

Agenda

City Commission of the City of Neodesha, KS
January 22, 2020 2:00 p.m.

Item 1: Opening Session

- Call to Order
- Roll Call
- Invocation
- Pledge of Allegiance
- Additions/Deletions to the Agenda
- Mayor's Report
- Commissioners' Reports
- City Administrator's Comments

Item 2: Public Comments

Item 3: Consent Agenda (Routine agenda items can be approved with unanimous consent of the City Commission. Any item can be removed and placed in items of business.)

- Approval of January 13, 2020 Minutes
- Appropriation (2019) 25
- Appropriation (2020) 01

Item 4: Business Items to Consider

- A. Approve Lease Purchase of Trash Truck
- B. Approve Purchase of Electric Dept Truck
- C. Raw Water Project Change Order No 1 – Orr Wyatt
- D. Get Fit Lease
- E. Neodesha Land Bank: 922 N 11th (Cont.)
- F. Appoint Director 2 Position for KMEA
- G. Appoint Alternate Position for KMEA

Item 5: Date/Time of Next Regular Meeting

Wednesday, February 12, 2020 at 2:00 p.m. – Regular Meeting, City Hall

Item 6: Executive Session

Item 7: Adjournment

AGENDA COMMENTS
CITY COMMISSION MEETING
January 22, 2020

Additions to the Agenda

RECOMMENDED MOTION: *I move to approve the agenda as presented.*

Consent Agenda

RECOMMENDED MOTION: *I move to approve the consent agenda as presented.*

Business Items to Consider

4.A: Approve Lease Purchase of Trash Truck

Public Works Director Brent Wheeler has stated that the old trash truck is ready for retirement. Staff has obtained two quotes, from local banks, for a lease purchase agreement to fund a replacement trash truck. The 2020 budget included the approval of funding for a trash truck lease purchase.

RECOMMENDED MOTION: *I move to approve the lease purchase agreement with First Neodesha Bank for the purchase of a trash truck in an amount not to exceed \$111,035.*

4.B: Approve Purchase of Electric Dept Truck

This agenda item, the purchase of a pickup truck, was an approved budget item during the 2020 budget cycle. Staff is asking the Commission to consider the purchase of a truck for the Electric Department.

RECOMMENDED MOTION: *I move to approve the purchase of a truck for the Electric Department, in an amount not to exceed \$32,000.*

4.C: Raw Water Project Change Order No 1 – Orr Wyatt

The Commission is asked to approve Change Order Number 1, from Orr Wyatt Streetscapes. This is a no-cost change order, and allows for contract extension days due to weather events and the scheduling difficulties in working in and around the Cobalt facility.

RECOMMENDED MOTION: *I move to Change Order Number 1, from Orr Wyatt, as a no-cost change order.*

4.D: Get Fit Lease

Staff will present a lease renewal for the Get Fit Facility. Suggested changes to the lease document have been reviewed by the City Attorney. Staff will present two alternatives for the lease; one that renews automatically on an annual basis, and one that will require the Commission to approve the renewal annually.

RECOMMENDED MOTION: *I move to approve the lease renewal with Wilson Medical Center for the Get Fit Facility as presented.*

4.E: Neodesha Land Bank: 922 N. 11th (Cont.)

This agenda item was tabled by the Commission on January 13, 2020, for further consideration. Staff will discuss the acceptance of this property being donated into the Land Bank.

RECOMMENDED MOTION: *I move to accept the donation of the residential property located at 922 N. 11th Street.*

4.F: Appoint Director 2 Position for KMEA

The City's KMEA Directors serve on a two-year basis. The Director #1 position is filled by Brandon Hearn, and expires 4/30/2021. The Director #2 term, filled by the City Administrator, will expire April 30, 2020. The Alternate Director is currently vacant and had been filled by Bobby Busch. The Commission is asked, for this agenda item, to appoint the City Administrator as Director #2 for KMEA.

