

Agenda

City Commission of the City of Neodesha, KS
February 12, 2020 2:00 p.m.

Item 1: Opening Session

- Call to Order
- Roll Call
- ***Swearing in of Commissioner Nichol***
- Invocation
- Pledge of Allegiance
- Additions/Deletions to the Agenda
- Mayor's Report
- Commissioners' Reports
- City Administrator's Comments

Item 2: Public Comments

Item 3: Consent Agenda (Routine agenda items can be approved with unanimous consent of the City Commission. Any item can be removed and placed in items of business.)

- Approval of January 22, 2020 Minutes
- Approval of January 29, 2020 Special Call Minutes
- Appropriation (2020) 02
- Raw Water Bond Project Pay App 65

Item 4: Business Items to Consider

- A. Frontier Farm Credit Presentation to Neodesha Fire Department
- B. SKILLS Presentation: Jerry Rogers, Neodesha High School
- C. Accept Construction Bid for Gas Line Project Pending USDA/CDBG Approval
- D. Consider Community Development Coordinator Position

Item 5: Date/Time of Next Regular Meeting

Wednesday, February 26, 2020 at 2:00 p.m. – Regular Meeting, City Hall

Item 6: Executive Session: Non-Elected Personnel

Item 7: Adjournment

AGENDA COMMENTS
CITY COMMISSION MEETING
February 12, 2020

Additions to the Agenda

RECOMMENDED MOTION: *I move to approve the agenda as presented.*

Consent Agenda

RECOMMENDED MOTION: *I move to approve the consent agenda as presented.*

Business Items to Consider

4.A: Frontier Farm Credit Presentation to Neodesha Fire Department

The Commission will welcome a representative from Frontier Farm Credit for a presentation of grant funding for Jaws of Life equipment.

RECOMMENDED MOTION: *N/A*

4.B: SKILLS Presentation: Jerry Rogers, Neodesha High School

The Commission will welcome Mr. Jerry Rogers, Neodesha High School, for a SKILLS presentation.

RECOMMENDED MOTION: *N/A*

4.C: Accept Construction Bid for Gas Line Project Pending USDA/CDBG Approval

The Commission is asked to accept a bid from NPL Construction Company for work on the Gas Line Project. NPL was the lowest responsible bidder. The Commission is also asked to approve the Notice of Award, pending USDA and KS Dept. of Commerce (CDBG) approval, and authorize the Mayor to sign the Notice of Award.

RECOMMENDED MOTION: *I move to accept the construction bid from NPL Construction Company, with a construction cost not to exceed \$1,699,401, and authorize the Mayor to sign the Notice of Award pending USDA and Kansas Department of Commerce approval.*

4.D: Consider Community Development Coordinator Position

The Commission is asked to consider hiring a full-time Community Development Coordinator. Staff will research and present to the Commission the proposed salary for this position. Should this position be approved by the Commission, Staff will prepare a Resolution to modify the City's Pay Plan.

RECOMMENDED MOTION: *I move to approve hiring a Community Development Coordinator at an initial salary of _____.*

Item 6: Executive Session

EXECUTIVE SESSION: Non-Elected Personnel

I move to recess to an Executive Session including the Governing Body, City Administrator, City Clerk, and Fire Chief to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, KSA 75-4319(b)(1). The open meeting will resume in the Commission Room at ____ p.m.

The Board of Commissioners met in regular session at 2:00 p.m. on Monday, January 22, 2020 with Mayor Johnson presiding and Commissioner Moffatt present.

Commissioner Moffatt moved to approve the agenda as presented. Seconded by Mayor Johnson. Motion carried.

Commission and Administrator Reports were heard.

Public Comments were invited and heard.

Commissioner Moffatt moved to approve the Consent Agenda consisting of the minutes from the January 13, 2020 Commission Meeting; Appropriation (2019) 25; and Appropriation (2020) 01. Seconded by Mayor Johnson. Motion carried.

Administrator Truelove addressed the Commission regarding the lease purchase of a trash truck from Armor Equipment. Discussion was held.

Commissioner Moffatt moved that the three year trash truck Lease/Purchase Bid of 2.51% submitted by First Neodesha/Commerce Bank be approved. Seconded by Mayor Johnson. Motion carried with Mayor Johnson abstaining due to a possible conflict of interest, he being an employee of First Neodesha/Commerce Bank.

Administrator Truelove addressed the Commission regarding the purchase of a truck for the Electric Department. Discussion was held.

Commissioner Moffatt moved to approve the purchase of a 2019 Chevrolet 1500 Silverado from Romans Motor Company with the amount not to exceed \$32,000. Seconded by Mayor Johnson. Motion carried.

Administrator Truelove addressed the Commission regarding Change Order No 1 from Orr Wyatt Streetscapes. Discussion was held.

Commissioner Moffatt moved to approve Change Order No 1 from Orr Wyatt Streetscapes as a no-cost change order. Seconded by Mayor Johnson. Motion carried.

Administrator Truelove addressed the Commission regarding the lease with Wilson Medical Center for the Get Fit building. Discussion was held.

Commissioner Moffatt moved to table this item to a future meeting. Seconded by Mayor Johnson. Motion carried.

Commissioner Moffatt moved to convene as the Neodesha Land Bank. Seconded by Mayor Johnson. Motion carried.

Discussion was held regarding the donation of the property located at 922 N 11th into the Neodesha Land Bank.

Commissioner Moffatt moved to accept the donation of the residential property located at 922 N 11th Street. Seconded by Mayor Johnson. Motion carried.

Commissioner Moffatt moved to adjourn the Neodesha Land Bank. Seconded by Mayor Johnson. Motion carried.

Administrator Truelove addressed the Commission regarding the appointment of a Director #2 position to KMEA. Discussion was held.

