

The Board of Commissioners met in regular session at 2:00 p.m., on Wednesday, March 26, 2025, in the Commission Room at City Hall conducting the meeting by live streaming with Zoom with Mayor Johnson presiding and Commissioners Banzet and Jabben present.

Commissioner Jabben moved to approve the agenda as presented with the addition of Business Item 4H: Approve Purchase of Radios; Business Item 4I: Approve SOK/CDBG Grant Agreements; Modify Business Item 4G: Approve Purchase of Electric Materials dollar amount; and the addition of an Executive Session: Non-elected Personnel. Seconded by Commissioner Banzet. Motion carried.

Civic organization reports were invited and heard.

Commission reports were heard.

City Administrator comments were heard.

Community Development Director reports were heard.

Financial reports were distributed.

Public Comments were invited and heard.

Commissioner Banzet moved to approve the consent agenda as presented consisting of minutes from the March 12, 2025 meeting; Appropriation (2025) 05; and Fire Insurance Proceeds: 112 N 9th. Seconded by Commissioner Jabben. Motion carried.

Mayor Johnson read a proclamation designating April 2025 as Child Abuse Prevention Month in the City of Neodesha, expressing acknowledgement that we must work together as a community in partnership to build awareness about child abuse and contribute to promote the social and emotional well-being of children and families in a safe, stable, and nurturing environment. Prevention remains the best defense for our children and families.

Mayor Johnson read a proclamation designating the month of April 2025 as Fair Housing Month and to express the hope that this year's observance will promote fair housing practices throughout the City.

Administrator Jones addressed the Commission regarding an ordinance that grants authority to determine the date and time of Commission meetings that fall on or near holidays. The amendment allows the Commission to set an alternative date and time for such meetings at a prior meeting. Discussion held.

ORDINANCE NO. 1817

**AN ORDINANCE AMENDING SECTION 2-22 OF THE NEODESHA CITY CODE REGARDING THE DAY AND TIME OF MEETINGS OF THE GOVERNING BODY AND REPEALING OLD SECTION 2-22 OF THE NEODESHA CITY CODE AND ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH.
BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF NEODESHA, KANSAS.**

Section 1: Section 2-22 of the Neodesha City Code is hereby amended to read as follows: Section 2-22: Day and Time of Meeting:

- (a) The governing body of the City shall hold regular meetings at City Hall on the second and fourth Wednesdays of each month at 2:00 p.m., except for the first regular meeting in January, when a newly elected Commissioner is sworn in. In such cases, the first regular meeting of January shall take place at City Hall on the second Monday of January at the regular scheduled time. If a scheduled meeting day, other than the second Monday of January, falls on a legal holiday, the Commission may determine an alternative date and time. Special meetings may be called by the mayor or vice-mayor along with one commissioner, in accordance with K.S.A. 14-1403.
- (b) Regular or special meetings of the governing body may be adjourned for the completion of its business at such subsequent time and place, as the governing body shall determine in its motion to adjourn.

Section 2: Old Section 2-22 of the Neodesha City Code and all ordinances and parts of ordinances in conflict herewith are hereby repealed.

Section 3: This ordinance shall be in force and effect after its publication in the official City Newspaper.

Commissioner Jabben moved to approve Ordinance 1817 as presented. Seconded by Commissioner Banzet. Motion carried.

Administrator Jones addressed the Commission regarding an ordinance regarding the need to change the wording on the Contractor Licensing Form to add All Contractors. Discussion held.

ORDINANCE NO. 1818

AN ORDINANCE AMENDING SECTION 16-8 OF CHAPTER 16 OF THE CITY OF NEODESHA CODE REGARDING PERMIT FEES FOR BUILDING PERMITS IN THE CITY OF NEODESHA, WILSON COUNTY, KANSAS, AND ADDING FEE STRUCTURE FOR BUILDING PERMITS INTO SECTION 16-8 OF CHAPTER 16 OF THE CITY OF NEODESHA CODE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF NEODESHA, KANSAS:

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Section One: Section 16-8 of Chapter 16 of the City of Neodesha Code shall be amended to read as follows:

