

The Board of Commissioners met in regular session at 4:00 p.m., on Wednesday, March 25, 2026, in the Commission Room at City Hall with Vice-Mayor Banzet presiding and Commissioner Truelove present. Mayor Johnson was absent from the meeting. The meeting was recorded via Zoom platform.

Commissioner Truelove moved to approve the agenda as presented. Seconded by Vice-Mayor Banzet. Motion carried.

Civic organization reports were invited and heard.

Commission reports were heard.

City Administrator comments were heard.

Community Development Director reports were heard.

Financial reports were distributed.

Public Comments were invited and heard.

Commissioner Truelove moved to approve the consent agenda as presented consisting of minutes from the March 11, 2026 Meeting; and Appropriation (2026) 05. Seconded by Vice-Mayor Banzet. Motion carried.

Administrator Jones addressed the Commission regarding a resolution that would amend the City's Personnel Policy Manual related to particular items for employees on suspension, adjustment to years of service earning for vacation and amending the amount of meal reimbursement for travel. Discussion held.

#### **RESOLUTION 26-05**

#### **A RESOLUTION AMENDING THE PERSONNEL POLICIES FOR THE CITY OF NEODESHA, KANSAS, AS ADOPTED BY THE NEODESHA CITY COMMISSION BY RESOLUTION 18-13.**

**WHEREAS**, K.S.A. 12-101 provides that a city may exercise the powers of home rule in determination of local affairs, and the City of Neodesha is a City of the Second Class as defined by Kansas Statute; and

**WHEREAS**, the management of the City of Neodesha regarding personnel rules, employee classification plans, compensation and related administrative procedures and policies are a permissible exercise of home rule powers, pursuant to K.S.A. 12-101a; and

**WHEREAS**, the City of Neodesha Governing Body established personnel policies and rules in the form of a Personnel Policy Manual by the Neodesha City Commission as a policy directive to guide the City Administrator and the employees of the City of Neodesha in their duties as employees of the City consistent with the permissible exercise of home rule powers;

#### **THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NEODESHA:**

1. That the following amendments be made to the adopted Personnel Policy Manual Section 7.1 Group Medical Insurance; add item d. and e.; and modify numbers to follow down in succession:

#### **7.1 Group Medical Insurance**

The City offers to all full-time employees and all eligible dependents group medical insurance. Full-time employees will become eligible for the group medical insurance on the first day of the month following their initial date of employment. A part-time employee shall be eligible for group medical insurance care on the first day of the first full month following their change in employment status from part-time to full-time. Specific plans are described in insurance brochures provided to each new employee by the Payroll Clerk.

- a. When an employee is required to contribute a portion of medical insurance premium cost that amount will be accomplished through payroll deduction.
- b. The Governing Body shall make the final decision regarding the selection of a health insurance provider, the coverage to be provided and the portion of premium cost to be paid by the City.
- c. All costs for health care insurances available through the City shall be paid by the employee during any period the employee is on leave without pay, is on suspension without pay, is on unauthorized leave, or participating in any unlawful work stoppage.
- d. All required insurance premiums shall be due and payable on the first (1) day of the month following the commencement of such suspension or leave.
- e. In the event the suspension extends beyond a period of three (3) months, the City reserves the right to review the employee's status and determine appropriate action, including but not limited to continuation or termination of employment.
- f. Health care insurance coverage shall be extended to an individual who is temporarily disabled and receiving workers compensation while serving as a city employee. The employee's share of cost shall be paid to the city as a direct payment by the employee or otherwise deducted from any city compensation payments. In the event no payment is received from the employee's share of insurance cost, the option to cancel the insurance remains with the City.
- g. No regular full-time or part-time employee shall be entitled to cash payment in lieu of health care insurance coverage.
- h. The City complies with those provisions of the Federal Consolidated Omnibus Budget Reconciliation Act of 1986 (COBRA) as it relates to the availability of group health insurance coverage upon termination of City employment.

2. That the following amendments be made to the adopted Personnel Policy Manual Section 8.3 Vacation Leave; modifying

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accrued years eligibility to advance to next level of accrual; and the addition of Section 8.12 Leave Accrual while Suspended:

**8.3 Vacation Leave - Current**

<b><u>Years of Continuous Service</u></b>	<b><u>1-9</u></b>	<b><u>10-14</u></b>	<b><u>15-19</u></b>	<b><u>20-24</u></b>	<b><u>25+</u></b>
Hours per Year (maximum)	96	120	160	200	240
Hours per Pay Period	3.7	4.6	6.15	7.69	9.23

**8.12 Leave Accrual While Suspended**

An employee who is suspended, whether with pay or without pay, shall not accrue service-time benefits, including vacation, sick leave, or personal time, during the period of suspension. Insurance benefits must continue to be paid by the employee during such suspension, as outlined in Section 7.1 of this policy manual.

- That the following amendments be made to the adopted Personnel Policy Manual Section 9.2; modifying the meal allowance amount to reflect \$80 per day:

**9.2 Travel and Training Reimbursements**

- Meals:** In order for meals not to be counted as a taxable benefit, traveling away from home must include an overnight stay or be long enough to require substantial sleep or rest. Per the IRS, meals are considered fringe benefits on same day trips unless the employee is being sent to training for the edification of their current job position and the training is being held by either a nonprofit or Government Entity. Meal allowance shall be no more than \$80.00 per day and may not include alcoholic beverages. The City does not reimburse expenses for snacks or drinks while traveling. In rare occasions, depending upon the venue of the trip, the City Administrator may approve a higher allowance if needed.

