

Agenda

City Commission of the City of Neodesha, KS

ZOOM Online Access: <https://us02web.zoom.us/j/6203252828>

May 13, 2020 2:00 p.m.

Item 1: Opening Session

- Call to Order
- Roll Call
- Invocation
- Pledge of Allegiance
- Additions/Deletions to the Agenda
- Mayor's Report
- Commissioners' Reports
- City Administrator's Comments

Item 2: Public Comments

Item 3: Consent Agenda (Routine agenda items can be approved with unanimous consent of the City Commission. Any item can be removed and placed in items of business.)

- Approval of May 27, 2020 Minutes
- Approval of June 1, 2020 Special Call Meeting Minutes
- Appropriation (2020) 11
- Raw Water Project Bond Appropriation No. 72
- Gas Line Project Appropriation No. 08

Item 4: Business Items to Consider

- A. Senior Center / Neodesha Area Chamber of Commerce Agreement
- B. Approve Purchase of Electric Poles from Bridgewell Resources
- C. Discuss Electric Utility Rates
- D. Accept Employee Resignation

Item 5: Date/Time of Next Regular Meeting

Wednesday, June 24, 2020 at 2:00 p.m. – Regular Meeting, City Hall

Item 6: Executive Session: Non-Elected Personnel

Item 7: Adjournment

AGENDA COMMENTS CITY COMMISSION MEETING

ZOOM Online Access

June 10, 2020

Additions to the Agenda

RECOMMENDED MOTION: *I move to approve the agenda as presented.*

Consent Agenda

RECOMMENDED MOTION: *I move to approve the consent agenda as presented.*

Business Items to Consider

4.A: Senior Center / Neodesha Area Chamber of Commerce Agreement

The Commission will welcome Mr. Jim Jackson, to discuss an agreement between the Senior Citizens Center Board and the Neodesha Area Chamber of Commerce, to provide a Chamber office and meeting space in the Senior Center.

RECOMMENDED MOTION: *I move to approve the agreement between the Senior Citizens Center Board and the Neodesha Area Chamber of Commerce as presented.*

4.B: Approve Purchase of Electric Poles from Bridgewell Resources

Electric Superintendent Brandon Hearn is asking the Commission to approve the purchase of electric poles in the amount of \$12,011.

RECOMMENDED MOTION: *I move to approve the purchase of electric poles from Bridgewell Resources in the amount of \$12,011.*

4.C: Discuss Electric Utility Rates

Our energy consultant, Scott Shreve, has been working with Staff to identify ways to provide cheaper energy to our industrial customers. Staff has no formal Ordinance to provide the Commission at this time. Staff is looking for direction from the Commission so, therefore, this is a discussion item at this time.

RECOMMENDED MOTION: *N/A*

4.D: Accept Employee Resignation

Keenan Fyfe has resigned from the Fire Department, effective Friday, June 5, 2020.

RECOMMENDED MOTION: *I move to accept the resignation of Keenan Fyfe from the Neodesha Fire Department, effective June 5th, 2020.*

Item 6: Executive Session

EXECUTIVE SESSION: Non-Elected Personnel

I move to recess to an Executive Session including the Governing Body, City Administrator, Fire Chief, and City Clerk to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, KSA 75-4319(b)(1). The open meeting will resume in the Commission Room at ____ p.m.

Neodesha, Kansas
May 27, 2020

The Board of Commissioners met in regular session at 2:00 p.m. in the Commission Room at City Hall, practicing social distancing and conducting the meeting by live streaming with Zoom, on Wednesday, May 27, 2020 with Mayor Johnson presiding and Commissioners Moffatt and Nichol present.

Commissioner Nichol moved to approve the agenda as presented. Seconded by Commissioner Moffatt. Motion carried.

Commission and Administrator Reports were heard.

Public Comments were invited and heard.

Destany Wheeler, Wilson County Health Department, was present by Zoom to discuss with the Governing Body the modification to the Governor's Reopening Kansas Plan. Discussion was held. Approval was given by the Wilson County Health Department to open the Neodesha Splash Zone on Friday, June 5, 2020.

Commissioner Moffatt moved to approve the Consent Agenda consisting of the minutes from the May 13, 2020 Commission Meeting; minutes from the May 20, 2020 and May 21, 2020 Special Call Meetings; Appropriation (2020) 10. Seconded by Commissioner Nichol. Motion carried.

Administrator Truelove addressed the Commission regarding the consideration of a franchise and pole attachment agreement with KwiKom Communications. Representatives from KwiKom were present to answer any questions the Governing Body had regarding the agreements. Discussion held.

