

Agenda

City Commission of the City of Neodesha, KS
May 22, 2019 2:00 p.m.

Item 1: Opening Session

- Call to Order
- Roll Call
- Invocation
- Pledge of Allegiance
- Additions/Deletions to the Agenda
- Mayor's Report
- Commissioners' Reports
- City Administrator's Comments

Item 2: Public Comments

Item 3: Consent Agenda (Routine agenda items can be approved with unanimous consent of the City Commission. Any item can be removed and placed in items of business.)

- Approval of the May 8, 2019 Commission minutes
- Appropriation (2019) 09
- Raw Water Project Bond Appropriation 54

Item 4: Business Items to Consider

- A. Public Hearing: Dangerous Structures 105 N. 11th Street
- B. Resolution: Dangerous Structures 105 N. 11th Street
- C. Presentation of 2018 Audit: Neil Phillips
- D. Appointment to Senior Citizens Board
- E. Approve City Hall/Police Department Site
- F. Approve Tennis Complex Sign
- G. Discuss Main Street Crosswalk Project
- H. Accept Employee Resignation

Item 5: Date/Time of Next Regular Meeting

- Wednesday, June 12, 2019, 2:00 p.m. – Regular Meeting, City Hall

Item 6: Executive Session: Non Elected Personnel

Item 7: Adjournment

AGENDA COMMENTS
CITY COMMISSION MEETING
May 22, 2019

Additions to the Agenda

RECOMMENDED MOTION: *I move to approve the agenda as presented.*

Consent Agenda

RECOMMENDED MOTION: *I move to approve the consent agenda as presented.*

Business Items to Consider

4.A Public Hearing: Dangerous Structures 105 N. 11th Street

On April 10, 2019, the Commission approved Resolution 19-04, to set a public hearing date, May 22, 2019, to show cause why the structures located at 105 N. 11th Street should not be ordered repaired or demolished as unsafe or dangerous structures. For this agenda item, the Commission will conduct a public hearing for the property located at 105 N. 11th.

RECOMMENDED MOTION: *N/A*

4.B: Resolution: Dangerous Structures 105 N. 11th Street

Depending on the outcome of agenda item 4A, The Commission is asked to approve Resolution 19-05, to declare the property as unsafe or dangerous, and directing the repair or removal of the structures, making the property safe and secure.

RECOMMENDED MOTION: *I move to approve Resolution 19-05 declaring the property located at 105 N. 11th as unsafe or dangerous, and allow the property owner 60 days to repair or remove the structures and make the property safe and secure.*

4.C Presentation of 2018 Audit: Neil Phillips

The Commission will receive Neil Phillips, Jarred, Gilmore & Phillips, PA, for a brief on the 2018 audit.

RECOMMENDED MOTION: *I move to accept the 2018 audit as presented.*

4.D Appointment to Senior Citizens Board

The Bylaws of the Senior Citizens Board calls for a 7-member Board of Directors. Currently, there are six members appointed. The Senior Citizens Board has requested that the Commission appoint Mina Olson to the Board. In an attempt to have an equal number of board appointments in any given year, the Commission is asked to appoint Mina to a term that will end in 2020.

RECOMMENDED MOTION: *I move to appoint Mina Olson to the Senior Citizens Board with a term ending date of December 31st, 2020.*

4.E Approve City Hall/Police Department Site

For this agenda item, the Commission is asked to finalize site selection for the construction of a City Hall and Police Department.

RECOMMENDED MOTION: *I move to approve _____ for the construction of a City Hall facility, and _____ for the construction of a police department facility.*

4.F Approve Tennis Complex Sign

This agenda item was tabled by the Commission on May 8, 2019. The Commission is asked to finalize the sign content for the Gary Huff Tennis Complex.

RECOMMENDED MOTION: *I move to approve Gary Huff Tennis Complex sign content as presented.*

4.G Discuss Main Street Crosswalk Project

On May 8, 2019, Commissioner Johnson distributed a letter he had received from Kylie Kilmer. The letter, addressed to the City Commission, asked for consideration of placing crosswalks in the downtown area.

