

The Board of Commissioners met in regular session at 4:00 p.m., on Wednesday, August 13, 2025, in the Commission Room at City Hall with Mayor Johnson presiding and Commissioners Banzet and Truelove present. The meeting was recorded via the Zoom platform.

Commissioner Banzet moved to approve the agenda as presented. Seconded by Commissioner Truelove. Motion carried.

Civic organization reports were invited and heard.

Commission reports were heard.

Commissioner Banzet presented a PowerPoint outlining his proposal to fund the Neodesha Fire/EMS Department by raising monthly meter rates, utilizing the City's gas and electric funds, and increasing Solid Waste service fees. This proposal will be formally added to the agenda for discussion at the August 27, 2025 meeting.

City Administrator comments were heard

Community Development Director reports were heard.

Financial reports were distributed.

Public Comments were invited and heard.

Commissioner Truelove moved to approve the consent agenda as presented consisting of minutes from the July 23, 2025 Meeting; minutes from the August 5, 2025 Special Call Meeting; and Appropriation (2025) 14. Seconded by Commissioner Banzet. Motion carried.

Administrator Jones addressed the Commission regarding a Resolution that aids in the City's participation in various State grant programs. This Resolution specifically addresses the required assurance of full compliance with all State regulations related to the CDBG grant. Discussion held.

RESOLUTION NO. 25-11

A RESOLUTION TO MEET THE OFFICIAL PROCEDURES FOR CIVIL RIGHTS & FAIR HOUSING COMPLAINTS IN THE CITY OF NEODESHA, KANSAS.

NEODESHA, KS CIVIL RIGHTS/FAIR HOUSING POLICY

Official Procedures for Civil Rights & Fair Housing Complaints

We, the City Commissioners of Neodesha, KS, adopt the following procedures for handling a civil rights/fair housing complaint(s) within our city.

Civil rights complaints received by the city will be those complaints alleging violation of one or more of the following statutes:

- Title VI, Civil Rights
- Title VIII, Civil Rights Act of 1968, as amended by the Housing Act of 1974
- Section 109, Housing and Community Development Act of 1974
- Section 504, Rehabilitation Act of 1973
- Age Discrimination Act of 1975
- Fair Housing Amendments Act of 1988

Several areas in which housing discrimination occurs under Title VIII are:

- 1) to refuse to show, rent, lease, sell or transfer housing,
- 2) to cause unequal terms, conditions and privileges of housing,
- 3) to cause unequal terms, conditions and privileges in obtaining and use of financial assistance for the purpose, construction or maintenance of housing,
- 4) to segregate and/or separate in the occupancy of housing,
- 5) to include or honor restrictive covenants which are discriminatory,
- 6) to advertise any discriminatory preference or limited housing,
- 7) to aid and abet in unfair housing practices,
- 8) to retaliate against an employee or agent who complies with fair housing practices through such actions as demolition, discharge or unequal compensation,
- 9) to refuse to receive and transmit any bona fide offers to buy, rent, sell or lease housing,
- 10) to practice blockbusting, red-lining or steering.

The city has established the following procedures for civil rights or fair housing discrimination:

- Should anyone feel their civil rights have been violated, that person shall contact the City Clerk in writing to register a complaint. After receiving this complaint, the city clerk will immediately make available a HUD 903 Form (OMB in 63-R-1226) to the complainant.

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- After the city receives the completed HUD 903 Form, it will be referred to the City Attorney for his/her recommendations and legal comments. The City Attorney will then present his/her recommendations to the Governing Body at the next regularly scheduled meeting.
- The city shall try to assist in resolving the conflict between the parties involved. If a resolution of the problem cannot be reached, then the city will forward the complaints to the proper authorities. The names of the complainants and the names of respondents will not be disclosed to any entity other than HUD.
- Fair Housing Discrimination complaints will be submitted by the City Attorney with the complainant's written complaint, HUD 903 Form, and the City Attorney's legal comments to HUD:

Department of Housing & Urban Development
Kansas City Regional Office, Region VII
Office of Fair Housing & Equal Opportunity
Gateway Tower II – 400 State Ave.
Kansas City, KS 66101

- In the event of a civil rights complaint, the city agrees to also contact the following agencies:

Kansas Human Rights Commission
900 SW Jackson Street, Suite 851S
Topeka KS 66612
(785) 296-3206

