

Neodesha, Kansas
June 28, 2023

The Board of Commissioners met in regular session at 2:00 p.m., on Wednesday, June 28, 2023, in the Commission Room at City Hall conducting the meeting by live streaming with Zoom with Mayor Johnson presiding and Commissioners Moffatt and Vail-Keller present.

Commissioner Moffatt moved to approve the agenda as presented with the addition of Business Item 4M: School Resource Officer Agreement with USD 461. Seconded by Commissioner Vail-Keller. Motion carried.

Commission reports were heard.

City Administrator reports were heard.

Community Development Director reports were heard.

Public Comments were invited and heard.

Commissioner Vail-Keller moved to approve the consent agenda as presented consisting of minutes from the June 14, 2023 meeting; and Appropriation (2023) 11. Seconded by Commissioner Moffatt. Motion carried.

This being the time and date published in the official newspaper for 2023 Budget Amendment Hearing, the public hearing was opened by Mayor Johnson. Being there were no public comments, the hearing was then closed. Discussion held.

Commissioner Moffatt moved to approve the 2023 budget amendment as presented. Seconded by Commissioner Vail-Keller. Motion carried.

The Governing Body welcomed Neil Phillips of Jarred, Gilmore & Phillips, PA, for a presentation of the 2022 Audit. Discussion held.

Commissioner Vail-Keller moved to accept the 2022 Audit as presented. Seconded by Commissioner Moffatt. Motion carried.

Administrator Truelove addressed the Commission regarding an ordinance to amend the Driver's License Requirements for Special Purpose Vehicles. Discussion held.

Commissioner Moffatt moved to table the Special Purpose Vehicle Ordinance to July 12th, to consider additional amendments. Seconded by Commissioner Vail-Keller. Motion carried.

Administrator Truelove addressed the Commission regarding a resolution calling for a public hearing to show cause why the structure located at 611 Church Street should not be condemned and ordered repaired or demolished as an unsafe or dangerous structure. Discussion held.

RESOLUTION NO. 23-13

A RESOLUTION FIXING A TIME AND PLACE AND PROVIDING FOR NOTICE OF A HEARING BEFORE THE GOVERNING BODY OF THE CITY OF NEODESHA, KANSAS AT WHICH TIME THE OWNER, HIS AGENT, LIENHOLDERS OF RECORD AND OCCUPANTS OF THE STRUCTURE LOCATED AT 611 Church Street LEGAL DESCRIPTION: West 75' of North 100' of Lot 33 and further described as Beginning at the NW corner of Lot 33 then running South 100', East 75', North 100' and West 75' to point of beginning Resurvey of Ford's Subdivision, City of Neodesha, MAY APPEAR AND SHOW CAUSE WHY SUCH STRUCTURE SHOULD NOT BE CONDEMNED AND ORDERED REPAIRED OR DEMOLISHED AS AN UNSAFE OR DANGEROUS STRUCTURE.

WHEREAS, Ed Truelove, the Enforcement Officer of the City of Neodesha, did on the 20th day of April, 2022 file with the Governing Body of said City a statement in writing that certain unoccupied structures hereinafter described are unsafe and dangerous;

NOW, THEREFORE, BE IT RESOLVED by the Governing body of the City of Neodesha that a hearing will be held on the 23rd day of August 2023, before the Governing Body of the City at 2:00 p.m. in the Commission Room of City Hall, 1407 N. 8th; at which time the owner, his agent, any lien holder of record and any occupant of the structure located at **611 Church Street** may appear and show cause why such structure should not be condemned as an unsafe or dangerous structure and ordered repaired or demolished.

BE IT FURTHER RESOLVED that the City Clerk shall cause this Resolution to be published two consecutive times and shall give notice of the aforesaid hearing in the manner provided by law.

Commissioner Vail-Keller moved to adopt Resolution 23-13 setting a public hearing for August 23, 2023 as presented. Seconded by Commissioner Moffatt. Motion carried.

Administrator Truelove addressed the Commission regarding a resolution calling for a public hearing to show cause why the structure located at 1316 N 4th Street should not be condemned and ordered repaired or demolished as an unsafe or dangerous structure. Discussion held.

RESOLUTION NO. 23-14

A RESOLUTION FIXING A TIME AND PLACE AND PROVIDING FOR NOTICE OF A HEARING

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BEFORE THE GOVERNING BODY OF THE CITY OF NEODESHA, KANSAS AT WHICH TIME THE OWNER, HIS AGENT, LIENHOLDERS OF RECORD AND OCCUPANTS OF THE STRUCTURE LOCATED AT 1316 N 4th on LEGAL DESCRIPTION: Lots 8 and 9, Block 3, E.M. Cooper's Addition, City of Neodesha, Wilson County, Kansas, MAY APPEAR AND SHOW CAUSE WHY SUCH STRUCTURE SHOULD NOT BE CONDEMNED AND ORDERED REPAIRED OR DEMOLISHED AS AN UNSAFE OR DANGEROUS STRUCTURE.