ORDINANCE NO. 1730

AN ORDINANCE OF THE CITY OF NEODESHA, KANSAS, GRANTING JMZ CORPORATION, DOING BUSINESS AS KWIKOM COMMUNICATIONS, A KANSAS CORPORATION, ITS SUCCESSORS AND ASSIGNS, A TELECOMMUNICATIONS FRANCHISE AND PRESCRIBING THE TERMS OF SAID GRANT AND RELATING THERETO. *(a complete copy of this Ordinance is available for viewing in the City Clerk's Office)*

Commissioner Nichol moved to approve Ordinance No. 1730, a franchise agreement with KwiKom Communications, with a franchise fee of 5% and approve the pole attachment agreement as presented. Seconded by Commissioner Moffatt. Motion carried.

Administrator Truelove addressed the Commission regarding the consideration of a resolution allowing for a utility bill payment plan for City utility customers negatively impacted by the Coronavirus. Discussion held.

RESOLUTION 20-07

A RESOLUTION ESTABLISHING A UTILITY BILL PAYMENT PLAN FOR UTILITIES PAID TO THE CITY OF NEODESHA, KANSAS, FOR UTILITY CUSTOMERS NEGATIVELY EFFECTED BY THE COVID-19 PANDEMIC.

WHEREAS, the United States of America and the State of Kansas have declared states of emergency in their respective jurisdictions resulting from the worldwide pandemic of COVID-19; and

WHEREAS, Executive Order No. 20-05, signed by Governor Kelly on March 17, 2020, temporarily prohibits utility and internet disconnects; and

WHEREAS, the City of Neodesha Governing Body has determined that the COVID-19 pandemic has caused a negative local impact on employment, such as employee workshare, furloughs, lay-offs, and other employment income hardships during the months of March to May, 2020; and

WHEREAS, the City of Neodesha Governing Body desires to establish an extended utility bill payment period for utility customers negatively impacted by the COVID-19 pandemic;

THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NEODESHA:

That any utility customer experiencing financial hardship due to the COVID-19 pandemic may be offered three additional months to pay all past-due utility bills. The payment plan shall include three equal installment payments for past-due amounts.

Upon entering into a utility bill payment plan, the utility customer must keep all new utility bills paid in full when due.

Only the person listed on the utility account may sign the payment plan. If said customer cannot come into the office, a form can be mailed or picked up by someone else, but the customer's signature must be notarized.

If the remainder of the bill is not paid in full at the end of the payment plan period, utilities will be disconnected without further notice. A reconnection fee must be paid in addition to all amounts owed prior to the account being turned back on.

This payment plan shall remain in effect during calendar year 2020.

Commissioner Moffatt moved to approve Resolution 20-07 as presented. Seconded by Commissioner Nichol. Motion carried.

(continued on next page)

Administrator Truelove addressed the Commission regarding a Monitoring Well Access Agreement from Larsen & Associates for the former Kerr McGee gas station site. Discussion held.

Commissioner Nichol moved to approve the access agreement with Larsen & Associates for the installation of monitoring wells in the City right of way on Wisconsin Street, between 9th and 10th Streets. Seconded by Commissioner Moffatt. Motion carried.

Administrator Truelove addressed the Commission regarding Change Order No. 1 for the Gas Line Project. Discussion held.

Commissioner Moffatt moved to approve Change Order No. 1 to the gas line project, with a cost reduction of \$51,165.27. Seconded by Commissioner Nichol. Motion carried.

Administrator Truelove addressed the Commission regarding a Change Order for the Neodesha Splash Zone painting job. Discussion held.

Commissioner Nichol moved to approve the Change Order from Fort Dem Enterprises, for painting and repair to the pool in the amount of \$1,000. Seconded by Commissioner Moffatt. Motion carried.

Administrator Truelove addressed the Commission regarding the approval of a Cereal Malt Beverage license for Little Bear Trading Company. Discussion held.

Commissioner Moffatt moved to approve the Cereal Malt Beverage license for Little Bear Trading Company. Seconded by Commissioner Nichol. Motion carried.

Administrator Truelove addressed the Commission regarding appointments to the Neodesha Housing Authority Board. Discussion held.

Commissioner Nichol moved to appoint Barbara Shoop and Karolyn Schultz to the Neodesha Housing Authority Board for four-year terms, with a term ending date of May 31, 2024. Seconded by Commissioner Moffatt. Motion carried.

Commissioner Moffatt moved to recess to an Executive Session including the Governing Body, City Administrator and City Clerk in the Commission Room to discuss an individual employee's performance pursuant to the non-elected personnel matter exception KSA 75-4319(b)(1) because if this matter were discussed in open session it might invade the privacy of those discussed. The open meeting will resume in the Commission Room at 4:15 p.m. Seconded by Commissioner Nichol. Motion carried. The live streamed Zoom meeting was then placed on hold with audio, video and recording ceased.

At 4:15 p.m. the regular meeting of the Governing Body reconvened in the Commission Room at City Hall. Audio, video and recording the meeting by Zoom resumed. No action taken.