Kansas Department of Commerce
1000 SW Jackson St, Suite 100
Topeka KS 66612
(785) 296-3004

- Any complaints filed alleging violation of E.O. 11246 (discrimination in employment by construction contractors) will be referred to:
Office of Federal Contracts
Compliance Programs
Gateway Tower II – 400 State Ave.
Kansas City, Kansas 66101
- The complainant will be advised they can also initiate housing discrimination complaints by calling the Housing Discrimination Complaint Hotline 1-800-669-9777.
- Original copies of all Civil Rights complaints will be received by the City Clerk, 1407 N. 8th St, Neodesha, KS 66757 and maintained in the city's files.
- The city will adhere to all rules and regulations as pointed out in the "Kansas Commission on Civil Rights Complaint Procedures Handbook", which is available to all parties at the City Clerk's Office, which includes filing forms.

Commissioner Banzet moved to approve Resolution 25-11 as presented. Seconded by Commissioner Truelove. Motion carried.

Administrator Jones addressed the Commission regarding a resolution which calls for a public hearing to show cause why the structure located at 923 Illinois Street should not be condemned and ordered repaired or demolished as an unsafe or dangerous structure. Discussion held.

RESOLUTION NO. 25-12

A RESOLUTION FIXING A TIME AND PLACE AND PROVIDING FOR NOTICE OF A HEARING BEFORE THE GOVERNING BODY OF THE CITY OF NEODESHA, KANSAS AT WHICH TIME THE OWNER, HIS AGENT, LIENHOLDERS OF RECORD AND OCCUPANTS OF THE STRUCTURE LOCATED AT 923 Illinois Street LEGAL DESCRIPTION: Lots 11 and 12, Block 14, Ford's Addition to the City of Neodesha, Wilson County, Kansas, MAY APPEAR AND SHOW CAUSE WHY SUCH STRUCTURE SHOULD NOT BE CONDEMNED AND ORDERED REPAIRED OR DEMOLISHED AS AN UNSAFE OR DANGEROUS STRUCTURE.

WHEREAS, Brogan Jones, the Enforcement Officer of the City of Neodesha, did on the 26th day of November, 2024, file with the Governing Body of said City a statement in writing that certain unoccupied structures hereinafter described are unsafe and dangerous;

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NOW, THEREFORE, BE IT RESOLVED by the Governing body of the City of Neodesha that a hearing will be held on the 8th day of October, 2025, before the Governing Body of the City at 4:00 p.m. in the Commission Room of City Hall, 1407 N. 8th; at which time the owner, his agent, any lien holder of record and any occupant of the structure located at **923 Illinois Street** may appear and show cause why such structure should not be condemned as an unsafe or dangerous structure and ordered repaired or demolished.

BE IT FURTHER RESOLVED that the City Clerk shall cause this Resolution to be published two consecutive times and shall give notice of the aforesaid hearing in the manner provided by law.

Commissioner Truelove moved to approve Resolution 25-12 as presented, setting the date for a public hearing on October 8, 2025, at 4:00 p.m. Seconded by Commissioner Banzet. Motion carried.

Administrator Jones addressed the Commission regarding the abatement of yard violations at the property located at 923 Illinois Street. A resolution is necessary to state corrective actions required to bring the property into compliance and establish a clear time frame for the property owner to complete the work. Discussion held.

RESOLUTION NO. 25-13

A RESOLUTION FINDING THAT THE PROPERTY LOCATED AT 923 Illinois Street, LEGAL DESCRIPTION Lots 11 and 12, Block 14, Ford's Addition to the City of Neodesha, Wilson County, Kansas, IS FOUND TO BE IN VIOLATION OF THE CITY OF NEODESHA ENVIROMENTAL CODE, ARTICLE 3, SECTION 26-43. THE PREMISES HAS BEEN DETERMINED UNSAFE AND A BLIGHTING INFLUENCE AND IS DIRECTED TO BE MADE SAFE AND SECURE.