RECOMMENDED MOTION: *N/A*

4.H Accept Employee Resignation

The Commission is asked to accept the written resignation of Police Officer Donnie Anderson.

RECOMMENDED MOTION: *I move to accept the resignation of Officer Donnie Anderson, effective May 29, 2019.*

Neodesha, Kansas
May 8, 2019

The Board of Commissioners met in regular session at 2:00 p.m. on Wednesday, May 8, 2019 with Mayor Harper presiding and Commissioners Moffatt and Johnson present.

Commissioner Johnson moved to approve the agenda adding a Proclamation for National Police Week. Seconded by Commissioner Moffatt. Motion carried.

Commission and Administrator Reports were heard.

Public Comments were invited and heard.

Commissioner Moffatt moved to approve the Consent Agenda consisting of the minutes from the April 24, 2019 meeting; Appropriation (2019) 08; and Raw Water Project Bond Appropriation 53. Seconded by Commissioner Johnson. Motion carried.

Mayor Harper read a proclamation declaring the week of May 12-18 as National Police Week 2019.

Administrator Truelove addressed the Commission regarding Right of Way for the Water/Sewer Project. Discussion was held.

Commissioner Johnson moved to approve the Right of Way Certificate as presented and authorize the Mayor to sign it. Seconded by Commissioner Moffatt. Motion carried.

Administrator Truelove addressed the Commission about an appointment to the Housing Authority Board. Discussion was held.

Commissioner Moffatt moved to reappoint Danny Thayer to the Neodesha Housing Authority Board for a four year term ending May 31, 2023. Seconded by Commissioner Johnson. Motion carried.

Administrator Truelove addressed the Commission regarding the purchase of gas line materials. Discussion was held.

Commissioner Johnson moved to approve the purchase of gas line materials at a cost not to exceed \$35,000. Seconded by Commissioner Moffatt. Motion carried.

Administrator Truelove addressed the Commission regarding the purchase of a locator. Discussion was held.

Commissioner Moffatt moved to approve the purchase of a locator at a cost not to exceed \$6,569.65. Seconded by Commissioner Johnson. Motion carried.

Administrator Truelove addressed the Commission regarding the purchase of an additional climbing wall for the pool. Discussion was held.

Commissioner Johnson moved to approve the purchase of two additional climbing walls for the pool in an amount not to exceed \$20,985. Seconded by Commissioner Moffatt. Motion carried.

Administrator Truelove addressed the Commission regarding the sign for the Gary Huff Tennis Complex. Discussion was held.

Commissioner Moffatt moved to table the item regarding the Gary Huff Tennis Complex sign. Seconded by Commissioner Johnson. Motion carried.

Administrator Truelove addressed the Commission regarding the sales tax initiative. Discussion was held. No action.

Administrator Truelove addressed the Commission regarding a change to the City's code regarding bicycles, etc. on Main Street. No action.

The next regular meeting of the Governing Body will be held at City Hall on Wednesday, May 22, 2019 at 2:00 p.m.

A brief work session was held to discuss the sales tax initiative. No action.

At 4:30 p.m. Commissioner Moffatt moved to adjourn. Seconded by Commissioner Johnson. Motion carried.

ATTEST:

Terry M. Harper, Mayor

Bobby Busch, City Clerk/Finance Dir.