Commissioner Moffatt moved to appoint Ed Truelove, City Administrator, as KMEA Director #2. Seconded by Mayor Johnson. Motion carried.

Administrator Truelove addressed the Commission regarding the appointment of the Alternate position to KMEA. Discussion was held.

Commissioner Moffatt moved to appoint Stephanie Fyfe, City Clerk, as the Alternate Director for KMEA. Seconded by Mayor Johnson. Motion carried.

Commissioner Moffatt moved to recess to an Executive Session including the Governing Body, City Administrator, City Clerk and Police Chief, Sam Tomlinson, to discuss an individual employee's performance pursuant to the non-elected personnel matter exception KSA 75-4319(b)(1). The open meeting will resume in the Commission Room at 3:15 p.m. Seconded by Mayor Johnson. Motion carried.

At 3:15 p.m. the regular meeting of the Governing Body reconvened in the Commission Room. No action taken.

Commissioner Moffatt moved to extend the Executive Session until 3:25 p.m. Seconded by Mayor Johnson. Motion carried.

At 3:25 p.m. the regular meeting of the Governing Body reconvened in the Commission Room. No action taken.

Commissioner Moffatt moved to terminate Teresa Higgins effective January 24, 2020. Seconded by Mayor Johnson. Motion carried.

The next regular meeting of the Governing Body will be held at City Hall on Wednesday, February 12, 2020 at 2:00 p.m.

At 3:30 p.m. Commissioner Moffatt moved to adjourn. Seconded by Mayor Johnson. Motion carried.

ATTEST:

Devin Johnson, Mayor

Stephanie Fyfe, City Clerk

SPECIAL CALL FOR SPECIAL MEETING OF BOARD OF COMMISSIONERS

Neodesha, Kansas
January 29, 2020

To the Board of Commissioners:

The Board of Commissioners will hold a Special Call meeting Wednesday, January 29, 2020 for the following purposes:

1. Worksession: Discuss Possible Commissioner Appointment
2. Approve Going out for bid on Ambulance

The Board of Commissioners met in a Special Call session at 12:00 noon on Wednesday, January 29, 2020 with Mayor Johnson presiding and Commissioner Moffatt present.

Commissioner Moffatt moved to recess to an Executive Session including the Governing Body, City Administrator and City Clerk to discuss an individual employee's performance pursuant to the non-elected personnel matter exception KSA 75-4319(b)(1) because if this matter were discussed in open session it might invade the privacy of those discussed. The open meeting will resume in the Commission Room at 12:45 p.m. Seconded by Mayor Johnson. Motion carried.

At 12:45 p.m. the regular meeting of the Governing Body reconvened in the Commission Room. No action taken.

Commissioner Moffatt moved to extend the Executive Session until 1:00 p.m. Seconded by Mayor Johnson. Motion carried.

At 1:00 p.m. the regular meeting of the Governing Body reconvened in the Commission Room. No action taken.

Commissioner Moffatt moved to extend the Executive Session until 1:10 p.m. Seconded by Mayor Johnson. Motion carried.

At 1:10 p.m. the regular meeting of the Governing Body reconvened in the Commission Room. No action taken.

Commissioner Moffatt moved to appoint Tom Nichol as Commissioner to fill the unexpired term of Devin Johnson that expires on the second Monday in January of 2022, when the city official elected to that position in the November 2021 general election takes office. Seconded by Mayor Johnson. Motion carried.

Administrator Truelove addressed the Commission regarding going out for bid for an ambulance. Discussion held. No action taken.

At 1:40 p.m. Commissioner Moffatt moved to adjourn the meeting. Seconded by Mayor Johnson. Meeting adjourned.

ATTEST:

Devin Johnson, Mayor

Stephanie Fyfe, City Clerk

CLAIMS REPORT**ORDINANCE NO 2****2/12/2020**

<u>VENDOR</u>	<u>REFERENCE</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>CHECK DATE</u>
A T & T	PHONE CHARGES	223.47	54265	2/12/2020
A T & T	PHONE CHARGES	246.67	54266	2/12/2020
A T & T	PHONE CHARGES	163.71	54267	2/12/2020
ADVANCE INSURANCE COMPANY	FEBRUARY PREMIUMS	501.14	54269	2/12/2020
AMERICAN CASTING & MFG CORP	METER SEALS	1,419.60	54270	2/12/2020
AMERICAN EQUIPMENT COMPANY	HEADLIGHT REFLECTOR KIT	247.54	54271	2/12/2020
CARTER WATERS	COLD PATCH	2,193.78	54272	2/12/2020
CHASE PEST CONTROL LLC	30223-ELECTRIC SHOP	405.10	54273	2/12/2020
CITY ATTORNEYS ASSOC OF KANSAS	MEMBERSHIP DUES-DOUG DEPEW	35.00	54274	2/12/2020
SHELBY J CONNER	WINDOW WASHING	65.00	54275	2/12/2020
CULLIGAN OF INDEPENDENCE	FEBRUARY WATER SERVICE	239.17	54276	2/12/2020
D & D AUTO REPAIR & ALIGNMENT	597-PD VEHICLE MAINTENANCE	1,006.79	54277	2/12/2020
FIREX, INC	EXTINGUISHER INSPECTION	51.50	54278	2/12/2020
FORSYTHE'S HEATING & ELECTRIC	4430-SUMP PUMP REPLACEMENT	326.42	54279	2/12/2020
G & W FOODS	LATE CHARGES	65.06	54280	2/12/2020
GROEBNER & ASSOCIATES INC	LLFA TAPE	114.80	54281	2/12/2020
HAWKINS INC	HYDROFLUOSILICIC ACID	5,176.11	54282	2/12/2020
HUBER & ASSOCIATES INC	ENTERPOL INTERFACE MAINTENANCE	750.00	54283	2/12/2020
HUGO'S INDUSTRIAL SUPPLY, INC	OFFICE SUPPLIES-230758	1,294.04	54284	2/12/2020
INDUSTRIAL SALES COMPANY INC	COUPLINGS	147.53	54285	2/12/2020
INLAND TRUCK PARTS CO	TRASH TRUCK REPAIR	2,379.09	54286	2/12/2020
JOPLIN FREIGHTLINER SALES INC	EQUIPMENT PARTS	124.04	54287	2/12/2020
KANSAS MUNICIPAL UTILITIES	2020 ELECTRIC MEMBERSHIP DUES	10,781.00	54288	2/12/2020
KANSAS ONE-CALL SYSTEM, INC	JANUARY LOCATES	28.80	54289	2/12/2020
LAKELAND OFFICE SYSTEMS	COPIER MAINTENANCE	80.76	54290	2/12/2020
LITTLE BEAR TIRE	109463-TIRES	875.50	54291	2/12/2020

