stored Material Summary

### Contractor's Application

For (contract):	Neodesha 12" Waterline Improvements						Application Number:		12 v2	
Application Period:	06/19/20 to 07/17/20						Application Date:		7/23/2020	
A	B	C	D	E		F		G		H
Invoice No.	Shop Drawing Transmittal No.	Bid Item	Materials Description	Stored Previously		Stored this Month		Incorporated in Work		Materials Remaining in Storage (\$) (B + F - G)
				Date (Month/Year)	Amount (\$)	Date (Month/Year)	Amount (\$)	Date (Month/Year)	Amount (\$)	
622307						Jul-19	\$ 18,606.40	8/2019	\$18,606.40	
622326						Jul-19	\$ 2,103.09	9/2019	\$2,103.09	
622435						Jul-19	\$ 3,102.44	9/2019	\$3,102.44	
622569						Aug-19	\$ 90,793.80	12/2019	\$90,793.80	
622570						Aug-19	\$ 50,418.48	2/2020	\$50,418.48	
622608						Aug-19	\$ 11,045.40	2/2020	\$11,045.40	
623910						Aug-19	\$ 259.25	2/2020	\$259.25	
0622570-2						Sep-19	\$ 104,616.64	3/2020	\$104,616.64	
0622570-1						Sep-19	\$ 50,418.48	6/2020	\$50,418.48	
622574						Sep-19	\$ 54,288.36	7/2020	\$51,430.06	\$2,858.30
0622575-1						Sep-19	\$ 34,661.10	10/2019	\$7,314.63	\$27,346.47
622575						Aug-19	\$ 11,606.39			\$11,606.39
622577						Sep-19	\$ 2,329.50			\$2,329.50
			Totals				\$ 434,249.33		\$ 390,108.67	\$ 44,140.66

## Recap of units previously installed

For (contract):		Needlesha 12" Waterline Improvements										Pay /p #		12 v2	
Application Period:		06/19/20 to 07/17/20										Pay Ap Date		7/23/2020	
Bid Item No.	Description	Bid Quantity	Unit	Units previously installed (by pay ap)											Total Units Previously Installed
				1	2	3	4	5	6	7	8	9	10	11	
1	12" Waterline	4,904	LF	602.5	743										
2	12" RJ Waterline by DD	6,764	LF	591	636.92										
3	12" RJ Waterline (Through Casing)	26	LF												
4	12" Valve Assemblies	15	EA	2	2										
5	12" Anchored Valve Assembly	3	EA	2											
6	20" Steel Casing by Open Cut	24	LF												
7	Fire Hydrant Assemblies	17	EA	1	3										
8	Air Release Assemblies	2	EA												
9	8" Waterline	288	LF												
10	8" Waterline by Directional Drill	96	LF												
11	8" Valve Assembly	2	EA												
12	6" Waterline	288	LF												
13	6" Valve Assembly	13	EA												
14	4" Waterline	115	LF												
15	4" Valve Assembly	4	EA		2										
16	12"x12" Tapping Sleeve and Valve	2	EA	1											
17	6"x6" Tapping Sleeve and Valve	1	EA												
18	Connect to Existing	20	EA	1											
19	Waterline Abandonment	1	LS												
20	Remove and Replace Pavement	528	LF												
21	Remove and Replace Gravel	1,066	LF	602.5	24										
22	Service Reconections (Short)	22	EA												
23	Service Reconections (Long)	47	EA												
24	Erosion Control	1	LS												
25	Site Clearing and Restoration	1	LS	0.1											

**RAW WATER PROJECT BOND**  
**APPROPRIATION 69**  
**April 8, 2020**

Vendor	Invoice No	Check No	Amount	Description
Orr Wyatt Streetscapes	PR 08 v1	1120	135,807.76	Construction
PEC Engineering	521950	1121	7,807.05	Engineering
PEC Engineering	521951	1121	1,558.81	Engineering
PEC Engineering	521952	1121	10,230.99	Engineering
PEC Engineering	521953	1121	3,350.70	Engineering
PEC Engineering	521954	1121	1,191.00	Engineering
<b>GRAND TOTAL</b>			<b><u>159,946.31</u></b>	

Approved the day above written.