APPROPRIATION REPORT

ORDINANCE NO 9

5/22/2019

<u>VENDOR</u>	<u>REFERENCE</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>CHECK DATE</u>
A T & T	PHONE CHARGES	214.42	53043	5/22/2019
A T & T	PHONE CHARGES	79.79	53044	5/22/2019
APPLA COMMUNICATIONS INC	FIBER OPTIC SYSTEM	313.23	53045	5/22/2019
BAXTER HEALTHCARE CORP	SPECTRUM SOFTWARE LICENSE	87.60	53046	5/22/2019
BEACHNER GRAIN INC	WEEDKILLER	336.75	53047	5/22/2019
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	617.52	53048	5/22/2019
CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	139.10	53049	5/22/2019
CONSTELLATION NEWENERGY	APRIL BILLING	48,679.48	53050	5/22/2019
EMG	APRIL BILLING	2,362.98	53051	5/22/2019
F ALLEN MOORHEAD, JR, MD	PRE-EMPLOYMENT PHYSICAL	61.00	53052	5/22/2019
FELD FIRE	HOSE	977.72	53053	5/22/2019
FLINTHILLS FIRE & RESCUE APP	HOSE	1,868.90	53054	5/22/2019
FREDONIA TRUE VALUE HARDWARE	FUSES	20.34	53055	5/22/2019
G & W FOODS	SUPPLIES	39.73	53056	5/22/2019
GERKEN RENT-ALL	SANITATION UNITS	556.20	53057	5/22/2019
HAWKINS INC	CHEMICALS	5,792.05	53058	5/22/2019
HUGO'S INDUSTRIAL SUPPLY, INC	CLEANING SUPPLIES	144.97	53059	5/22/2019
KS ALCOHOLIC BEVERAGE CONTROL	CMB LICENSE - G & W FOODS	50.00	53060	5/22/2019
KANSAS EMS ASSOCIATION	MEMBERSHIP DUES	240.00	53061	5/22/2019
KUSTOM SIGNALS, INC	VEHICLE EQUIPMENT	7,249.86	53062	5/22/2019
LITTLE BEAR TIRE	TIRES, TIRE REPAIR	4,860.80	53063	5/22/2019
MCCARTY'S OFFICE MACHINES INC	OFFICE SUPPLIES	308.69	53064	5/22/2019
NDB NEODESHA	ADD 2019 DODGE POLICE CAR	1,228.00	53065	5/22/2019
NEODESHA AUTO SUPPLY	AUTO PARTS & SUPPLIES	914.67	53066	5/22/2019
NEODESHA DERRICK	YEARLY SUBSCRIPTION RENEWAL	40.00	53067	5/22/2019
O'MALLEY EQUIPMENT CO	OIL, FILTER	111.36	53068	5/22/2019

O'REILLY AUTOMOTIVE INC	LIGHTS, SWITCHES	70.22	53069	5/22/2019
PENMAC PERSONNEL SERVICES INC	TEMPORARY PERSONNEL SERVICE	2,064.64	53070	5/22/2019
PEREGRINE CORPORATION	LASER MAILING LABELS	251.17	53071	5/22/2019
PITNEY BOWES	POSTAGE FOR METER	1,000.00	53072	5/22/2019
PORTER DRUG STORE	GET WELL PACKAGE, UPS CHARGES	56.21	53073	5/22/2019
QUALITY MOTORS	LUGGAGE COMPARTMENT CARPET	267.00	53074	5/22/2019
QUILL CORPORATION	INK, POST IT NOTES	213.07	53075	5/22/2019
ROMANS MOTOR COMPANY, INC	FILTERS, NOZZLES	540.65	53076	5/22/2019
RURAL WATER DISTRICT 4	AIRPORT WATER	27.16	53077	5/22/2019
SCHULTE SUPPLY INC	SIGNS	405.00	53078	5/22/2019
SHERWIN WILLIAMS INDEPENDENCE	PAINT	46.32	53079	5/22/2019
SIGN DESIGN	UNIFORM TRANSFERS	158.00	53080	5/22/2019
SOCKET TELECOMM LLC	PHONE CHARGES	55.15	53081	5/22/2019
SOUTHERN STAR CENTRAL GP INC	APRIL BILLING	16,060.90	53082	5/22/2019
SOUTHERN UNIFORM & EQUIPMENT	VESTS, EQUIPMENT	3,252.29	53083	5/22/2019
STUDEBAKER REFRIGERATION INC	MONTHLY RENTAL	85.00	53084	5/22/2019
TBS ELECTRONICS INC	RADIO EQUIPMENT	92.00	53085	5/22/2019
TCI	TRAINING PROP MATERIALS	488.96	53086	5/22/2019
THOMPSON BROTHERS SUPPLY INC	CYLINDER LEASE, OXYGEN	135.15	53087	5/22/2019
UNIFIRST CORPORATION	UNIFORM SERVICE	2,656.46	53088	5/22/2019
US BANK EQUIPMENT FINANCE	COPIER LEASE	775.58	53089	5/22/2019
WESTERN AUTO	OIL, SPOOL, TRIMMER	818.48	53090	5/22/2019
WILSON COUNTY CITIZEN	YEARLY SUBSCRIPTION RENEWAL	41.00	53091	5/22/2019
WRIGHT SIGNS	FLAG LOGO DECALS	45.00	53092	5/22/2019