WHEREAS the Enforcing Officer of the City of Neodesha, Kansas did on the 26th day of November, 2024 file with the governing body of said City a statement in writing that a certain premises, hereinafter described, was unsafe and causing a blighting influence; and

WHEREAS the governing body did by Resolution dated the 13th day of August, 2025, direct the enforcing officer or other agents of the city to abate the conditions causing the violation, and provided for giving notice thereof as provided by law; and

WHEREAS such Resolution was published in the official city paper on the 21st day of August, 2025, and on the 28th day of August, 2025, and a copy of such Resolution was served on all persons entitled thereto in all respects as provided by law; and

WHEREAS, on this 13th day of August, 2025, the governing body has heard all evidence submitted by the enforcing officer of the city, the owners, agents, lienholders, and occupants of such premises (having appeared or having failed to appear);

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF NEODESHA, THAT said governing body hereby finds that the premises is unsafe and causing a blighting influence and hereby directs such premises **LOCATED AT 923 Illinois Street, LEGAL DESCRIPTION Lots 11 and 12, Block 14, Ford's Addition to the City of Neodesha, Wilson County, Kansas,** to be repaired or abated and the premises made safe and secure. The owner of such structure is hereby given **30 days** from the date of the last publication of this Resolution within which to commence the abatement and/or clean-up of such property within the time stated or fails to diligently prosecute the same until the work is completed, said governing body will cause the premises to be repaired or abated and the costs of such repair or abatement, less salvage if any, to be assessed as a special assessment against the lot or parcel of land upon which the structure is located as provided by law.

BE IT FURTHER RESOLVED that the City Clerk shall cause this Resolution to be published two consecutive times in the official city paper and a copy mailed to the owners, agents, lienholders and occupants as provided by law.

Commissioner Banzet moved to approve Resolution 25-13 as presented, allowing the property owner 30 days to abate yard violations, with a review date of October 8, 2025. Seconded by Commissioner Truelove. Motion carried.

Administrator Jones addressed the Commission regarding the abatement of junked/abandoned vehicles at the property located at 923 Illinois Street. A resolution is necessary to state corrective actions required to bring the property into compliance and establish a clear time frame for the property owner to complete the work. Discussion held.

RESOLUTION NO. 25-14

A RESOLUTION FINDING THAT THE PREMISES LOCATED AT 923 Illinois Street, LEGAL DESCRIPTION Lots 11 and 12, Block 14, Ford's Addition to the City of Neodesha, Wilson County, Kansas, IS

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FOUND TO BE IN VIOLATION OF THE CITY OF NEODESHA ENVIROMENTAL CODE ARTICLE 4, SECTION 26-66, AND IS UNSAFE OR CAUSING A BLIGHTING INFLUENCE AND DIRECTING THE VIOLATION TO BE ABATED OR REMOVED AND THE PREMISES MADE SAFE AND SECURE.

WHEREAS the Enforcing Officer of the City of Neodesha, Kansas did on the 26th day of November, 2024, file with the governing body of said City a statement in writing that a certain premises, hereinafter described, was unsafe and causing a blighting influence; and

WHEREAS the governing body did by Resolution dated the 13th day of August, 2025, instruct the enforcing officer or other agent of the city to abate the conditions causing the violation, and provided for giving notice thereof as provided by law; and

WHEREAS such Resolution was published in the official city paper on the 21st day of August, 2025, and on the 28th day of August, 2025, and a copy of such Resolution was served on all persons entitled thereto in all respects as provided by law; and

WHEREAS on this 13th day of August, 2025, the governing body has heard all evidence submitted by the enforcing officer of the city, the owners, agents, lienholders, and occupants of such premises (having appeared or having failed to appear);

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF NEODESHA, THAT said governing body hereby finds that the premises is unsafe and causing a blighting influence and hereby directs such premises **LOCATED AT 923 Illinois Street, Lots 11 and 12, Block 14, Ford's Addition to the City of Neodesha, Wilson County, Kansas,** to be abated and the premises made safe and secure. The owner of such premises is hereby given **30 days** from the date of the last publication of this Resolution within which to commence the repair or removal of such violation on the premises within the time stated or fails to diligently prosecute the same until the work is completed, said governing body will cause the premises to be repaired or abated and removed and the costs of such repair, abatement and removing, less salvage if any, to be assessed as a special assessment against the lot or parcel of land upon which the premises is located as provided by law.

BE IT FURTHER RESOLVED, that the City Clerk shall cause this Resolution to be published two consecutive times in the official city paper and a copy mailed to the owners, agents, lienholders and occupants as provided by law.