Devin Johnson, Mayor

Attest

Stephanie Fyfe, City Clerk

Invoice 521950 was paid at \$7,807.05 in error and should have been paid at \$17,807.05. There is a balance due of \$10,000 which will be paid with Raw Water Pay App 75 (see attached paperwork)

**Invoice**

Stephanie Fyfe  
City Clerk  
City of Neodesha  
sfyfe@neodeshaks.org



March 31, 2020

Project No: 180004-001

Invoice No: 521950

Project 180004-001 Neodesha Raw Water Intake  
Neodesha, KS

**Professional Services through February 29, 2020**

Level 1 06 RPR Services

**Professional Personnel**

	Hours	Rate	Amount
Project Manager 1	2.00	135.00	270.00
Field Engineer	.50	155.00	77.50
Inspector	142.50	95.00	14,416.25
Laboratory Supervisor Manager	.50	100.00	50.00
Senior Engineering Technician	12.00	70.00	1,120.00
Totals	157.50		15,933.75
<b>Total Labor</b>			<b>15,933.75</b>

**Reimbursable Expenses**

Per Diem - Reimbursable	473.00
Lodging - Reimbursable	99.51
PFS Truck Mileage - Reimbursable	198.90
<b>Total Reimbursables</b>	<b>771.41</b>

1/27/2020	Truck Mileage	84.0 Miles @ 0.65	54.60
1/28/2020	Truck Mileage	30.0 Miles @ 0.65	19.50
1/29/2020	Truck Mileage	54.0 Miles @ 0.65	35.10
1/30/2020	Truck Mileage	28.0 Miles @ 0.65	18.20
1/31/2020	Truck Mileage	81.0 Miles @ 0.65	52.65
2/3/2020	Truck Mileage	83.0 Miles @ 0.65	53.95
2/4/2020	Truck Mileage	31.0 Miles @ 0.65	20.15
2/5/2020	Truck Mileage	72.0 Miles @ 0.65	46.80
2/7/2020	Truck Mileage	200.0 Miles @ 0.65	130.00
2/8/2020	Truck Mileage	200.0 Miles @ 0.65	130.00
2/10/2020	Truck Mileage	86.0 Miles @ 0.65	55.90
2/11/2020	Truck Mileage	27.0 Miles @ 0.65	17.55
2/12/2020	Truck Mileage	32.0 Miles @ 0.65	20.80
2/13/2020	Truck Mileage	55.0 Miles @ 0.65	35.75
2/14/2020	Truck Mileage	102.0 Miles @ 0.65	66.30
2/17/2020	Truck Mileage	85.0 Miles @ 0.65	55.25
2/18/2020	Truck Mileage	28.0 Miles @ 0.65	18.20

303 SOUTH TOPEKA WICHITA, KS 67202 316-262-2691 FAX 316-262-3003 www.pec1.com

Remit to PO Box 92, Wichita KS 67201



Project	180004-001	Neodesha Raw Water Intake	Invoice	521950
2/19/2020	Truck Mileage	26.0 Miles @ 0.65	16.90	
2/20/2020	Truck Mileage	47.0 Miles @ 0.65	30.55	
2/21/2020	Truck Mileage	80.0 Miles @ 0.65	52.00	
2/25/2020	Truck Mileage	85.0 Miles @ 0.65	55.25	
2/26/2020	Truck Mileage	31.0 Miles @ 0.65	20.15	
2/27/2020	Truck Mileage	27.0 Miles @ 0.65	17.55	
2/28/2020	Truck Mileage	88.0 Miles @ 0.65	57.20	
Compression Test of Cylinders, ASTM C-39				
2/7/2020	WorkOrderID: PEC-W24221	7.0 Each @ 1.05	7.35	
	Date: 2/7/2020			
Concrete Testing Equipment				
2/7/2020	WorkOrderID: PEC-W24221	1.0 Each @ 2.67	2.67	
	Date: 2/7/2020			
Nuclear Gauge				
2/7/2020	WorkOrderID: PEC-W24220	1.0 Each @ 11.57	11.57	
	Date: 02/07/202			

1,101.89 1,101.89

Billing Limits	Current	Prior	To-Date
Total Billings	17,807.05	169,412.40	187,219.45
Limit			203,250.00
Remaining			16,030.55

Total this Level 1 \$17,807.05

Total Current Invoice \$17,807.05


\*\*\*\*\*PLEASE NOTE\*\*\*\*\*

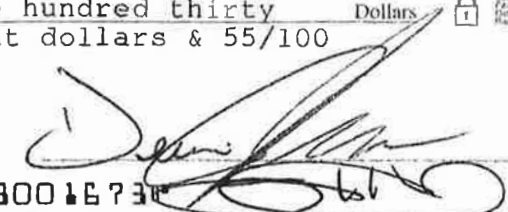
Total Due includes Current and Outstanding invoices.