Commissioner Truelove moved to approve Resolution 26-05 as presented. Seconded by Vice-Mayor Banzet. Motion carried.

Administrator Jones addressed the Commission regarding a resolution that addresses setting a public hearing for the Dangerous Structure yard abatement for the property located at 114 S 9<sup>th</sup>. Discussion held.

**RESOLUTION NO. 26-06**

**A RESOLUTION FIXING A TIME AND PLACE AND PROVIDING FOR NOTICE OF A HEARING BEFORE THE GOVERNING BODY OF THE CITY OF NEODESHA, KANSAS AT WHICH TIME THE OWNER, HIS AGENT, LIENHOLDERS OF RECORD AND OCCUPANTS OF THE STRUCTURE LOCATED AT 114 South 9<sup>th</sup> Street, LEGAL DESCRIPTION: North half (N/2) of the East Half (E/2) of Lots Twenty-three (23) and Twenty-four (24), Block Forty-three (43), in the city of Neodesha**

**MAY APPEAR AND SHOW CAUSE WHY SUCH PROPERTY SHOULD NOT BE CONSIDERED UNSAFE OR CAUSING A BLIGHTING INFLUENCE AND DIRECTING THE VIOLATION TO BE ABATED OR REMOVED AND THE PREMISES MADE SAFE AND SECURE.**

**WHEREAS**, the Enforcement Officer of the City of Neodesha, did on the 19th day of February, 2026, file on behalf of the Governing Body of said City a statement in writing that the property was found to be unsafe and/or causing a blighting influence;

**NOW, THEREFORE, BE IT RESOLVED** by the Governing body of the City of Neodesha that a hearing will be held on the 13<sup>th</sup> day of May, 2026, before the Governing Body of the City at 2:00 p.m. in the Commission Room of City Hall, 1407 N. 8<sup>th</sup>; at which time the owner, his agent, any lien holder of record and any occupant of the structure located at **114 South 9<sup>th</sup> Street** may appear and show cause why such property should not be considered a blighting influence and/or an unsafe property and be ordered to abate the property and be made safe and secure.

**BE IT FURTHER RESOLVED** that the City Clerk shall cause this Resolution to be published two consecutive times and shall give notice of the aforesaid hearing in the manner provided by law.

Commissioner Truelove moved to approve Resolution 26-06 as presented, setting a public hearing for May 13, 2026 at 4:00 p.m. Seconded by Vice-Mayor Banzet. Motion carried.

Administrator Jones addressed the Commission regarding the consideration of bids for the demolition of the properties located at 127 Mill and 1011 Carolina Streets. The bid opening was conducted on March 23, 2026. Discussion held.

Commissioner Truelove moved to accept the bid for the demolition of 127 Mill by Recrete Design in the amount of \$12,000. Seconded by Vice-Mayor Banzet. Motion carried.

Commissioner Truelove moved to accept the bid for the demolition of 1011 Carolina by Rob Dent Excavating in the amount of \$6,000. Seconded by Vice-Mayor Banzet. Motion carried.

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At 4:30 p.m. Commissioner Banzet requested a 15-minute recess. Seconded by Commissioner Truelove. Motion carried. The Zoom recording ended due to technical issues with an unexpected update.

At 4:45 p.m. the regular meeting of the Governing Body reconvened in the Commission Room at City Hall. The second half of the meeting was again recorded via Zoom platform.

Commissioner Truelove moved to recess as the City of Neodesha City Commission and convene as the Neodesha Land Bank. Seconded by Vice-Mayor Banzet. Motion carried.

Administrator Jones addressed the Land Bank Commission regarding an offer to purchase the property located at 1211 N 3<sup>rd</sup> Street. Discussion held.

Commissioner Truelove moved to approve the sale of the Neodesha Land Bank property located at 1211 N 3<sup>rd</sup> Street for the amount offered of \$1,000. Seconded by Vice-Mayor Banzet. Motion carried.

Commissioner Truelove moved to adjourn as the Neodesha Land Bank and reconvene as the City of Neodesha City Commission. Seconded by Vice-Mayor Banzet. Motion carried.

Administrator Jones addressed the Commission regarding the purchase of a gas detector for the Public Works Department. Discussion held.

Commissioner Truelove moved to approve the purchase of the GAS-TRAC LZ-30 from Sensit Technologies in an amount not to exceed \$12,800. Seconded by Vice-Mayor Banzet. Motion carried.

Administrator Jones addressed the Commission regarding the City's relationship with Priority Power Management. Discussion held. No action taken.

Public Comments were again invited and heard.

The next regular meeting of the Governing Body will be held at City Hall on Wednesday, April 8, 2026, at 4:00 p.m.

At 5:05 p.m. Commissioner Truelove moved to adjourn. Seconded by Vice-Mayor Banzet. Motion carried.

ATTEST:

/s/ Duane Banzet

Duane Banzet, Vice-Mayor

/s/ Stephanie Fyfe

Stephanie Fyfe, City Clerk