LOCKE SUPPLY	ELECTRIC SUPPLIES	37.07	54292	2/12/2020
MCCARTY'S OFFICE MACHINES INC	OFFICE SUPPLIES	221.86	54293	2/12/2020
MEDICLAIMS INC	AMBULANCE COLLECTION FEES	1,799.14	54294	2/12/2020
MIDWEST COMPUTER SALES	33114-SUPPLIES	2,549.95	54295	2/12/2020
MILLER RYAN	TUITION REIMBURSEMENT-R MILLER	2,500.00	54296	2/12/2020
NEODESHA DERRICK	2150,2163 PUBLICATIONS	303.75	54297	2/12/2020
O'REILLY AUTOMOTIVE INC	RAIN CAP	23.52	54298	2/12/2020
OMEGA RAIL MANAGEMENT INC	20-520614 WW PIPELINE LEASE	1,082.08	54299	2/12/2020
PRAIRIE FIRE COFFEE	1185854-COFFEE,HOT CHOCOLATE	152.18	54300	2/12/2020
PRECISION DELTA CORPORATION	AMMUNITION	412.35	54301	2/12/2020
QUALITY MOTORS	DOOR HANDLE	35.06	54302	2/12/2020
QUALITY PETROLEUM INC	HYDRAULIC FLUID	517.29	54303	2/12/2020
QUILL CORPORATION	4165029-MEMORY CARD READER	91.23	54304	2/12/2020
SEK COOP INC	PROPANE	936.72	54305	2/12/2020
SOCKET TELECOMM LLC	0220-2001667-101-CITY HALL	243.87	54306	2/12/2020
STUDEBAKER REFRIGERATION INC	ICE MACHINE RENTAL	85.00	54307	2/12/2020
THOMPSON BROTHERS SUPPLY INC	765303-OXYGEN	192.10	54308	2/12/2020
US CELLULAR	CELL PHONE CHARGES	75.02	54309	2/12/2020
WHISTLER BUILDING SUPPLY	GARAGE DOOR WINDOW	290.08	54310	2/12/2020
WILSON COUNTY AGENCY	AMBULANCE MALPRACTICE COVERAGE	5,224.74	54311	2/12/2020
WILSON COUNTY REGISTER OF DEED	1530 N 2ND	6.00	54312	2/12/2020
WOODS LUMBER COMPANY	381089-SCORE BOARD PROJECT	166.93	54313	2/12/2020

****TOTAL****

45,887.56

RAW WATER PROJECT BOND
APPROPRIATION 65
February 12, 2020

Vendor	Invoice No	Check No	Amount	Description
Crossland Heavy Contractors	PR 12	1111	41,786.66	Construction
Orr Wyatt Streetscapes	PR 06	1112	21,972.07	Construction
PEC Engineering	521651	1113	14,115.09	Engineering Services
PEC Engineering	521652	1113	6,920.65	Engineering Services
PEC Engineering	521653	1113	617.50	Engineering Services
PEC Engineering	521654	1113	778.20	Engineering Services
PEC Engineering	521655	1113	6,390.00	Engineering Services
PEC Engineering	521656	1113	1,985.00	Engineering Services
GRAND TOTAL			<u>94,565.17</u>	

Approved the day above written.

Devin Johnson, Mayor

Attest

Stephanie Fyfe, City Clerk

Contractor's Application for Payment No.

12

ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE		Application Period: 12/24/18 - 01/24/19	Application Date: 24-Jan-20
To (Owner):	City of Noidesha	From (Contractor): Crossland Heavy Contractors	Via (Engineer): Professional Engineering Consultants, P.A.
Project:	Noidesha River Intake Improvements	Contract: Noidesha River Intake Improvements	
Owner's Contract No.:		Contractor's Project No.: 18K10WP	Engineer's Project No.: 331-15E65-001-2005

Application For Payment

Change Order Summary

Change Order Summary		
Approved Change Orders		
Number	Additions	Deductions
1	\$12,494.07	
2	\$129,186.88	\$22,628.72
3		
4	\$31,150.00	
TOTALS	\$172,830.95	\$22,628.72
NET CHANGE BY CHANGE ORDERS	\$150,202.23	

1. ORIGINAL CONTRACT PRICE.....	\$	<u>\$1,812,031.23</u>
2. Net change by Change Orders.....	\$	<u>\$150,202.23</u>
3. Current Contract Price (Line 1 + 2).....	\$	<u>\$1,962,233.46</u>
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....	\$	<u>\$1,505,809.85</u>
5. RETAINAGE:		
a. 5% X <u>\$1,346,698.44</u> Work Completed.....	\$	<u>\$67,334.92</u>
b. 5% X <u>\$159,111.41</u> Stored Material.....	\$	<u>\$7,955.57</u>
c. Total Retainage (Line 5.a + Line 5.b).....	\$	<u>\$75,290.49</u>
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$	<u>\$1,430,519.36</u>
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	<u>\$1,388,732.69</u>
8. AMOUNT DUE THIS APPLICATION.....	\$	<u>\$41,786.66</u>
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....	\$	<u>\$531,714.10</u>