Payment Terms are Net 30 days

If you have questions regarding your outstanding invoices please call 316-206-1351.

paid neg \$7807.05  
on 4/8/2020  
bal due = \$10,000

City of Neodesha Raw Water Project Bond PO Box 336 Neodesha, KS 66757		DATE <u>04/08/2020</u>	1120 83-0201/1011
PAY TO THE ORDER OF	<u>Orr Wyatt Streetscapes</u>	\$	135,807.76
One hundred thirty five thousand eight hundred		Dollars	
seven dollars & 76/100			
First Neodesha Bank 620-325-2632 Neodesha, Kansas 66757			
MEMO	<u>PR 08 v1</u>		
⑆101102014⑆ 01120 ⑈3001673⑈			

City of Neodesha Raw Water Project Bond PO Box 336 Neodesha, KS 66757		DATE <u>04/08/2020</u>	1121 83-0201/1011
PAY TO THE ORDER OF	<u>PEC Engineering</u>	\$	24,138.55
Twenty four thousand one hundred thirty		Dollars	
eight dollars & 55/100			
First Neodesha Bank 620-325-2632 Neodesha, Kansas 66757			
MEMO	<u>521950 - 521954</u>		
⑆101102014⑆ 01121 ⑈3001673⑈			

**CDBG/USDA GAS LINE GRANT**  
**APPROPRIATION 11**  
**August 12, 2020**

Vendor	Invoice No	Check No	Amount	Description
Forsythe Heating & Electric	10252	1106	902.70	Construction
Ranson Financial Group	907	1107	2,500.00	Administration
<b>GRAND TOTAL</b>			<b><u>3,402.70</u></b>	

Approved the day above written.

\_\_\_\_\_  
*Devin Johnson, Mayor*

Attest

\_\_\_\_\_  
*Stephanie Fyfe, City Clerk*

# invoice

Forsythe Heating & Electric, LLC  
4752 Quail Road  
Neodesha, Ks. 66757  
Lanny Forsythe-Owner

Date: 08/03/2020  
Invoice No.: 10252  
Due Date: 08/13/2020  
Customer PO GAS LINE  
No.: PROJECT-12  
2 E. GRANBY

Bill To:  
CITY OF NEODESHA  
PO BOX 336  
NEODESHA, KS. 66757

Qty	Description	Unit Price	Tax	Total
4.5	LABOR TO DO GAS SHUT IN AND GAS LINE PROJECT-MARK WITSELL-122 E. GRANBY	\$95.00	None	\$427.50
1	1/2 GAS STOP	\$8.99	None	\$8.99
6	THEADS	\$0.50	None	\$3.00
30	1/2 FLASH GUARD	\$5.05	None	\$151.50
12	1" BLK PIPE	\$2.10	None	\$25.20
21	3/4 BLK PIPE	\$3.80	None	\$79.80
4	1" BLK 90	\$8.22	None	\$32.88
1	1X3/4 BELL	\$9.23	None	\$9.23
1	3/4 BLK TEE	\$8.44	None	\$8.44
2	3/4X1/2 BLK BUSHING	\$6.28	None	\$12.56
4	1/2 FLASHGUARD FLOOR FLANGE ENDS	\$29.97	None	\$119.88
2	1 1/4 EMT CLAMPS	\$2.05	None	\$4.10
5	3/4 EMT CLAMPS	\$0.98	None	\$4.90
11	BARN SCREWS	\$0.50	None	\$5.50
1	1/2X12 BLK NIPPLE	\$2.61	None	\$2.61
1	1/2 BLK TEE	\$2.45	None	\$2.45
1	1X4 BLK NIPPLE	\$2.19	None	\$2.19
1	1/2 BLK CAP	\$1.97	None	\$1.97

**Total \$902.70**

**Balance Due \$902.70**

**GAS LINE PROJECT-MARK WITSELL-122 E. GRANBY**



Ranson Financial Group LLC  
200 W. Douglas, Suite 600  
Wichita, KS 67202

## Invoice

Date	Invoice #
8/10/2020	907

**Client**

City of Neodesha  
Attn: Stephanie Fyfe  
1407 N 8th Street  
Neodesha, KS 66757

**Project #**

Grant (1015)

Description	Amount
Grant Administration Services Contract Amount: \$24,250.00 LESS Statement No. 1: \$2,250.00 LESS Statement No. 2:  Contract Balance: \$19,500.00	2,500.00

Please make check payable to:  
RANSON FINANCIAL GROUP LLC  
200 W. Douglas, Suite 600  
Wichita, KS 67202

<b>Total</b>	<b>\$2,500.00</b>
--------------	-------------------

Or, if you prefer ACH, transfer funds to:  
Routing # 101000019  
Account # 273002969  
(Commerce Bank, Wichita, KS)

Phone #	E-mail
(316) 264-3400	billing@ransonfinancial.com

Together, Ranson Financial Group LLC and Citycode Financial LLC provide financial and legal advisory services to Kansas communities including bonds, grants, loans, rate reviews, municipal codes, economic development services and websites.