Commissioner Moffatt moved to extend the Executive Session including the Governing Body, City Administrator and City Clerk in the Commission Room to discuss an individual employee's performance pursuant to the non-elected personnel matter exception KSA 75-4319(b)(1) because if this matter were discussed in open session because it might invade the privacy of those discussed. The open meeting will resume in the Commission Room at 4:30 p.m. Seconded by Commissioner Nichol. Motion carried. The live streamed Zoom meeting was then placed on hold with audio, video and recording ceased.

At 4:30 p.m. the regular meeting of the Governing Body reconvened in the Commission Room at City Hall. Audio, video and recording the meeting by Zoom resumed. No action taken.

Jeri Hammerschmidt, Community Development Director, addressed the Commission with updates related to housing, business and community happenings.

The next regular meeting of the Governing Body will be held at City Hall on Wednesday, June 10, 2020 at 2:00 p.m.

At 4:45 p.m. Commissioner Moffatt moved to adjourn. Seconded by Commissioner Nichol. Motion carried.

ATTEST:

Devin Johnson, Mayor

Stephanie Fyfe, City Clerk

SPECIAL CALL FOR SPECIAL MEETING OF BOARD OF COMMISSIONERS

Neodesha, Kansas
June 1, 2020

To the Board of Commissioners:

The Board of Commissioners will hold a Special Call meeting Monday, June 1, 2020 at 12:00 noon for the following purposes:

1. Neodesha Refinery Access Agreement 2020
2. Executive Session: Non-elected Personnel

The Board of Commissioners met in a Special Call Session on Monday, June 1, 2020 with Mayor Johnson presiding and Commissioners Moffatt and Nichol present.

Administrator Truelove addressed the Commission regarding a Refinery Access Agreement for monitoring well activity. Discussion held.

Commissioner Moffatt moved to approve the Neodesha Refinery Access Agreement 2020 for monitoring well activity. Seconded by Commissioner Nichol. Motion carried.

Commissioner Nichol moved to recess to an Executive Session including the Governing Body, City Administrator, City Clerk, Fire Chief Duane Banzet and Firefighter/AEMT Keenan Fyfe, in the Commission Room to discuss an individual employee's performance pursuant to the non-elected personnel matter exception KSA 75-4319(b)(1) because if this matter were discussed in open session it might invade the privacy of those discussed. The open meeting will resume in the Commission Room at 12:30 p.m. Seconded by Commissioner Moffatt. Motion carried.

At 12:30 p.m. the regular meeting of the Governing Body reconvened in the Commission Room at City Hall. No action taken.

Commissioner Moffatt moved to extend the Executive Session until 12:50 p.m. Seconded by Commissioner Nichol. Motion carried.

At 12:50 p.m. the regular meeting of the Governing Body reconvened in the Commission Room at City Hall. No action taken. Firefighter/AEMT Keenan Fyfe then left the meeting.

Commissioner Moffatt moved to extend the Executive Session until 1:15 p.m. Seconded by Commissioner Nichol. Motion carried.

At 1:15 p.m. the regular meeting of the Governing Body reconvened in the Commission Room at City Hall. No action taken.

At 1:25 p.m. Commissioner Moffatt moved to adjourn the meeting. Seconded by Commissioner Nichol. Motion carried. Meeting adjourned.

ATTEST:

Devin Johnson, Mayor

Stephanie Fyfe, City Clerk

APPROPRIATIONS REPORT**ORDINANCE NO 11****6/10/2020**

<u>VENDOR</u>	<u>REFERENCE</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>CHECK DATE</u>
A T & T	PHONE CHARGES	223.47	54800	6/10/2020
A T & T	FIBER OPTIC SYSTEM	761.98	54801	6/10/2020
ARLAN COMPANY INC	POOL SUPPLIES	191.28	54802	6/10/2020
AXON ENTERPRISE INC	TASER PROGRAM	2,640.00	54803	6/10/2020
CHASE PEST CONTROL LLC	EXTERMINATOR SERVICES	400.00	54804	6/10/2020
CULLIGAN OF INDEPENDENCE	JUNE WATER SERVICE	211.20	54805	6/10/2020
D & D AUTO REPAIR & ALIGNMENT	AUTO REPAIR-PD	208.04	54806	6/10/2020
DEERE CREDIT INC	ANNUAL MINI EXCAVATOR LEASE	8,545.57	54807	6/10/2020
EQUIPMENT MANAGEMENT CO	AMBULANCE EQUIPMENT	10,383.50	54808	6/10/2020
F ALLEN MOORHEAD, JR, MD	W/C N PRINCE	75.00	54809	6/10/2020
FIREX, INC	INSPECTION-FIRE	1,691.00	54810	6/10/2020
FORSYTHE'S HEATING & ELECTRIC	10005-SERVICE CALL	1,180.62	54811	6/10/2020
FREDONIA OUTDOOR EQUIPMENT	EQUIPMENT SUPPLIES	459.00	54812	6/10/2020
FREDONIA TRUE VALUE HARDWARE	ELECTRIC SUPPLIES	71.96	54813	6/10/2020
TERESA HIGGINS	KPERS REFUND	17.37	54814	6/10/2020
IMAGE TREND INC	ELITE FIELD SITE LICENSE	900.41	54815	6/10/2020
JEREMY JOHNSON	UNIFORM REIMBURSEMENT	202.52	54816	6/10/2020
KANSAS ONE-CALL SYSTEM, INC	MAY LOCATES	79.20	54817	6/10/2020
KOONS GAS MEASUREMENT	GAS LINE SUPPLIES	2,883.81	54818	6/10/2020
KUSTOM SIGNALS, INC	PD SUPPLIES	451.31	54819	6/10/2020
LAKELAND OFFICE SYSTEMS	COPIER MAINTENANCE	107.22	54820	6/10/2020
LANDIS+GYR TECHNOLOGY INC	90316224-AUTOMATED METERING	18,270.00	54821	6/10/2020
MEDICCLAIMS INC	AMBULANCE COLLECTION FEES	1,750.27	54822	6/10/2020
MIDWEST COMPUTER SALES	IT SERVICES	320.90	54823	6/10/2020
NEODESHA AUTO SUPPLY	OIL & AIR FILTER	198.06	54824	6/10/2020
NEODESHA DERRICK	PUBLICATIONS	358.75	54825	6/10/2020
NORTHERN TOOL & EQUIPMENT	MEMBERSHIP RENEWAL	39.99	54826	6/10/2020
O'REILLY AUTOMOTIVE INC	AUTO PARTS & SUPPLIES-PD	58.58	54827	6/10/2020

PENMAC PERSONNEL SERVICES INC	TEMPORARY PERSONNEL SERVICE	4,171.13	54828	6/10/2020
PRAIRIE FIRE COFFEE	SUPPLIES	213.74	54829	6/10/2020
PROCORP IMAGES	EMPLOYEE CLUB TUMBLERS	638.88	54830	6/10/2020
RANKIN MEMORIAL LIBRARY	TAX DISTRIBUTION	26,395.46	54831	6/10/2020
RICE SIGN & LOCK	SERVICE CALL	88.75	54832	6/10/2020
ROMANS OUTDOOR POWER	EQUIPMENT PARTS	2,294.86	54833	6/10/2020
S & W HEALTHCARE CORPORATION	MEDICAL SUPPLIES	112.93	54834	6/10/2020
SECURITY 1ST TITLE, LLC	NEODESHA LAND BANK	200.00	54835	6/10/2020
CHANDA SHELTON	FD EQUIPMENT	100.00	54836	6/10/2020
SOCKET TELECOMM LLC	PHONE CHARGES	248.59	54837	6/10/2020
STANION WHOLESALE ELECTRIC	ELECTRIC SUPPLIES	3,983.00	54838	6/10/2020
STERICYCLE INC	DISPOSAL SERVICE	409.50	54839	6/10/2020
STUDEBAKER REFRIGERATION INC	ICE MACHINE RENTAL	165.00	54840	6/10/2020
TASC	CLAIM CARD/ADMIN FEES	515.64	54841	6/10/2020
TRI VALLEY DEVELOPMENTAL SERV	POOL CONCESSIONS	526.47	54842	6/10/2020
UNIFIRST CORPORATION	SUPPLIES	136.00	54843	6/10/2020
VALNET TELECOMMUNICATIONS	STANDARD WEB HOSTING	44.95	54844	6/10/2020
WILSON MEDICAL CENTER	MAY TAX DISTRIBUTION	18,545.18	54845	6/10/2020

****TOTAL****

111,471.09

**RAW WATER PROJECT BOND
APPROPRIATION 72
June 10, 2020**

Vendor	Invoice No	Check No	Amount	Description
Orr Wyatt Streetscapes	PR 10 v1	1125	14,771.88	Construction
PEC Engineering	522292	1126	1,606.60	Engineering
PEC Engineering	522293	1126	311.28	Engineering
GRAND TOTAL			16,689.76	

Approved the day above written.

Devin Johnson, Mayor

Attest

Stephanie Fyfe, City Clerk

Contractor's Application for Payment No.