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: **Stetson Beck** Digitally signed by Stetson Beck
Date: 2020.01.27 09:56:22 -06'00'

Date: 1/27/2020

Payment of: \$41,786.66
(Line 8 or other - attach explanation of the other amount)

is recommended by: _____ 1/28/2020
(Engineer) (Date)

Payment of: \$41,786.66
(Line 8 or other - attach explanation of the other amount)

is approved by: _____ (Owner) _____ (Date)

Approved by: _____

Funding or Financing Entity (if applicable) (Date)

Progress Estimate - Lump Sum Work

Contractor's Application

For (Contract): Neodesha River Intake Improvements				Application Number: 12				
Application Period: 12/24/18 - 01/24/19				Application Date: 24-Jan-20				
			Work Completed		E	F		G
A		B	C	D	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)
SOV #	Description	Scheduled Value (\$)	From Previous Application (C+D)	This Period				
0	General Expense							
0.1	General Expense	\$146,214.00	\$146,214.00			\$146,214.00	100.0%	
0.2	Bond/Insurance	\$23,110.00	\$23,110.00			\$23,110.00	100.0%	
0.3	Mobilization	\$27,617.00	\$19,808.50			\$19,808.50	71.7%	\$7,808.50
1	Intake Structure, Suction Piping, Pump Retrieval and Valve Vault, Elec							
1.1	03 30 00 Cast-In-Place Concrete	\$210,967.00	\$185,500.00		\$4,733.00	\$190,233.00	90.2%	\$20,734.00
1.2	05 00 00 Metals	\$22,522.00	\$3,000.00		\$4,540.00	\$7,540.00	33.5%	\$14,982.00
1.3	11 33 10 Intake Screen and Air Backwash System	\$70,454.00		\$5,000.00	\$39,550.00	\$44,550.00	63.2%	\$25,904.00
1.4	11 34 19 Pre-Fabricated Metal Building	\$61,899.00	\$61,899.00			\$61,899.00	100.0%	
1.5	15 00 00 Mechanical	\$6,619.00	\$6,619.00			\$6,619.00	100.0%	
1.6	26 00 00 Electrical	\$51,656.00	\$44,500.00			\$44,500.00	86.1%	\$7,156.00
1.7	31 20 00 Earth Moving	\$115,499.00	\$52,500.00	\$17,500.00		\$70,000.00	60.6%	\$45,499.00
1.8	31 23 19 Dewatering and Drainage	\$444,108.00	\$394,280.85			\$394,280.85	88.8%	\$49,827.15
1.9	33 11 16 Water Distribution Piping	\$246,470.00	\$35,000.00	\$4,500.00	\$49,175.54	\$88,675.54	36.0%	\$157,794.46
1.10	33 12 16 Valve & Appurtenances	\$40,206.00	\$5,000.00		\$18,940.67	\$23,940.67	59.5%	\$16,265.33
1.11	43 21 21 Submersible Column Pumps	\$49,659.00		\$2,500.00	\$37,293.00	\$39,793.00	80.1%	\$9,866.00
6	Erosion Control							
6.1	01 57 13 Temporary Erosion and Sediment Control	\$10,000.00	\$9,000.00			\$9,000.00	90.0%	\$1,000.00
7	Site Clearing and Restoration							
7.1	31 10 00 Site Clearing	\$3,672.00	\$3,672.00			\$3,672.00	100.0%	
7.2	31 20 00 Earth Moving	\$44,554.00	\$8,000.00			\$8,000.00	18.0%	\$36,554.00
7.3	32 92 00 Turf and Grasses	\$9,774.00	\$3,200.00			\$3,200.00	32.7%	\$6,574.00
8	System Control Equipment (SCADA Improvements)							
8.1	Advanced Control Solutions	\$85,211.23	\$63,908.43			\$63,908.43	75.0%	\$21,302.80
CO1	Contract CO #01	\$12,494.07	\$4,708.50		\$4,879.20	\$9,587.70	76.7%	\$2,906.37
CO2	Contract CO #02	\$106,558.16	\$96,372.20	\$10,185.96		\$106,558.16	100.0%	
CO4	Contract CO #04	\$31,150.00		\$4,300.00		\$4,300.00	13.8%	\$26,850.00

Progress Estimate - Unit Price Work

Contractor's Application

[illegible]

Stored Material Summary

Contractor's Application

[illegible]

Contractor's Application for Payment No.

06 v1

Application Period: 12/20/19 to 01/17/20		Application Date: 1/21/2020	
To (Owner): City of Neodesha, KS	From (Contractor): Orr Wyatt Streetscapes	Via (Engineer): Professional Engineering Consultants	
Project: Neodesha 12" Waterline Improvements	Contract: Neodesha 12" Waterline Improvements		
Owner's Contract No.:	Contractor's Project No.: 198	PEC Project #	35-180004-004-2005

Application For Payment Change Order Summary

Approved Change Orders			1. ORIGINAL CONTRACT PRICE.....	\$	\$1,560,623.55
Number	Additions	Deductions	2. Net change by Change Orders.....	\$	
			3. Current Contract Price (Line 1 ± 2).....	\$	\$1,560,623.55
			4. TOTAL COMPLETED AND STORED TO DATE		
			(Column I on Progress Estimate).....	\$	\$921,673.40
			5. RETAINAGE:		
			a. 5% X \$921,673.40 Total Completed and Stored	\$	\$46,083.67
			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....	\$	\$875,589.73
			7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	\$853,617.66
			8. AMOUNT DUE THIS APPLICATION.....	\$	\$21,972.07
			9. BALANCE TO FINISH, PLUS RETAINAGE		
			(Column K on Progress Estimate + Line 5 above).....	\$	\$638,950.15
TOTALS					
NET CHANGE BY					
CHANGE ORDERS					