Commissioner Truelove moved to approve Resolution 25-14 as presented, allowing the property owner 30 days to remove certain junked and abandoned vehicles, with a review date of October 8, 2025. Seconded by Commissioner Banzet. Motion carried.

Administrator Jones addressed the Commission regarding a resolution which calls for a public hearing to show cause why the structure located at 1614 N 3rd Street should not be condemned and ordered repaired or demolished as an unsafe or dangerous structure. Discussion held.

RESOLUTION NO. 25-15

A RESOLUTION FIXING A TIME AND PLACE AND PROVIDING FOR NOTICE OF A HEARING BEFORE THE GOVERNING BODY OF THE CITY OF NEODESHA, KANSAS AT WHICH TIME THE OWNER, HIS AGENT, LIENHOLDERS OF RECORD AND OCCUPANTS OF THE STRUCTURE LOCATED AT 1614 North 3rd Street, Neodesha KS 66757 LEGAL DESCRIPTION Lots Numbered Six (6) and Seven (7), Block Numbered One (1), Deer's Subdivision of part of the Northwest Quarter (NW1/4) of the Southeast Quarter (SE1/4) of the Section Numbered Seventeen (17), Township Numbered Thirty (30) South, Range Numbered Sixteen (16) East, in the City of Neodesha, Wilson County, Kansas., MAY APPEAR AND SHOW CAUSE WHY SUCH STRUCTURE SHOULD NOT BE CONDEMNED AND ORDERED REPAIRED OR DEMOLISHED AS AN UNSAFE OR DANGEROUS STRUCTURE.

WHEREAS, Brogan Jones, the Enforcement Officer of the City of Neodesha, did on the 21st day of September, 2025, file with the Governing Body of said City a statement in writing that certain unoccupied structures hereinafter described are unsafe and dangerous;

NOW, THEREFORE, BE IT RESOLVED by the Governing body of the City of Neodesha that a hearing will be held on the 8th day of October, 2025, before the Governing Body of the City at 4:00 p.m. in the Commission Room of City Hall, 1407 N. 8th; at which time the owner, his agent, any lien holder of record and any occupant of the structure located at **1614 North 3rd Street, Neodesha KS 66757** may appear and show cause why such structure should not be condemned as an unsafe or dangerous structure and ordered repaired or demolished.

BE IT FURTHER RESOLVED that the City Clerk shall cause this Resolution to be published two consecutive times and shall give notice of the aforesaid hearing in the manner provided by law. *(continued on next page)*

Commissioner Banzet moved to approve Resolution 25-15 as presented, setting the date of a public hearing on October 8, 2025 at 4:00 p.m. Seconded by Commissioner Truelove. Motion carried.

Administrator Jones addressed the Commission regarding the abatement of yard violations at the property located at 1614 N 3rd Street. A resolution is necessary to state corrective actions required to bring the property into compliance and establish a clear time frame for the property owner to complete the work. Discussion held.

RESOLUTION NO. 25-16

A RESOLUTION FINDING THAT THE PROPERTY LOCATED AT 1614 N 3rd Street, LEGAL DESCRIPTION: Lots Numbered Six (6) and Seven (7), Block Numbered One (1), Deer's Subdivision of part of the Northwest Quarter (NW1/4) of the Southeast Quarter (SE1/4) of the Section Numbered Seventeen (17), Township Numbered Thirty (30) South, Range Numbered Sixteen (16) East, in the City of Neodesha, Wilson County, Kansas, IS FOUND TO BE IN VIOLATION OF THE CITY OF NEODESHA ENVIROMENTAL CODE, ARTICLE 3, SECTION 26-43. THE PREMISES HAS BEEN DETERMINED UNSAFE AND A BLIGHTING INFLUENCE AND IS DIRECTED TO BE MADE SAFE AND SECURE.