RESOLUTION NO. 20-08

A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF NEODESHA, KANSAS DECLARING IT NECESSARY AND ADVISABLE TO PROVIDE FOR THE GIVING OF NOTICE OF REDEMPTION OF THE CITY'S GENERAL OBLIGATION TEMPORARY NOTES, SERIES A, 2018 AND GENERAL OBLIGATION RENEWAL TEMPORARY NOTES, SERIES A, 2019.

WHEREAS, the City of Neodesha, Kansas (the "City") has previously issued its General Obligation Temporary Notes, Series A, 2018 (the "2018 Notes") in the original principal amount of \$4,750,000; and

WHEREAS, the City has previously issued its General Obligation Renewal Temporary Notes, Series A, 2019 (the "2019 Notes") in the original principal amount of \$2,250,000; and

WHEREAS, in order to achieve low interest costs, and to accomplish a comprehensive and orderly plan of financing it is necessary and desirable to provide for the refunding and redemption of the 2018 Notes and 2019 Notes.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF NEODESHA, KANSAS AS FOLLOWS:

SECTION 1. The City hereby indicates its intent to redeem and refund the 2018 Notes and 2019 Notes (both as defined above) on October 1, 2020 or as soon thereafter as practicable. The City's intent is conditioned upon the issuance of the City's general obligation bonds for such purpose on or before the date indicated.

SECTION 2. The Mayor and City Clerk are hereby authorized and directed to take all such other actions not inconsistent herewith as may be appropriate or desirable to accomplish the purposes contemplated by this Resolution, including, but not limited to, providing any necessary notice of the City's intent to redeem the 2018 Notes and 2019 Notes and waiving any notice which may otherwise be required and the execution of the Fiduciary Engagement Agreement with the Financial Advisor submitted herewith

SECTION 3. This Resolution shall take effect and be in force from and after its adoption.

*[Remainder of Page Intentionally Left Blank]*

PASSED, ADOPTED AND APPROVED by the governing body of the City of Neodesha,  
Kansas on August 12, 2020.

CITY OF NEODESHA, KANSAS

[seal]

By \_\_\_\_\_  
Devin Johnson, Mayor

ATTEST:

By \_\_\_\_\_  
Stephanie Fyfe, City Clerk

**John C. Reece Charitable Trust**

620 Main Street

POST OFFICE BOX 313

NEODESHA, KANSAS 66757-0313

[dennisdepew@outlook.com](mailto:dennisdepew@outlook.com)

Office (620) 325-2626

Cell (620) 332-7180

August 9, 2020

City of Neodesha

Neodesha Community Foundation

Via Email

Re: Norman No. 1

Dear Friends:

The Reece Trust is interested in partnering with the City and the Neodesha Community Foundation (NCF) to improve the appearance of the Norman No. 1 replica derrick and the large metal building on the east end of Main Street. The derrick and metal building are both in need of some attention.

We are aware of designated funds that the NCF holds from the Rohde Trust that requires the annual income to be used for promoting the history of Neodesha and/or the maintenance and repair of the replica derrick. Since the unfortunate demise of the previous Chamber of Commerce, there have been several years of income that remain unspent. Further, as the replica derrick and metal building are on Main Street, there may be some Moore Trust matching funds available to assist with the project. The city needs to be involved as the replica derrick and metal building are both owned by the city. As I work in Topeka through the week, we would also need the city to take the lead on getting bids for the work that is needed. That would save sales tax as well if the contracts for the work were with the city with the cost to be reimbursed by the NCF (Rohde & Moore) and the Reece Trust.

The work we envision needing done would be the re-staining of the wooden replica derrick, any shoring up the wooden structure might need, and the repainting of the metal building next to the replica derrick. Depending on costs, another idea we have is to outline the replica derrick structure with modern exterior LED light strips that are either a single color or have the capacity to display different colors. Such lighting would add a dramatic emphasis on the derrick at the east entrance to Neodesha and would enhance the attractiveness of that focal point in the community.

The purpose of this letter is to inquire of both the city and the NCF as to their interest in working together on such a project. If so, the first step would be to get bids for both the staining of the replica derrick and the painting of the metal building, with a separate bid for the potential LED lighting on the derrick. The only expense for the city would be for the nightly operation of the LED lighting, if installed. The combination of NCF and Reece Trust funds would cover the cost of getting the work done.

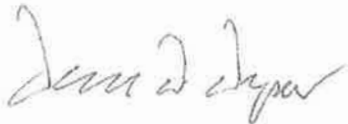


Page - 2 -  
Re: Norman No. 1  
8/9/2020

If you have any questions, please feel free to give me a call on my cell or shoot me an email. I work in Topeka M-F so the cell and email are the best ways to reach me.

Thank you.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Dennis D. Depew".

Dennis D. Depew  
Managing Trustee

DDD/s

C: Milford Driskill