10 v1

Application Period: 04/17/20 to 05/22/20		Application Date: 5/26/2020	
To (Owner): City of Neodesha, KS	From (Contractor): Orr Wyatt Streetscapes	Via (Engineer): Professional Engineering Consultants	
Project: Neodesha 12" Waterline Improvements		Contract: Neodesha 12" Waterline Improvements	
Owner's Contract No.:	Contractor's Project No.: 198	PEC Project #: 35-180004-004-2005	

Application For Payment Change Order Summary

Approved Change Orders				
Number	Additions	Deductions		
			1. ORIGINAL CONTRACT PRICE.....	\$ 1,560,623.55
			2. Net change by Change Orders.....	\$
			3. Current Contract Price (Line 1 ± 2).....	\$ 1,560,623.55
			4. TOTAL COMPLETED AND STORED TO DATE	
			(Column I on Progress Estimate).....	\$ 1,185,816.19
			5. RETAINAGE:	
			a. 5% X \$1,185,816.19 Total Completed and Stored	\$ 59,290.81
			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....	\$ 1,126,525.38
			7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 1,111,753.50
			8. AMOUNT DUE THIS APPLICATION.....	\$ 14,771.88
			9. BALANCE TO FINISH, PLUS RETAINAGE	
			(Column K on Progress Estimate + Line 5 above).....	\$ 374,807.36
TOTALS				
NET CHANGE BY				
CHANGE ORDERS				

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By


Orr Wyatt Streetscapes

Date:

5-27-2020

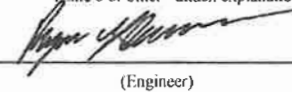
Payment of:

\$

14,771.88

(Line 8 or other - attach explanation of the other amount)

is recommended by:


(Engineer)

6/1/2020

(Date)

Payment of:

\$

14,771.88

(Line 8 or other - attach explanation of the other amount)

is approved by:

(Owner)

(Date)

Approved by:

Funding Agency (if applicable)

(Date)

Progress Estimate

Contractor's Application

For (contract):				Neodesha 12" Waterline Improvements								Application Number:		10 v1	
Application Period:				04/17/20 to 05/22/20								Application Date:		5/26/2020	
A			B		C	D	E	F	G	H	I	J	K		
Bid Item No.	Description		Bid Quantity	Unit	Unit Price	Total	Units Previously Installed	Value Previously Installed	Units Installed This Period	Value Installed This Period	Materials Presently Stored (not to G)	Total Completed and Stored to Date (E+G+H)	% (I/C)	Balance to Flush	
	Base Bid														
1	12" Waterline		4,904	LF	67.95	\$ 333,226.80	4178.88	\$ 283,954.90	173	\$ 11,755.35	\$ 11,926.80	\$ 307,637.05	92.3%	\$ 25,589.75	
2	12" RJ Waterline by DD		6,764	LF	103.75	\$ 701,765.00	5715.51	\$ 592,984.16	110	\$ 11,412.50	\$ 36,426.80	\$ 640,823.46	91.3%	\$ 60,941.54	
3	12" RJ Waterline (Through Casing)		26	LF	140.20	\$ 3,645.20	26	\$ 3,645.20		\$ -		\$ 3,645.20	100.0%	\$ -	
4	12" Valve Assemblies		15	EA	3,775.00	\$ 56,625.00	13	\$ 49,075.00		\$ -	\$ 5,425.21	\$ 54,500.21	96.2%	\$ 2,124.79	
5	12" Anchored Valve Assembly		3	EA	4,855.00	\$ 14,565.00	2	\$ 9,710.00		\$ -	\$ 2,175.32	\$ 11,885.32	81.6%	\$ 2,679.68	
6	20" Steel Casing by Open Cut		24	LF	107.85	\$ 2,588.40	24	\$ 2,588.40		\$ -		\$ 2,588.40	100.0%	\$ -	
7	Fire Hydrant Assemblies		17	EA	5,285.00	\$ 89,845.00	10	\$ 52,850.00		\$ -	\$ 22,304.08	\$ 75,154.08	83.6%	\$ 14,690.92	
8	Air Release Assemblies		2	EA	2,265.00	\$ 4,530.00		\$ -		\$ -	\$ 1,375.79	\$ 1,375.79	30.4%	\$ 3,154.21	
9	8" Waterline		288	LF	97.05	\$ 27,950.40	36.3	\$ 3,522.92		\$ -	\$ 3,434.73	\$ 6,957.65	24.9%	\$ 20,992.76	
10	8" Waterline by Directional Drill		96	LF	86.25	\$ 8,280.00		\$ -		\$ -	\$ 1,544.49	\$ 1,544.49	18.7%	\$ 6,735.51	
11	8" Valve Assembly		2	EA	2,480.00	\$ 4,960.00	3	\$ 7,440.00		\$ -		\$ 7,440.00	150.0%	\$ (2,480.00)	
12	6" Waterline		288	LF	86.25	\$ 24,840.00	57.2	\$ 4,933.50		\$ -	\$ 2,442.22	\$ 7,375.72	29.7%	\$ 17,464.28	
13	6" Valve Assembly		13	EA	1,835.00	\$ 23,855.00	10	\$ 18,350.00		\$ -	\$ 2,096.58	\$ 20,446.58	85.7%	\$ 3,408.42	
14	4" Waterline		115	LF	73.35	\$ 8,435.25		\$ -		\$ -	\$ 487.83	\$ 487.83	5.8%	\$ 7,947.42	
15	4" Valve Assembly		4	EA	1,725.00	\$ 6,900.00	4	\$ 6,900.00		\$ -		\$ 6,900.00	100.0%	\$ -	
16	12"x12" Tapping Sleeve and Valve		2	EA	8,090.00	\$ 16,180.00	1	\$ 8,090.00		\$ -	\$ 3,212.98	\$ 11,302.98	69.9%	\$ 4,877.02	
17	6"x6" Tapping Sleeve and Valve		1	EA	3,775.00	\$ 3,775.00		\$ -		\$ -	\$ 170.92	\$ 170.92	4.5%	\$ 3,604.08	
18	Connect to Existing		20	EA	1,615.00	\$ 32,300.00	1	\$ 1,615.00		\$ -	\$ 3,040.17	\$ 4,655.17	14.4%	\$ 27,644.83	
19	Waterline Abandonment		1	LS	3,235.00	\$ 3,235.00		\$ -		\$ -		\$ -		\$ 3,235.00	
20	Remove and Replace Pavement		528	LF	53.90	\$ 28,459.20		\$ -		\$ -		\$ -		\$ 28,459.20	
21	Remove and Replace Gravel		1,066	LF	5.05	\$ 5,383.30	905	\$ 4,570.25		\$ -		\$ 4,570.25	84.9%	\$ 813.05	
22	Service Reconnections (Short)		22	EA	1,725.00	\$ 37,950.00		\$ -		\$ -	\$ 3,127.31	\$ 3,127.31	8.2%	\$ 34,822.69	
23	Service Reconnections (Long)		47	EA	2,375.00	\$ 111,625.00		\$ -		\$ -	\$ 6,531.34	\$ 6,531.34	5.9%	\$ 105,093.66	
24	Erosion Control		1	LS	4,315.00	\$ 4,315.00	0.65	\$ 2,804.75	0.04	\$ 172.60		\$ 2,977.35	69.0%	\$ 1,337.65	
25	Site Clearing and Restoration		1	LS	5,390.00	\$ 5,390.00	0.65	\$ 3,503.50	0.04	\$ 215.60		\$ 3,719.10	69.0%	\$ 1,670.90	
			Original Contract Price			\$ 1,560,623.55		\$ 1,056,537.57		\$ 23,556.05	\$ 105,722.57	\$ 1,185,816.19	76.0%	\$ 374,807.36	

