

Neodesha, Kansas
February 28, 2024

The Board of Commissioners met in regular session at 2:00 p.m., on Wednesday, February 28, 2024, in the Commission Room at City Hall conducting the meeting by live streaming with Zoom with Mayor Johnson presiding and Commissioners Banzet and Vail-Keller present.

Commissioner Vail-Keller moved to approve the agenda as presented with the addition of Business Item 4O: Approve Letter of Intent with Neosho Land & Development LLC; Phase 1; and Business Item 4P: Approve Agreement with Western Consultants; LMI Survey. Seconded by Commissioner Banzet. Motion carried.

Public comments were invited and heard.

Commissioner Banzet moved to approve the consent agenda as presented consisting of minutes from the February 14, 2024 meeting; Appropriation (2024) 3; and Water System Improvements Bond Appropriation 3. Seconded by Commissioner Vail-Keller. Motion carried.

The Governing Body welcomed Garrett Nordstrom of Western Consultants. Administrator Jones along with Mr Nordstrom addressed the Commission regarding an agreement to conduct an LMI Survey on behalf of the City. Discussion held.

Commissioner Banzet moved to approve the agreement with Western Consultants as presented for survey services in an amount not to exceed \$34,000. Seconded by Commissioner Vail-Keller. Motion carried.

Administrator Jones addressed the Commission regarding a resolution amending the Position Classification and Pay Plan Policy to include the addition of three, temporary part-time, Fire/EMS personnel. Discussion held.

RESOLUTION 24-05

A RESOLUTION AMENDING THE POSITION CLASSIFICATION AND PAY PLAN FOR THE CITY OF NEODESHA, KANSAS, AS ADOPTED BY THE NEODESHA CITY COMMISSION BY RESOLUTION 18-14.

WHEREAS, K.S.A. 12-101 provides that a city may exercise the powers of home rule in determination of local affairs, and the City of Neodesha is a City of the Second Class as defined by Kansas Statute; and

WHEREAS, the management of the City of Neodesha regarding personnel rules, employee classification plans, compensation and related administrative procedures and policies are a permissible exercise of home rule powers, pursuant to K.S.A. 12-101a; and

WHEREAS, the City of Neodesha Governing Body established a pay plan and position descriptions for all City of Neodesha employees in the form of a Position Classification and Pay Plan document to establish an equitable pay system based upon merit performance to be administered by the City Administrator:

THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NEODESHA:

That the following amendments be made to the adopted Position Classification and Pay Plan for the City of Neodesha:

- Amend the Fire/EMS Department organization chart to reflect the addition of three Temporary/Part-Time Firefighter/EMS Personnel.

Commissioner Vail-Keller moved to amend the Position Classification and Pay Plan Policy to add part-time Firefighter/EMS Personnel. Seconded by Commissioner Banzet. Motion carried.

Administrator Jones addressed the Commission regarding the purchase of mowers for the Parks and Street Departments. Discussion held.

Commissioner Banzet moved to approve the purchase of mowers from LDI in an amount not to exceed \$24,000. Seconded by Commissioner Vail-Keller. Motion carried.

Administrator Jones addressed the Commission regarding the ratification of the purchase amount of the turbidimeters from Hach Company that was previously approved at the February 14, 2024 meeting. The original approved price did not include shipping charges. Discussion held.

Commissioner Vail-Keller moved to approve the purchase from Hach Company in the new amount of \$9,688.20. Seconded by Commissioner Banzet. Motion carried.

The Governing Body welcomed members of the Library Board who brought forth a list of items needing repaired and other improvement requests for the library building. Discussion held. No action taken.

The Governing Body welcomed Stacie Ray, Stay Strong Live Long Wilson County Coordinator, for a presentation on the Medical Disposal Campaign. Discussion held.

Commissioner Banzet moved to approve the participation in the Medical Disposal Campaign. Seconded by Commissioner Vail-Keller. Motion carried.

Administrator Jones addressed the Commission regarding a request from the Neodesha Men's Organization and the Neodesha Area Chamber of Commerce for the use of Riverwalk Park for the Annual Easter Egg Hunt to be held on Sunday, March 31, 2024. Discussion held.

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Commissioner Vail-Keller moved to approve the use of Riverwalk Park and/or the soccer fields for the Annual Easter Egg Hunt. Seconded by Commissioner Banzet. Motion carried.