RECOMMENDED MOTION: *I move to appoint the City Administrator as Director #2 for KMEA.*

4.G: Appoint Alternate Position for KMEA

For this agenda item, the Commission is asked to appoint the voting Alternate for KMEA.

RECOMMENDED MOTIONS: *I move to appoint the City Clerk as the Alternate Director for KMEA.*

The Board of Commissioners met in regular session at 2:00 p.m. on Monday, January 13, 2020 with Mayor Harper presiding and Commissioners Moffatt and Johnson present.

Commissioner Moffatt moved to approve the agenda as presented adding Items 4.A. Accept Resignation of Commissioner Johnson and 4.K. Purchase of Northgate Mobile Home Park under Business Items to Consider. Seconded by Commissioner Johnson. Motion carried.

Commission and Administrator Reports were heard.

Public Comments were invited and heard.

Commissioner Johnson moved to approve the Consent Agenda consisting of the minutes from the December 18, 2019 Commission Meeting and minutes from the December 26, 2019 Special Call Meeting; Appropriation (2019) 24; and Raw Water Appropriation No. 64. Seconded by Commissioner Moffatt. Motion carried.

Mayor Terry Harper moved to accept the resignation of Commissioner Devin Johnson. Seconded by Commissioner Moffatt. Motion carried.

Devin Johnson, duly elected Mayor of the City of Neodesha on the 5th day of November 2019, having subscribed to his Oath of Office, takes his seat as Mayor.

RESOLUTION 20-01

A RESOLUTION AMENDING THE POSITION CLASSIFICATION AND PAY PLAN FOR THE CITY OF NEODESHA, KANSAS, AS ADOPTED BY THE NEODESHA CITY COMMISSION BY RESOLUTION 18-14.

WHEREAS, K.S.A. 12-101 provides that a city may exercise the powers of home rule in determination of local affairs, and the City of Neodesha is a City of the Second Class as defined by Kansas Statute; and

WHEREAS, the management of the City of Neodesha regarding personnel rules, employee classification plans, compensation and related administrative procedures and policies are a permissible exercise of home rule powers, pursuant to K.S.A. 12-101a; and

WHEREAS, the City of Neodesha Governing Body established a pay plan and position descriptions for all City of Neodesha employees in the form of a Position Classification and Pay Plan document to establish an equitable pay system based upon merit performance to be administered by the City Administrator;

THEREFORE BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NEODESHA:

That the following amendments be made to the adopted Position Classification and Pay Plan:

- Amend Section 4: Pay Tables, to add a two-percent Cost of Living Adjustment (COLA) for Budget Year 2020.

Commissioner Moffatt moved to approve Resolution 20-01 as presented. Seconded by Mayor Johnson. Motion carried.

RESOLUTION 20-02

A RESOLUTION AMENDING THE PERSONNEL POLICIES FOR THE CITY OF NEODESHA, KANSAS, AS ADOPTED BY THE NEODESHA CITY COMMISSION BY RESOLUTION 18-13.

WHEREAS, K.S.A. 12-101 provides that a city may exercise the powers of home rule in determination of local affairs, and the City of Neodesha is a City of the Second Class as defined by Kansas Statute; and

WHEREAS, the management of the City of Neodesha regarding personnel rules, employee classification plans, compensation and related administrative procedures and policies are a permissible exercise of home rule powers, pursuant to K.S.A. 12-101a; and

WHEREAS, the City of Neodesha Governing Body established personnel policies and rules in the form of a Personnel Policy Manual by the Neodesha City Commission as a policy directive to guide the City Administrator and the employees of the City of Neodesha in their duties as employees of the City consistent with the permissible exercise of home rule powers;

THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NEODESHA:

That the following amendments be made to the adopted Personnel Policy Manual:

- Amend Section 5 Compensation: Add 5.9 Fire Department Standby Pay; Neodesha Fire and EMS employees shall typically work on a routine schedule whereby employees work a 24-hour shift, followed by a 24-hour standby period, followed by 48-hours off-duty. During the 24-hour standby period, Fire and EMS employees shall be required to be available for call out, should the need arise, to assist on-duty personnel. Fire and EMS employees required to be on standby shall be compensated in the following manner; Fire and EMS employees shall be compensated at the rate of one dollar per hour for each hour the employee serves on standby status.
- Amend page numbers and the Table of Contents to reflect the above mentioned addition.