Sec. 16-8.- Building and Building Permits

- A. Contractor Licenses: \$35.00 per Calendar year.
- B. Any project valued at more than \$1,000.00 dollars must be permitted and inspected.
- C. Building Permits Fees Residential - as provided in the building permit itself and the city's fee structure.
 - a. New Construction \$200.00
 - b. Remodeling \$ 30.00
 - c. New Construction (accessory building) \$ 25.00
 - d. Fence \$ 20.00
 - e. Demolition \$ 50.00
 - f. Demolition (accessory building) \$ 30.00
 - g. Roofing \$ 25.00
 - h. Electrical \$ 25.00
 - i. Plumbing \$ 25.00
 - j. Mechanical \$ 25.00
 - k. Pressure Test \$ 25.00
 - l. Sewer Tap Fee (inside city limits) \$100.00
 - m. Sewer Tap Fee (outside city limits) \$300.00
 - n. Irrigation/Sprinkler \$ 15.00
 - o. Building Relocation/Move \$ 25.00
 - p. Sidewalk Install (material cost billed to owner) \$ 0.00
 - q. Concrete (sidewalk, driveway, etc) \$ 10.00
- D. Building Permits Fees Commercial – as provided in the building permit itself and the city's fee structure:
 - a. New Construction \$400.00
 - b. Remodeling \$ 90.00
 - c. New Construction (accessory building) \$ 25.00
 - d. Fence \$ 25.00
 - e. Demolition \$150.00
 - f. Demolition (accessory building) \$300.00
 - g. Roofing \$ 50.00
 - h. Electrical \$ 25.00
 - i. Plumbing \$ 25.00
 - j. Mechanical \$ 25.00
 - k. Pressure Test \$ 25.00
 - l. Sewer Tap Fee (inside city limits) \$200.00
 - m. Sewer Tap Fee (outside city limits) \$500.00
 - n. Irrigation/Sprinkler \$ 25.00
 - o. Building Relocation/Move \$ 50.00
 - p. Sign \$ 50.00
 - q. Concrete (sidewalk, driveway, etc) \$ 25.00

Section Two: Penalty: Failure to comply with the permitting process outlined above will result in a penalty of up to \$200.00 per offense. Repeated offenses can result in suspension of contractor licensing with the City of Neodesha.

Section Three: Old Section 16-8 of Chapter 16 of the Code of the City of Neodesha is hereby repealed.

Section Four: This ordinance shall be in full force and effect after passage and publication in the official city newspaper.

Commissioner Banzet moved to approve Ordinance 1818 as presented. Seconded by Commissioner Banzet. Motion carried.

Administrator Jones addressed the Commission regarding the BP Annual Agreement between the City and BP for the monitoring of wells in Neodesha. Discussion held.

Commissioner Banzet moved to table this agenda item to the April 9, 2025 meeting. Seconded by Commissioner Jabben. Motion carried.

Administrator Jones addressed the Commission regarding the reappointment of Brandon Hearn to the KMEA Board of Directors. Discussion held.

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Commissioner Jabben moved to reappoint Brandon Hearn to the Director 1 position for KMEA. Seconded by Commissioner Banzet. Motion carried.

Administrator Jones addressed the Commission regarding the purchase of electric supplies. Discussion held.

Commissioner Jabben moved to approve the purchase of electrical materials from Border States in an amount not to exceed \$17,000. Seconded by Commissioner Banzet. Motion carried.

Administrator Jones addressed the Commission regarding the purchase of radios for the Fire Department. Discussion held.

Commissioner Jabben moved to approve the purchase of radios from TBS Electronics in an amount not to exceed \$14,000. Seconded by Commissioner Banzet. Motion carried.

Administrator Jones addressed the Commission regarding agreements for the Brown Hotel grant award. Discussion held.

Commissioner Banzet moved to approve the following grant agreements; CDBG Grant Agreement, CDBG Matching Funds Agreement, and the CDBG Repayment Agreement as presented. Seconded by Commissioner Jabben. Motion carried.

Administrator Jones addressed the Commission regarding a request from Ty Jaquess to use the parking area at the Fall River Dam and Boat Ramp for a fundraising event. Discussion held.

Commissioner Banzet moved to approve the use of the Fall River Dam and Boat Ramp parking area for a fundraising event to be held on March 28 and 29, 2025. Seconded by Commissioner Jabben. Motion carried.

Commissioner Jabben moved to recess to an Executive Session to include the Governing Body, City Administrator, Director of Public Safety, and City Clerk in the Commission Room to discuss an individual employee's performance pursuant to the non-elected personnel matter exception KSA 75-4319(b)(1) because if this matter were discussed in open session, it might invade the privacy of those discussed. The open meeting will resume in the Commission Room at 3:00 p.m. Seconded by Commissioner Banzet. Motion carried. The live streamed Zoom meeting was then placed on hold with audio, video and recording ceased.

At 3:00 p.m. the regular meeting of the Governing Body reconvened in the Commission Room at City Hall. The live streamed Zoom meeting then resumed with audio, video and recording. No action taken.

The next regular meeting of the Governing Body will be held at City Hall on Wednesday, April 9, 2025, at 2:00 p.m.

At 3:00 p.m. Commissioner Banzet moved to adjourn. Seconded by Commissioner Jabben. Motion carried.

/s/ Devin Johnson

Devin Johnson, Mayor

ATTEST:

/s/ Stephanie Fyfe

Stephanie Fyfe, City Clerk