The Governing Body welcomed Clara McCabe, Wilson Medical Center, requesting the use of Riverwalk Park for the hospital's annual Fall Festival Event to be held during the day on Saturday, September 21, 2024. Discussion held.

Commissioner Banzet moved to approve the use of Riverwalk Park by Wilson Medical Center for the Fall Festival event. Seconded by Commissioner Vail-Keller. Motion carried.

Administrator Jones addressed the Commission with a request from the Neodesha Area Chamber of Commerce for the donation use of the Civic Center for their annual Main Street Auction to be held the evening of Saturday, September 21, 2024. Discussion held.

Commissioner Vail-Keller moved to approve the donation of the Civic Center for use by the Neodesha Area Chamber of Commerce. Seconded by Commissioner Banzet. Motion carried.

The Governing Body welcomed Erica Huguenin, Rotary Member Representative, with a request to approve a Cereal Malt Beverage License for the organization's fundraising event. Discussion held.

Commissioner Vail-Keller moved to approve the Cereal Malt Beverage License for the Rotary Club fundraising event on March 8, 2024, at the Catholic Parish Hall. Seconded by Mayor Johnson with Commissioner Banzet abstaining from the vote. Motion passed 2 – 0 with one abstention.

Administrator Jones addressed the Commission regarding a resignation and an appointment to the Economic Development Committee. Discussion held.

Commissioner Banzet moved to accept the resignation of Travis Carson from the Economic Development Committee effective immediately. Seconded by Commissioner Vail-Keller. Motion carried.

Commissioner Banzet moved to approve the appointment of Terry Woodruff to the Economic Development Committee to fill the unexpired term of Travis Carson, with a term ending date of 12/31/2024. Seconded by Commissioner Vail-Keller. Motion carried.

The Governing Body welcomed Mr Douglas Reece for the presentation of a Certificate of Appreciation for his term as Museum Director for the Neodesha Historical Museum. Mr Reece had submitted his resignation to the City. Discussion held.

Commissioner Vail-Keller moved to accept the resignation of Douglas Reece effective February 24, 2024. Seconded by Commissioner Banzet. Motion carried. The Governing Body and City employees wish Doug well with his retirement.

Administrator Jones addressed the Commission regarding a request from Union Pacific Railroad to close the 11th Street crossing. Members of the community and a representative from Beachner Grain were present for the discussion. No action taken.

Administrator Jones addressed the Commission regarding setting a date and time to hold a Worksession for the upcoming 2025 Budget. Discussion held.

Commissioner Vail-Keller moved to approve a Worksession for the 2025 Budget be held on Friday, April 26, 2024 at 1:00 p.m. Seconded by Commissioner Banzet. Motion carried.

Administrator Jones addressed the Commission regarding a letter of intent with Neosho Land & Development LLC for Phase I of land development services. Discussion held.

Commissioner Vail-Keller moved to approve the Letter of Intent with Neosho land & Development LLC as presented. Seconded by Commissioner Banzet. Motion carried.

Commissioner Banzet moved to recess to an Executive Session to include the Governing Body, City Administrator, City Clerk and Fire Chief in the Commission Room to discuss an individual employee's performance pursuant to the non-elected personnel matter exception KSA 75-4319(b)(1) because if this matter were discussed in open session, it might invade the privacy of those discussed. The open meeting will resume in the Commission Room at 4:05 p.m. Seconded by Commissioner Vail-Keller. Motion carried. The live streamed Zoom meeting was then placed on hold with audio, video and recording ceased.

At 4:05 p.m. the regular meeting of the Governing Body reconvened in the Commission Room at City Hall. The live streamed Zoom meeting then resumed with audio, video and recording. No action taken.

Commissioner Banzet moved to accept the resignation of Kayla Furr effective immediately. Seconded by Commissioner Vail-Keller. Motion carried.

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Commission reports were heard.
City Administrator reports were heard.
Community Development Director reports were heard.
Financial Reports were distributed and discussed.
The next regular meeting of the Governing Body will be held at City Hall on Wednesday, March 13, 2024 at 2:00 p.m.
At 4:35 p.m. Commissioner Banzet moved to adjourn. Seconded by Commissioner Vail-Keller. Motion carried.

ATTEST: /s/ Devin Johnson
Devin Johnson, Mayor

/s/ Stephanie Fyfe
Stephanie Fyfe, City Clerk