Commissioner Moffatt moved to approve Resolution 20-02 as presented. Seconded by Mayor Johnson. Motion carried.

Administrator Truelove addressed the Commission regarding the approval of Change Orders 3 and 4 for the Raw Water Intake Project. Discussion held.

Commissioner Moffatt moved to approve Change Orders 3 and 4 for the Raw Water Intake Project as presented. Seconded by Mayor Johnson. Motion carried.

Administrator Truelove addressed the Commission regarding the approval of City membership in the Kansas Economic Development Alliance (KEDA). Discussion held.

Commissioner Moffatt moved to approve City membership in the Kansas Economic Development Alliance. Seconded by Mayor Johnson. Motion carried.

(continued on next page)

Administrator Truelove addressed the Commission regarding the Get Fit lease with Wilson Medical Center. Discussion held. Commissioner Moffatt moved to table the item until the next Commission Meeting, January 22, 2020. Seconded by Mayor Johnson. Motion carried.

Commissioner Moffatt moved to convene as the Neodesha Land Bank. Seconded by Mayor Johnson. Motion carried.

Discussion was held regarding the donation of the property located at 922 N 11th into the Neodesha Land Bank.

Commissioner Moffatt moved to table the donation of the property located at 922 N 11th into the Neodesha Land Bank until further review. Seconded by Mayor Johnson. Motion carried.

Discussion was held regarding the application received for the sale of 1530 N 2nd Street.

Commissioner Moffatt moved to approve the sale of 1530 N 2nd Street to Michael Goodmon in the amount of \$750.00. Seconded by Mayor Johnson. Motion carried.

Discussion was held regarding the application received for the sale of 913 N 10th Street.

Commissioner Moffatt moved to table this item until further notice. Seconded by Mayor Johnson. Motion carried.

Commissioner Moffatt moved to adjourn the Neodesha Land Bank. Seconded by Mayor Johnson. Motion carried.

Administrator Truelove addressed the Commission regarding the purchase of the Northgate Mobile Home Park. Discussion held. No action taken.

Administrator Truelove addressed the Commission regarding the resignation of Dorothy Campbell, Museum Director. Discussion held.

Commissioner Moffatt moved to accept the resignation of Dorothy Campbell, Museum Director, effective February 1, 2020. Seconded by Mayor Johnson. Motion carried.

The next regular meeting of the Governing Body will be held at City Hall on Wednesday, January 22, 2020 at 2:00 p.m.

At 3:30 p.m. Commissioner Moffatt moved to adjourn. Seconded by Mayor Johnson. Motion carried.

ATTEST:

Devin Johnson, Mayor

Stephanie Fyfe, City Clerk

CLAIMS REPORT

ORDINANCE NO 25

1/22/2020

<u>VENDOR</u>	<u>REFERENCE</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>CHECK DATE</u>
ADVANCE INSURANCE COMPANY	DECEMBER PREMIUMS	533.29	54201	1/22/2020
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	449.05	54202	1/22/2020
CONSTELLATION NEWENERGY CORE & MAIN	DECEMBER BILLING CLAMP	74,316.30	54203	1/22/2020
FORSYTHE'S HEATING & ELECTRIC	4286 GET FIT	330.58	54204	1/22/2020
G & W FOODS	SHOP CHRISTMAS DINNER	157.66	54205	1/22/2020
HICKMAN ENVIRONMENTAL SERVICES	194077 VACUUM PUMP, VALVE ASSEM	3,021.24	54206	1/22/2020
KANSAS DEPARTMENT OF REVENUE	USE TAX			
KANSAS DEPT OF HEALTH & ENVIRO	Q9000 4TH QTR TESTING	834.00	54207	1/22/2020
OIL PATCH PUMP & SUPPLY	SUPPLIES	344.20	54208	1/22/2020
R K STEEL INC	STEEL	1,331.94	54209	1/22/2020
RED BUD SUPPLY INC	HIP WADERS, HIP BOOTS	525.06	54210	1/22/2020
SCHULTE SUPPLY INC	SUPPLIES	710.00	54211	1/22/2020
SENSIT TECHNOLOGIES	PARTS, REPAIR, CALIBRATION	162.69	54212	1/22/2020
SOUTHERN STAR CENTRAL GP INC	DECEMBER BILLING	35,556.55	54213	1/22/2020
THOMPSON BROTHERS SUPPLY INC	761349 OXYGEN	233.05	54214	1/22/2020
UNIFIRST CORPORATION	UNIFORMS AND SUPPLIES	2,941.00	54215	1/22/2020
VISA CARD SERVICES	CONFERENCE, UNIFORMS, LUNCH	3,573.30	53909	12/17/2019

******TOTAL******

125,019.91

CLAIMS REPORT

ORDINANCE NO 1

1/22/2020

<u>VENDOR</u>	<u>REFERENCE</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>CHECK DATE</u>
A T & T	PHONE CHARGES	223.47	54216	1/22/2020
A T & T	PHONE CHARGES	247.36	54217	1/22/2020
A T & T	PHONE CHARGES	164.81	54218	1/22/2020
A T & T	FIBER OPTIC SYSTEM	1,526.63	54219	1/22/2020
ADVANCE INSURANCE COMPANY	DECEMBER PREMIUMS	533.29	54201	1/22/2020
CALEB BERGER	RAILROAD TIES	30	54220	1/22/2020
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	449.05	54202	1/22/2020
CALLTOWER	PHONE CHARGES	325.51	54221	1/22/2020
CANON FINANCIAL SERVICES	GRAPHICS EQUIPMENT	543.58	54222	1/22/2020
CONSTELLATION NEWENERGY	DECEMBER BILLING	74,316.30	54203	1/22/2020
D & D AUTO REPAIR & ALIGNMENT	PD VEHICLE MAINTENANCE-592	237.03	54223	1/22/2020
FORSYTHE'S HEATING & ELECTRIC	4286 GET FIT	330.58	54204	1/22/2020
G & W FOODS	SHOP CHRISTMAS DINNER	157.66	54205	1/22/2020
HARMONY LODGE	1ST QTR LEASE 2020	900	54224	1/22/2020
HICKMAN ENVIRONMENTAL SERVICES	194077 VACUUM PUMP, VALVE ASSEM	3,021.24	54206	1/22/2020
KACM	2020 MEMBERSHIP DUES-ED	100	54225	1/22/2020
KANSAS MUNICIPAL UTILITIES	1ST QTR DUES 2020	1,999.00	54226	1/22/2020
KANSAS DEPT OF HEALTH & ENVIRO	Q9000 4TH QTR TESTING	834	54207	1/22/2020
MIDWEST COMPUTER SALES	MONITOR, DOCKING STATION-33087	724.93	54227	1/22/2020
NEODESHA AREA CHAMBER OF COMME	2020 MEMBERSHIP DUES	50	54228	1/22/2020
OIL PATCH PUMP & SUPPLY	SUPPLIES	344.2	54208	1/22/2020
PITNEY BOWES	POSTAGE FOR METER	1,000.00	54229	1/22/2020
PROFESSIONAL AMBULANCE SALES	LEVELING VALVES FOR AIRRIDE	398.07	54230	1/22/2020
R K STEEL INC	STEEL	1,331.94	54209	1/22/2020
RANKIN MEMORIAL LIBRARY	TAX DISTRIBUTION	43,380.00	54231	1/22/2020
RED BUD SUPPLY INC	HIP WADERS, HIP BOOTS	525.06	54210	1/22/2020
SCHULTE SUPPLY INC	SUPPLIES	710	54211	1/22/2020