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:



Date:

1-30-2020

Payment of:

\$ \$21,972.07

(Line 8 or other - attach explanation of the other amount)

is recommended by:



(Engineer)

1/30/2020

(Date)

Payment of:

\$

(Line 8 or other - attach explanation of the other amount)

is approved by:

(Owner)

(Date)

Approved by:

Funding Agency (if applicable)

(Date)

Progress Estimate

Contractor's Application

For (contract): Neodesha 12" Waterline Improvements								Application Number: 06 v1					
Application Period: 12/20/19 to 01/17/20								Application Date: 1/21/2020					
A		B		C		D	E	F	G	H	I	J	K
Bid Item No.	Description	Bid Quantity	Unit	Unit Price	Total	Units Previously Installed	Value Previously Installed	Units Installed This Period	Value Installed This Period	Materials Presently Stored (not in G)	Total Completed and Stored to Date (E+G+H)	% (I/C)	Balance to Finish
	Base Bid												
1	12" Waterline	4,904	LF	67.95	\$ 333,226.80	2278.06	\$ 154,794.18		\$ -	\$ 57,950.15	\$ 212,744.33	63.8%	\$ 120,482.47
2	12" RJ Waterline by DD	6,764	LF	103.75	\$ 701,765.00	3246.82	\$ 336,857.58	263.31	\$ 27,318.41	\$ 127,891.04	\$ 492,067.03	70.1%	\$ 209,697.97
3	12" RJ Waterline (Through Casing)	26	LF	140.20	\$ 3,645.20	26	\$ 3,645.20		\$ -		\$ 3,645.20	100.0%	\$ -
4	12" Valve Assemblies	15	EA	3,775.00	\$ 56,625.00	11	\$ 41,525.00		\$ -	\$ 10,850.43	\$ 52,375.43	92.5%	\$ 4,249.57
5	12" Anchored Valve Assembly	3	EA	4,855.00	\$ 14,565.00	2	\$ 9,710.00		\$ -	\$ 2,175.32	\$ 11,885.32	81.6%	\$ 2,679.68
6	20" Steel Casing by Open Cut	24	LF	107.85	\$ 2,588.40	24	\$ 2,588.40		\$ -		\$ 2,588.40	100.0%	\$ -
7	Fire Hydrant Assemblies	17	EA	5,285.00	\$ 89,845.00	8	\$ 42,280.00		\$ -	\$ 28,841.49	\$ 71,121.49	79.2%	\$ 18,723.51
8	Air Release Assemblies	2	EA	2,265.00	\$ 4,530.00		\$ -		\$ -	\$ 1,375.79	\$ 1,375.79	30.4%	\$ 3,154.21
9	8" Waterline	288	LF	97.05	\$ 27,950.40		\$ -	36.3	\$ 3,522.92	\$ 3,434.73	\$ 6,957.65	24.9%	\$ 20,992.76
10	8" Waterline by Directional Drill	96	LF	86.25	\$ 8,280.00		\$ -		\$ -	\$ 1,544.49	\$ 1,544.49	18.7%	\$ 6,735.51
11	8" Valve Assembly	2	EA	2,480.00	\$ 4,960.00	1	\$ 2,480.00	1	\$ 2,480.00		\$ 4,960.00	100.0%	\$ -
12	6" Waterline	288	LF	86.25	\$ 24,840.00	57.2	\$ 4,933.50		\$ -	\$ 2,442.22	\$ 7,375.72	29.7%	\$ 17,464.28
13	6" Valve Assembly	13	EA	1,835.00	\$ 23,855.00	5	\$ 9,175.00	1	\$ 1,835.00	\$ 4,892.03	\$ 15,902.03	66.7%	\$ 7,952.97
14	4" Waterline	115	LF	73.35	\$ 8,435.25		\$ -		\$ -	\$ 487.83	\$ 487.83	5.8%	\$ 7,947.42
15	4" Valve Assembly	4	EA	1,725.00	\$ 6,900.00	3	\$ 5,175.00		\$ -	\$ 570.73	\$ 5,745.73	83.3%	\$ 1,154.27
16	12"x12" Tapping Sleeve and Valve	2	EA	8,090.00	\$ 16,180.00	1	\$ 8,090.00		\$ -	\$ 3,212.98	\$ 11,302.98	69.9%	\$ 4,877.02
17	6"x6" Tapping Sleeve and Valve	1	EA	3,775.00	\$ 3,775.00		\$ -		\$ -	\$ 170.92	\$ 170.92	4.5%	\$ 3,604.08
18	Connect to Existing	20	EA	1,615.00	\$ 32,300.00	1	\$ 1,615.00		\$ -	\$ 3,040.17	\$ 4,655.17	14.4%	\$ 27,644.83
19	Waterline Abandonment	1	LS	3,235.00	\$ 3,235.00		\$ -		\$ -		\$ -		\$ 3,235.00
20	Remove and Replace Pavement	528	LF	53.90	\$ 28,459.20		\$ -		\$ -		\$ -		\$ 28,459.20
21	Remove and Replace Gravel	1,066	LF	5.05	\$ 5,383.30	905	\$ 4,570.25		\$ -		\$ 4,570.25	84.9%	\$ 813.05
22	Service Reconnections (Short)	22	EA	1,725.00	\$ 37,950.00		\$ -		\$ -	\$ 3,127.31	\$ 3,127.31	8.2%	\$ 34,822.69
23	Service Reconnections (Long)	47	EA	2,375.00	\$ 111,625.00		\$ -		\$ -	\$ 6,531.34	\$ 6,531.34	5.9%	\$ 105,093.66
24	Erosion Control	1	LS	4,315.00	\$ 4,315.00		\$ -		\$ -		\$ -		\$ 4,315.00
25	Site Clearing and Restoration	1	LS	5,390.00	\$ 5,390.00	0.1	\$ 539.00		\$ -		\$ 539.00	10.0%	\$ 4,851.00
		Original Contract Price			\$ 1,560,623.55		\$ 627,978.10		\$ 35,158.33	\$ 258,538.97	\$ 921,673.40	59.1%	\$ 638,950.15

