

The Board of Commissioners met in regular session at 2:00 p.m., on Wednesday, April 12, 2023, in the Commission Room at City Hall conducting the meeting by live streaming with Zoom with Mayor Johnson presiding and Commissioners Moffatt and Nichol present. Assistant City Clerk Rhonda Howell was absent from the meeting.

Commissioner Nichol moved to approve the agenda as presented with the addition of Item 4D: Resolution: RV Park Rules, Registration, and Fees. Seconded by Commissioner Moffatt. Motion carried.

Commission reports were heard.

City Administrator reports were heard.

Community Development Director reports were heard.

Public Comments were invited and heard.

Commissioner Moffatt moved to approve the consent agenda as presented consisting of minutes from the March 21, 2023 Special Call Meeting; minutes from the March 22, 2023 Meeting; minutes from the April 3, 2023 Special Call meeting; and Appropriation (2023) 06. Seconded by Commissioner Nichol. Motion carried.

The Commission welcomed representatives from the 31st Judicial District CASA Program to present a program on Child Abuse Awareness and to request the Mayor to read a Proclamation designating the month of April to be Child Abuse Prevention Month.

Mayor Johnson read a proclamation designating April 2023 as Child Abuse Prevention Month in the City of Neodesha, expressing the hope of growing a better tomorrow for all children, together, we can ensure that Kansas children will grow to their full potential as the next generation of leaders, helping to secure the future of this state and nation.

Mayor Johnson read a proclamation designating the week of April 17 – 21, 2023 as National Work Zone Awareness Week raising awareness of the need for work zone safety through campaigns such as this.

Mayor Johnson read a proclamation designating April 18, 2023 as National Lineman Appreciation Day in the City of Neodesha. Thank you to Brandon Hearn and his crew for all that you do for the citizens of Neodesha.

Administrator Truelove addressed the Commission regarding a resolution that establishes policy for RV Park rules, registration, and fees. Discussion held.

RESOLUTION 23-05

A RESOLUTION ADOPTING AND ESTABLISHING A POLICY FOR RV PARK RULES, REGISTRATION, AND FEES FOR THE CITY OF NEODESHA, KANSAS AND RESCINDING ANY RV PARK POLICIES THAT MAY HAVE HERETOFORE BEEN ADOPTED BY THE NEODESHA CITY COMMISSION.

WHEREAS, Kansas statutes provide that a City may exercise the powers of home rule to determine its local affairs, and the City of Neodesha, Kansas is a City of the Second Class as defined by Kansas Statute; and

WHEREAS, it is the intent of the City of Neodesha to establish a policy for RV Park rules, registration, and fees as a policy directive to guide the City Administrator in the effective management of the City's RV Parks, consistent with the permissible exercise of home rule powers;

NOW THEREFORE BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF NEODESHA:

The Policy for RV Park Rules, Registration, and Fees for the City of Neodesha dated April 12, 2023 is hereby adopted effective as of the date of this resolution.

Commissioner Moffatt moved to adopt Resolution 23-05, establishing a policy for RV Parks in the City of Neodesha. Seconded by Commissioner Nichol. Motion carried.

Administrator Truelove addressed the Commission regarding an amended agreement with First Step Builders for the Northgate Subdivision. Discussion held.

Commissioner Nichol moved to approve the amended agreement with First Step Builders as presented. Seconded by Commissioner Moffatt. Motion carried.

Administrator Truelove addressed the Commission regarding a Letter of Intent with First Step Builders, for building additional housing at 907 and 911 N 8th Street, and 902 and 904 N 9th Street. Discussion held.

Commissioner Moffatt moved to table this agenda item for 30 days. Seconded by Commissioner Nichol. Motion carried.

Administrator Truelove addressed the Commission regarding a Notice of Award to TLC Groundskeeping LLC for privatized mowing. The bid was originally approved at the March 23, 2023 meeting. This motion will formalize the process. Discussion held.

Commissioner Nichol moved to approve the Notice of Award to TLC Groundskeeping LLC, for privatized mowing. Seconded by Commissioner Moffatt. Motion carried.