SENSIT TECHNOLOGIES	PARTS,REPAIR,CALIBRATION	162.69	54212	1/22/2020
SOUTHERN STAR CENTRAL GP INC	DECEMBER BILLING	35,556.55	54213	1/22/2020
STUDEBAKER REFRIGERATION INC	ICE MACHINE RENTAL	85	54232	1/22/2020
SUNDOWNER TROPHIES	MAYOR JOHNSON NAMEPLATE	10	54233	1/22/2020
THOMPSON BROTHERS SUPPLY INC	761349 OXYGEN	233.05	54214	1/22/2020
UNIFIRST CORPORATION	UNIFORMS AND SUPPLIES	2,941.00	54215	1/22/2020
UTILITY CONSULTANTS INC	2020 ANNUAL DRUG PROGRAM FEES	1,460.00	54234	1/22/2020

****TOTAL****

174,852.00



QUOTATION

Name	FOB	Delivery Date	Date
CITY OF NEODESHA	DELIVERED	1/12/2020	12/17/19
Address		Other	
1407 N 8TH		DEMO UNIT, SUBJECT TO PRIOR SALE	
City, State, ZIP	Contact	Telephone	Fax
NEODESHA, KANSAS 66757	BRENT WHEELER	620-325-2831	

Quantity	Description	Each	Total
1	HEIL 20 YARD PT-1000	\$156,035.00	\$156,035.00
	WITH: SERIAL#		
	LIP AND LATCH KIT		
	WIDE TRACK CARRIER SLIDES		
	ROLL-BAR KIT		
	REGENERATION VALVE		
	L.E.D. LIGHT PACKAGE		
	SIDE ACCESS DOOR WITH GRAB HANDLE		
	HOPPER WORK LIGHT		
	HOT SHIFT PTO WITH DIRECT MOUNT PUMP		
	UNDERBODY OIL TANK		
	CHROME PLATED EJECTOR SLEEVES		
	REAR VISION CAMERA SYSTEM		
	PETERSEN LED WARNING LIGHT PACKAGE		
	1 YEAR BODY WARRANTY		
	HD HOPPER OVERLAY PKG 3/16" HOPPER & SIDE LINERS		
	PAINTED WHITE TO MATCH CAB		
	MOUNTED ON 2020 FREIGHTLINER M2 CHASSIS		
	WITH CUMMINS ISC-270 ENGINE, 800 LB/FT @ 1300		
	ALLISON 6 SPD TRANS. 10,000# FRONT, 23,000# REAR		
	VIN#		
	LESS TRADE -IN OF		
1	2010 INTERNATIONAL 7400 LEACH25YD 2RIII VINIHTWGAZTOBJ334	-\$45,000.00	-\$45,000.00

Quoted by: <u>STEVE SIMPSON</u>	Sub Total	\$111,035.00
Approved by: _____	Freight	INC.
Accepted by: _____	Sales Tax	AT LICENSING
	TOTAL	\$111,035.00

Quality Motors Inc.

2022 W. Main Street
 Independence, KS 67301
 (620) 331-6090

Quote

INVOICE

Customer

Name City of Neodesha
 Address _____
 City Neodesha State KS ZIP 66757
 Phone _____

Date 1/9/2020
 Order No. _____
 Rep _____
 FOB _____

Qty	Description	Unit Price	TOTAL
1	2019 F150 4x4 CrewCab Oxford White	\$31,518.00	\$31,518.00

Payment Details

- Cash
- Check
- Credit Card

Name _____
 CC # _____
 Expires _____

SubTotal	\$31,518.00
Shipping & Handling	\$0.00
Taxes State	
TOTAL	\$31,518.00

For more information, contact Jon Cook at 620-331-6090

Thank You!