**** PAID TOTAL ****

106,900.57

APPROPRIATION 54

May 22, 2019

GRAND TOTAL	
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Terry M. Harper, Mayor

Bobby Busch, City Clerk

CITY OF NEODESHA

RESOLUTION NO. 19-05

A RESOLUTION FINDING THAT THE STRUCTURE LOCATED ON, LEGAL DESCRIPTION: THE SOUTH 39.7 FEET OF THE NORTH 96 FEET OF LOTS 6, 7, 8, 9 AND 10, BLOCK 29, LESS RAILROAD RIGHT OF WAY, CITY OF NEODESHA, WILSON COUNTY, KANSAS, COMMONLY KNOWN AS 105 N 11TH, NEODESHA, KANSAS, IS UNSAFE OR DANGEROUS AND DIRECTING THE STRUCTURE TO BE REPAIRED OR REMOVED AND THE PREMISES MADE SAFE AND SECURE.

WHEREAS, the Enforcing Officer of the City of Neodesha, Kansas did on the 10th day of April, 2019 file with the governing body of said City a statement in writing that a certain structure, hereinafter described, was unsafe and dangerous; and

WHEREAS, the governing body did by Resolution dated the 10th day of April, 2019, fix the time and place of a hearing at which the owner, his or her agent, any lienholders of record and any occupant of such structure could appear and show cause why such structure should not be condemned and ordered repaired or demolished, and provided for giving notice thereof as provided by law; and

WHEREAS, such Resolution was published in the official city paper on the 18th day of April, 2019, and on the 25th day of April, 2019, and a copy of such Resolution was served on all persons entitled thereto in all respects as provided by law; and

WHEREAS, on this 22nd day of May, 2019, the governing body has heard all evidence submitted by the enforcing officer of the City, the owners, agents, lienholders and occupants of such structure (having appeared or having failed to appear);

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF NEODESHA: THAT said governing body hereby finds that the structure located on The South 39.7 Feet of the North 96 Feet of Lots 6,7,8,9 and 10, Block 29, Less Railroad Right of Way, City of Neodesha, Wilson County, Kansas, commonly known as 105 N. 11th, Neodesha, Kansas, is unsafe and dangerous and hereby directs such structure to be removed and the premises made safe and secure. The owner of such structure is hereby given sixty (60) days from the date of publication of this Resolution within which to commence the removal of such structure within the time stated or fails to diligently prosecute the same until the work is completed, said governing body will cause the structure to be razed and removed and the costs of such razing and removing, less salvage if any, to be assessed as a special assessment against the lot or parcel of land upon which the structure is located as provided by law.

BE IT FURTHER RESOLVED, that the City Clerk shall cause this Resolution to be published once in the official city paper and a copy mailed to the owners, agents, lienholders and occupants as provided by law.

ADOPTED AND APPROVED by the governing body of the City of Neodesha, Kansas this 22nd day of May, 2019.

ATTEST:

/s/Terry M. Harper

Terry M. Harper, Mayor

/s/Bobby Busch

Bobby Busch, City Clerk