Stored Material Summary

Contractor's Application

For (contract):	Neodesha 12" Waterline Improvements						Application Number:		06 v1	
Application Period:	12/20/19 to 01/17/20						Application Date:		1/21/2020	
A	B	C	D	E		F		G		H
Invoice No.	Shop Drawing Transmittal No.	Bid Item	Materials Description	Stored Previously		Stored this Month		Incorporated in Work		Materials Remaining in Storage (\$) (E + F - G)
				Date (Month/Year)	Amount (\$)	Date (Month/Year)	Amount (\$)	Date (Month/Year)	Amount (\$)	
622307						Jul-19	\$ 18,606.40	8/2019	\$18,606.40	
622326						Jul-19	\$ 2,103.09	9/2019	\$2,103.09	
622435						Jul-19	\$ 3,102.44	9/2019	\$3,102.44	
622569						Aug-19	\$ 90,793.80	12/2019	\$90,793.80	
622570						Aug-19	\$ 50,418.48	1/2020	\$38,960.02	\$11,458.46
622608						Aug-19	\$ 11,045.40			\$11,045.40
623910						Aug-19	\$ 259.25			\$259.25
0622570-2						Sep-19	\$ 104,616.64			\$104,616.64
0622570-1						Sep-19	\$ 50,418.48	10/2019	\$10,743.94	\$39,674.54
622574						Sep-19	\$ 54,288.36	10/2019	\$4,086.04	\$50,202.32
0622575-1						Sep-19	\$ 34,661.10	10/2019	\$7,314.63	\$27,346.47
622575						Aug-19	\$ 11,606.39			\$11,606.39
622577						Sep-19	\$ 2,329.50			\$2,329.50
			Totals				\$ 434,249.33		\$ 175,710.36	\$ 258,538.97

Recap of units previously installed

For (contract) Needles 12" Waterline Improvements											Pay Ap # 06 v1				
Application Period: 12/20/19 to 01/17/20											Pay Ap Date 1/21/2020				
Bid Item No.	Description	Bid Quantity	Unit	Units previously installed (by pay ap)											Total Units Previously Installed
				1	2	3	4	5	6	7	8	9	10	11	
1	12" Waterline	4,904	LF	602.5	743										
2	12" RJ Waterline by DD	6,764	LF	591	636.92										
3	12" RJ Waterline (Through Casing)	26	LF												
4	12" Valve Assemblies	15	EA	2	2										
5	12" Anchored Valve Assembly	3	EA	2											
6	20" Steel Casing by Open Cut	24	LF												
7	Fire Hydrant Assemblies	17	EA	1	3										
8	Air Release Assemblies	2	EA												
9	8" Waterline	288	LF												
10	8" Waterline by Directional Drill	96	LF												
11	8" Valve Assembly	2	EA												
12	6" Waterline	288	LF												
13	6" Valve Assembly	13	EA												
14	4" Waterline	115	LF												
15	4" Valve Assembly	4	EA		2										
16	12"x12" Tapping Sleeve and Valve	2	EA	1											
17	6"x6" Tapping Sleeve and Valve	1	EA												
18	Connect to Existing	20	EA	1											
19	Waterline Abandonment	1	LS												
20	Remove and Replace Pavement	528	LF												
21	Remove and Replace Gravel	1,066	LF	602.5	24										
22	Service Reconnections (Short)	22	EA												
23	Service Reconnections (Long)	47	EA												
24	Erosion Control	1	LS												
25	Site Clearing and Restoration	1	LS	0.1											

Invoice

Stephanie Fyfe
City Clerk
City of Neodesha
sfyfe@neodeshaks.org



January 28, 2020
Project No: 180004-001
Invoice No: 521651

Project 180004-001 Neodesha Raw Water Intake
Neodesha, KS

Professional Services through December 28, 2019

Level 1 06 RPR Services

Professional Personnel

	Hours	Rate	Amount	
Project Manager 1	3.75	135.00	506.25	
Field Engineer	.50	155.00	77.50	
Inspector	102.25	95.00	10,533.13	
Senior Engineering Technician	8.75	70.00	612.50	
Engineering Technician	13.00	65.00	845.00	
Totals	128.25		12,574.38	
Total Labor				12,574.38