Contractor's Application

00620-3

Recap of units previously installed

For (contract): Ncodesha 12" Waterline Improvements														Pay App #	10 v1
Application Period: 04/17/20 to 05/22/20														Pay App Date	1/26/2020
Bid Item No.	Description	Bid Quantity	Unit	Units previously installed (by pay app)											Total Units Previously Installed
				1	2	3	4	5	6	7	8	9	10	11	
1	12" Waterline	4,804	LF	602.5	743										
2	12" RJ Waterline by DD	6,764	LF	591	636.92										
3	12" RJ Waterline (Through Casing)	26	LF												
4	12" Valve Assemblies	15	EA	2	2										
5	12" Anchored Valve Assembly	3	EA	2											
6	20" Steel Casing by Open Cut	24	LF												
7	Fire Hydrant Assemblies	17	EA	1	3										
8	Air Release Assemblies	2	EA												
9	8" Waterline	288	LF												
10	8" Waterline by Directional Drill	96	LF												
11	8" Valve Assembly	2	EA												
12	6" Waterline	288	LF												
13	6" Valve Assembly	13	EA												
14	4" Waterline	115	LF												
15	4" Valve Assembly	4	EA		2										
16	12"x12" Tapping Sleeve and Valve	2	EA	1											
17	6"x6" Tapping Sleeve and Valve	1	EA												
18	Connect to Existing	20	EA	1											
19	Waterline Abandonment	1	LS												
20	Remove and Replace Pavement	528	LF												
21	Remove and Replace Gravel	1,066	LF	602.5	24										
22	Service Reconnections (Short)	22	EA												
23	Service Reconnections (Long)	47	EA												
24	Erosion Control	1	LS												
25	Site Clearing and Restoration	1	LS	0.1											

Invoice

Stephanie Fyfe
City Clerk
City of Neodesha
sfyfe@neodeshaks.org



May 27, 2020

Project No: 180004-001

Invoice No: 522292

Project 180004-001 Neodesha Raw Water Intake
Neodesha, KS

Professional Services through April 25, 2020

Level 1 04 Construction Admin

Fee

Total Fee 32,000.00

Percent Complete	91.00	Total Earned	29,120.00
		Previous Fee Billing	28,800.00
		Current Fee Billing	320.00

Total Fee 320.00

Total this Level 1 \$320.00

Level 1 05 Post Construction Services

Fee

Total Fee 1,838.00

Percent Complete	70.00	Total Earned	1,286.60
		Previous Fee Billing	0.00
		Current Fee Billing	1,286.60

Total Fee 1,286.60

Total this Level 1 \$1,286.60

Total Current Invoice \$1,606.60

*****PLEASE NOTE*****

Total Due includes Current and Outstanding Invoices.