Date of Issuance: January 16, 2020 Effective Date: January 16, 2020
 Owner: City of Neodesha Owner's Contract No.:
 Contractor: Orr Wyatt Streetscapes Contractor's Project No.:
 Engineer: Professional Engineering Consultants, P.A. Engineer's Project No.: 35-180004-004-2005
 Project: Neodesha 12" Waterline Improvements

Contract Name:

The Contract is modified as follows upon execution of this Change Order:

Description: Add 53 calendar days to the contract due to unexpected delays accessing the Cobalt Boat site and abnormal weather conditions. No cost changes are proposed to the contract with Change Order No. 1.

Attachments: See attached time extension request from Kenneth R. Orr, Orr Wyatt Streetscapes.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price: \$ <u>1,560,623.55</u>	Original Contract Times: Substantial Completion: <u>135</u> Ready for Final Payment: <u>165</u> Calendar days
[Increase] [Decrease] from previously approved Change Orders No. ___ to No. ___: \$ <u>N/A</u>	[Increase] [Decrease] from previously approved Change Orders No. ___ to No. ___: Substantial Completion: <u>N/A</u> Ready for Final Payment: <u>N/A</u> Calendar days
Contract Price prior to this Change Order: \$ <u>1,560,623.55</u>	Contract Times prior to this Change Order: Substantial Completion: <u>135</u> Ready for Final Payment: <u>165</u> Calendar days
[Increase] [Decrease] of this Change Order: \$ <u>N/A</u>	Increase of this Change Order: Substantial Completion: <u>188 (Add 53 Calendar Days)</u> Ready for Final Payment: <u>218 (Add 53 Calendar Days)</u> Calendar days
Contract Price incorporating this Change Order: \$ <u>1,560,623.55</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>188</u> Ready for Final Payment: <u>218</u> Calendar days

<p>RECOMMENDED:</p> <p>By: <u>[Signature]</u> Title: <u>Project Engineer</u> Date: <u>1/20/2020</u></p>	<p>ACCEPTED:</p> <p>By: <u>[Signature]</u> Title: <u>Owner (Authorized Signature)</u> Date: _____</p>
<p>RECOMMENDED:</p> <p>By: <u>[Signature]</u> Title: <u>Engineer (if required)</u> Date: _____</p>	<p>ACCEPTED:</p> <p>By: <u>[Signature]</u> Title: <u>Contractor (Authorized Signature)</u> Date: <u>1/17/2020</u></p>

Approved by Funding Agency (if applicable)

By: _____ Date: _____
 Title: _____



6632-A Raytown Road
Raytown, Missouri 64133

January 9, 2020

Ryan W. Glessner, PE
Professional Engineering Consultants
303 South Topeka
Wichita, KS 67202

Re: Neodesha Water Improvements
Neodesha, Kansas
Weather, Access & Change in Scope Delays Incurred

Ryan:

Per your request, we've compiled the information defining the delays our site crews incurred from mobilization through December 2019 on the above referenced project. It is our understanding these delays have been discussed and agreed upon between both our field staffs. The dates of delays and the associated reason follow:

<u>Date(s)</u>	<u>Description of Delay</u>
7/24-8/6	Cobalt had placed concrete over 260' of proposed open cut water main. Cobalt denied permission to start our open cut until bore and fittings were installed to lessen access issues. OWS was delayed while waiting on the delivery of RJ pipe. 14 days.
8/8	6.89" rain, no work possible.
8/10-13	Proceeded with 260' bore instead of open cut as per contract, 4 days.
8/15	Relocated operations back to Cobalt.
8/17	Hit large concrete structure, verified purpose, jack hammer demo & haul off.
8/20	Cobalt boat storage impeded water main progress.
8/22	1.42" rain, no work possible.
8/23-24	Cobalt denied access to south side of building, relocated operations, 2 days.
8/25	1.17" rain, no work possible.
8/26	continued rain, no work possible.
8/30	0.93" rain, no work possible.
9/9	pot holed marked waterline, none found
9/12	0.40" rain, no work possible.
9/20	0.20" rain, no work possible.
9/21	1.5" rain, no work possible.
9/23	rain, no work possible.
9/28	1.26" rain, no work possible.
10/3	0.72" rain, no work possible.
10/5	0.45" rain, no work possible.
10/9	continued rain / lightning, no work possible.
10/16	relocate operations back to Cobalt.
10/25	rain, no work possible.