WHEREAS, Ed Truelove, the Enforcement Officer of the City of Neodesha, did on the 10th day of May, 2023, file with the Governing Body of said City a statement in writing that certain unoccupied structures hereinafter described are unsafe and dangerous;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Neodesha that a hearing will be held on August 23, 2023 before the Governing Body of the City at 2:00 p.m. in the Commission Room at City Hall, 1407 N 8th Street, at which time the owner, his agent, any lien holder of record and any occupant of the structure located at **1316 N 4th**, Neodesha, Kansas may appear and show cause why such structure should not be condemned as an unsafe or dangerous structure and ordered repaired or demolished.

BE IT FURTHER RESOLVED that the City Clerk shall cause this Resolution to be published two consecutive times and shall give notice of the aforesaid hearing in the manner provided by law.

Commissioner Moffatt moved to adopt Resolution 23-14 setting a public hearing for August 23, 2023 as presented. Seconded by Commissioner Vail-Keller. Motion carried.

Administrator Truelove addressed the Commission regarding the Consulting Agreement with First Step Builders. This agreement was tabled from the May 24, 2023 meeting upon the preface of changing the clause for terminating the agreement. Jeri Hammerschmidt, First Step Builders, was in attendance to answer any questions. Discussion held.

Mayor Johnson called for a motion to approve the consulting agreement with First Step Builders. The agenda item died due to a lack of motion being brought forth.

Administrator Truelove addressed the Commission regarding a contract for grant writing from Clara McCabe, Brambling & Co LLC. Discussion held.

Commissioner Vail-Keller moved to table this item to a Special Call Meeting on June 30, 2023, at 10:00 a.m. Seconded by Commissioner Moffatt. Motion carried.

Administrator Truelove addressed the Commission regarding the purchase of electric poles from Thomasson Company. Discussion held.

Commissioner Moffatt moved to approve the purchase of electric poles from the Thomasson Company, at a cost not to exceed \$14,700. Seconded by Commissioner Vail-Keller. Motion carried.

Administrator Truelove addressed the Commission regarding an appointment to the Economic Development Committee. Discussion held.

Commissioner Vail-Keller moved to appoint Tom Hood to the Economic Development Committee, to complete an unexpired term, with a term ending date of December 31, 2023. Seconded by Commissioner Moffatt. Motion carried.

Administrator Truelove addressed the Commission regarding the designation of a fire lane in the 100 block of South 4th Street, adjacent to the Fire Station. Chief Keenan Fyfe and Chief Sam Tomlinson were present to aid in the discussion. Several members of the Eagles Community were present to voice their comments. Discussion held. No action taken.

Administrator Truelove addressed the Commission regarding the consideration of certain City Departments going to a 4.5-day work week. Discussion held. No action taken.

Administrator Truelove addressed the Commission regarding an amendment to the School Resource Officer Agreement with USD 461. This amendment will extend the agreement for the 2023-2024 school year. Discussion held.

Commissioner Moffatt moved to approve the amendment to the School Resource Officer Agreement with USD 461 as presented. Seconded by Commissioner Vail-Keller. Motion carried.

At 4:13 p.m. Commissioner Vail-Keller requested a 5-minute recess. Seconded by Commissioner Moffatt. Motion carried. The live streamed Zoom meeting was then placed on hold with audio, video and recording paused.

At 4:18 p.m. the regular meeting of the Governing Body reconvened in the Commission Room at City Hall. The live streamed Zoom meeting then resumed with audio, video and recording.

Commissioner Vail-Keller moved to recess to an Executive Session including the Governing Body, City

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Administrator, and the City Clerk in the Commission Room to discuss an individual employee's performance pursuant to the non-elected personnel matter exception KSA 75-4319(b)(1) because if this matter were discussed in open session it might invade the privacy of those discussed. The open meeting will resume in the Commission Room at 4:30 p.m. Seconded by Commissioner Moffatt. Motion carried. The live streamed Zoom meeting was then placed on hold with audio, video and recording ceased.

At 4:30 p.m. the regular meeting of the Governing Body reconvened in the Commission Room at City Hall. The live streamed Zoom meeting then resumed with audio, video and recording. No action taken.

The next regular meeting of the Governing Body will be held at City Hall on Wednesday, July 12, 2023 at 2:00 p.m.

At 4:33 p.m. Commissioner Moffatt moved to adjourn. Seconded by Commissioner Vail-Keller. Motion carried.

ATTEST:

/s/ Devin Johnson

Devin Johnson, Mayor

/s/ Stephanie Fyfe

Stephanie Fyfe, City Clerk