Payment Terms are Net 30 days

If you have questions regarding your outstanding invoices please call 316-206-1351.

Invoice

Stephanie Fyfe
City Clerk
City of Neodesha
sfyfe@neodeshaks.org



May 27, 2020

Project No: 180004-008

Invoice No: 522293

Project 180004-008 Neodesha SCADA System Improvements
Neodesha, KS

Professional Services through April 25, 2020

Level 1 04 Construction Admin

Fee

Total Fee 7,782.00

Percent Complete	94.00	Total Earned	7,315.08
		Previous Fee Billing	7,003.80
		Current Fee Billing	311.28

Total Fee 311.28

Total this Level 1 \$311.28

Total Current Invoice \$311.28

*****PLEASE NOTE*****

Total due "may" include current and outstanding invoices.

Payment Terms are Net 30 days

If you have questions regarding your outstanding invoices please call 316-206-1351.

CDBG/USDA GAS LINE GRANT
APPROPRIATION 08
June 10, 2020

Vendor	Invoice No	Check No	Amount	Description
Forsythe Heating & Electric	10073	1011	307.55	Construction
Koons Gas Measurement	33431	1012	31,665.12	Construction
PEC Engineering	522290	1013	2,185.00	Engineering
PEC Engineering	522291	1013	310.00	Engineering
GRAND TOTAL			<u>34,467.67</u>	

Approved the day above written.

Devin Johnson, Mayor

Stephanie Fyfe, City Clerk

Attest

Gas Line Proj - BTW

invoice

Forsythe Heating & Electric, LLC
4752 Quail Road
Neodesha, Ks. 66757
Lanny Forsythe-Owner

Date: 05/26/2020
Invoice No.: 10073
Due Date: 06/05/2020

Bill To:
CITY OF NEODESHA
PO BOX 336
NEODESHA, KS. 66757

Qty	Item	Description	Unit Price	TAX %	Total
2.5	LABOR	LABOR FOR GAS LINE PROJECT AT JOHN WILLARD HOME-ORCHARD LANE	\$95.00	0%	\$237.50
1	1X6 BLK NIPPLE	1X6 BLK NIPPLE	\$5.48	0%	\$5.48
1	1X3/4 BLK 90	1X3/4 BLK 90	\$10.35	0%	\$10.35
10	3/4 BLK PIPE	3/4 BLK PIPE	\$3.80	0%	\$38.00
1	3/4 BLK 90	3/4 BLK 90	\$5.76	0%	\$5.76
1	3/4X1/2X1/2 BLK TEE	3/4X1/2X1/2 BLK TEE	\$10.46	0%	\$10.46

Total \$307.55

Balance Due \$307.55

GAS LINE PROJECT-JOHN WILLARD ORCHARD LANE

Thank you for your business.



KOONS GAS MEASUREMENT
WILNAT, INC
10934 E 55th Place
P.O. Box 472063
Tulsa, OK 74147

Invoice

Date	Invoice #
4/22/2020	33431

Bill To
CITY OF NEODESHA ATTN: ACCOUNTS PAYABLE PO BOX 336 NEODESHA KS 66757

Ship To
CITY OF NEODESHA ATTN: BRENT WHEELER 1407 N EIGHTH NEODESHA KS 66757

S.O. No.	P.O. No.	Terms	Ship Via	Project
32338	7489	Net 30	Delivered	
Description		Invoiced	Rate	Amount
AMERICAN AC-250 TC METER, 20 LT CONNECTION, 5# CASE, 2' 1/2' ODOMETER. SERIAL #'S 20M822959 - 20M823058, 20M823059 - 20M823136, 20M823159 - 20M823258. AMERICAN US TARIFF CHARGE. Total sales tax calculated by AvaTax Select this as a transaction's tax to use AvaTax		278	103.41	28,747.98T
		278	1.57 2,480.68 0.00%	436.46T 2,480.68 0.00
Gas Line Proj expense : CDBG				

Please Remit Payment to: KGM P.O. Box 472063 Tulsa, OK 74146	Total	\$31,665.12
	Payments/Credits	\$0.00
	Balance Due	\$31,665.12

Thank you for your business!

