

Neodesha, Kansas
January 8, 2024

The Board of Commissioners met in regular session at 2:00 p.m., on Monday, January 8, 2024, in the Commission Room at City Hall conducting the meeting by live streaming with Zoom with Mayor Johnson presiding and Commissioners Moffatt and Vail-Keller present.

Duane Banzet, duly elected Commissioner of the City of Neodesha on the 7th day of November, 2023, having subscribed to his Oath of Office, takes his seat as Commissioner.

Commissioner Vail-Keller moved to approve the agenda as presented with the addition of Item 4G: Approve Main Street Bore Project. Seconded by Commissioner Banzet. Motion carried.

Commission reports were heard.

Interim Administrator reports were heard.

Community Development Director reports were heard.

Public comments were invited and heard.

Commissioner Banzet moved to recess the meeting in the Commission Room at City Hall for 20 minutes to celebrate Commissioner Moffatt's elected official exit. The open meeting will resume in the Commission Room at 2:35 p.m. Seconded by Commissioner Vail-Keller. Motion carried. The live streamed Zoom meeting was then placed on hold with audio, video and recording ceased.

At 2:35 p.m. the regular meeting of the Governing Body reconvened in the Commission Room at City Hall. The live streamed Zoom meeting then resumed with audio, video and recording.

Commissioner Vail-Keller moved to approve the consent agenda as presented consisting of minutes from the December 28, 2023 meeting; Appropriation (2023) 23; and Water System Improvements Bond Appropriation 1. Seconded by Commissioner Banzet. Motion carried.

Interim Administrator McAnarney addressed the Commission regarding a resolution amending the City's Classification and Pay Plan Policy to include a 2% COLA increase for all employees. Discussion held.

RESOLUTION 24-01

A RESOLUTION AMENDING THE POSITION CLASSIFICATION AND PAY PLAN FOR THE CITY OF NEODESHA, KANSAS, AS ADOPTED BY THE NEODESHA CITY COMMISSION BY RESOLUTION 18-14.

WHEREAS, K.S.A. 12-101 provides that a city may exercise the powers of home rule in determination of local affairs, and the City of Neodesha is a City of the Second Class as defined by Kansas Statute; and

WHEREAS, the management of the City of Neodesha regarding personnel rules, employee classification plans, compensation and related administrative procedures and policies are a permissible exercise of home rule powers, pursuant to K.S.A. 12-101a; and

WHEREAS, the City of Neodesha Governing Body established a pay plan and position descriptions for all City of Neodesha employees in the form of a Position Classification and Pay Plan document to establish an equitable pay system based upon merit performance to be administered by the City Administrator:

THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NEODESHA:

That the following amendments be made to the adopted Position Classification and Pay Plan for the City of Neodesha:

- Amend Section 4 Pay Tables, to add a two-percent Cost of Living Adjustment (COLA) for Budget Year 2024.

Commissioner Banzet moved to adopt Resolution 24-01 as presented. Seconded by Commissioner Vail-Keller. Motion carried.

Interim Administrator McAnarney addressed the Commission regarding a resolution amending the City's Personnel Policy Manual to add Veterans Day to the City's holiday policy. Discussion held.

RESOLUTION 24-02

A RESOLUTION AMENDING THE PERSONNEL POLICIES FOR THE CITY OF NEODESHA, KANSAS, AS ADOPTED BY THE NEODESHA CITY COMMISSION BY RESOLUTION 18-13.

WHEREAS, K.S.A. 12-101 provides that a city may exercise the powers of home rule in determination of local affairs, and the City of Neodesha is a City of the Second Class as defined by Kansas Statute; and

WHEREAS, the management of the City of Neodesha regarding personnel rules, employee classification plans, compensation and related administrative procedures and policies are a permissible exercise of home rule powers, pursuant to K.S.A. 12-101a; and

WHEREAS, the City of Neodesha Governing Body established personnel policies and rules in the form of a Personnel Policy Manual by the Neodesha City Commission as a policy directive to guide the City Administrator and the employees of the City of Neodesha in their duties as employees of the City consistent with the permissible exercise of home rule powers;

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THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NEODESHA:

That the following amendments be made to the adopted Personnel Policy Manual:

- Amend Section 8; 8.1 Holidays to read:
 - a. Employees are eligible to receive paid holidays beginning the first day of employment.
The following days shall be deemed to be the holidays to be observed by the City of Neodesha.

New Year's Day	Veterans Day
Good Friday	Thanksgiving
Memorial Day	Day after Thanksgiving
Independence Day	Christmas Eve
Labor Day	Christmas

Commissioned Police personnel and Fire/EMS personnel will observe holidays on the actual date of the holiday. All other departments and salaried employees will fall under the holiday schedule described in 8.1(b).

Commissioner Vail-Keller moved to adopt Resolution 24-02 as presented. Seconded by Commissioner Banzet. Motion carried.

Interim Administrator McAnarney addressed the Commission regarding the need to appoint a Vice-Mayor for conducting Commission Meetings and authorized signing purposes in the absence of the Mayor. Discussion held.

Mayor Johnson moved to appoint Commissioner Vail-Keller as Vice-Mayor. Seconded by Commissioner Banzet. Motion carried.

Interim Administrator McAnarney addressed the Commission regarding the purchase of a bucket truck. Electric Superintendent Brandon Hearn was present to aid in discussion.

Commissioner Banzet moved to approve the purchase of a bucket truck from Master Tech Truck & Equipment, in an amount not to exceed \$180,000. Seconded by Commissioner Vail-Keller. Motion carried.

Interim Administrator McAnarney addressed the Commission regarding the purchase of a hangar door motor and service at the Neodesha Airport. Discussion held.

Commissioner Vail-Keller moved to approve the purchase of a hangar door motor, service and maintenance from Reddi Overhead Door in an amount not to exceed \$9,132.13. Seconded by Commissioner Banzet. Motion carried.

Interim Administrator McAnarney addressed the Commission regarding the retirement request of a Public Works Department employee. Discussion held.

Commissioner Banzet moved to accept the retirement resignation of Justin Gildart effective January 19, 2024. Seconded by Commissioner Vail-Keller. Motion carried. The City of Neodesha and Governing Body wishes the best of luck to Justin in his retirement.

Interim Administrator McAnarney addressed the Commission regarding the need to enlist boring services and purchase parts to repair a 6-inch waterline leak under US Hwy 75 on West Main. Discussion held.

Commissioner Vail-Keller moved to approve the Main Street Bore Project in an amount not to exceed \$16,000. Seconded by Commissioner Banzet. Motion carried.

The next regular meeting of the Governing Body will be held at City Hall on Wednesday, January 24, 2024 at 2:00 p.m.

At 2:55 p.m. Commissioner Banzet moved to adjourn. Seconded by Commissioner Vail-Keller. Motion carried.

ATTEST:

/s/ Stephanie Fyfe

Stephanie Fyfe, City Clerk

/s/ Devin Johnson

Devin Johnson, Mayor