

Agenda

City Commission of the City of Neodesha, KS

June 26, 2019 2:00 p.m.

Item 1: Opening Session

- Call to Order
- Roll Call
- Invocation
- Pledge of Allegiance
- Additions/Deletions to the Agenda
- Mayor's Report
- Commissioners' Reports
- City Administrator's Comments

Item 2: Public Comments

Item 3: Consent Agenda (Routine agenda items can be approved with unanimous consent of the City Commission. Any item can be removed and placed in items of business.)

- Approval of the June 12 and 24, 2019 Commission minutes
- Appropriation (2019) 11
- Raw Water Project Bond Appropriation 56

Item 4: Business Items to Consider

- A. Certificate of Commendation: Neodesha Fire Dept.; Chief Banzet
- B. Resolution: Dangerous Structures; 609 Mill Street
- C. Sale of City/Neodesha Housing Authority Property; Lynne Estes
- D. Land Bank: Consider the sale of property

Item 5: Date/Time of Next Regular Meeting

- Wednesday, July 10, 2019, 2:00 p.m. – Regular Meeting, City Hall

Item 6: Executive Session

Item 7: Adjournment

**AGENDA COMMENTS
CITY COMMISSION MEETING
June 26, 2019**

Additions to the Agenda

RECOMMENDED MOTION: *I move to approve the agenda as presented.*

Consent Agenda

RECOMMENDED MOTION: *I move to approve the consent agenda as presented.*

Business Items to Consider

4.A Certificate of Commendation: Neodesha Fired Dept.; Chief Banzet

For this agenda item, the Commission is asked to award Certificates of Commendation to members of the Neodesha Fire Department for a life-saving water rescue that occurred during the recent flooding.

RECOMMENDED MOTION: *N/A*

4.B Resolution: Dangerous Structures; 609 Mill Street

The Commission is asked to consider Resolution 19-06, calling for a Public Hearing, August 28th, 2019, 2pm, in the Commission Chambers, to show cause why the structure located at 609 Mill Street should not be condemned and ordered repaired or demolished as an unsafe or dangerous structure.

RECOMMENDED MOTION: *I move to adopt Resolution 19-06 setting a public hearing on August 28th, 2019 for property located at 609 Mill Street.*

4.C: Sale of City/Neodesha Housing Authority Property; Lynne Estes

Staff has been contacted by Lynne Estes, Neodesha Housing Authority Director, with a request that the Mayor sign an environmental review associated with the proposed sale of the quad apartment building located at 220 N. 7th Street.

RECOMMENDED MOTION: *[To be determined]*

4.D: Land Bank: Consider the sale of property

The Commission is asked to convene as the Neodesha Land Bank Commission, and consider the sale of property located at #9 and #10 Timber Ridge.

RECOMMENDED MOTION: *I move to convene as the Neodesha Land Bank Commission to discuss the property located at #9 and #10 Timber Ridge.*

RECOMMENDED MOTION: *I move to approve the sale of property located at #9 and #10 Timber Ridge, with a sale price of \$15,000.*

Neodesha, Kansas
June 12, 2019

The Board of Commissioners met in regular session at 2:00 p.m. on Wednesday, June 12, 2019 with Vice Mayor Moffatt presiding, Commissioner Johnson present, and Mayor Harper attending by phone.

Commissioner Johnson moved to approve the agenda as presented. Seconded by Commissioner Moffatt. Motion carried.

Commission and Administrator Reports were heard.

Public Comments were invited and heard.

Commissioner Johnson moved to approve the Consent Agenda consisting of the minutes from the May 22, 2019 meeting; Appropriation (2019) 10; and Raw Water Project Bond Appropriation 55. Seconded by Commissioner Moffatt. Motion carried.

Administrator Truelove addressed the Commission regarding Amendment #4 to the PEC Engineering contract. Discussion was held.

Commissioner Johnson moved to approve the Amendment #4 Agreement with PEC Engineering in the amount of \$212,930 adding the Water Tower back into the Raw Water Project. Seconded by Commissioner Moffatt. Motion carried.