Reimbursable Expenses

Per Diem - Reimbursable	331.10	
Total Reimbursables	331.10	331.10

12/2/2019	Truck Mileage	92.0 Miles @ 0.65	59.80
12/3/2019	Truck Mileage	31.0 Miles @ 0.65	20.15
12/4/2019	Truck Mileage	80.0 Miles @ 0.65	52.00
12/4/2019	Truck Mileage	63.0 Miles @ 0.65	40.95
12/5/2019	Truck Mileage	23.0 Miles @ 0.65	14.95
12/5/2019	Truck Mileage	220.0 Miles @ 0.65	143.00
12/6/2019	Truck Mileage	66.0 Miles @ 0.65	42.90
12/9/2019	Truck Mileage	87.0 Miles @ 0.65	56.55
12/10/2019	Truck Mileage	28.0 Miles @ 0.65	18.20
12/11/2019	Truck Mileage	29.0 Miles @ 0.65	18.85
12/12/2019	Truck Mileage	31.0 Miles @ 0.65	20.15
12/13/2019	Truck Mileage	77.0 Miles @ 0.65	50.05
12/16/2019	Truck Mileage	77.0 Miles @ 0.65	50.05
12/17/2019	Truck Mileage	32.0 Miles @ 0.65	20.80
12/18/2019	Truck Mileage	26.0 Miles @ 0.65	16.90
12/19/2019	Truck Mileage	30.0 Miles @ 0.65	19.50
12/20/2019	Truck Mileage	81.0 Miles @ 0.65	52.65
12/20/2019	Truck Mileage	207.0 Miles @ 0.65	134.55
12/21/2019	Truck Mileage	211.0 Miles @ 0.65	137.15

Project	180004-001	Neodesha Raw Water Intake	Invoice	521651
12/23/2019	Truck Mileage	90.0 Miles @ 0.65	58.50	
12/24/2019	Truck Mileage	78.0 Miles @ 0.65	50.70	
12/26/2019	Truck Mileage	85.0 Miles @ 0.65	55.25	
12/27/2019	Truck Mileage	82.0 Miles @ 0.65	53.30	
Compression Test of Cylinders, ASTM C-39				
12/5/2019	WorkOrderID: PEC-W23325 Date: 12/5/2019	7.0 Each @ 1.05	7.35	
12/20/2019	WorkOrderID: PEC-W23601 Date: 12/20/201	7.0 Each @ 1.05	7.35	
Concrete Testing Equipment				
12/5/2019	WorkOrderID: PEC-W23325 Date: 12/5/2019	1.0 Each @ 2.67	2.67	
12/20/2019	WorkOrderID: PEC-W23601 Date: 12/20/201	2.0 Each @ 2.67	5.34	
			1,209.61	1,209.61
Billing Limits				
		Current	Prior	To-Date
Total Billings		14,115.09	141,960.98	156,076.07
Limit				179,050.00
Remaining				22,973.93
Total this Level 1				\$14,115.09
Total Current Invoice				\$14,115.09

*****PLEASE NOTE*****

Total Due includes Current and Outstanding invoices.

Payment Terms are Net 30 days

If you have questions regarding your outstanding invoices please call 316-206-1351.

Invoice

Stephanie Fyfe
City Clerk
City of Neodesha
sfyfe@neodeshaks.org



January 28, 2020
Project No: 180004-004
Invoice No: 521652

Project 180004-004 Neodesha 12 inch Waterline
Neodesha, KS

Professional Services through December 28, 2019

Level 1 04 Construction Admin
Fee

Total Fee	15,538.00		
Percent Complete	65.00	Total Earned	10,099.70
		Previous Fee Billing	9,322.80
		Current Fee Billing	776.90
		Total Fee	776.90

Reimbursable Expenses

Meals - Reimbursable	24.76	
Travel & Subsistence - Reimbursable	93.36	
Total Reimbursables	118.12	118.12

Total this Level 1 \$895.02

Level 1 06 RPR Services
Professional Personnel

	Hours	Rate	Amount	
Project Engineer 3	2.00	120.00	240.00	
Inspector	50.25	95.00	4,975.63	
Totals	52.25		5,215.63	
Total Labor				5,215.63

Reimbursable Expenses

Per Diem - Reimbursable	141.90	
Travel & Subsistence - Reimbursable	273.55	
Total Reimbursables	415.45	415.45

12/2/2019	Truck Mileage	93.0 Miles @ 0.65	60.45
12/3/2019	Truck Mileage	31.0 Miles @ 0.65	20.15
12/4/2019	Truck Mileage	81.0 Miles @ 0.65	52.65
12/4/2019	Truck Mileage	64.0 Miles @ 0.65	41.60
12/5/2019	Truck Mileage	22.0 Miles @ 0.65	14.30

Project	180004-004	Neodesha 12 inch Waterline	Invoice	521652
12/6/2019	Truck Mileage	67.0 Miles @ 0.65	43.55	
12/9/2019	Truck Mileage	87.0 Miles @ 0.65	56.55	
12/10/2019	Truck Mileage	28.0 Miles @ 0.65	18.20	
12/11/2019	Truck Mileage	28.0 Miles @ 0.65	18.20	
12/12/2019	Truck Mileage	30.0 Miles @ 0.65	19.50	
12/13/2019	Truck Mileage	76.0 Miles @ 0.65	49.40	
			394.55	394.55

Billing Limits	Current	Prior	To-Date	
Total Billings	6,025.63	84,156.69	90,182.32	
Limit			90,200.00	
Remaining			17.68	
		Total this Level 1		\$6,025.63
		Total Current Invoice		<u>\$6,920.65</u>

*****PLEASE NOTE*****

Total due "may" include current and outstanding invoices.

Payment Terms are Net 30 days

If you have questions regarding your outstanding invoices please call 316-206-1351.

Invoice

Stephanie Fyfe
City Clerk
City of Neodesha
sfyfe@neodeshaks.org



January 28, 2020
Project No: 180004-007
Invoice No: 521653

Project 180004-007 Neodesha Additional Services
Neodesha, KS

Professional Services through December 28, 2019

Level 1 01 Funding Assistance

Professional Personnel

	Hours	Rate	Amount
Admin Assistant	1.00	65.00	65.00
Totals	1.00		65.00
Total Labor			65.00
Total this Level 1			\$65.00

Level 1 05 Design Revisions

Professional Personnel

	Hours	Rate	Amount
Project Engineer 3	1.00	120.00	120.00
Totals	1.00		120.00
Total Labor			120.00
Total this Level 1			\$120.00

Level 1 13 Geotech

Professional Personnel

	Hours	Rate	Amount
Field Engineer	1.50	155.00	232.50
Laboratory Supervisor Manager	2.00	100.00	200.00
Totals	3.50		432.50
Total Labor			432.50
Total this Level 1			\$432.50

Total Current Invoice \$617.50

*****PLEASE NOTE*****

Total due "may" include current and outstanding invoices.