Ryan W. Glessner, PE

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January 9, 2020

10/29	rain, no work possible.
10/30	continued rain, no work possible.
11/11	freezing rain, no work possible.
11/12	unworkable temperature, no work possible.
11/27	extra work on water main at nursing home fire line.
12/15	freezing rain, no work possible.
12/16	snow and ice, no work possible.
12/17	snow cover, no work possible.
12/23-24	extra work on water main, added valve and repair sleeve, 2 days.
12/28	0.86" rain, no work possible.

Our request for time extension due to weather, access and change in scope delays incurred from project mobilization through December 2019 totals 38 work days which converts to 53 calendar days.

Thanks for your consideration.

Sincerely,



Kenneth R. Orr
Orr Wyatt Streetscapes
Business Operations Manager

Cc: John Warrior, Garry Wyatt, Annie Jones



CERTIFICATE – DIRECTOR-2

KANSAS MUNICIPAL ENERGY AGENCY BOARD OF DIRECTORS

This certificate duly documents the appointment of a **Director-2** to serve on the Board of Directors of the Kansas Municipal Energy Agency (KMEA) as provided for in Article V, Section 5.1 of KMEA's Bylaws.

I, the undersigned City Clerk of the City of Neodesha, Kansas, a member of KMEA, do hereby certify that at a meeting of the City Governing Body duly held on the 22nd day of January, 2020; and

Name:	<u>Ed Truelove</u>	Title:	<u>City Administrator</u>		
Address:	<u>PO Box 336</u>				
City:	<u>Neodesha</u>	State:	<u>KS</u>	Zip Code:	<u>66757</u>
Office Phone:	<u>620-325-2828</u>	Cell Phone:	<u>620-204-0783</u>	Fax:	<u>620-325-2481</u>
Email Address:	<u>etruelove@neodeshaks.org</u>				

who (a) resides within the territory served by the City's electric utility; or (b) is an employee of the City, was appointed to serve on the KMEA Board of Directors for a two-year term beginning **May 1, 2020**.

I further certify that the foregoing appointment is reflected in the official Minutes of the Governing Body of the City for the meeting on the date indicated above.

This certificate is given this 22nd day of January, 2020.

City Clerk

Neodesha, Kansas



CERTIFICATE – ALTERNATE

KANSAS MUNICIPAL ENERGY AGENCY BOARD OF DIRECTORS

This certificate duly documents the appointment of an **Alternate** to serve on the Board of Directors of the Kansas Municipal Energy Agency (KMEA) as provided for in Article V, Section 5.7 of KMEA's Bylaws.

I, the undersigned City Clerk of the City of Neodesha, Kansas, a member of KMEA, do hereby certify that at a meeting of the City Governing Body duly held on the 22nd day of January, 2020; and

Name:	<u>Stephanie Fyfe</u>	Title:	<u>City Clerk</u>
Address:	<u>PO Box 336</u>		
City:	<u>Neodesha</u>	State:	<u>KS</u> Zip Code: <u>66757</u>
Office Phone:	<u>620-325-2828</u>	Cell Phone:	<u>620-205-7752</u> Fax: <u>620-325-2481</u>
Email Address:	<u>sfyfe@neodeshaks.org</u>		

who (a) resides within the territory served by the City's electric utility; or (b) is an employee of the City, was appointed to serve on the KMEA Board of Directors for the term indicated below:

- Term expiring 04/30/2022
 Permanent

The above appointed Alternate is **is not** (check one) entitled to vote on behalf of the City.

I further certify that the foregoing appointment is reflected in the official Minutes of the Governing Body of the City for the meeting on the date indicated above.

This certificate given this 22nd day of January, 2020.

City Administrator

Neodesha, Kansas