Administrator Truelove addressed the Commission regarding an Access Agreement from BP. Discussion was held.

Commissioner Johnson moved to approve the Access Agreement with BP for monitoring well sampling, and authorize the City Administrator to sign the agreement. Seconded by Commissioner Moffatt. Motion carried.

Administrator Truelove addressed the Commission regarding the annual records rotation and purge. Discussion was held.

Commissioner Moffatt moved to approve closing City Hall on July 17, 2019 so staff can purge and move records. Seconded by Commissioner Johnson. Motion carried.

The next regular meeting of the Governing Body will be held at City Hall on Wednesday, June 26, 2019 at 2:00 p.m.

At 3:10 p.m. Commissioner Johnson moved to adjourn. Seconded by Commissioner Moffatt. Motion carried.

ATTEST:

J. D. Moffatt, Vice Mayor

Bobby Busch, City Clerk/Finance Dir.

SPECIAL CALL FOR SPECIAL MEETING OF BOARD OF COMMISSIONERS

Neodesha, Kansas
June 24, 2019

To the Board of Commissioners:

The Board of Commissioners will hold a Special Call meeting Monday, June 24, 2019 at 12:00 p.m. for the following purposes:

1. Ambulance Finances
2. Select Budget Work Session Date

The Board of Commissioners met in a Special Call session at 12:00 noon on Monday, June 24, 2019 with Mayor Terry Harper presiding and Commissioner J.D. Moffatt and Commissioner Devin Johnson in attendance.

Discussion was held regarding Ambulance EMS funding. No action.

Administrator Truelove asked the Commission to choose a date for the budget work session. After discussion it was decided to have the work session on Monday, July 8th.

At 1:15 p.m. Commissioner Johnson moved to adjourn the meeting. Seconded by Commissioner Moffatt. Meeting adjourned.

ATTEST:

Terry M. Harper, Mayor

Bobby Busch, City Clerk/Finance Dir.

APPROPRIATION REPORT**ORDINANCE NO 11****6/26/2019**

<u>VENDOR</u>	<u>REFERENCE</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>CHECK DATE</u>
A T & T	PHONE CHARGES	79.89	53226	6/26/2019
ADVANCE CONTROL SOLUTIONS LLC	BATTERY REPLACEMENT	181.30	53227	6/26/2019
AIRGAS USA LLC	GLOVES	359.04	53228	6/26/2019
ALLISON REID	WSI CLASS REGISTRATIONS	626.00	53032	5/8/2019
APPIA COMMUNICATIONS INC	PHONE CHARGES	313.45	53229	6/26/2019
ARLAN COMPANY INC	POOL EQUIPMENT	2,515.00	53230	6/26/2019
AXON ENTERPRISE INC	TASER PROGRAM	2,640.00	53231	6/26/2019
BEACHNER GRAIN INC	WEEDKILLER, FEED	501.25	53232	6/26/2019
BORDER STATES INDUSTRIES INC	EXT RANGE BUSH MOUNT	394.36	53233	6/26/2019
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	601.97	53234	6/26/2019
CABLE ONE	INTERNET SERVICE - ELECTRIC SHOP	136.39	53027	5/6/2019
CABLE ONE	INTERNET SERVICE - SR CENTER	65.14	53094	5/24/2019
CABLE ONE	INTERNET SERVICE - SR CENTER	65.14	52860	5/6/2019
CABLE ONE	INTERNET SERVICE - PD	120.34	53030	5/8/2019
CABLE ONE	INTERNET SERVICE - CITY HALL	120.34	53029	5/8/2019
CARROT-TOP INDUSTRIES	FLAGPOLE LIGHT & EQUIPMENT	239.15	53235	6/26/2019
CHASE PEST CONTROL LLC	EXTERMINATOR - NORMAN NO 1	60.00	53236	6/26/2019
COMMUNITY NATIONAL BANK	STREET SWEEPER PAYMENT	36,087.48	53037	5/9/2019
CONSTELLATION NEWENERGY	MAY BILLING	23,463.55	53237	6/26/2019
CREATIVE PRODUCTS SOURCE	BADGE STICKERS	218.06	53238	6/26/2019
D & D AUTO REPAIR & ALIGNMENT	BATTERY, OIL CHANGES	274.89	53239	6/26/2019
ECX SYSTEMS LLC	BARRACUDA EMAIL SECURITY	100.00	53240	6/26/2019
EL TAPATIO	HIGHWAY SIGN REIMBURSEMENT	500.00	53039	5/16/2019
FASTENAL COMPANY	BOLTS, BENCH WHEEL	45.64	53241	6/26/2019
FIREX, INC	INSPECTION @ GIRL SCOUT HOUSE	54.00	53242	6/26/2019
FIRST NEODESHA BANK	LADDER TRUCK PAYMENT	5,263.38	53031	5/8/2019