Payment Terms are Net 30 days
If you have questions regarding your outstanding invoices please call 316-206-1351.

303 SOUTH TOPEKA WICHITA, KS 67202 316-262-2691 FAX 316-262-3003 www.pec1.com

Remit to PO Box 92, Wichita KS 67201

Invoice

Stephanie Fyfe
City Clerk
City of Neodesha
sfyfe@neodeshaks.org



January 28, 2020
Project No: 180004-008
Invoice No: 521654

Project 180004-008 Neodesha SCADA System Improvements
Neodesha, KS

Professional Services through December 28, 2019

Level 1 04 Construction Admin
Fee

Total Fee 7,782.00

Percent Complete

45.00 Total Earned 3,501.90

Previous Fee Billing 2,723.70

Current Fee Billing 778.20

Total Fee 778.20

Total this Level 1 \$778.20

Total Current Invoice \$778.20

*******PLEASE NOTE*******

Total due "may" include current and outstanding invoices.

Payment Terms are Net 30 days

If you have questions regarding your outstanding invoices please call 316-206-1351.

Invoice

Stephanie Fyfe
City Clerk
City of Neodesha
sfyfe@neodeshaks.org



January 28, 2020
Project No: 180004-011
Invoice No: 521655

Project 180004-011 Neodesha Hospital SS & LS
Neodesha, KS

Professional Services through December 28, 2019

Level 1 02 Final Design
Fee

Total Fee 42,600.00

Percent Complete

100.00 Total Earned

42,600.00

Previous Fee Billing

36,210.00

Current Fee Billing

6,390.00

Total Fee

6,390.00

Total this Level 1

\$6,390.00

Total Current Invoice

\$6,390.00

*******PLEASE NOTE*******

Total due "may" include current and outstanding invoices.

Payment Terms are Net 30 days

If you have questions regarding your outstanding invoices please call 316-206-1351.

Invoice

Stephanie Fyfe
City Clerk
City of Neodesha
sfyfe@neodeshaks.org



January 28, 2020
Project No: 180004-012
Invoice No: 521656

Project 180004-012 Neodesha 200k Gallon CBD Water Tower
Neodesha, KS

Professional Services through December 28, 2019

Level 1 02 Final Design

Fee

Total Fee 19,850.00

Percent Complete

50.00 Total Earned 9,925.00

Previous Fee Billing 7,940.00

Current Fee Billing 1,985.00

Total Fee 1,985.00

Total this Level 1 \$1,985.00

Total Current Invoice \$1,985.00

*******PLEASE NOTE*******

Total due "may" include current and outstanding invoices.

Payment Terms are Net 30 days

If you have questions regarding your outstanding invoices please call 316-206-1351.

February 10, 2020

Mr. Ed Truelove, City Administrator
City of Neodesha
1407 N. 8th Street
Neodesha, Kansas 66757

Re: Neodesha Gas Distribution System Improvements
PEC Project No. 35-171291-000-2005
CDBG Project No. 19-PF-007

Dear Mr. Truelove:

Bids were received and publicly opened for the above referenced project on February 6, 2020. Two bids were received with the apparent low bidder being NPL Construction Co.

After our review of the Contractor's Bid, the low bidder is NPL Construction Co. with a bid of \$1,699,401.00. We reviewed NPL's bid and believe they are qualified for this project. We have checked with references for previous projects and are confident that NPL can complete the work.

The bid submitted by NPL Construction Co was within the engineer's estimate, and there were no alternates associated with this project.

PEC recommends awarding the subject project to NPL, pending USDA and CDBG approval and authority to award. Attached to this letter is a copy of the Notice of Award for the City's execution. Pending USDA and CDBG approval, please sign the document and provide a copy of the executed document to PEC for distribution.

If you have any questions or comments, please contact me at (316)206-1394 or by email and Ryan.Glessner@pec1.com.

Very truly yours,

PROFESSIONAL ENGINEERING CONSULTANTS, P.A.



Ryan W. Glessner, P.E.
Project Engineer

RWG/hsr

Enclosed: As Noted

NOTICE OF AWARD

Date of Issuance:

Owner: City of Neodesha, KS CDBG Project No.: 19-PF-007
Engineer: Professional Engineering Consultants, P.A. Engineer's Project No.: 35-171291-000-2005
Project: Neodesha Gas Distribution System Improvements
Contract Name:
Bidder: NPL Construction Co.
Bidder's Address: 1120 NW U.S. Hwy 24, Topeka, KS 66608

TO BIDDER:

You are notified that Owner has accepted your Bid dated 2/6/2020 for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

Neodesha Gas Distribution System Improvements

The Contract Price of the awarded Contract is: \$ 1,699,401.00

3 unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents have been transmitted or made available to Bidder electronically.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner 3 counterparts of the Agreement, fully executed by Bidder.
2. Deliver with the executed Agreement(s) the Contract security [*e.g., performance and payment bonds*] and insurance documentation as specified in the Instructions to Bidders and General Conditions, Articles 2 and 6.
 - a. Deliver with the executed Contract Documents the certificate of insurance as specified in the General Conditions and Supplementary Conditions.
 - b. Deliver with the executed Contract Documents proof of filing of the Statutory Bond with the Clerk of the District Court.

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner: City of Neodesha, KS

Authorized Signature

By:

Title:

Copy: Engineer