Phone #	Fax #	E-mail	Web Site
(913) 728-2500	(913) 728-2510	NHernandez@kgmgas.com	kgmgas.com

Invoice

Stephanie Fyfe
City Clerk
City of Neodesha
sfyfe@neodeshaks.org



May 27, 2020
Project No: 171291-000
Invoice No: 522290

Project 171291-000 Neodesha Gas Distribution System Improvements
Neodesha, KS

Professional Services through April 25, 2020

Level 1 01 Design Services

Fee

Total Fee 119,900.00

Percent Complete 100.00 Total Earned 119,900.00
Previous Fee Billing 119,900.00
Current Fee Billing 0.00

Total Fee 0.00

Total this Level 1 0.00

Level 1 02 Bidding Services

Fee

Total Fee 7,700.00

Percent Complete 100.00 Total Earned 7,700.00
Previous Fee Billing 7,700.00
Current Fee Billing 0.00

Total Fee 0.00

Total this Level 1 0.00

Level 1 03 CA Services

Fee

Total Fee 43,700.00

Percent Complete 10.00 Total Earned 4,370.00
Previous Fee Billing 2,185.00
Current Fee Billing 2,185.00

Total Fee 2,185.00

Total this Level 1 \$2,185.00

Total Current Invoice \$2,185.00

Project	171291-000	Neodesha Gas Distribution System Impvmts	Invoice	522290
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*****PLEASE NOTE*****

Total due "may" include current and outstanding invoices.

Payment Terms are Net 30 days

If you have questions regarding your outstanding invoices please call 316-206-1351.

Invoice

Stephanie Fyfe
City Clerk
City of Neodesha
sfyfe@neodeshaks.org



May 27, 2020
Project No: 171291-001
Invoice No: 522291

Project 171291-001 Neodesha Gas Distribution System Funding Assistance
Neodesha, KS

Professional Services through April 25, 2020

Total this Project 0.00

Project 171291-002 Neodesha Gas Distribution System Easement Acquisition
Neodesha, KS

Professional Personnel

	Hours	Rate	Amount
Project Engineer 3	2.00	120.00	240.00
Design Tech. Supervisor 4	.50	140.00	70.00
Totals	2.50		310.00
Total Labor			310.00

Total this Project \$310.00

Billing Limits	Current	Prior	To-Date
Total Billings	310.00	11,574.50	11,884.50
Limit			51,400.00
Remaining			39,515.50

Total Current Invoice \$310.00

***** PLEASE NOTE *****

Total due "may" include current and outstanding invoices.

Payment Terms are Net 30 days

If you have questions regarding your outstanding invoices please call 316-206-1351.

Neodesha Senior Citizens Center

422 Main Street

Neodesha, KS 66757

SUBJECT: CONTRACT BETWEEN NEODESHA SENIOR CITIZENS CENTER AND NEODESHA AREA CHAMBER OF COMMERCE

The Neodesha Senior Citizens Center Board of Directors agrees to allow the Neodesha Area Chamber of Commerce (NACofC) to use the building at 422 Main and office for a one-year period without charge with the following conditions:

1. The Neodesha Area Chamber of Commerce may use this office between the hours of 8:00 a.m. and 5:00 p.m. Monday through Fridays. Evening and weekend hours could be used if they first check the rental calendar prior to scheduling an evening or weekend meeting. Any evening or weekend meeting will be posted on the calendar.
2. If the Senior Citizens Center schedules a rental during the 8:00 a.m. and 5:00 p.m. Monday through Friday the Chamber Director could work from home.
3. A sign for the Neodesha Area Chamber of Commerce may be placed in/on the front left window at NACofC expense. The quality, size, and placement of the sign shall be approved by the Senior Citizens Center Board of Directors.

WHEN YOU CLOSE FOR THE DAY

1. Any trash generated by the Neodesha Area Chamber of Commerce shall be collected and removed from the building and placed in the trash container behind the building. Any spills on the floor or counters shall be cleaned up.
2. All tables left clean and chairs returned around tables.
3. If you use the kitchen it should be left clean as found.
4. The office and building shall be locked anytime you leave during the day, or close for the day.
5. All lights except the kitchen lights will be turned off when you close the office for the day. We ask that the kitchen lights be left on 24/7 for security purposes.
6. Damages or losses caused by the NACofC shall be repaired or replaced at NACofC expense.

Senior Citizen Center

Neodesha Area Chamber of Commerce

Bill Sexton, President

Date _____

Cori Johnson

Date _____

June 3, 2020

Duane, Ed, Devin, JD & Tom:

I, Keenan Fyfe, am hereby resigning my position as Firefighter/AEMT for the City of Neodesha Fire Department.

My last day on the payroll will be Friday, June 5, 2020 as I begin my employment with the Independence Fire and EMS department on Monday, June 8, 2020.

I would like to thank the City for the many opportunities you have given me over the years. I am also eternally grateful to Chief Duane Banzet for providing me with a lifelong career path and knowledge base for me to succeed in the fire and medical services. It has been an honor working beside many fine individuals within the departments. It's also been a pleasure serving the citizens of Neodesha and I hope that one day later on down the road I will have another opportunity to serve you again.

A handwritten signature in black ink, appearing to be 'Keenan Fyfe', with a stylized, cursive script.

Keenan Fyfe

Firefighter/AEMT