INDUSTRIAL SALES COMPANY INC	COUPLINGS	537.53	53243	6/26/2019
INLAND TRUCK PARTS CO	TRASH TRUCK TOW & REPAIR	6,218.52	53244	6/26/2019
LOCKE SUPPLY	LED LIGHTS, SUPPLIES	280.06	53245	6/26/2019
MEDICLAIMS INC	AMBULANCE COLLECTION FEES	2,436.04	53246	6/26/2019
MIDWEST MINERALS, INC	ROCK	533.17	53247	6/26/2019
MIKE WOLDUM	REIMBURSE EXPENSES	127.89	53268	6/26/2019
NEODESHA AUTO SUPPLY	AUTO PARTS & SUPPLIES	1,053.39	53248	6/26/2019
NEODESHA DERRICK	LAMINATIONS - PD	28.00	53249	6/26/2019
NEW BEGINNINGS ENTERPRISES INC	CONCESSIONS	574.77	53250	6/26/2019
NEW BOSTON CREATIVE GROUP LLC	WEB LABOR	115.00	53251	6/26/2019
OIL PATCH PUMP & SUPPLY	GAS LINE MATERIALS - COBALT	10,151.20	53253	6/26/2019
O'MALLEY EQUIPMENT CO	AIR FILTERS	160.00	53252	6/26/2019
PB HOIDALE COMPANY INC	FUEL STATION SYSTEM REPAIR	187.50	53254	6/26/2019
PENMAC PERSONNEL SERVICES INC	TEMPORARY PERSONNEL SERVICE	2,417.36	53255	6/26/2019
PEREGRINE CORPORATION	NOTICE TO APPEAR FORMS	774.82	53256	6/26/2019
PIZZA HUT	CATERING - ECO DEVO MEETING	81.44	53028	5/7/2019
PYRAMIDE USA INC	50% PMT ADDITIONAL CLIMBING WALLS	10,492.50	53036	5/9/2019
SANDBAGGER GOLF & TURF	BLADES, BELT	379.00	53257	6/26/2019
SENSIT TECHNOLOGIES	LOCATOR PARTS/REPAIR	535.01	53258	6/26/2019
SENTEC INC	FLOW SAFE CPAP	371.50	53259	6/26/2019
SOCKET TELECOMM LLC	PHONE CHARGES	243.94	53033	5/8/2019
SOUTHERN STAR CENTRAL GP INC	MAY BILLING	9,042.30	53260	6/26/2019
SOUTHERN UNIFORM & EQUIPMENT	UNIFORM EQUIPMENT	360.57	53261	6/26/2019
STERICYCLE INC	DISPOSAL SERVICE	390.00	53262	6/26/2019
SUBSURFACE SOLUTIONS	LOCATOR	6,569.65	53263	6/26/2019
SUMMIT TRUCK GROUP	GOVERNOR, WINDSHIELD	101.24	53264	6/26/2019
TEAM KANSAS	AWARDS BANQUET REGISTRATION	120.00	53038	5/14/2019
THOMPSON BROTHERS SUPPLY INC	OXYGEN, CYLINDER LEASE	262.13	53265	6/26/2019
TLC GROUNDSKEEPING INC	MAIN ST LANDSCAPE MAINTENANCE	1,361.07	53266	6/26/2019
TRACY EDWARDS	START UP MONEY FOR POOL SEASON	200.00	53093	5/21/2019
UNIFIRST CORPORATION	UNIFORM SERVICE	3,300.34	53267	6/26/2019