WHEREAS the Enforcing Officer of the City of Neodesha, Kansas did on the 26th day of November, 2024 file with the governing body of said City a statement in writing that a certain premises, hereinafter described, was unsafe and causing a blighting influence; and

WHEREAS the governing body did by Resolution dated the 13th day of August, 2025, direct the enforcing officer or other agents of the city to abate the conditions causing the violation, and provided for giving notice thereof as provided by law; and

WHEREAS such Resolution was published in the official city paper on the 21st day of August, 2025, and on the 28th day of August, 2025, and a copy of such Resolution was served on all persons entitled thereto in all respects as provided by law; and

WHEREAS, on this 13th day of August, 2025, the governing body has heard all evidence submitted by the enforcing officer of the city, the owners, agents, lienholders, and occupants of such premises (having appeared or having failed to appear);

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF NEODESHA, THAT said governing body hereby finds that the premises is unsafe and causing a blighting influence and hereby directs such premises **LOCATED AT 1614 N 3rd Street, LEGAL DESCRIPTION: Lots Numbered Six (6) and Seven (7), Block Numbered One (1), Deer's Subdivision of part of the Northwest Quarter (NW1/4) of the Southeast Quarter (SE1/4) of the Section Numbered Seventeen (17), Township Numbered Thirty (30) South, Range Numbered Sixteen (16) East, in the City of Neodesha, Wilson County, Kansas,** to be repaired or abated and the premises made safe and secure. The owner of such structure is hereby given **30 days** from the date of the last publication of this Resolution within which to commence the abatement and/or clean-up of such property within the time stated or fails to diligently prosecute the same until the work is completed, said governing body will cause the premises to be repaired or abated and the costs of such repair or abatement, less salvage if any, to be assessed as a special assessment against the lot or parcel of land upon which the structure is located as provided by law.

BE IT FURTHER RESOLVED that the City Clerk shall cause this Resolution to be published two consecutive times in the official city paper and a copy mailed to the owners, agents, lienholders and occupants as provided by law.

Commissioner Truelove moved to approve Resolution 25-16 as presented, allowing the property owner 30 days to abate yard violations, with a review date of October 8, 2025. Seconded by Commissioner Banzet. Motion carried.

Administrator Jones addressed the Commission regarding a request from Jerry Crawford regarding arranging a flyover for the Neodesha Veterans Day Parade. Discussion held.

Commissioner Banzet moved to approve the submission of the fly over request for the Neodesha Veterans Day Parade 2025 as presented. Seconded by Commissioner Truelove. Motion carried.

Administrator Jones addressed the Commission regarding setting a date and time for a ribbon cutting ceremony at Crowder Park in Neodesha. Discussion held.

Commissioner Truelove moved to approve a Special Call Meeting at 5:45 p.m. on Wednesday, August 20, 2025, at Crowder Park on S 1st & Wisconsin Streets in Neodesha. Seconded by Commissioner Banzet. Motion carried.

Administrator Jones addressed the Commission regarding the resignation of a Fire/EMS Department employee. Discussion held.

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Neodesha, Kansas

August 13, 2025

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Commissioner Banzet moved accept the resignation of Firefighter/AEMT Lindsey Reyes effective August 21, 2025. Seconded by Commissioner Truelove. Motion carried. Commissioner Banzet thanked employee Reyes for her service.

Administrator Jones addressed the Commission regarding the resignation of a Police Department employee. Discussion held.

Commissioner Truelove moved to accept the resignation of Officer Joe Elliott effective August 10, 2025 effective immediately. Seconded by Commissioner Banzet. Motion carried.

Public Comments were again invited and heard.

The next regular meeting of the Governing Body will be held at City Hall on Wednesday, August 27, 2025, at 4:00 p.m.

Commissioner Banzet moved to recess to an Executive Session to include the Governing Body, City Administrator, City Clerk, and the Public Works Director in the Commission Room to discuss an individual employee's performance pursuant to the non-elected personnel matter exception KSA 75-4319(b)(1) because if this matter were discussed in open session, it might invade the privacy of those discussed. The open meeting will resume in the Commission Room at 5:15 p.m. Seconded by Commissioner Truelove. Motion carried. The Zoom recording was placed on hold with audio, video and recording functions suspended.

At 5:15 p.m. the regular meeting of the Governing Body reconvened in the Commission Room at City Hall. The Zoom recording resumed with audio, video and recording in progress. No action taken.

Commissioner Truelove moved to terminate Public Works Department employee Chayce Littau effective immediately. Seconded by Commissioner Banzet. Motion carried.

At 5:16 p.m Commissioner Banzet moved to adjourn. Seconded by Commissioner Truelove. Motion carried.

ATTEST:

/s/ Devin Johnson

Devin Johnson, Mayor

/s/ Stephanie Fyfe

Stephanie Fyfe, City Clerk