Administrator Truelove addressed the Commission regarding a Notice to Proceed for privatized mowing for TLC Groundskeeping LLC. Discussion held.

Commissioner Nichol moved to approve the Notice to Proceed to TLC Groundskeeping LLC, for privatized mowing. Seconded by Commissioner Moffatt. Motion carried.

Administrator Truelove addressed the Commission regarding the purchase of gas meters to assist in the conversion to automated metering. Discussion held.

Commissioner Nichol moved to approve the purchase of gas meters from Koons Gas Measurement at a cost not to exceed \$45,040.98. Seconded by Commissioner Moffatt. Motion carried.

(continued on next page)

Administrator Truelove addressed the Commission regarding the purchase of water meters to assist in the conversion to automated metering. Discussion held.

Commissioner Moffatt moved to approve the purchase of water meters from Border States at a cost not to exceed \$30,000. Seconded by Commissioner Nichol. Motion carried.

At 2:55 p.m. Commissioner Nichol requested a 5-minute recess. Seconded by Commissioner Moffatt. Motion carried. The live streamed Zoom meeting was then placed on hold with audio, video and recording paused.

At 3:00 p.m. the regular meeting of the Governing Body reconvened in the Commission Room at City Hall. The live streamed Zoom meeting then resumed with audio, video and recording.

Administrator Truelove addressed the Commission regarding a discussion on the particulars of a future, potential ordinance to allow chickens within the city limits. Discussion held. No action taken.

Administrator Truelove addressed the Commission regarding the resignation of a Public Works Department employee. Discussion held.

Commissioner Nichol moved to accept the resignation of Public Works employee Dominic Ramey, effective April 7, 2023. Seconded by Commissioner Moffatt. Motion carried.

At 3:40 p.m. Commissioner Nichol requested a 5-minute recess. Seconded by Commissioner Moffatt. Motion carried. The live streamed Zoom meeting was then placed on hold with audio, video and recording paused.

At 3:45 p.m. the regular meeting of the Governing Body reconvened in the Commission Room at City Hall. The live streamed Zoom meeting then resumed with audio, video and recording.

Commissioner Nichol moved to recess to an Executive Session including the Governing Body, City Administrator, Electric Superintendent, and the City Clerk in the Commission Room to discuss an individual employee's performance pursuant to the non-elected personnel matter exception KSA 75-4319(b)(1) because if this matter were discussed in open session it might invade the privacy of those discussed. The open meeting will resume in the Commission Room at 4:20 p.m. Seconded by Commissioner Moffatt. Motion carried. The live streamed Zoom meeting was then placed on hold with audio, video and recording ceased.

At 4:20 p.m. the regular meeting of the Governing Body reconvened in the Commission Room at City Hall. The live streamed Zoom meeting then resumed with audio, video and recording. No action taken.

Commissioner Moffatt moved to recess to an Executive Session to include only the Governing Body in the Commission Room to discuss an individual employee's performance pursuant to the non-elected personnel matter exception KSA 75-4319(b)(1) because if this matter were discussed in open session it might invade the privacy of those discussed. The open meeting will resume in the Commission Room at 4:35 p.m. Seconded by Commissioner Nichol. Motion carried. The live streamed Zoom meeting was then placed on hold with audio, video and recording ceased.

At 4:35 p.m. the regular meeting of the Governing Body reconvened in the Commission Room at City Hall. The live streamed Zoom meeting then resumed with audio, video and recording. No action taken.

Commissioner Moffatt moved to table the City Administrator Contract 2023/2024 to the April 26, 2023 meeting upon the advice of the City Attorney. Seconded by Commissioner Nichol. Motion carried.

The next regular meeting of the Governing Body will be held at City Hall on Wednesday, April 26, 2023 at 2:00 p.m.

At 4:38 p.m. Commissioner Nichol moved to adjourn. Seconded by Commissioner Moffatt. Motion carried.

ATTEST:

/s/ Devin Johnson

Devin Johnson, Mayor

/s/ Stephanie Fyfe

Stephanie Fyfe, City Clerk