US POST OFFICE	UTILITY BILL MAILING	308.84	53096	5/31/2019
VISA CARD SERVICES	MONITORS, REGISTRATIONS, UNIFORMS	3,606.29	53034	5/8/2019
WALMART COMMUNITY	UNIFORM SHIRTS, SUPPLIES, SHOP VAC	230.61	53095	5/24/2019
WESTAR ENERGY	STREETLIGHTS @ OTTAWA	67.17	53035	5/8/2019
WRIGHT SIGNS	POLARIS TAILGATE	154.32	53269	6/26/2019

**** PAID TOTAL ****

138,798.93

CITY OF NEODESHA

RESOLUTION NO. 19-06

A RESOLUTION FIXING A TIME AND PLACE AND PROVIDING FOR NOTICE OF A HEARING BEFORE THE GOVERNING BODY OF THE CITY OF NEODESHA, KANSAS AT WHICH TIME THE OWNER, HIS AGENT, LIENHOLDERS OF RECORD AND OCCUPANTS OF THE STRUCTURE LOCATED AT 609 MILL STREET, LEGAL DESCRIPTION: LOTS 7 AND 8, BLOCK 81 AND COMMENCING AT A POINT 16 FEET NORTH AND 150 FEET EAST OF THE SOUTHWEST CORNER OF BLOCK 81, ORIGINAL TOWNSITE OF THE CITY OF NEODESHA, KANSAS, ALSO BEING THE SOUTHWEST CORNER OF LOT 13 OF SAID BLOCK 81, THENCE NORTH TO THE SOUTHWEST CORNER OF LOT 7 OF SAID BLOCK 81, THENCE EAST 50 FEET TO THE SOUTHEAST CORNER OF LOT 8 OF SAID BLOCK 81, THENCE SOUTH TO A POINT 16 FEET NORTH OF THE SOUTH LINE OF SAID LOT 13 ALSO OF SAID BLOCK 81 AND 50 FEET EAST OF PLACE OF BEGINNING, THENCE WEST 50 FEET TO PLACE OF BEGINNING, WILSON COUNTY, KANSAS, MAY APPEAR AND SHOW CAUSE WHY SUCH STRUCTURE SHOULD NOT BE CONDEMNED AND ORDERED REPAIRED OR DEMOLISHED AS AN UNSAFE OR DANGEROUS STRUCTURE.

WHEREAS, Ed Truelove, the Enforcement Officer of the City of Neodesha, did on the 26th day of June, 2019, file with the Governing Body of said City a statement in writing that certain unoccupied structures hereinafter described are unsafe and dangerous;

NOW, THEREFORE, BE IT RESOLVED by the Governing body of the City of Neodesha that a hearing will be held on the 28th day of August, 2019, before the Governing Body of the City at 2:00 p.m. in the Commission Room of City Hall, 1407 N. 8th; at which time the owner, his agent, any lien holder of record and any occupant of the structure located at 306 Bell Street may appear and show cause why such structure should not be condemned as an unsafe or dangerous structure and ordered repaired or demolished.

BE IT FURTHER RESOLVED that the City Clerk shall cause this Resolution to be published two consecutive times and shall give notice of the aforesaid hearing in the manner provided by law.

ADOPTED AND APPROVED by the governing body of the City of Neodesha, Kansas this 26th day of June, 2019.

ATTEST:

Terry M. Harper, Mayor

Bobby Busch, City Clerk